



DATE: Tuesday, November 23, 2021
TIME: 6:00 P.M.
PLACE: Zoom

A G E N D A

1. **Call to Order and Roll Call**
2. **Approval of Minutes of Previous Meeting**
 - a. September 14, 2021 Special Meeting
3. **Additions To The Agenda**
4. **Public Input**
5. **Presentations**
 - a. Staff report
6. **Unfinished Business**
7. **New Business**
8. **Adjournment**

You are invited to a Zoom webinar.

When: Nov 23, 2021 06:00 PM Central Time (US and Canada)
Topic: Community Development Commission Meeting

Please click the link below to join the webinar:

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UNAPPROVED

MINUTES

COMMUNITY DEVELOPMENT COMMISSION MEETING

Tuesday, September 14th, 2021, ZOOM

Public Hearing

Call to Order: Anne Heinze Silvis called the Public Hearing on the FY 22/23 Annual Action Plan to order at 6:00 p.m.

Public Comment: Comment was emailed to the Grants Division by Urbana resident Katie Muir. Breaden Belcher read the public aloud to the commissioners. Seeing no further public comment, Commissioner Silvis closed the public hearing at 6:08 p.m.

Special Meeting

Call to Order: Anne Heinze Silvis called the Special Meeting of the Community Development Commission to order at 6:08 p.m.

Roll Call: Breaden Belcher, Community Development Specialist, called the roll. A quorum was present.

Commission Members Present: Anne Heinze Silvis, Chris Diana, Patricia Jones, Rev. Robert Freeman, and Abdulhakeem Salaam

Commission Members Excused/Absent: None

Others Present: Sheila Dodd, Grants Management Division Manager; Breaden Belcher, Community Development Specialist; Katie Muir, Resident of Urbana

Approval of Minutes: Commissioner Jones moved to approve the minutes of the July 27, 2021 Meeting, and Commissioner Freeman seconded the motion. The motion carried unanimously.

Audience Participation: Chair Person Heinze-Silvis stated that audience members could speak if they so wished or after a particular item is presented, no one from the audience stepped forward to speak

Staff Report: Sheila Dodd presented on the results of the Division's recent HUD monitoring session and various other activities in the Grants Management Division including a youth services RFP that is being developed, and a new energy efficiency grant program in partnership with Ameren Illinois. The commissioners expressed support for the youth services RFP. Ms.

Dodd added that the Ameren grant program would launch at the beginning of October. Mr. Belcher updated the commission on the upcoming Neighborhood Cleanup Day taking place on September 25th.

Old Business: No old business was presented.

New Business: Ms. Dodd provided an overview of the FY 20/21 draft Consolidated Annual Performance Review and Evaluation Report (CAPER). The commissioners approved of the report and had no further comments. Ms. Dodd then discussed the Habitat for Humanity CHDO agreement. The purpose of this agreement is to allocate the remainder of the previous year's CHDO funding for a new Habitat project. Lastly, Ms. Dodd reviewed the new Down Payment Assistance program which will be launched on October 4th. This program will utilize CDBG funding rather than HOME funding as in previous years and will provide down payment assistance to potential homebuyers looking to purchase homes in Urbana.

Mr. Belcher reminded the commissioners that meetings of the Community Development Commission would remain virtual until further notice due to the Mayor's order regarding COVID-19.

Adjournment: Seeing no further business, Ms. Heinze Silvis adjourned the meeting at 6:43 p.m.

Recorded by

Breaden J. Belcher
Community Development Specialist



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

GRANTS MANAGEMENT DIVISION

TO: Community Development Commission Members
FROM: Breaden Belcher, Community Development Specialist, Grants Management Division
DATE: November 23, 2021
SUBJECT: Staff Briefing

Department of Housing and Urban Development (HUD) Activity

- FY 2022/2023 Annual Action Plan Calendar
 - January Public Hearing

OTHER GRANTS MANAGEMENT DIVISION ACTIVITIES

- Launch of FY 2021/2022 Youth Services Grant Program
 - Process for FY 2022/2023

- Fall Neighborhood Cleanup Day Recap

FY2022-2023 Annual Action Plan Timeline

- 09.14.2021 – Public Hearing #1 before Community Development Commission Meeting
- 01.25.2022 – Public Hearing #2 before Community Development Commission Meeting
- 03.09.2022 – Annual Action Plan Presented to Community Reinvestment Group
- 03.11.2022 – Press Release for 30-day public comment period
- 03.14.2022 – Public comment period begins
- 04.04.2022 – Public Hearing #3 before Committee of the Whole
- 04.05.2022 – Annual Action Plan presented to Champaign County Continuum of Service Providers to the Homeless (CSPH)
- 04.07.2022 – Annual Action Plan presented to Human Services Council
- 04.12.2022 – Public Comment Period Closes
- 04.18.2022 – Annual Action Plan goes to the Committee of the Whole
- 04.25.2022 – City Council adopts 2022/2023 Annual Action Plan



City of Urbana
Department of Community Development Services
Grants Management Division

Requests for Proposals
Youth Services Grant Program
FY 2021/22

The City of Urbana Grants Management Division announces the availability of funding for grants to public or private not-for-profit agencies to provide community-based services for youth from low income families.

1. **Guiding Principles for Youth Services Grant Program**

Through this grant opportunity, the City of Urbana seeks to fund programs that meet the documented needs of Urbana youth from early childhood (Kindergarten, Pre-K) through 22 years of age. Proposals should target those from low-income families with the goal of having a lasting impact on the community.

Low-income is defined as an individual or family with an income at or below 80% area median income as determined annually by The U.S. Department of Housing and Urbana Development. The income limits for 2021 can be found in section 4 A.

This grant opportunity focuses on three key service areas:

- ***Health*** (Healthcare, mental health resources, trauma support)
- ***Wellness*** (Violence prevention, recreation, after school programs, educational programming, mentoring)
- ***Opportunity*** (Workforce development, job training)

The grant period is **July 1, 2021 through June 30, 2022**. Programs selected for the Youth Services Grant ***may*** receive retroactive funding to July 1, 2021.

Grants Management Staff will consider the following criteria in assessing applications:

- Program targets Urbana children and youth. For programs that offer county-wide services, this grant will be used to reimburse organizations for the number of Urbana residents served.
- Grants will be prioritized to encourage partnerships and cooperation among agencies.
- Additional funding may be available to provide PPE for in-person programming. Please indicate need in application.

2. **Application Instructions**

- Deadline for submission is **Friday, December 17, 2021 at 4:00 p.m.**
- All applicants are required to register an account through Urbana's online grants management portal: <https://portal.neighborlysoftware.com/URBANAIL/Participant>.
- Upon request, technical assistance will be provided by Grants Management Staff.
- Agencies applying to fund multiple programs will complete one application. The online grants management portal will prompt the user to enter separate descriptions and budgets for each program.

3. **Application Workshop:**

- An application workshop will take place on **Friday, November 19 at 12:00pm** on Zoom. The session will be recorded and made available on the City's website. Registration in advance for this workshop is requested: <https://bit.ly/2YhyF4F>

4. **Additional Considerations**

A. Median Family Income Limits 2021

Median Family Income Limits 2021
Median=\$86,400

Family Size	30% MFI	50% MFI	^60% MFI	80% MFI	MFI
1 person	18,150	30,250	36,300	48,400	60,500
2 persons	20,750	34,600	41,500	55,300	69,200
3 persons	23,350	38,900	46,700	62,200	77,800
4 persons	25,900	43,200	51,800	69,100	86,400
5 persons	28,000	46,700	56,000	74,650	93,400
6 persons	30,050	50,150	60,200	80,200	100,300
7 persons	32,150	53,600	64,300	85,700	107,200
8 persons	34,200	57,050	68,500	91,250	114,100

^Rounded to the nearest \$100
Effective 6/1/2021

B. Agencies and programs shall not discriminate based on race, ethnicity, religion, sexual orientation, criminal conviction, familial status, personal appearance or any other protected class, as consistent with the provisions of the City of Urbana Human Rights Ordinance.

C. Applicants must have experience with federal/state/local grant programs, proof of 501(c)(3) status, and be in good standing with the State of Illinois.

D. As a municipal entity, the City of Urbana is bound by the Constitution of the State of Illinois, specifically Article I and Article X. Accordingly, agencies or programs that are religiously based, exist for the advancement of religious doctrine, or require participants to engage in religious activities or religious programs as a condition of assistance, may not be eligible to receive Consolidated Social Service Funding.

Contact Information

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