



City of Urbana Budget Fiscal Year 2008-2009

Mayor:

Laurel Prussing

City Clerk:

Phyllis D. Clark

Council Members:

Charles A. Smyth

Danielle Chynoweth

Robert E. Lewis

Brandon Bowersox

Dennis Roberts

Heather Stevenson

Lynne C. Barnes

Comptroller:

Ronald C. Eldridge

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May 10, 2008

Mayor's Message

To the Urbana City Council and the Citizens of Urbana:

This proposed Urbana City budget for the new fiscal year beginning July 1, 2008 authorizes total spending of \$46 million, an increase of 4.2 % over the current year. The expenditures are financed primarily by expected revenues. Two additional funding sources are unspent carryover from prior years and borrowing \$456,800 to pay for the Philo Road Beautification project. The vast majority of our capital improvements are financed from moneys transferred to a Capital Improvements Fund from the General Fund every year.

The property tax rate remains constant at \$1.2942. We are fortunate that during this economic slowdown the value of property in Urbana has continued to increase, although at a slower rate than in the past few years. We estimate a 5% increase in assessed value—3% in new construction and 2% in the value of existing property. (The average total increase for the three prior years was 8.25%.)

While no one can make financial forecasts with certainty, we believe that the level of public services proposed in this budget can be sustained from reasonably expected future revenues as costs increase with inflation. A major exception is motor fuel tax for road construction and repair. Costs are increasing 20% a year while motor fuel tax revenue has decreased this year and is projected to have zero growth next year. Motor fuel is taxed as a fixed number of cents per gallon. Therefore, the amount of tax does not increase when fuel prices increase—and in fact may go down as people purchase fewer gallons. However, costs for road construction and maintenance go up as fuel costs increase. Next year the cost of constructing and maintaining streets, sewers, lights and signals will be the biggest sector of the budget, accounting for 36% of the total (compared with 30% this year).

Major street projects this year and in the near future include Windsor Road from Philo Road to High Cross Road and Florida Avenue extended to High Cross Road. We are still seeking funding from the state for improvements to High Cross Road (IL 130) to help meet state requirements to adequately serve new development along that state highway.

The next largest budget share is for Public Safety which next year will total 31% of the budget. Urbana's fire and police departments are highly regarded. The over-all budget increase for Police is 5.3% for next year. (Police have received significant increases in staff in recent years.) Urbana Fire and Rescue Services funding will grow by 7.2% in accordance with the new labor contract.

All other departments combined account for 33% of the total budget: Community Development and Economic Development (14%); administrative departments (Executive, Finance and City Clerk combined: 8%); equipment purchases 4%; and the Library (8%).

Changes in Spending:

Salaries and Benefits

Over half of the city budget is for salaries, wages and fringe benefits--\$18 million in salaries, \$2 million for insurance and \$4.5 million for pensions. Most city employees are covered by collective bargaining agreements. Our agreements with Fire, Police and the American Federation of State, County and Municipal employees have long included longevity pay and next year include annual cost-of-living increases of either 3.75% or 3.25%.

For non-union employees this budget includes a 3% cost of living adjustment and a 1% step increase for employees currently receiving longevity for a total of 4%. For employees reaching the first step in the longevity schedule (4 years of employment), they will receive a 3% cost of living adjustment and a 2% longevity increase.

Public Art

With the creation of a new Public Arts Commission, this budget includes a new Public Arts Fund with a total budget of \$119,170. Of this amount \$69,170 is coming from TIF funds and \$50,000 is expected to be raised from donations and arts events. Any unexpended money will be carried over to future years. One of the major tasks of the Commission will be to become creative in financing art and arts programs in order to get the most for every dollar invested.

Revenue Highlights:

Urbana has a broad base of revenue sources. The property tax is the largest single source (for the General Fund and Tax Increment Financing Districts combined). For the General Fund only the sales tax is the largest single source, followed by the property tax and the state income tax.

Property Tax

The property tax accounts for 23% of total revenue in all funds. Over \$6.8 million is levied for our General Fund, pensions and the Library while an additional \$3 million is collected in our TIF districts (Tax Increment Financing). TIF funds can only be used within the TIF district. The money comes from taxes levied on behalf of all taxing bodies which all goes to the City to be used for economic development within the TIF. The intent is that all the taxing districts will eventually benefit from the increased assessed valuation generated by the development.

This budget continues to hold the General Fund property tax rate at \$1.29 per \$100 of assessed valuation. For the past few years the cities of Urbana and Champaign have attempted to set the same property tax rate and have lowered rates from previous years. Because the rate is being held constant, an expected 5% increase in revenue from property taxes will come from new construction and from increases in the market value of existing property. Three percent will come from the addition of new property and two percent will come from the average increase in the value of existing property.

The actual levy will not be set until December, so property tax figures in this budget should be viewed as an outside limit, rather than a final number. As in the past, the final tax will be lower.

Sales Tax

We continue to work to bring in more retailers and restaurants and thus provide a wide range of customer choices in Urbana. New developments under construction include major stores--Meijer at the northeast corner of Philo and Windsor Road--and shopping centers such as The Pines at the southeast corner. New development in the near future will include Menards on Illinois 130 (High Cross Road) and Gateway Shoppes at the northwest corner of Cunningham and University Avenues plus many small retail outlets and restaurants.

General Reserve Fund

Comptroller Ron Eldridge estimates that this fund will be slightly over \$1 million at the end of the upcoming fiscal year June 30, 2009. Ideally we would like this fund to be \$3 million. However, this is difficult to achieve during an economic slowdown with rising energy costs.

Major uncertainties for future years include the ever-growing costs of pensions and health insurance as well as substantial price increases in electricity, natural gas, gasoline, asphalt, cement, and water.

The city is intervening before the Illinois Commerce Commission to oppose the 60% rate increase requested by Illinois American Water. We are working in a cooperative effort with the City of Champaign as well as Savoy, St. Joseph, Philo and Sidney. We also worked with Champaign, Bloomington, and Normal to oppose rate increases requested by AmerenIP. These efforts are not only on behalf of local governments but for consumers and businesses.

Sustainability

One of the goals of the Mayor and City Council is to reduce Urbana's "energy footprint". Increasingly violent weather attributable to global warming costs us all in human terms but also harms tight city budgets. The City is committed to implementing methods for energy conservation in all its buildings and to encourage citizens to bicycle, walk and use mass transit instead of driving. Our new street designs are for "complete streets" which provide safe passage for pedestrians and bicyclists as well as cars.

We have several projects underway to provide well-designed energy efficient homes for low income home owners. And we are adapting our rules and regulations to encourage alternative energy sources by homeowners who want to use solar power, for example.

Urbana has been a leader in urban forestry for many years. We are a charter recipient of the Tree City USA award and have been described as the leading city in Illinois for wise management of trees. The Urbana Arborist and Arbor Division are dedicated to planting and caring for trees on the public right of way which thrive in this environment as well as educating citizens about the value of trees and advising them on the best species to plant on their own property. Planting trees is an excellent way to counter global warming because trees use up carbon dioxide and produce oxygen.

Choppy Waters

We have a privately-owned water utility which worked very well for 100 years until it was purchased by RWE, a giant German company. Shortly thereafter Urbana as well as Champaign and a number of other Illinois cities who are customers of Illinois American Water began encountering difficulty opening fire hydrants. Urbana and Champaign firefighters have rushed to put out blazes only to be unable to open hydrants.

Mayor's Message

In Illinois 98% of water systems are municipally owned. Although private ownership worked well here for a century that may no longer be our best option. We have learned the importance of local control of our water system. The goal of a large corporation is to get as much money from our system as they can for their investors. Our goal would be to provide long-term reliable service. Municipal systems seem to be able to provide both the necessary investment and lower rates to homes and businesses. Another concern is that, even if we can get concessions from RWE or its successor (they have formed a new company) we cannot be guaranteed that some other giant concern will not buy them out and proceed to ignore all that we have negotiated.

Both Urbana and Champaign would like to work with Illinois American Water to make sure we have a safe and reliable water system at a reasonable cost to consumers. However, if we find the company cannot provide this we may need to do what is necessary to buy the system. This would be a long and costly legal battle to be undertaken only if all other alternatives had been exhausted and if the end result would clearly benefit our communities in the long run.

Perhaps the most important issue is the evidence that the Mahomet Aquifer is being depleted. Experience in the Ogallala Aquifer in the Great Plains and in areas of California, is that once an aquifer is over used, the land above it will sink and the aquifer can never be replenished.

We need to start thinking of ways to replenish the aquifer which sustains us with high-quality drinking water. Currently its water, after use by homes and businesses, is processed through our sanitary sewer system and pumped into a Wabash River tributary, rather than being kept here to replenish our aquifer.

An additional threat to our aquifer's sustainability is the current push to locate ethanol plants which use 6 gallons of water for every gallon of ethanol produced.

Urbana has begun the discussion of how to create a sustainable future with respect to water and energy use in particular. With the research power of the University of Illinois we should be leaders in tackling this huge world-wide challenge.

Public Input On This Budget

City Council study sessions on this proposed budget will be held on Monday, May 12th and Monday, May 19th. A public hearing will be held in the City Council Chambers on Monday, June 2nd, with adoption planned on Monday, June 16th. Public participation is welcomed. Individual questions or comments may also be directed to me via e-mail (lprussing@city.urbana.il.us), U.S. mail (400 S. Vine Street, Urbana, IL 61801) or by phone (384-2456).

Sincerely,



Laurel Lunt Prussing
Mayor

Adopting Ordinance

ORDINANCE No. 2008-_____

AN ORDINANCE
APPROVING THE ANNUAL BUDGET

WHEREAS, the City of Urbana, Illinois, is a home rule unit pursuant to the provisions of Section 6, Article VII of the 1970 Constitution of the State of Illinois, and may exercise any power and perform any function pertaining to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt; and

WHEREAS, the proposed Annual Budget for the City of Urbana for the fiscal year beginning July 1, 2008, and ending June 30, 2009, has been prepared by the Budget Director in accordance with the provision of Division 2, entitled "Budget", of Article VI, entitled "Finances and Purchases", of Chapter 2, entitled "Administration", of the Code of Ordinances, City of Urbana, Illinois; and

WHEREAS, the proposed Annual Budget was made conveniently available for public inspection by publication in pamphlet form as prescribed by the corporate authorities at least fourteen (14) days prior to a public hearing on said proposed Annual Budget duly held at 7:00 p.m. on Monday, June 2, 2008, after due and proper notice of the availability for inspection of the proposed Annual Budget and the said public hearing having been given by publication in the News-Gazette, a newspaper having a general circulation in the City of Urbana on a date at least fourteen (14) days prior to the date of said public hearing; and

WHEREAS, the City Council of the City of Urbana, Illinois, hereby desires to pass, approve and adopt the proposed Annual Budget as heretofore further changed, modified and amended by the City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, as follows:

That the City of Urbana Budget 2008-09, a complete copy of which such document including all relevant elements thereof has been presented to and is now before this meeting, a true copy of which is attached hereto, be and the same is hereby passed, approved and adopted as the Annual Budget Ordinance of and for the City of Urbana, Champaign County, Illinois, for the fiscal year beginning July 1, 2008, and ending June 30, 2009.

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code.

Adopting Ordinance

This ordinance is hereby passed by the affirmative vote, the "ayes" and nays" being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a regular meeting of said City Council.

AYES:

NAYS:

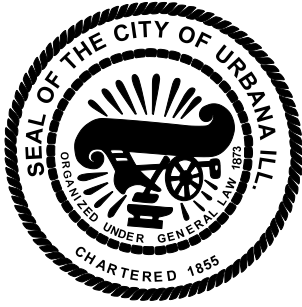
ABSTAINED:

PASSED by the City Council this _____ day of _____, 2008.

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2008.

Laurel L. Prussing, Mayor



Staff Mission And Principles

Our Mission

The staff of the City of Urbana recognizes its primary mission is to effectively deliver municipal services to its citizens.

Our staff is committed to:

1. Fulfilling essential public needs that citizens are generally unable to provide for themselves.
2. Protecting public health, safety and welfare for present and future generations.
3. Enhancing the quality of life in ways that are well planned and cost-effective.

We seek to accomplish our mission guided by the following principles:

Vision

The City of Urbana is a strong and effective government. Our staff is committed to maintaining the City's leadership status by continuing to implement long range planning strategies and innovative programs that will positively influence and shape the future growth and development of the City and positively impact the lives of our citizens.

Responsibility

Providing reliable, quality service to the public is an essential function of city staff. Therefore, it is the goal of all staff members to take a proactive and resourceful approach in the performance of their job and to take personal responsibility for the success of our City.

Mutual Understanding

The City of Urbana is a culturally diverse community. As staff it is our goal to foster an environment that recognizes the value in differences and mutual responsibility – an environment of inclusion and unity, not exclusion. The City is committed to having a workforce that reflects the community in which we serve. Each staff member's behavior should reflect the City's commitment to mutual respect, acceptance and understanding of others.

Integrity

In order to maintain effectiveness, staff recognizes the importance of maintaining a high degree of integrity. It is our goal to execute our responsibilities in an honest, polite, respectful, trustworthy and knowledgeable manner.

Creative Cooperation/Collaboration

City staff recognizes that only through working together in collaboration and cooperation with our citizens, businesses, other governments and agencies can we achieve our mission. It is our goal to reach out to others to provide quality results for our community and environment.

Mutual Benefit/Safety

It is the City's goal to identify solutions, which create a safe environment for the work place and our community as a whole. Each staff member must take personal responsibility for the safety of his or her self as well as others.

Progress

It is an ongoing goal of city staff to continuously explore new and innovative ideas in an effort to better serve our community and its citizens.

January 2002

General Information:

Organization Structure - Program Budgeting

The City of Urbana budget organizes costs for general operations into departments, divisions and programs (cost centers). Following is a listing of these departments and programs:


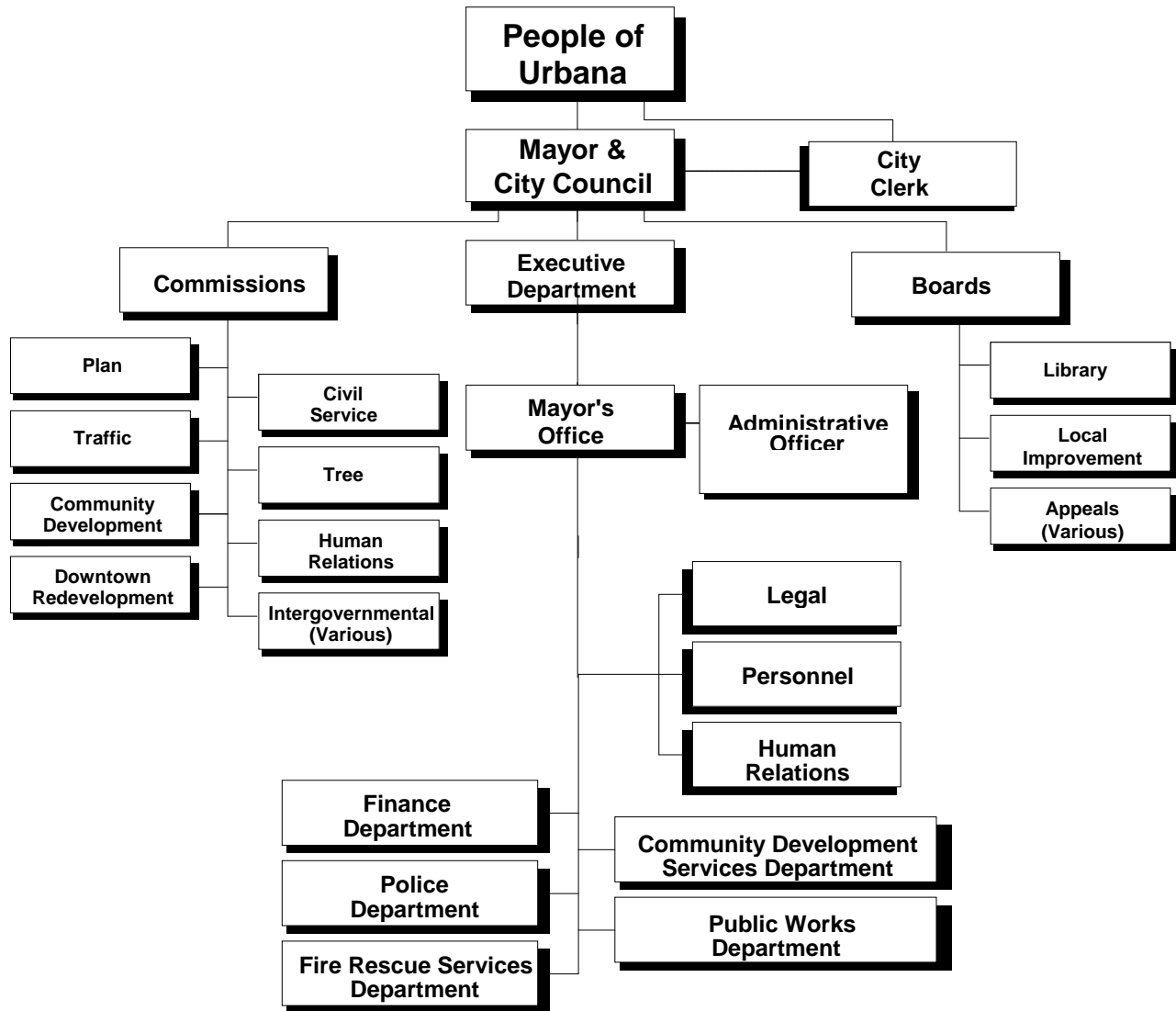
- City Council
- Executive Department
 - Administration
 - Legal
 - Human Relations
 - Human Resources
- Finance Department
 - Administration
 - Parking Tickets, Permits and Licenses
 - Financial Services
 - Information Services
 - Police Records Management System (in special fund)
 - C.A.T.V. P.E.G. (in special fund)
 - City Documents Management
- City Clerk
- Community Development Services Department
 - Administration
 - Economic Development
 - Planning and Zoning
 - Building Safety Division
 - New Construction
 - Housing
 - Multi-Family Inspection
 - Community Development Block Grant and other H.U.D. housing development and rehabilitation programs (in various special funds)

General Information

- Police Department
 - Administration
 - Patrol
 - Criminal Investigations
 - Support Services
 - School Crossing Guards
 - Meter Enforcement
 - Animal Control
- Fire Rescue Services Department
- Public Works Department
 - Administration
 - Arbor Division
 - Urban Forestry
 - Landscape Management
 - Landscape Recycling Center (in special fund)
 - Public Facilities Division
 - Facilities Maintenance
 - Civic Center
 - Parking System Maintenance (M.V.P.S. Special Fund)
 - Parking Garage (M.V.P.S. Special Fund)
 - Operations Division
 - Tool room
 - Snow and Ice Removal
 - Traffic Control
 - Street Lighting
 - Street Maintenance and Construction
 - Concrete Repair
 - Sewer Maintenance and Construction
 - Traffic Signals
 - Right of Way and Technical Support
 - Engineering Division
 - Planning and Mapping
 - Transportation Improvements

- Sewer Improvements
- Environmental Management Division
 - Environmental Planning
 - Environmental Control
 - U-Cycle (in special fund)
- Equipment Services (in special fund)
- Urbana Free Library (in special fund)
 - Centralized Costs
 - Administration
 - Adult Division
 - Children's Division
 - Archives Division
 - Maintenance Division
 - Acquisitions Division
 - Circulation Division
 - Documents Project

Organizational Chart



City of Urbana
Organization Chart
Structure And Major Service Functions

FINANCIAL AND ACCOUNTING INFORMATION

The City of Urbana was chartered in 1855, and operates under a mayor/city council form of government. The legislative authority of the City is vested in a seven-member council, each elected from their respective districts. The Mayor is elected at large. Major City services are police and fire rescue protection, public works, library, and general administration. Public parking facilities are provided as an enterprise activity. Urbana's population is estimated at 40,000 and the city boundaries include an area of 12 square miles.

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. Program budgeting has been acknowledged as the preferred method of budgeting by various municipal financial associations.

The City also publishes a detailed line item expenditure report. It is used by the City staff in managing the budget on a daily basis.

The Comprehensive Annual Financial Report is published annually in the third week of December. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year. This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

The Capital Improvements Section of this budget authorizes costs and reports estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, It is important to view these one year expenditures in conjunction with the City's long-range or 10 year Capital Improvements Plan, which is issued separately from this budget document. Many projects that are approved and included in the city's fiscal year budget (ends June 30) will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects will be carried over and rebudgeted in the following year.

It is often necessary to amend this budget during the year. All changes which increase the departmental total authorized expenditure level or transfer monies from one major category level to another (major categories are defined as personnel services, supplies, contractual and operations, and capital outlay) require Council approval. In special funds, all changes above 10% and those, which change the basic nature of the project, require Council approval. Other changes are approved administratively.

The City passes its annual tax levy ordinance on or before the 1st Tuesday in December. The first half of the tax bills is due and payable to the County in May and the balance in July. Amounts are remitted to the City from the County Treasurer within a short period after collection. The amount of property tax revenue reported in 2008-09 is the proposed amount to be levied in December 2008 and collected by the City approximately ½ in June of and ½ in Jul-Sep.

General Information

2009. Increases in the amount proposed to be levied after the budget is adopted, will require a budget amendment to be approved by the City Council. Decreases may mean a deficit spending position.

City bonds continue to receive an AA2 rating from Moody's. This rating can be considered as very good for a city the size and nature of Urbana. There is currently no debt being retired from general property taxes. All outstanding debt is being retired from other dedicated revenue sources. A description of each outstanding individual bond issue is included in the Multi-Year Financial Plan.

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, the Illinois Public Treasurer's Fund and in common stocks and mutual funds. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

This budget is presented to the City Council and the public during the first week of May. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs sometime before July 1.

The City of Urbana is a home-rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

The City maintains three employee pension plans as follows. Financial information concerning the property tax levy for each plan is contained in the budget document under each fund:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF). IMRF is a multiple employer retirement system that acts as a common investment and administrative agent for local government in Illinois. Employees contribute 4.5% of their annual salary and the City is required to contribute the remaining amounts necessary to fund the system, based on an actuarially determined amount that accumulates sufficient assets to pay benefits when due (9.65% of payroll).
- Sworn police personnel are covered by the Police Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.9% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (45% of payroll).
- Sworn fire personnel are covered by the Firemen's Pension Plan, which is a defined benefit, single employer plan, whose benefits and contribution levels are established by state statute. Members are required to contribute 9.455% of their salary and the City is required to contribute an amount actuarially determined, such that sufficient assets will be available to pay benefits when due (35% of payroll).

SUMMARIES

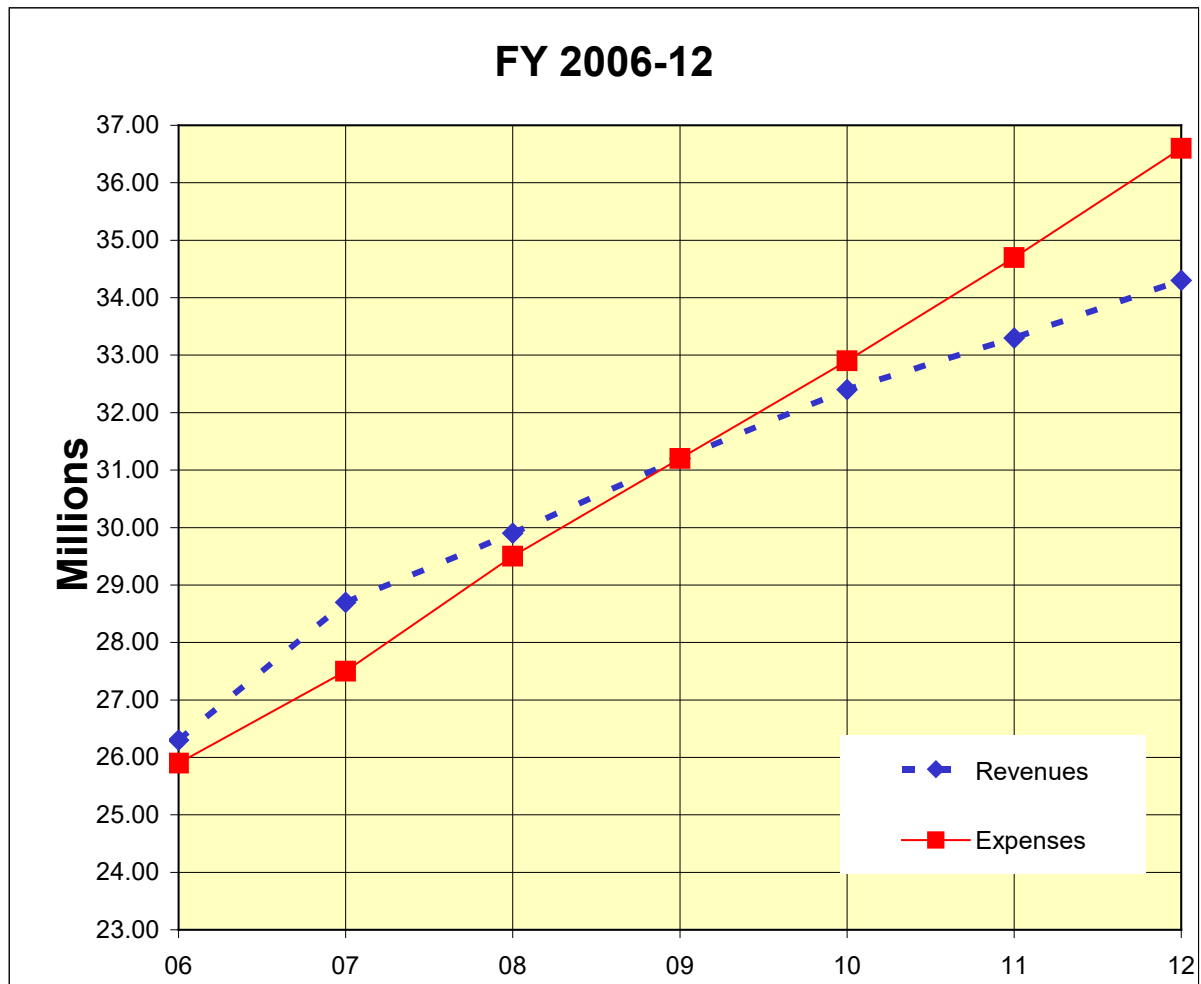
REVENUES, EXPENSES AND FUND BALANCES: ALL FUNDS SUMMARY

	2006-07	2007-08	% CHG.	2008-09	% CHG.	% CHG.
FUND BAL., BEG. YEAR	\$28,553,410	\$26,087,974		\$22,762,201		2 YR. AVE
REVENUES, PER DETAIL						
IN REVENUES SECTION	\$39,966,878	\$40,801,873	2.1%	\$42,664,809	4.6%	3.3%
EXPENSES:						
POLICE	\$7,338,336	\$7,711,661	5.1%	\$8,118,454	5.3%	5.2%
FIRE	5,707,010	5,915,936	3.7%	6,342,160	7.2%	5.4%
PUBLIC WORKS	5,667,384	5,993,406	5.8%	6,265,908	4.5%	5.1%
EXECUTIVE	1,408,185	1,538,270	9.2%	1,490,490	-3.1%	3.1%
FINANCE	1,202,850	1,270,907	5.7%	1,324,330	4.2%	4.9%
COMMUNITY DEVELOPMENT	3,421,035	3,437,022	0.5%	3,525,489	2.6%	1.5%
ECONOMIC DEVELOPMENT	2,733,466	2,730,320	-0.1%	2,802,960	2.7%	1.3%
CITY CLERK	190,760	203,597	6.7%	202,930	-0.3%	3.2%
LIBRARY	3,139,009	3,387,792	7.9%	3,601,220	6.3%	7.1%
CITY COUNCIL	45,050	45,050	0.0%	45,050	0.0%	0.0%
WORKER COMP.	259,095	140,000	-46.0%	140,000	0.0%	-23.0%
HOME RECYCLING	473,101	516,810	9.2%	526,750	1.9%	5.6%
LANDSCAPE RECYCLING	369,138	410,974	11.3%	419,410	2.1%	6.7%
PARKING SYSTEM	504,528	484,069	-4.1%	626,920	29.5%	12.7%
POLICE RECORDS MGT.	72,779	85,140	17.0%	93,230	9.5%	13.2%
PUBLIC TELEVISION	88,855	108,210	21.8%	113,210	4.6%	13.2%
SOCIAL SERVICES	195,320	202,300	3.6%	205,620	1.6%	2.6%
F SURPLUS/GOVT. PAYMENTS	633,930	653,588	3.1%	686,990	5.1%	4.1%
AMOUNTS NOT SPENT	(982,275)	(778,822)	-20.7%	(809,540)	3.9%	-8.4%
SUBTOTAL BEFORE EQ.						
PURCHASES/CAP. IMPR.	\$32,467,556	\$34,056,230	4.9%	\$35,721,581	4.9%	4.9%
CAPITAL IMPROVEMENTS	8,494,633	8,478,031	-0.2%	8,482,328	0.1%	-0.1%
EQUIPMENT PURCHASES	1,470,125	1,593,385	8.4%	1,767,826	10.9%	9.7%
TOTAL EXPENSES	\$42,432,314	\$44,127,646	4.0%	\$45,971,735	4.2%	4.1%
FUND BALANCE, END YR	\$26,087,974	\$22,762,201		\$19,455,275		

OPERATING FUNDS SUMMARY

	ACTUAL 2005- 06	ACTUAL 2006- 07	PROJECTED 2007- 08	BUDGET 2008- 09	% CHANGE
NORMAL CARRYOVER, PREV. YEAR	\$877,634	\$853,954	\$830,274	\$855,100	
REVENUES AND TRANSFERS IN:					
CITY, PER DETAIL INCLUDED					
IN REVENUES SECTION	\$19,652,119	\$21,657,904	\$22,472,624	\$23,474,900	4.5%
PROPERTY TAX	5,830,474	6,544,559	7,019,082	7,714,094	
LESS CARLE/OVERLEVY	0	(385,769)	(452,582)	(819,274)	
NET PROP. TAX REV.	\$5,830,474	\$6,158,790	\$6,566,500	\$6,894,820	5.0%
TOTAL, REV. & PROP. TAX & CARRYOVER	26,360,227	28,670,648	29,869,398	31,224,820	4.5%
BUDGET EXPENSES:					
GENERAL FUND:					
CITY COUNCIL	45,050	45,050	45,050	45,050	0.0%
EXECUTIVE	1,138,876	1,220,840	1,437,370	1,448,940	0.8%
FINANCE	1,181,953	1,234,990	1,296,807	1,351,270	4.2%
CITY CLERK	183,554	192,410	205,317	204,720	-0.3%
POLICE	6,984,089	7,535,770	7,925,552	8,354,830	5.4%
FIRE RESCUE	5,597,738	5,864,720	6,064,436	6,522,160	7.5%
PUBLIC WORKS	5,552,099	5,869,410	6,283,272	6,665,040	6.1%
COMMUNITY DEVELOPMENT	1,134,611	1,363,858	1,482,948	1,555,240	4.9%
SUBTOTAL, BEFORE TRANSFERS	\$21,817,970	23,327,048	\$24,740,752	\$26,147,250	5.7%
RECURRING TRANSFERS OUT:					
TRANSFER, SOCIAL SERVICES	177,690	191,950	199,630	205,620	3.0%
TRANSFER, UPTV P.E.G. FUND	109,622	114,538	122,000	128,000	4.9%
TRANSFER, MERIT PAY PLAN	21,210	33,950	17,810	18,340	3.0%
TRANSFER, UNEMPLOYMENT COMP.	36,520	28,711	29,860	31,350	5.0%
INT. V. AGREEMENT/ANNEXATIONS PAYMENTS	251,479	229,170	265,300	265,910	0.2%
TRANSFER, LIBRARY CASH FLOW	57,385	77,186	97,410	108,030	10.9%
TRANSFER LIBRARY, I.M.R.F.	237,284	265,670	290,620	310,960	7.0%
TRANSFER, CAP. IMPR. FUND, REG.	330,240	426,540	696,200	738,550	6.1%
TRANSFER, CAP. IMPR. FUND, SUPP.	152,400	75,410	126,300	137,250	8.7%
ANNUAL MEIJER NOTE PAYMENT	0	0	0	152,000	n/a
TRANSFER, PUBLIC SAFETY O/T	23,750	23,750	24,580	-	-100.0%
TOTAL GEN. FUND EXPENSES	\$23,215,550	\$24,793,923	\$26,610,462	\$28,243,260	6.1%
LIBRARY FUNDING, PROP/CORP TAX	2,308,550	2,501,214	2,696,024	2,878,376	6.8%
TOTAL OPERATING EXPENSES	25,524,100	27,295,137	29,306,486	31,121,636	6.2%
ADJUST INCREASE RECEIVABLES	(250,910)	(218,350)	(158,288)	(109,860)	
AMOUNT UNSPENT /UNDER BUDGET	960,814	830,274	855,100	848,400	
REV. OVER (UNDER) EXPENSES, END YEAR	502,037	1,180,841	379,798	24	
NON-RECURRING CARRYOVER, PREV. YEAR					
	0	395,177	690,676	5	
NON-RECURRING, TRANSFERS TO:					
TRANSFER, VERF, NEW EQ.	0	(126,420)	(120,790)	0	
TRANSFER, MEIJER NOTE PAYMENT	0	0	(178,936)	0	-100.0%
TRANSFER, CAP. IMPR. ONE-TIME	0	0	(277,850)	0	
TRANSFER, GEN. RESERVE ONE-TIME	0	(125,406)	(306,883)	0	
TRANSFER, GEN. RESERVE	(106,860)	(633,516)	(186,010)	0	
NON-RECURRING CARRYOVER, END YEAR	\$395,177	\$690,676	\$5	\$29	

GENERAL OPERATING FUNDS LONG-TERM FINANCIAL PROJECTIONS



Financial Data and Assumptions Used in Above Long Range Chart (in millions):

	Rev.	%Chg.	Exp.	%Chg.	Rev. Over (Under) Exp.
FY06	\$26.3	9.0%	\$25.9	6.2%	\$ 400,000
FY07	\$28.7	8.8%	\$27.5	6.2%	\$1,200,000
FY08	\$29.9	4.2%	\$29.5	7.3%	\$ 400,000
FY09	\$31.2	4.5%	\$31.2	5.8%	\$ -
FY10	\$32.4	3.9%	\$32.9	5.5%	\$ (500,000)
FY11	\$33.3	2.8%	\$34.7	5.5%	\$(1,400,000)
FY12	\$34.3	3.0%	\$36.6	5.5%	\$(2,300,000)

PERSONNEL SUMMARY

EXECUTIVE DEPARTMENT:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
MAYOR	1.00	1.00	1.00	1.00
ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	0.00	1.00	2.00	2.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
HUMAN RESOURCES ASST. MGR.	1.00	1.00	1.00	1.00
EXECUTIVE ASST.	0.50	0.50	0.75	1.00
BENEFITS SPECIALIST	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	11.50	12.50	13.75	14.00
PART-TIME POSITIONS:				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	0.50	0.50	0.50	0.50
EXECUTIVE DEPARTMENT TOTAL	12.00	13.00	14.25	14.50

FINANCE DEPARTMENT:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
COMPTRROLLER	1.00	1.00	1.00	1.00
ADMIN . ASSISTANT I	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
WEB DOCUMENTS COORDINATOR	0.00	1.00	1.00	1.00
PERSONAL COMPUTER TECH.	0.00	1.00	1.00	1.00
U.P.T.V. STATION MANAGER	1.00	1.00	1.00	1.00
U.P.T.V. PRODUCTION COORD.	0.00	0.00	1.00	1.00
SUBTOTAL, FULL-TIME	15.00	17.00	18.00	18.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.75	0.00	0.00	0.00
U.P.T.V. PRODUCTION INTERN	0.75	0.75	0.00	0.00
U.P.T.V. OUTREACH COORD.	0.50	0.50	0.25	0.25
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.75	0.00	0.00	0.00
SUBTOTAL, PART-TIME	2.90	1.40	0.40	0.40
FINANCE DEPARTMENT TOTAL	17.90	18.40	18.40	18.40

CITY CLERK'S OFFICE:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
CITY CLERK	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	1.00	1.00	1.00	1.00
CITY CLERK'S OFFICE TOTAL	3.00	3.00	3.00	3.00

POLICE DEPARTMENT:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	36	38	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
SUPPORT SERVICES CLERK	7	7	7	7
ADMIN. ASSISTANT II	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
PARKING ENFORCEMENT SUPERVISOR	1	1	1	1
PARKING ENFORCEMENT OFFICER	1	1	2	2
SUBTOTAL, FULL-TIME	67.00	69.00	70.00	70.00
PART-TIME POSITIONS:				
P-T PARKING ENFORCEMENT	3.50	3.50	2.50	2.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
SUBTOTAL, PART-TIME	7.75	7.75	6.75	6.75
POLICE DEPARTMENT TOTAL	74.75	76.75	76.75	76.75

FIRE DEPARTMENT:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
CAPTAIN	0.00	0.00	0.00	3.00
LIEUTENANT	15.00	15.00	15.00	12.00
ENGINEER	0.00	0.00	0.00	15.00
FIREFIGHTER	37.00	37.00	37.00	22.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

PUBLIC WORKS DEPARTMENT:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	2.00	2.00	3.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	8.00	8.00	9.00	9.00
ELECTRICIAN	3.00	3.00	3.00	3.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	3.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	2.00	1.00	1.00
ENGINEERING TECHNICIAN	5.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	0.00	0.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	62.00	62.00	64.00	64.00
PART-TIME POSITIONS:				
SECRETARY	0.75	0.75	0.00	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE	0.35	0.35	0.35	0.35
U-CYCLE/ENV. AIDE	0.75	0.75	0.00	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.28	0.50	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.16	17.38	15.88	15.88
PUBLIC WORKS DEPARTMENT TOTAL	79.16	79.38	79.88	79.88

COMMUNITY DEVELOPMENT DEPARTMENT:

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	2.00	2.00
PLANNER I	1.00	2.00	1.00	1.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	2.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	3.00	3.00	3.00	3.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	0.00	0.00	0.00
SUBTOTAL, FULL-TIME	21.00	22.00	22.00	22.00
PART-TIME POSITIONS:				
C.D. ADMIN. INTERN	0.65	0.50	0.50	0.50
CLERK-TYPIST	0.50	0.75	0.75	0.75
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
ED/ARTS INTERN	0.00	0.25	0.25	0.75
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	1.95	2.30	2.30	2.80
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	22.95	24.30	24.30	24.80

CITY TOTAL, BEFORE LIBRARY:

	2005-06	2006-07	2007-08	2008-09
FULL-TIME POSITIONS	238.50	244.50	249.75	250.00
PART-TIME POSITIONS	30.26	29.33	25.83	26.33
CITY TOTAL (BEFORE LIBRARY)	268.76	273.83	275.58	276.33

LIBRARY:

	2005-06	2006-07	2007-08	2008-09
FULL-TIME POSITIONS	19.00	20.00	21.00	21.00
PART-TIME, REG	21.27	22.65	22.15	22.65
PART-TIME, SUBSTITUTE	4.00	4.00	4.00	4.00
LIBRARY TOTAL	44.27	46.65	47.15	47.65

CITY TOTAL, INCLUDING LIBRARY:

	2005-06	2006-07	2007-08	2008-09
FULL-TIME POSITIONS	257.50	264.50	270.75	271.00
PART-TIME POSITIONS	55.53	55.98	51.98	52.98
CITY TOTAL (INCLUDING LIBRARY)	313.03	320.48	322.73	323.98

Summaries

BUDGET EXPENDITURE SUMMARIES

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
CITY COUNCIL	\$35,000	0.0%	\$750	0.0%	\$9,300	0.0%	\$0	#DIV/0!	\$45,050	0.0%
EXECUTIVE DEPT.:										
ADMINISTRATIVE	\$340,760	-0.4%	\$3,240	6.6%	\$84,730	-29.3%	\$0	#DIV/0!	\$428,730	-7.8%
LEGAL	423,390	1.8%	19,300	29.5%	111,720	9.5%	0	#DIV/0!	554,410	4.1%
HUMAN RELATIONS	120,240	7.4%	700	0.0%	31,160	35.9%	0	#DIV/0!	152,100	12.2%
HUMAN RESOURCES	218,360	4.3%	1,200	0.0%	86,000	0.2%	0	#DIV/0!	305,560	3.1%
SUBTOTAL EXECUTIVE	\$1,102,750	2.2%	\$24,440	23.2%	\$313,610	-5.1%	\$0	#DIV/0!	\$1,440,800	0.8%
FINANCE DEPT.:										
ADMINISTRATION	\$171,330	4.9%	\$6,240	7.8%	\$104,290	1.9%	\$0	#DIV/0!	\$281,860	3.8%
PARKING TICKETS, PERMITS & LICENSES	213,100	5.2%	13,500	0.0%	27,420	1.5%	0	#DIV/0!	254,020	4.5%
FINANCIAL SERVICES	191,620	5.9%	32,620	0.0%	65,790	0.3%	0	#DIV/0!	290,030	3.9%
INFORMATION SERVICES	483,750	4.5%	0	#DIV/0!	14,670	1.5%	0	#DIV/0!	498,420	4.4%
TOTAL FINANCE	\$1,059,800	5.0%	\$52,360	0.9%	\$212,170	1.3%	\$0	#DIV/0!	\$1,324,330	4.2%
CITY CLERK	\$171,980	-0.8%	\$2,800	6.1%	\$28,150	2.0%	\$0	#DIV/0!	\$202,930	-0.3%
COMMUNITY DEVELOPMENT:										
ADMINISTRATION	\$180,390	-0.6%	\$6,390	-27.0%	\$51,040	2.4%	\$0	#DIV/0!	\$237,820	-1.0%
PLANNING AND ZONING	355,330	14.2%	7,090	0.0%	56,910	5.9%	0	#DIV/0!	419,330	13.7%
ECONOMIC DEVELOPMENT	95,840	4.1%	300	#DIV/0!	183,770	0.1%	0	#DIV/0!	279,910	1.6%
NEW CONSTRUCTION	348,130	3.3%	4,380	0.0%	24,160	-9.4%	0	#DIV/0!	376,670	2.4%
HOUSING SAFETY	90,120	4.1%	760	0.0%	14,910	3.7%	0	#DIV/0!	105,790	4.0%
MULTIFAMILY SAFETY	104,620	5.8%	1,150	0.0%	12,840	4.2%	0	#DIV/0!	118,610	5.6%
SUBTOTAL (CD)	\$1,174,430	6.1%	\$20,070	6.0%	\$343,630	0.9%	\$0	#DIV/0!	\$1,538,130	4.9%
POLICE DEPARTMENT:										
ADMINISTRATION	\$414,760	5.7%	\$480	0.0%	\$32,120	3.2%	\$0	#DIV/0!	\$447,360	5.5%
PATROL	4,623,130	5.7%	19,420	22.0%	702,680	4.2%	0	#DIV/0!	5,345,230	5.5%
CRIMINAL INVEST.	1,019,840	6.0%	1,300	160.0%	111,810	15.6%	0	#DIV/0!	1,132,950	6.9%
SUPPORT SERVICES	595,250	5.6%	28,350	1.9%	151,380	5.4%	0	#DIV/0!	774,980	5.4%
PARKING ENFORCEMENT	198,860	4.2%	1,230	0.0%	27,220	9.4%	0	#DIV/0!	227,310	4.8%
SCHOOL CROSS GUARD	51,540	4.0%	500	0.0%	2,790	4.9%	0	#DIV/0!	54,830	4.0%
ANIMAL CONTROL	54,470	5.4%	1,000	0.0%	48,990	-14.7%	0	#DIV/0!	104,460	-5.1%
SUBTOTAL POLICE	\$6,957,850	5.7%	\$52,280	10.2%	\$1,076,990	4.5%	\$0	#DIV/0!	\$8,087,120	5.5%
FIRE DEPARTMENT:	\$5,705,830	7.8%	\$68,470	4.2%	\$565,860	6.1%	\$0	#DIV/0!	\$6,340,160	7.6%
PUBLIC WORKS:										
ADMINISTRATIVE	\$363,340	4.2%	\$10,140	5.5%	\$80,565	9.6%	\$0	#DIV/0!	\$454,045	5.2%
URBAN FORESTRY	268,600	10.8%	4,580	0.0%	83,335	33.3%	0	#DIV/0!	356,515	15.2%
LANDSCAPE MANAGEMENT	216,950	4.6%	6,500	0.0%	86,720	3.6%	0	#DIV/0!	310,170	4.2%
FACILITY MAINT.	170,960	5.5%	31,920	0.0%	327,560	2.7%	0	#DIV/0!	530,440	3.4%
CIVIC CENTER	54,660	3.9%	2,140	0.0%	13,090	3.7%	0	#DIV/0!	69,890	3.7%
TOOLROOM	58,550	5.1%	28,420	0.0%	24,960	0.0%	0	#DIV/0!	111,930	2.6%
SNOW & ICE REMOVAL	70,030	19.8%	56,780	0.5%	35,020	1.5%	0	#DIV/0!	161,830	8.3%
TRAFFIC CONTROL	177,520	4.2%	51,670	5.3%	28,490	4.7%	0	#DIV/0!	257,680	4.5%
ST. LIGHTING	265,120	5.6%	70,600	30.5%	305,310	-0.6%	0	#DIV/0!	641,030	4.7%
ST. MAINT. & CONST.	506,550	5.5%	77,850	17.3%	243,850	13.8%	0	#DIV/0!	828,250	8.9%
CONCRETE REPAIR	360,030	5.8%	95,530	2.6%	81,950	7.9%	0	#DIV/0!	537,510	5.5%
SEWER MAINT. & CONST.	359,450	6.9%	29,590	0.0%	66,990	9.7%	0	#DIV/0!	456,030	6.8%
TRAFFIC SIGNALS	96,970	7.6%	9,050	0.0%	18,940	5.8%	0	#DIV/0!	124,960	6.7%
ROW/TECH. SUPPORT	29,680	-14.0%	2,310	0.0%	30,710	0.7%	0	#DIV/0!	62,700	-6.9%
SUBTOTAL, OPN. DIV.	\$1,923,900	5.9%	\$421,800	8.6%	\$836,220	5.4%	\$0	#DIV/0!	\$3,181,920	6.1%
ENGINEERING DIV.:										
PLANNING AND MAPPING	\$457,840	4.5%	\$2,000	0.0%	\$35,690	2.7%	\$0	#DIV/0!	\$495,530	4.3%
TRANSPORTATION IMPR.	367,700	4.8%	850	0.0%	15,280	21.6%	0	#DIV/0!	383,830	5.4%
SEWER IMPR.	160,730	6.0%	500	0.0%	10,680	16.3%	0	#DIV/0!	171,910	6.6%
SUBTOTAL, ENG. DIV.	\$986,270	4.8%	\$3,350	0.0%	\$61,650	9.1%	\$0	#DIV/0!	\$1,051,270	5.1%
ENV. MGT. PLANNING	93,330	5.0%	600	0.0%	149,560	9.5%	0	#DIV/0!	\$243,490	7.7%
ENV. CONTROL	56,250	5.3%	600	0.0%	51,070	48.8%	0	#DIV/0!	107,920	22.2%
SUBTOTAL, ENV. CONTROL	\$149,580	5.1%	\$1,200	0.0%	\$200,630	17.4%	\$0	#DIV/0!	\$351,410	11.8%
SUBTOTAL PUBLIC WORKS	\$4,134,260	5.7%	\$481,630	7.6%	\$1,689,770	7.5%	\$0	#DIV/0!	\$6,305,660	6.3%
SUBTOTALS	\$20,341,900	6.0%	\$702,800	7.3%	\$4,239,480	4.6%	\$0	#DIV/0!	\$25,284,180	5.8%
PERCENTAGE OF BUDGET	80.45%		2.78%		16.77%		0.00%		100.00%	

BUDGET EXPENDITURE SUMMARIES (CONTINUED)

DEPARTMENT	PERSONNEL SERVICES	% CHG.	MATERIALS & SUPPLIES	% CHG.	OPERATIONS & CONTRACTUAL	% CHG.	CAPITAL OUTLAY	% CHG.	SUBTOTAL	% CHG.
SOCIAL SERVICE AGENCIES	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!	\$0	#DIV/0!
LONGEVITY, MERIT PAY	18,340	3.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	18,340	3.0%
UNEMPLOYMENT REIMB.	31,350	105.0%	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	31,350	105.0%
ANNEXATIONS/REBATES	0	#DIV/0!	0	#DIV/0!	417,910	57.5%	0	#DIV/0!	417,910	57.5%
TRANSFER IMRF, LIB.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, CAP. IMPR.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, LIBRARY CASH	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TRANSFER, PUB. SAFETY OT	-	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	-	#DIV/0!
SUBTOTAL, OP. FUNDS	\$20,391,590	5.8%	\$702,800	7.3%	\$4,657,390	7.9%	\$0	#DIV/0!	\$25,751,780	6.2%
PERCENTAGE OF BUDGET	79.19%		2.73%		18.09%		0.00%		100.00%	
EQUIPMENT SERVICES	\$336,320	5.6%	\$523,270	6.1%	\$169,910	0.8%	\$13,926	-82.6%	\$1,043,426	-1.6%
SOCIAL SERVICES	0	#DIV/0!	0	#DIV/0!	205,620	1.6%	0	#DIV/0!	205,620	1.6%
LANDSCAPE RECYCLING	249,960	4.9%	57,940	0.0%	133,920	-1.7%	97,270	-74.2%	539,090	-33.4%
UCYCLE	48,660	7.8%	48,400	-9.2%	450,010	7.6%	0	#DIV/0!	547,070	5.9%
VEH./EQ. REPL.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	1,206,514	-5.5%	1,206,514	-5.5%
CABLE T.V. P.E.G.	97,570	3.1%	5,000	66.7%	10,640	0.9%	0	#DIV/0!	113,210	4.6%
POLICE RECORDS PROG.	79,570	5.3%	0	#DIV/0!	13,660	42.3%	0	#DIV/0!	93,230	9.5%
FEMA TORNADO GRANT	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
RETAINED RISK	0	#DIV/0!	0	#DIV/0!	501,810	16.8%	0	#DIV/0!	501,810	16.8%
PUBLIC ARTS	0	#DIV/0!	0	#DIV/0!	50,000	#DIV/0!	0	#DIV/0!	50,000	#DIV/0!
C.D.B.G.	145,709	-6.5%	1,900	0.0%	309,846	-12.3%	142,717	-56.2%	600,172	-28.3%
C.D. SPECIAL	0	#DIV/0!	0	#DIV/0!	10,150	-29.6%	0	#DIV/0!	10,150	-29.6%
HUD SMALL BUS. LOAN	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
CRYSTAL LAKE PARK NGBHD	0	#DIV/0!	0	#DIV/0!	8,600	-45.1%	0	#DIV/0!	8,600	-45.1%
TRANSITIONAL HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
DOWNTOWN LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
LOCAL HOUSING LOANS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
STATE TRUST HOUSING	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
FAIRLAWN VILLAGE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	254,102	#DIV/0!	254,102	#DIV/0!
HOME CONSORTIUM	161,580	7.5%	1,860	12.0%	950,053	-63.3%	0	#DIV/0!	1,113,493	-59.4%
HOME SUPPORTIVE	5,034	-11.1%	0	#DIV/0!	200,615	-0.1%	0	#DIV/0!	205,649	-0.4%
SHELTER PLUS	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TIF ONE	36,170	94.9%	0	#DIV/0!	473,420	-13.8%	0	-100.0%	509,590	-23.3%
TIF TWO	50,160	0.4%	0	#DIV/0!	125,680	-84.2%	470,000	-51.8%	645,840	-64.5%
TIF THREE	51,750	3.6%	0	#DIV/0!	538,570	-30.6%	130,000	-90.5%	720,320	-67.1%
TIF FOUR	0	#DIV/0!	0	#DIV/0!	489,660	-29.2%	30,000	-57.1%	519,660	-31.7%
MOTOR VEHICLE PARKING	185,260	4.6%	44,340	0.0%	568,260	6.8%	703,600	-25.6%	1,501,460	-11.6%
LIBRARY	2,465,512	12.9%	342,742	-20.4%	621,316	41.2%	100,293	3.9%	3,529,863	12.0%
CAP. IMPR. REG.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,905,432	-28.1%	2,905,432	-28.1%
MOTOR FUEL TAX	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	2,297,201	-39.8%	2,297,201	-39.8%
SANITARY SEWER CONST.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	523,000	-55.9%	523,000	-55.9%
CAP. IMPR. OPER.	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	164,360	-77.0%	164,360	-77.0%
BUILDING RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TAX STABILIZATION	0	#DIV/0!	0	#DIV/0!	157,000	145.7%	100,000	23.8%	257,000	77.7%
U.D.A.G. RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
EC. DEVELOPMENT RESERVE	0	#DIV/0!	0	#DIV/0!	226,000	-52.1%	0	#DIV/0!	226,000	-52.1%
SALES TAX GRANT RESERVE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
I.M.R.F. PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
POLICE PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
FIRE PENSION	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1994C DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
1992 TIF 3 DEBT SERVICE	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!	0	#DIV/0!
TOTALS	\$24,304,845	6.5%	\$1,728,252	-0.7%	\$10,872,130	-17.5%	\$9,138,415	-41.1%	\$46,043,642	-13.6%
PERCENTAGE OF BUDGET	52.79%		3.75%		23.61%		19.85%		100.00%	

REVENUE ANALYSIS

INTRODUCTION:

The total projected revenue for all City funds in FY08-09 is \$42,665,479, which is an increase of 4.5% above the projected revenue for the current year FY07-08. Seventy-one percent of these revenues (\$30,369,720) are reported in the City's general operating fund (including Library), and used to finance the on-going costs related to the normal services provided by the City. Revenues reported in the general operating fund are included in the chart below, but also reported separately at the end of this section of the budget document. The balance of these revenues are reported in and used to finance costs of the special funds of the City. The following table summarizes these revenue sources.

REVENUE SUMMARIES-ALL FUNDS AND ACCOUNTS

	2006-07	% CHG.	2007-08	% CHG.	2008-09	% CHG.
UTILITY TAXES	\$3,832,221	-7.0%	\$3,850,262	0.5%	\$3,920,580	1.8%
SALES TAX	7,865,319	25.4%	8,422,606	7.1%	9,001,216	6.9%
PROPERTY TAXES	6,158,790	5.6%	6,566,500	6.6%	6,894,760	5.0%
C.D.B.G. /HOME GRANTS	2,375,150	13.8%	2,389,327	0.6%	2,250,668	-5.8%
VARIOUS SERVICE FEES	442,759	-1.5%	502,844	13.6%	510,854	1.6%
LICENSE/PERMITS/FEES	897,288	7.8%	969,670	8.1%	1,012,670	4.4%
FINES/TICKETS	808,735	2.3%	797,600	-1.4%	810,401	1.6%
PARKING FEES	1,075,603	-2.7%	1,053,020	-2.1%	1,012,320	-3.9%
REIMB., CAP. IMPR. PROJECTS	1,364,228	150.4%	1,585,460	16.2%	1,699,060	7.2%
FRANCHISE FEES	449,197	0.8%	487,350	8.5%	510,970	4.8%
LANDSCAPE RECYCLING FEES	460,267	4.6%	440,000	-4.4%	471,330	7.1%
LIBRARY FEES	303,320	77.1%	316,220	4.3%	341,150	7.9%
U/I REIMB., FIREFIGHTING	1,332,196	4.2%	1,385,480	4.0%	1,460,800	5.4%
STATE INCOME TAX	3,671,743	10.6%	3,724,889	1.4%	3,933,684	5.6%
STATE T.I.F. GRANT	293,407	-5.4%	225,215	-23.2%	0	-100.0%
STATE M.F.T.	1,081,679	0.0%	1,040,000	-3.9%	1,040,000	0.0%
STATE GRANTS	139,502	-84.5%	129,386	-7.3%	208,234	60.9%
SEWER BENEFIT TAX	815,708	3.9%	868,340	6.5%	955,000	10.0%
INTEREST INCOME	1,864,281	187.6%	1,150,980	-38.3%	996,222	-13.4%
HOTEL/MOTEL TAX	735,663	2.9%	757,730	3.0%	780,460	3.0%
LOCAL FOOD/BEV./O.T.B. TAX	358,959	7.8%	369,730	3.0%	300,810	-18.6%
RECYCLING TAX	488,909	1.3%	497,000	1.7%	506,000	1.8%
POLICE AREA RECORDS MGT. FEES	72,779	24.5%	68,200	-6.3%	74,680	9.5%
PROPERTY SALES	291,134	846.5%	292,810	0.6%	335,000	14.4%
BANK BORROWING	0	N/A	0	N/A	456,800	N/A
T.I.F. TAXES	2,788,041	11.0%	2,911,254	4.4%	3,181,140	9.3%
TOTAL REVENUES	\$39,966,878	12.6%	\$40,801,873	2.1%	\$42,664,809	4.6%

REVENUES ANALYSIS:

The City of Urbana obtains revenues from multiple sources and is not dependent on any single source of revenue to fund operations. This diversity should make future revenues more reliable and allow for steadier revenue growth. The chart to the right illustrates this diversity of revenues. Following is a detailed discussion of each of these major revenue sources and the factors that affect the amounts received:

PROPERTY TAX, \$6,894,760 (16% OF TOTAL REVENUES):

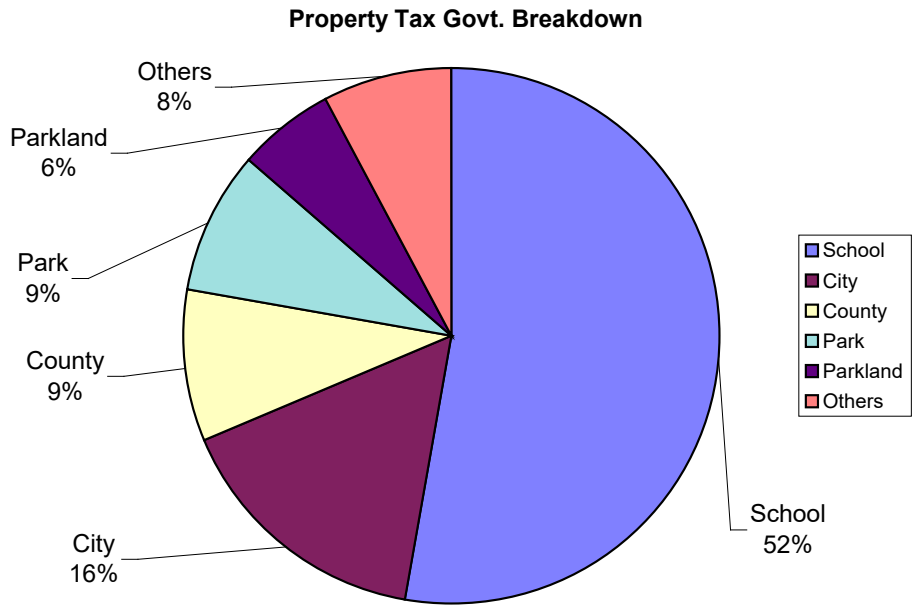
The amount of property tax is produced by multiplying the levy rate (currently .012942, same as Champaign), times the equalized assessed value. There are 2 reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (state law requires that assessed value of a property be equal to 1/3 of it's market value). Cities usually desire to capture property tax from annexations and new development to help offset additional service costs from these annexations. However because property values in the Champaign-Urbana area have been increasing above inflation, the amount of property tax that is generated from the increase on current properties has been debated recently, especially when the value properties in certain neighborhoods have been increasing over other neighborhoods. Growth in assessed value has been slowing since 2006 (9.6% in 06, 7.8% in 07, 7.3% last year, and an estimated 5.0% increase for this budget year).

With the tax rate the same, the amount generated from property tax is estimated to increase 5.0% next year to exactly match the growth in A/V. Current homeowners would pay 2% more than last year (additional \$17 on a \$175,000 home). The other 3% would be paid from new construction and annexations. The 2% growth on current properties is approximately 1.5% below the normal A/V growth; as next year State law is increasing the homestead exemption from \$5,000 to \$5,500 and the senior citizen exemption from \$3,500 to \$4,000. In following years, the A/V is expected to grow at a rate approximating 4.5% (2.25% due to new construction and 2.25% on current homeowners). This levy will be approved in December 2008 and will be paid by homeowners in the spring and fall of 2009. The City rate of \$1.2942 is 13%

lower than the rate in 1997. This reduction saves a homeowner of a \$175,000 home \$90 in annual taxes.

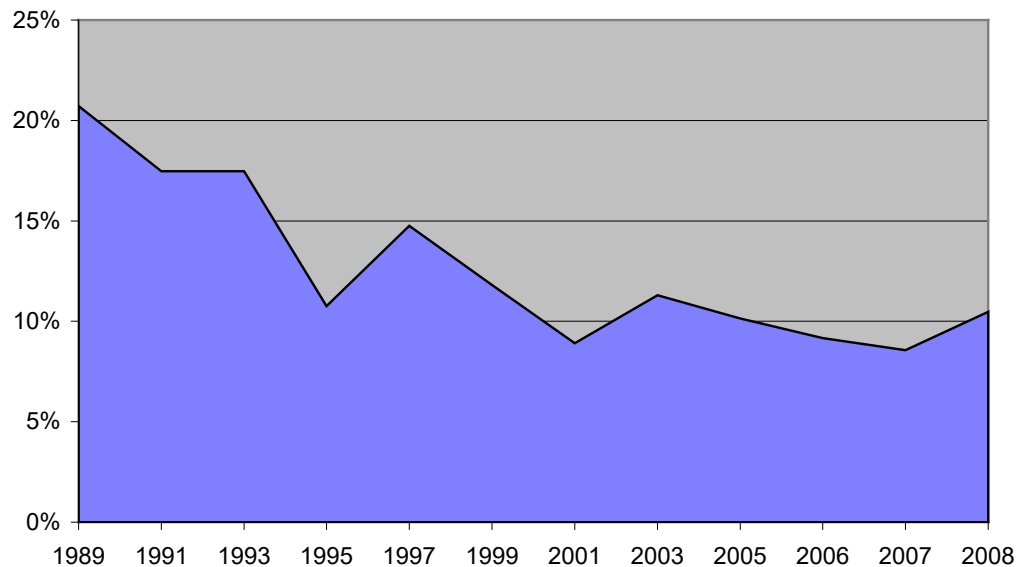
	PROPOSED 2008-09		ACTUAL 2007-08		ACTUAL 2006-07	
	\$	%INC	\$	%INC	\$	%INC
GENERAL FUND	\$2,327,702	27.39%	\$1,827,202	7.64%	\$1,697,589	8.82%
PENSIONS *	2,770,920	8.29%	2,558,760	6.23%	2,408,660	2.56%
LIBRARY	2,815,472	6.93%	2,633,120	7.99%	2,438,310	8.59%
SUBTOTAL	\$7,914,094	12.75%	\$7,019,082	7.25%	\$6,544,559	6.35%
LESS CARLE AMOUNT	(477,474)	5.50%	(452,582)		(385,769)	
LESS RESERVE AMOUNT	(541,860)		0		0	
NET GEN. FUND	\$6,894,760	5.00%	\$6,566,500	6.62%	\$6,158,790	5.63%
ASSESSED VALUE	\$569,440,420	5.00%	\$542,324,212	7.25%	\$505,675,988	7.81%
CARLE A/V	(36,718,520)		(34,970,019)		(29,807,526)	
NET A/V (WITHOUT CARLE)	\$532,721,900	5.00%	\$507,354,193	6.62%	\$475,868,462	7.08%
% ANNEX/CONST		3.00%		4.50%		3.50%
% CURRENT TAXPAYERS		2.00%		2.12%		3.58%
CITY TAX RATE	1.2942	0.00%	1.2942	0.00%	1.2942	-1.36%
HOMEOWNER PAYS:						
\$125,000 HOME	\$608	2.00%	\$596	2.11%	\$584	2.23%
\$175,000 HOME	\$885	2.00%	\$868	2.11%	\$850	2.23%
OVERALL TAX RATE	UNK.		UNK.		8.2092	-0.56%
CHAMPAIGN:						
ASSESSED VALUE	\$1,447,713,412	9.29%	\$1,324,600,232	11.28%	\$1,190,382,851	15.43%
CITY TAX RATE	1.2942	2.24%	1.2659	-3.51%	1.3120	0.00%
OVERALL TAX RATE	7.2430		7.3491	-2.63%	7.5478	-2.01%
EACH 1% INCREASE IN TOTAL LEVY AMOUNT =		\$ 65,665				
EACH 1% IN LIBRARY LEVY AMOUNT =		\$ 26,331				
EACH 1 CENT INCREASE IN TAX RATE =		\$ 53,274				

The City is only one of nine different government agencies that an Urbana homeowner will pay property tax to. The City is responsible for 16% of the total property tax (School District is responsible for 52%, County 9% and Park District 9%). The following chart shows the overall property tax distribution among these nine taxing districts:



The total current tax rate is \$8.1149 (12% higher than Champaign). The difference in tax rates between the two cities has been cut in half since 1989, although the difference has increased slightly in the last 2 years. This reduction saves the homeowner of a \$75,000 home \$505 in annual taxes. This reduction has occurred even as the County has increased their rate 15% and as the voters have approved 4 different referendums: 1995 for new jail, 1997 for county-wide public health district, 2002 for new nursing home, and 2004 for development disabilities board). The reduction in overall tax rate is illustrated in the chart below:

Difference in Tax Rates



SALES AND USE TAX, \$9,001,216 (21% OF TOTAL REVENUES):

The current sales tax rate on general retail sales in Urbana is 7.75%. Of this rate, the State's share is 5.0%, the City's share is 2.25%, and the County's share is .5%. The City's 2.25% is comprised of 1% statutory tax on most retail sales and an additional 1.25% local sales tax under home-rule authority (exempt from this home-rule authority tax are sales of food, drugs, medicine and licensed personal property such as automobiles). All sales tax revenue is allocated to the general operating fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. Any fluctuations in sales by O'Brien's (City's only new-car automobile dealer) can also have a significant impact.

During the fiscal years 01 thru 04, sales taxes were severely reduced by the closing of Bergners, Kmart, and the State of Illinois retaining the tax on photo processing. Sales taxes during this 4 year period only increased an average annual amount of 1%. In the 4 years since then, sales tax has increased an average annual amount of 10%. Most of this increase (7.5%) was due directly to new store openings (O'Brien, Walmart, Walgreen) and an increase in the local rate of 1/4%. The budget projects sales tax in FY07-08 to increase 2.9% from regular recurring growth and 4.2% from new store openings and rate increase for a total increase of 7.1%; and in FY08-09 to increase 3.3% from regular recurring growth and 3.6% from new store opening (Meijer in November 08) for a total increase of 6.9%. For projections in future years, I have assumed a regular recurring growth of 2.6% and 2.5% from new store openings to a total annual increase of 5.1%.

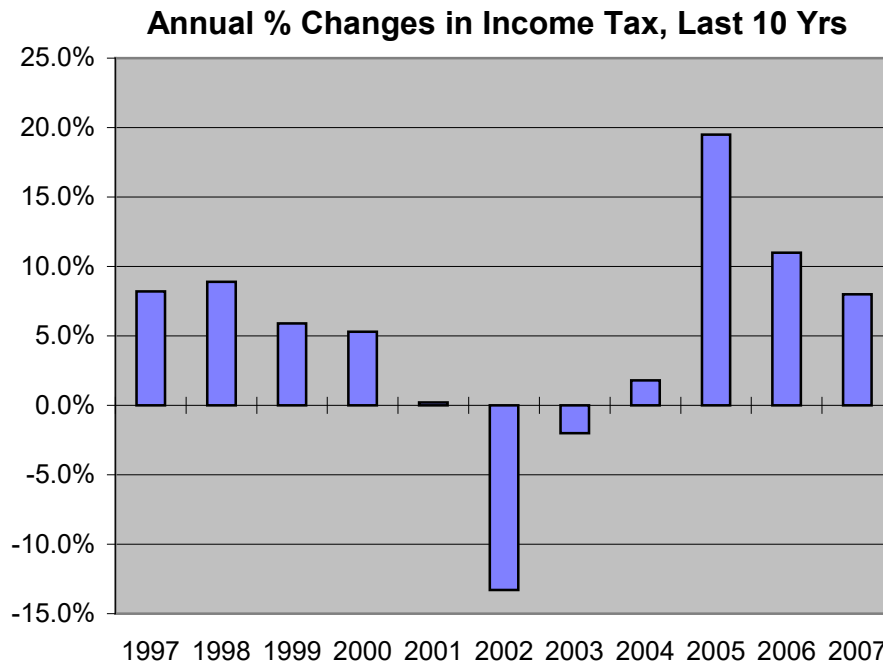
Examining the types of retail sales made in Urbana and comparing these sales to other cities shows that Urbana still faces a challenge in producing more retail sales tax.

Much of the disposable income from Urbana residents is being spent in Champaign on these items.

Total sales tax/population for Champaign is \$429, compared to \$225 in Urbana. This disparity has been reduced with the opening of Walmart, O'Brien's, and other new retail development. The chart above illustrates a comparison of sales tax/capita of Urbana compared to other central Illinois cities. It's obvious that Urbana sales tax/capita still lags most central Illinois cities. If Urbana were able to increase this sales tax/capita number by 10% annually, this would generate an additional \$900,000 each year.

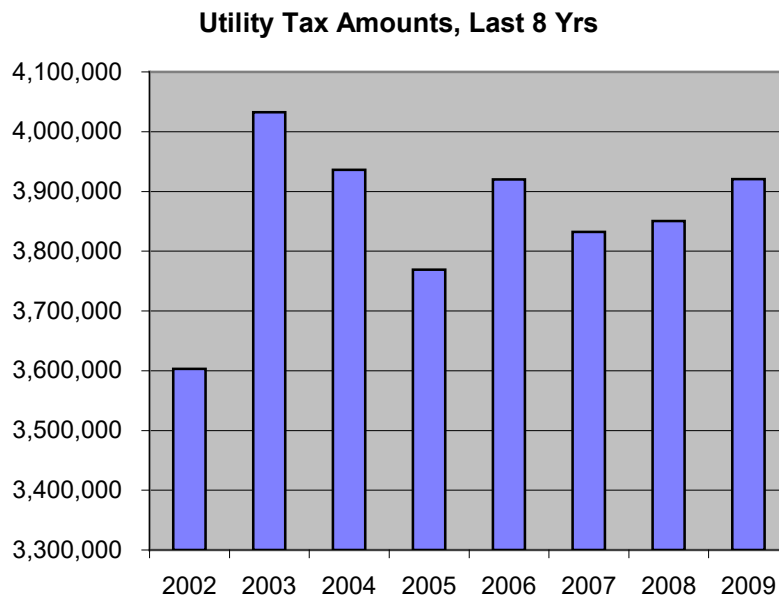
STATE INCOME TAX, \$3,933,684 (9% TOTAL REVENUES):

The State of Illinois taxes the incomes of individuals at the rate of 3% and corporations at the rate of 4.8% with approximately 20% of the income tax being generated from corporations. Ten percent of these collections are returned to cities and counties based on population, so Urbana's share of the income tax increases or decreases with the State as a whole. All income tax revenue is allocated to the general operating fund. The Illinois Department of Revenue is projecting income tax to increase 5% next year and 3% for the near future years. It has been extremely difficult to accurately project income tax due to extreme volatility (especially due to changes in federal tax laws) over the past 10 years, as illustrated in the following chart:



UTILITY TAXES, \$3,920,580 (9% OF TOTAL REVENUES):

The City imposes a tax on utility company charges for the sales of electricity (43% of total utility tax), natural gas (19% of total), water (7% of total), and telecommunications (31% of total). The tax on electricity is based on a kilowatt/hour "consumption" tax. Therefore increases in electricity costs tend to encourage reduction of usage and corresponding reduction of tax. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6% of gross receipts. All utility tax revenue is allocated to the general operating fund. Since utility tax is also based on point of sale, annexations and new development will impact this revenue. Over the past 7 years, the amount received from individual components of the utility tax has been extremely volatile due to changes in the telephone (increase in cell phones and other alternatives), price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, weather conditions, and most recently, the decision by the University of Illinois to produce a large amount of their own electricity (which is costing the City approximately \$250,000 per year in decreased utility tax). The total amount of utility tax is \$191,319 less than the amount received 8 years ago. For next year, I have projected a 3% increase in the utility tax from electricity, 2.5% for natural gas, 6% for water, and a 2.5% increase from telecommunications, for a total increase of 3.2%. The following chart illustrates the amount of utility tax received over the past 8 years:



SERVICE CHARGES AND FEES, \$5,444,492 (13% OF REVENUES):

The City charges fees to users of certain services, where it is deemed in the best interest of the public that these users pay an amount directly for this service. Since these fees are directly related to providing a specific service, city policy has been to increase annual rates similar to inflation amounts. However, total some of these fees can be impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the general operating fund, along with the expenses related to providing the service. The amount of this charge for FY08-09 is estimated to be \$1,460,800 (5.4% increase). The University reimburses the City actual amounts spent with the majority of these costs being personnel related.
- Users of the Landscape Recycling Center pay fees for this service. The amount expected to be raised in FY08-09 is \$471,330. Revenues from this service charge are reported in the Landscape Recycling Special Fund (reported in the section “Special Funds that Support General Operations”), along with the expenses related to providing the service. It is expected that this fee will increase in the future sufficient to pay for these services due to inflationary adjustments to the fee charged and increases in the amount of materials purchased.
- The City rents various spaces and utilizes parking meters to receive revenues that are used to maintain and construct parking facilities. Revenues from these parking services are allocated to the Motor Vehicle Parking System Fund, where expenses of maintaining parking services are reported. The amount expected to be raised in FY08-09 is \$1,012,320. Approximately 60% of the amount is collected from spaces in the University campus area. It is expected that this

- amount will not increase significantly in the future unless an increase in rates are approved. However this amount is sufficient to maintain the current level of parking services for the foreseeable future or until significant new capital improvements are needed.
- The Urbana Free Library charges a fee for certain services it provides such as non-resident fees, photocopying, and book fines. Revenues from these library charges are allocated to the Urbana Free Library Special Fund, where expenses of library services are reported. The amount expected to be raised in FY08-09 is \$341,150.
 - The City is reimbursed for various other services it provides by users. The total amount estimated to be paid to the City in FY07-08 for these services and fees is \$585,534. The charge for these fees is established by the City in May of each year and can be expected to be increased annually approximately equal to inflation or the cost of the services provided.
 - The City charges a franchise fee from cable television and the water company since they utilize the City right of way in their business. The rate is 5% of gross receipts for general fund and 2% for P.E.G. for cable television and 5% on the water company. Revenues from these franchise fees are allocated to the General Fund. Revenues from the P.E.G. fee pay for costs of the City's public television program. It is expected that this amount will increase annually similar to the inflationary increase in the costs incurred in providing the service. The total amount estimated to be received from franchise fees is \$510,970 in 08-09, up 4.8% (\$315,870 from cable tv customers to reimburse general fund for construction in right-of way, \$67,100 from the water company customers for right of way lease, and \$128,000 from cable tv customers for the PEG program.
 - Included in the budget as a revenue is the amount of \$1,068,518 which is reimbursement for a portion of certain larger capital improvement projects and for the proceeds of the sale of city property (Carle). Some of this reimbursement is cost-sharing by other local governments (County and U/I) or by private developers. This amount is reported in the Capital Improvement Funds to partially offset the cost of the project. These amounts fluctuate and should not be considered of a recurring nature for projection purposes.

COMMUNITY DEVELOPMENT BLOCK GRANT AND OTHER FEDERAL AND STATE ENTITLEMENTS AND GRANTS, \$2,250,668 (5% OF TOTAL REVENUES):

The City of Urbana receives monies from the U.S. Housing and Urbana Development Department and the State of Illinois for programs administered by the City to improve the quality of life of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant entitlement (\$460,603) and HOME Investment Partnership Act (1,010,203). These revenues are allocated to the City's Community Development Special Funds and restricted for uses under the plan and HUD program guidelines. C.D.B.G. and HOME funding in total has decreased approximately 11% over the past 3 years. Also included in this

Revenue Analysis

total are amounts for other state/federal grants, usually for specific equipment or infrastructure improvements.

TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES, \$3,181,140 (7% TOTAL REVENUES):

All incremental property taxes in the four tax increment financing districts of the City above the base level when the district was established are reported in the City's Tax Increment Special Funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan and state TIF laws. Increases in the future will be dependent upon new projects that will add to the assessed value. The amount is estimated to increase 9.3% in FY08-09.

MOTOR FUEL TAX, \$1,040,000 (2% TOTAL REVENUES):

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local government based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Capital Improvement Fund and are restricted for certain street maintenance and improvements, per I.D.O.T. regulations. Since Motor fuel tax is a per/gallon tax, it will only increase if gasoline consumption increases in the state and/or if Urbana's population increases compared to the state population. The amount of MFT has been decreasing slightly or remaining steady over the last 4 years.

SEWER BENEFIT TAX, \$955,000 (2% TOTAL REVENUES):

The city imposes a tax on all property owners to pay for sanitary sewer and related storm sewer improvements. This tax is collected as part of the bill a homeowner receives from the Sanitary District. It is based on the amount of water that is used and returned to the city's sanitary sewer system. The amount charged per cubic foot of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Capital Improvement Fund. Currently, the average amount paid by a household of four people is \$52/year. The amount for FY08-09 is estimated to increase 10% to pay for 2 new sewer reimbursement programs for homeowners.

HOTEL/MOTEL TAX, \$780,460 (2% OF TOTAL REVENUES):

The City taxes hotel and motel room rental receipts at a rate of 5%. All hotel/motel tax revenue is allocated to the general operating fund. Approximately 15% of this revenue is being paid to the C-U Economic Partnership to support their economic development efforts. Hotel/motel tax is also a revenue that is based on point of sale. Therefore, annexations of hotels and opening or closing hotels significantly impact the amounts generated.

Hotel/motel taxes were severely impacted by the downtown in the State economy and by the drop in travel from 9-11, but have rebounded the last 4 years. Hotel tax for FY08-09 is projected to increase 3.0%.

LICENSES AND PERMITS, \$1,012,670 (2% OF REVENUES):

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license/permit revenue that is received by the city are liquor licenses and various building permits. All license/permit revenue is allocated to the general operating fund. City policy is to increase the amount charged for these permits and licenses annually similar to inflationary increases in expenses incurred by the City in administering these activities. However, building permits can fluctuate depending on the level of construction. Included in this amount is the multi-family rental inspection permit to pay for the costs of inspection of these properties. This amount is \$170,000 annually.

FINES AND TICKETS, \$810,401 (2% OF TOTAL REVENUES):

The City receives revenue in the form of fines from certain violations of ordinances and laws and from parking ticket violations. Most fine/ticket revenue is allocated to the general operating fund to offset the costs of administering the violation and collection of the fine. Some fine revenue (D.U.I. and Drug Seizure) is required by law to be accounted separately and used for certain police equipment and costs. These fines are reported in a special fund, the Vehicle and Equipment Replacement Special Supplementary Fund which is included in the section entitled "Special Funds that Support General Operations". Generally, fine/ticket revenue will remain fairly steady from one year to the next, unless a change occurs in fine amounts or collection methods.

RECYCLING TAXES, \$506,000 (1% TOTAL REVENUES):

The City imposes a annual \$2.50/dwelling unit per month tax on property owners to raise monies to pay for the city's curbside recycling program. Revenues from these taxes are allocated to the City's Recycling Special Fund. It is anticipated that this charge will be sufficient to fund the program until the end of 2008, when a new collection contract will have to be negotiated.

LOCAL FOOD AND BEVERAGE TAX, \$300,810 (0.7% TOTAL REVENUES):

The City imposes an additional ½ % on the sales of prepared food and beverages. This sales tax revenue is allocated to the general operating fund. This revenue is also point of sale generated. Therefore, annexations or new

development may significantly impact the amounts collected. Projections include an increase of 3% for 08-09.

OFF TRACK BETTING TAX, \$0 (0% TOTAL REVENUES):

In FY05-06, the City began receiving the State imposed local off-track betting tax of 1% of betting receipts with the opening of the new OTB in Urbana. This amount was allocated to the General Fund. With the closing of the O.T.B., the City is projected to lose \$80,000 that would have been received in FY08-09. The Park District also will lose approximately ½ of this amount.

INTEREST ON INVESTMENTS, \$996,222 (2% TOTAL REVENUES):

The City invests all monies that is not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that average 1-3 years in maturity, the impact of fluctuations in interest rates also have an impact. Interest earned is deposited to each of the City's 22 funds based on average balances invested.

DEBT BORROWING, \$456,800 (1% TOTAL REVENUES):

The City is planning to borrow the amount of \$456,800 in order to finance the costs of the Philo Road landscaping project. The proceeds of the borrowing and the project cost are reported in the Capital Improvement and Replacement Fund. Without this borrowing, the project would be delayed considerably or other projects would have to be deleted from the budget. The repayment of principal and interest will be paid through the same C.I.P. Fund over a projected 10 year schedule.

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS

	ACTUAL	%	PROJECT.	%	PROJECT.	%
	2006-07	CHG.	2007-08	CHG.	2008-09	CHG.
SALES TAXES:						
STATE SALES TAX:						
RECURRING STATE SALES TAX	\$4,488,732	7.5%	\$5,170,480	1.6%	\$5,346,600	3.1%
NON-RECURRING STATE SALES TAX	600,364	14.4%	13,396	0.3%	167,360	3.2%
SUBTOTAL, STATE SALES TAX	\$5,089,096	21.9%	\$5,183,876	1.9%	\$5,513,960	6.4%
HOME-RULE SALES TAX:						
RECURRING H/R SALES TAX	\$2,257,394	0.8%	\$2,923,280	5.3%	\$3,352,080	3.5%
NON-RECURRING H/R SALES TAX	518,829	23.2%	315,450	11.4%	125,600	3.9%
SUBTOTAL, H/R SALES TAX	\$2,776,223	23.9%	\$3,238,730	16.7%	\$3,477,680	7.4%
SUBTOTAL STATE/LOCAL SALES TAX:						
RECURRING SALES TAX	\$6,746,126	5.2%	\$8,093,760	2.9%	\$8,698,680	3.3%
NON-RECURRING SALES TAX	1,119,193	17.4%	328,846	4.2%	292,960	3.5%
SUBTOTAL, SALES TAX	\$7,865,319	22.6%	\$8,422,606	7.1%	\$8,991,640	6.8%
LOCAL FOOD & BEV. SALES TAX:						
RECURRING F&B SALES TAX	\$283,541	1.6%	\$292,050	3.0%	\$300,810	3.0%
NON-RECURRING F&B SALES TAX	0	0.0%	0		0	
SUBTOTAL, F&B SALES TAX	\$283,541	1.6%	\$292,050	3.0%	\$300,810	3.0%
OFF/TRACK BETTING TAX:						
RECURRING OTB TAX	\$55,018	1.9%	\$77,680	3.0%	\$80,000	3.0%
NON-RECURRING OTB TAX	20,400	37.8%	0	0.0%	(80,000)	
SUBTOTAL, OTB TAX	\$75,418	39.6%	\$77,680	3.0%	\$0	-100.0%
HOTEL/MOTEL TAX:						
RECURRING HOTEL/MOTEL TAX	\$708,663	-0.9%	\$757,730	3.0%	\$780,460	3.0%
NON-RECURRING HOTEL/MOTEL TAX	27,000	3.8%	0	0.0%	0	
SUBTOTAL, HOTEL/MOTEL TAX	\$735,663	2.9%	\$757,730	3.0%	\$780,460	3.0%
SUBTOTAL, ALL SALES TAXES:						
RECURRING SALES TAXES	\$7,793,348	4.4%	\$9,221,220	2.9%	\$9,859,950	3.2%
NON-RECURRING SALES TAXES	1,166,593	15.6%	328,846	3.7%	212,960	2.2%
SUBTOTAL, SALES TAXES	\$8,959,941	20.1%	\$9,550,066	6.6%	\$10,072,910	5.5%
UTILITY TAX:						
NORMAL, RECURRING UTILITY TAX	\$2,684,307	0.6%	\$2,583,680	4.0%	\$2,673,370	3.5%
NON-RECURRING UTILITY TAX	(200,000)	-7.5%	0		0	
SUBTOTAL, UTIL. TAX	\$2,484,307	-6.9%	\$2,583,680	4.0%	\$2,673,370	3.5%
TELECOMMUNICATIONS TAX:						
NORMAL, RECURRING TELECOM TAX	\$1,147,914	-8.3%	\$1,216,790	6.0%	\$1,247,210	2.5%
NON-RECURRING TELECOM TAX	0	0.0%	0		0	
SUBTOTAL, TELECOM. TAX	\$1,147,914	-8.3%	\$1,216,790	6.0%	\$1,247,210	2.5%
STATE INCOME TAX:						
REGULAR, RECURRING	\$3,264,440	-1.7%	\$3,395,020	0.9%	\$3,564,770	5.0%
ADD'L, SURCHARGE TAX	100,000	68.5%	0	N/A	0	
CORP. REPL. TAX (TOTAL)	384,489	11.6%	399,870	4.0%	419,860	5.0%
SUBTOTAL, INCOME TAX	\$3,748,929	12.9%	\$3,794,890	1.2%	\$3,984,630	5.0%
FRANCHISE FEES:						
NORMAL, RECURRING FEES:						
CABLE T.V.	387,157	4.5%	422,830	5.0%	443,870	5.0%
N. IL. WATER	62,040	0.0%	64,520	4.0%	67,100	4.0%
NEW MULTIFAMILY INSPECT. PERMIT	116,284	N/A	170,000	46.2%	170,000	n/a

REVENUE DETAILS AND PROJECTIONS, GENERAL OPERATING FUNDS (CONTINUED)

	ACTUAL	%	PROJECT.	%	PROJECT.	%
	2006-07	CHG.	2007-08	CHG.	2008-09	CHG.
INTEREST ON INVESTMENTS:						
REGULAR	\$100,000	51.1%	\$100,000	0.0%	\$100,000	0.0%
CHANGE IN MARKET VALUE	104,479	194.7%	0		0	
SUBTOTAL, INTEREST ON INVEST.	\$204,479	281.1%	\$100,000	-51.1%	\$100,000	0.0%
TICKETS AND FINES:						
NORMAL, RECURRING:						
PARKING TICKETS	505,928	-7.0%	506,000	0.0%	506,000	0.0%
DOG CONTROL	8,609	43.8%	8,600	-0.1%	8,600	0.0%
CITY COURT	180,545	5.4%	180,000	-0.3%	180,000	0.0%
QUASI-FINES	67,415	50.3%	68,000	0.9%	68,000	0.0%
NON-RECURRING TICKETS/FINES	0	#DIV/0!	0		0	
SUBTOTAL, TICKETS AND FINES	762,497	-0.5%	762,600	0.0%	762,600	0.0%
LICENSES AND PERMITS (SEE DETAIL)	781,004	1.8%	799,670	2.4%	842,670	5.4%
OTHER REVENUES (SEE DETAIL)	334,377	-2.0%	383,610	14.7%	390,610	1.8%
U/I PAYMENT LIEU UTIL. TAX	200,000	0.0%	49,792	-75.1%	0	-100.0%
LRC EQ. RENTAL FEES	12,479	N/A	15,010	20.3%	15,470	3.1%
C.U.S.W.D.S. REIMB., ADMIN.	17,794	7.9%	18,420	3.5%	18,970	3.0%
U/I FIREFIGHTING REIMBURSEMENT	1,332,196	4.2%	1,385,480	4.0%	1,460,800	5.4%
RECURRING TRANSFERS IN FROM						
OTHER CITY FUNDS:						
OVERHEAD, LRC SITE	15,700	4.5%	16,330	4.0%	16,980	4.0%
SEWER TAX TRANSFER	461,500	4.5%	480,000	4.0%	503,970	5.0%
OVERHEAD, C.D. FUNDS	22,851	-31.1%	23,530	3.0%	24,470	4.0%
M.V.P.S. ARBOR P-T SAL.	51,790	4.5%	54,120	4.5%	56,550	4.5%
TIF SURPLUS REIMB.	33,505	6.4%	34,566	0.0%	35,950	4.0%
L.R.C. ARBOR P-T/EQ. RENT	5,000	4.2%	5,200	4.0%	5,430	4.4%
M.V.P.S. PILOT/OPERATING	379,100	4.0%	396,160	4.5%	413,990	4.5%
TRANS., MARKET ADMIN.	7,700	N/A	8,100	5.2%	8,380	3.5%
TRANS., CAP. IMPR. ENG. OVERTIME	0	N/A	0	N/A	14,850	#DIV/0!
CAP IMPR. TRANSFER, WINDSOR ENG.	129,360	72.9%	137,260	0.0%	144,120	5.0%
SUBTOTAL, RECURRING TRANSFERS	1,106,506	9.0%	1,155,266	4.4%	1,224,690	6.0%
SUBTOTAL, REV. & RECURRING TRANS.	\$21,657,904	10.8%	\$22,472,624	3.8%	\$23,474,900	4.5%
NON-RECURRING REVENUES & TRANS.	1,282,877	7.7%	432,338	1.9%	212,960	0.9%
SUBTOTAL, REC. REV. & TRANSFERS	\$20,375,027	1.7%	\$22,040,286	1.8%	\$23,261,940	3.5%
TOTAL	\$21,657,904	9.4%	\$22,472,624	3.8%	\$23,474,900	4.5%

PERMITS AND LICENSES DETAIL

	ACTUAL 2006-07	PROJECT. 2007-08	PROJECT. 2008-09
PERMITS AND LICENSES:			
BUILDING PERMITS	\$169,186	\$174,300	\$174,300
MECHANICAL PERMITS	57,365	58,000	58,000
ELECTRICAL PERMITS	75,751	76,000	76,000
PLUMBING PERMITS	98,754	100,000	100,000
NON-RECURRING PERMITS/FEES	0	0	43,000
ENGINEERING PERMITS	5,675	5,700	5,700
FOOD HANDLER'S LICENSE	10,002	10,000	10,000
SIDEWALK CAFE LICENSE	160	200	200
LIQUOR LICENSE	230,565	240,000	240,000
N.I.L. WATER EXCAVATIONS	4,280	4,280	4,280
AMUSEMENT DEVICE LICENSE	11,365	11,400	11,400
TAXI CAB COMPANY LICENSE	4,945	5,180	5,180
MOBILE HOME PARK LICENSE	1,360	1,340	1,340
TAXI CAB DRIVER LICENSE	2,495	2,500	2,500
FIRE PREVENTION LICENSE	8,295	8,300	8,300
ELECTRICIAN LICENSE	10,975	11,000	11,000
SANITARY HAULERS LICENSE	15,370	15,370	15,370
RAFFLE LICENSE	350	350	350
AMBULANCE LICENSE	250	250	250
HAZARDOUS MAT'L HANDLING LICENSE	5,600	5,600	5,600
3-10 AREA PARKING PERMITS	60,436	62,000	62,000
DOMESTIC PARTNER FEE	325	400	400
ELEVATOR LICENSE	7,500	7,500	7,500
TOTAL, LICENSES AND PERMITS	\$781,004	\$799,670	\$842,670

OTHER REVENUES DETAIL

	ACTUAL 2006-07	PROJECT. 2007-08	PROJECT. 2008-09
OTHER REVENUES:			
VARIOUS SERVICE FEES	\$15,618	\$13,760	\$13,760
TRANS. STATION FEES	36,251	36,250	36,250
U/I HOUSING INSPECTIONS FEE	20,828	21,550	21,550
STATE-FIRE INS. FEE	28,992	34,250	34,250
TOWNSHIP REIMB., MAINTENANCE	4,800	4,800	4,800
JUNK/WEED LIENS	7,195	7,300	7,300
DAMAGE REIMB./CITY PROP.	19,853	20,000	20,000
HOMESTEAD LIEU OF TAX	1,286	1,300	1,300
DATA PROCESSING CONTRACTS	44,209	46,000	46,000
CIVIC CENTER RENTAL	45,746	45,800	45,800
SALE CODE BOOKS	182	200	200
ZONING REVIEW FEES	6,683	6,700	6,700
PLAN REVIEW FEES	25,603	35,000	35,000
SALE ZONING BOOKS	30	100	100
SALE ZONING MAPS	70	100	100
COPY FEES	4,811	4,800	4,800
METROZONE PAYMENT	57,082	90,000	97,000
LICENSE EXPENSE REIMB.	844	1,200	1,200
ABATEMENT REIMB.	14,294	14,500	14,500
TOTAL, OTHER REVENUES	\$334,377	\$383,610	\$390,610



URBANA CITY COUNCIL

MISSION OF THE CITY COUNCIL

The City Council establishes laws for citizen welfare, determines policies that govern providing municipal services and approves certain Mayoral appointments.

COUNCIL ORGANIZATION

The City Council is composed of seven members, each elected from a different ward. The Council meets twice a month on the 1st and 3rd Mondays to hear citizen input and to enact legislation. Members of the City Council also meet on the 2nd and 4th Monday of the month as a committee of the whole. These committees also hear citizen input and forward legislation to the Council for action.

CITY COUNCIL

EXPENDITURES BY CATEGORY

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	PROPOSED 2008-09	% CHG.
PERSONNEL SERVICES	\$35,000	\$35,000	\$35,000	\$35,000	0.0%
MATERIALS AND SUPPLIES	645	308	750	750	0.0%
OPERATIONS AND CONTRACTUAL	650	1,815	9,300	9,300	0.0%
TOTAL	\$36,295	\$37,123	\$45,050	\$45,050	0.0%



EXECUTIVE DEPARTMENT

DEPARTMENT MISSION

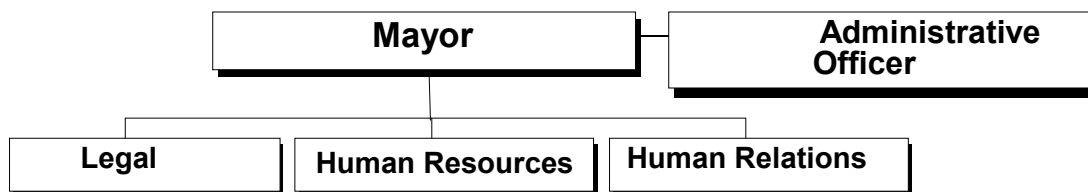
To provide professional management and leadership to ensure municipal services are delivered consistent with approved policies of the Mayor and City Council.

DEPARTMENT ORGANIZATION

The Executive Department is organized into four divisions:

- **Administration** - provide overall administration of the City and the department. This division is divided into 2 programs: Office of the Mayor and Administrative Officer.
- **Legal** - provide legal services to the City and other department personnel under Illinois home-rule statutes.
- **Human Relations** - enforce State and local equal opportunity laws, promote community relations, enforce the Americans with Disabilities Act and administration of the Civilian Police Review Board.
- **Human Resources** - provide professional personnel services to the City and other departments in accordance with State and Federal laws, policies and procedures and applicable labor agreements.

EXECUTIVE DEPARTMENT ORGANIZATIONAL CHART



Executive Department

**EXECUTIVE DEPARTMENT
EXPENDITURES BY DIVISION**

DIVISION	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
ADMINISTRATION:					
OFFICE OF THE MAYOR	\$104,650	\$129,067	\$161,560	\$129,750	-19.7%
OFFICE OF THE A.O.	269,324	251,550	311,290	307,120	-1.3%
SUBTOTAL, ADMIN. DIVISION	\$373,974	\$380,617	\$472,850	\$436,870	-7.6%
LEGAL	318,854	364,041	532,590	554,410	4.1%
HUMAN RELATIONS	104,689	100,459	135,610	143,950	6.1%
CIVILIAN POLICE REVIEW BOARD	0	0	0	8,150	n/a
HUMAN RESOURCES	252,813	272,439	296,280	305,560	3.1%
TOTAL	\$1,050,330	\$1,117,556	\$1,437,330	\$1,448,940	0.8%

**EXECUTIVE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$761,886	\$848,075	\$1,079,170	\$1,102,750	2.2%
MATERIALS AND SUPPLIES	23,276	19,691	19,840	24,790	24.9%
OPERATIONS AND CONTRACTUAL SERVICES	257,978	242,310	330,500	313,260	-5.2%
CAPITAL OUTLAY	7,190	7,480	7,820	8,140	4.1%
DEPARTMENT TOTAL	\$1,050,330	\$1,117,556	\$1,437,330	\$1,448,940	0.8%

**EXECUTIVE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
MAYOR	1.00	1.00	1.00	1.00
ADMINISTRATIVE OFFICER	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	4.00	4.00	4.00	4.00
CITY ATTORNEY	1.00	1.00	1.00	1.00
ASST. CITY ATTORNEY	0.00	1.00	2.00	2.00
HUMAN RELATIONS OFFICER	1.00	1.00	1.00	1.00
HUMAN RESOURCES MANAGER	1.00	1.00	1.00	1.00
HUMAN RESOURCES ASST. MGR.	1.00	1.00	1.00	1.00
EXECUTIVE ASST.	0.50	0.50	0.75	1.00
BENEFITS SPECIALIST	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	11.50	12.50	13.75	14.00
PART-TIME POSITIONS:				
LEGAL INTERN P-T	0.00	0.00	0.00	0.00
LEGAL CLERK-TYPIST P-T	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	0.50	0.50	0.50	0.50
EXECUTIVE DEPARTMENT TOTAL	12.00	13.00	14.25	14.50

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for achievement of City and Executive Department goals and objectives and organizational improvement
- Oversee hiring, the regular review of compensation, benefits and working conditions, and the discipline of all City personnel, including union contracts
- Develop and organize work plan and guide the work of department heads and Executive Division heads through work goals and the measurement of results.
- Represent the City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Develop the annual budget proposal and administer the approved budget
- Coordinate special projects (solid waste) and economic development activities
- Administer the City's emergency services and disaster efforts (ESDA)

**EXECUTIVE DEPARTMENT, OFFICE OF MAYOR
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$84,996	\$85,776	\$90,730	\$93,310	2.8%
MATERIALS AND SUPPLIES	414	366	620	500	-19.4%
OPERATIONS AND CONTRACTUAL SERVICES	15,650	39,185	66,300	31,870	-51.9%
CAPITAL OUTLAY	3,590	3,740	3,910	4,070	4.1%
PROGRAM TOTAL	\$104,650	\$129,067	\$161,560	\$129,750	-19.7%

**EXECUTIVE DEPARTMENT, OFFICE OF A.O.
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$206,125	\$217,806	\$251,500	\$247,450	-1.6%
MATERIALS AND SUPPLIES	1,835	1,818	2,420	2,740	13.2%
OPERATIONS AND CONTRACTUAL SERVICES	57,764	28,186	53,460	52,860	-1.1%
CAPITAL OUTLAY	3,600	3,740	3,910	4,070	4.1%
PROGRAM TOTAL	\$269,324	\$251,550	\$311,290	\$307,120	-1.3%

**EXECUTIVE DEPARTMENT
ADMINISTRATION DIVISION (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.50	3.50	3.75	4.50
PART-TIME	0.50	0.50	0.50	0.00
TOTAL	4.00	4.00	4.25	4.50

**EXECUTIVE DEPARTMENT
LEGAL DIVISION ACTIVITIES**

- Represent the City, its officers and staff in all legal matters before the courts and in administrative proceedings
- Prosecute and enforce all municipal ordinance violations
- Prepare and review all ordinances and resolutions presented to the City Council and all other legal documents to which the City is a signatory
- Provide written legal opinions and advice to City elected officials, boards and commissions and staff
- Prepare and process all legal matters for the acquisition and disposition of real and personal property of the City
- Prepare and process claims for collection from damage to City property and other debts owed to the City
- Review legal documents and provide legal opinions with respect to the issuance of municipal bonds and other financial matters

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$193,223	\$256,835	\$415,700	\$423,390	1.8%
MATERIALS AND SUPPLIES	20,017	\$16,485	14,900	19,300	29.5%
OPERATIONS AND CONTRACTUAL SERVICES	105,614	\$90,721	101,990	111,720	9.5%
DIVISION TOTAL	\$318,854	\$364,041	\$532,590	\$554,410	4.1%

**EXECUTIVE DEPARTMENT, LEGAL DIVISION
FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.00	4.00	5.00	5.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	3.50	4.50	5.50	5.50

**EXECUTIVE DEPARTMENT
HUMAN RELATIONS DIVISION ACTIVITIES**

- Investigate and respond to discrimination and fair housing claims under State laws and the City of Urbana Human Rights Ordinance
- Implement affirmative action for City contractors and vendors to include on-site inspections of construction sites
- Assist the Personnel Division with recruitment of minorities, women and handicapped persons
- Implement internal programs, assist other departments (Police) and represent the City with various community related programs to improve community relations among diverse ethnic and racial segments of the City
- Monitor programs that make citizens aware of their fair housing rights using printed and electronic media and group forums
- Monitor the City's compliance with federal A.D.A. laws to ensure equal access to city employment, services, activities, and physical structures for handicapped persons
- Administer the Civilian Police Review Board

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION
EXPENDITURES BY CLASSIFICATION (INCL. C. P.R.B.)**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$96,793	\$78,267	\$111,980	\$120,240	7.4%
MATERIALS AND SUPPLIES	222	322	700	700	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	7,674	21,870	22,930	31,160	35.9%
PROGRAM TOTAL	\$104,689	\$100,459	\$135,610	\$152,100	12.2%

**EXECUTIVE DEPARTMENT, HUMAN RELATIONS DIVISION (INCL. C.P.R.B.)
FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**EXECUTIVE DEPARTMENT
HUMAN RESOURCES DIVISION ACTIVITIES**

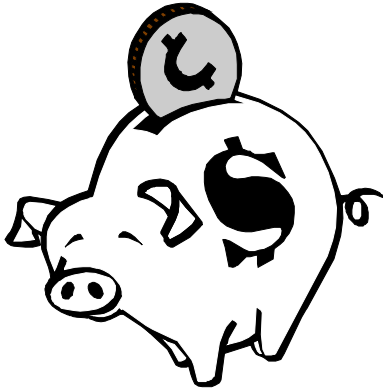
- Establish and recommend personnel and payroll policies and procedures
- Establish and recommend sound non-discriminatory recruiting, selection and promotion procedures for all non-elected positions
- Administer a salary and benefits and a merit-based employee performance evaluation program
- Construct and employ valid testing procedures for the evaluation and selection of employees
- Design and coordinate training and professional development of the City's human resources to enhance their individual and collective effectiveness
- Develop, administer and assist other departments in employee safety programs
- Develop EEO and affirmative action programs for other departments
- Administer the City's civil service rules and procedures
- Promote and maintain effective employee relations through the administration of labor contracts, personnel policies and constructive conflict resolution

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$180,749	\$209,391	\$209,260	\$218,360	4.3%
MATERIALS AND SUPPLIES	788	700	1,200	1,200	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	71,276	62,348	85,820	86,000	0.2%
PROGRAM TOTAL	\$252,813	\$272,439	\$296,280	\$305,560	3.1%

**EXECUTIVE DEPARTMENT, HUMAN RESOURCES DIVISION
FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00



FINANCE DEPARTMENT

DEPARTMENT MISSION

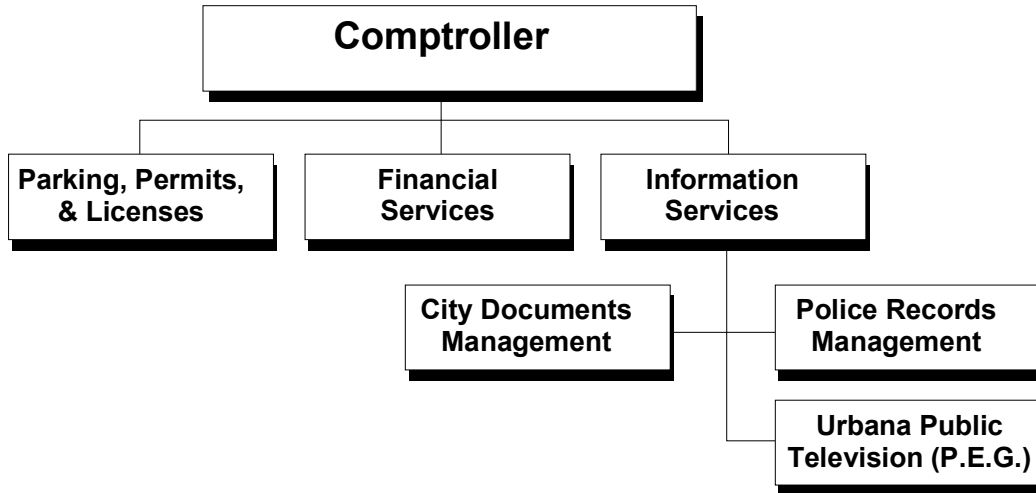
To manage the City's financial resources and information systems.

DEPARTMENT ORGANIZATION

The Finance Department is organized into six programs:

- **Administration** - provides overall administration of the department. This program utilizes 1 Comptroller and .5 Administrative Assistant I.
- **Parking, Permits and Licenses** - manages the parking ticket, licenses and permit systems. This program utilizes 1 Office Supervisor, 2 Clerk-Cashiers and .5 Administrative Assistant I.
- **Financial Services** - provides various financial and accounting services to other departments, vendors, employees and the public including the collection of City revenues other than parking tickets, permits and licenses. This program utilizes 1 Account Clerk Supervisor, 2 Account Clerks.
- **Information Services** - manages the City's various electronic data and information systems. This program utilizes 1 Information Services Manager, 1 Computer Systems Programmer/Analyst II, 1 P.C. Analyst/Network Coordinator, 2 Computer Systems Specialist, 1 Web Documents Coordinator, 1 City Documents Coordinator and .25 P.C. Specialist.
- **Police Records Management (A.R.M.S.)** - manages a centralized records information system for local police departments in the area, on a cost reimbursement basis. This program utilizes 1 A.R.M.S. Programmer/Analyst. . The Information Services Manager supervises the program. Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section
- **Urbana Public Television (P.E.G.)** – coordinates activities of the Urbana Public Television channel and supervises telecasting of various public meetings on the channel. This program utilizes 1 UPTV Station Manager, 1 UPTV Production Coordinator, .25 Outreach Coordinator, and .15 Camera Operators. . Financial information on this program is reported in a special fund in the Special Funds that Support General Operations section

**FINANCE DEPARTMENT
ORGANIZATIONAL CHART**



**FINANCE DEPARTMENT
EXPENDITURES BY PROGRAM**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2005-06	2006-07	2007-08	2008-09	
ADMINISTRATION	\$266,415	\$283,420	\$297,420	\$308,800	3.8%
PARKING, PERMITS, & REV. COLLECTION	203,827	227,100	243,016	254,020	4.5%
FINANCIAL SERVICES	207,985	267,220	279,101	290,030	3.9%
INFORMATION SERVICES	413,555	457,250	477,270	498,420	4.4%
DEPARTMENT TOTAL	\$1,091,782	\$1,234,990	\$1,296,807	\$1,351,270	4.2%

**FINANCE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2005-06	2006-07	2007-08	2008-09	
PERSONNEL SERVICES	\$867,301	\$951,730	\$1,009,587	\$1,059,800	5.0%
MATERIALS AND SUPPLIES	21,654	51,750	51,910	52,360	0.9%
OPERATIONS AND CONTRACTUAL SERVICES	178,997	206,730	209,410	212,170	1.3%
CAPITAL OUTLAY	23,830	24,780	25,900	26,940	4.0%
DEPARTMENT TOTAL	\$1,091,782	\$1,234,990	\$1,296,807	\$1,351,270	4.2%

**FINANCE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
COMPTROLLER	1.00	1.00	1.00	1.00
ADMIN . ASSISTANT I	1.00	1.00	1.00	1.00
OFFICE SUPERVISOR	1.00	1.00	1.00	1.00
CLERK-CASHIER	2.00	2.00	2.00	2.00
ACCOUNT CLERK SUPV.	1.00	1.00	1.00	1.00
ACCOUNT CLERK II	1.00	1.00	1.00	1.00
ACCOUNT CLERK I	1.00	1.00	1.00	1.00
DATA PROCESSING SUPV.	1.00	1.00	1.00	1.00
COMPUTER PROGRAMMER II	1.00	1.00	1.00	1.00
PC ANALYST/NETWORK COORD.	1.00	1.00	1.00	1.00
POLICE RECORDS PROGRAMMER	1.00	1.00	1.00	1.00
COMPUTER SYSTEM TECHNICIAN	1.00	1.00	1.00	1.00
CITY DOCUMENTS COORDINATOR	1.00	1.00	1.00	1.00
WEB DOCUMENTS COORDINATOR	0.00	1.00	1.00	1.00
PERSONAL COMPUTER TECH.	0.00	1.00	1.00	1.00
U.P.T.V. STATION MANAGER	1.00	1.00	1.00	1.00
U.P.T.V. PRODUCTION COORD.	0.00	0.00	1.00	1.00
SUBTOTAL, FULL-TIME	15.00	17.00	18.00	18.00
PART-TIME POSITIONS:				
WEB DOCUMENTS COORDINATOR	0.75	0.00	0.00	0.00
U.P.T.V. PRODUCTION INTERN	0.75	0.75	0.00	0.00
U.P.T.V. OUTREACH COORD.	0.50	0.50	0.25	0.25
U.P.T.V. CAMERA OPERATORS	0.15	0.15	0.15	0.15
PERSONAL COMPUTER TECH.	0.75	0.00	0.00	0.00
SUBTOTAL, PART-TIME	2.90	1.40	0.40	0.40
FINANCE DEPARTMENT TOTAL	17.90	18.40	18.40	18.40

FINANCE DEPARTMENT

ADMINISTRATION PROGRAM ACTIVITIES

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Assist in the development and implementation of long-term City financial plans and policies
- Monitor revenues and expenditures such that significant variations from the Annual Budget are resolved in a timely manner
- Prepare an annual financial report (audit) in accordance with State laws and generally accepted accounting principles
- Assist in preparing an annual budget in accordance with directives from the Mayor
- Perform duties of Treasurer of the City, Police and Firemen's Pension Funds
- Invest idle cash for the City, Firemen's Pension Fund, and Policemen's Pension Fund in accordance with State laws and internal board policies
- Prepare reports to oversight agencies, especially for various grants
- In coordination with the Personnel Director, manage the City's insurance and risk retention program, to include the City's self-insured worker's compensation fund and conventional third-party liability insurance
- Prepare annual property tax levy and supporting documents in accordance with the approved Annual Budget
- Monitor and approve the selection of vendors the City is purchasing from, in accordance with State laws and internal policies governing E.E.O. standards and competitiveness
- Prepare quarterly interim financial reports
- Manage various city electronic information systems in an efficient and economical manner, such that these systems provide the required information and operating support to departments and provide information to the public (ex. UPTV, Web-documents, Area Police Records Management).
- Process 600 Build Urbana property rebate checks annually.

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$147,309	\$154,500	\$163,370	\$171,330	4.9%
MATERIALS AND SUPPLIES	5,342	5,630	5,790	6,240	7.8%
OPERATIONS AND CONTRACTUAL SERVICES	89,934	98,510	102,360	104,290	1.9%
CAPITAL OUTLAY	23,830	24,780	25,900	26,940	4.0%
PROGRAM TOTAL	\$266,415	\$283,420	\$297,420	\$308,800	3.8%

**FINANCE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS
AND LICENSES PROGRAM ACTIVITIES**

- Process and account for approximately 97,000 parking tickets that are issued and paid (combined total) annually, to include various follow-up collection procedures of second and third notices, collection letters, court summons and driver's license suspensions
- Process and account for approximately 5,000 permits and licenses
- Process, resolve and account for approximately 3,200 parking ticket dispute notices
- Process payments and maintain records for approximately 500 parking rental spaces

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS, AND LICENSES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2005-06	2006-07	2007-08	2008-09	
PERSONNEL SERVICES	\$179,617	\$191,850	\$202,496	\$213,100	5.2%
MATERIALS AND SUPPLIES	7,806	13,500	13,500	13,500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	16,404	21,750	27,020	27,420	1.5%
PROGRAM TOTAL	\$203,827	\$227,100	\$243,016	\$254,020	4.5%

**FINANCE DEPARTMENT
PARKING TICKETS, PERMITS AND LICENSES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.50	3.50	3.50	3.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.50	3.50	3.50	3.50

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM ACTIVITIES**

- Process and disburse approximately 6,000 payments to vendors and other entities following appropriate procedures
- Process and disburse approximately 6,000 payroll checks
- Maintain and manage various financial record-keeping systems for the City
- On a daily basis, ensure that all available City cash is deposited and invested
- Perform centralized purchasing for certain office products that are utilized by all City departments such as letterhead, computer paper, copy paper, printer supplies, office product maintenance contracts and computer supplies
- Collect and account for 2,000 rental registration program billings
- Coordinate with the U-C Sanitary District approximately 10,000 sewer tax billings
- Bill, collect and account for approximately 8,300 single-family and 400 multi-family recycling tax billings
- Collect and account for monthly locally imposed food and beverage tax, hotel/motel tax, and utility tax remittances
- Perform certain data processing and financial services for other local governments (Library, Park District and Cunningham Township) on a cost-reimbursement basis
- Bill, collect and account for miscellaneous receivables due to the City such as parking meter rentals, damage to city property, civic center rentals and junk and debris cleanup

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$151,349	\$169,220	\$180,901	\$191,620	5.9%
MATERIALS AND SUPPLIES	8,506	32,620	32,620	32,620	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	48,130	65,380	65,580	65,790	0.3%
PROGRAM TOTAL	\$207,985	\$267,220	\$279,101	\$290,030	3.9%

**FINANCE DEPARTMENT
FINANCIAL SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM ACTIVITIES**

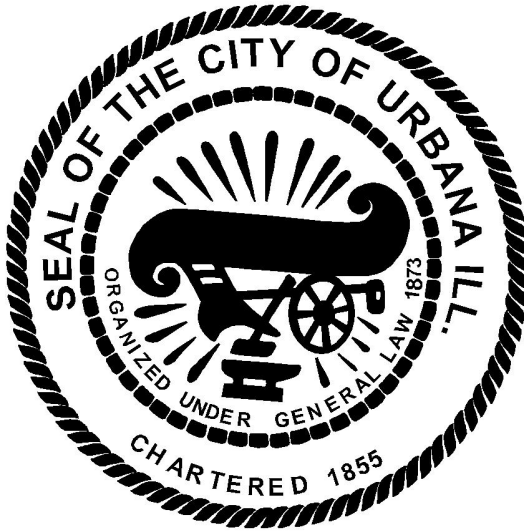
- Provide user support and training for installed software and hardware for other City departments
- Assist all departments in identifying new electronic information technologies that may assist them in performing their duties
- Prepare and recommend an annual and long-term City data processing plan to efficiently manage the City's data-processing resources
- Design, purchase and install new personal computer systems for all City departments
- Represents the City in meetings with outside agencies regarding connectivity of computerized information systems
- Perform in-house programming on the City's AS/400 Computer System software
- Supervise the operation of the Urbana Public Television Channel and related programs
- Provide various information services to related governments (Park District, Library, Township) under a cost-reimbursement basis
- Administer the City's Document Storage and Retrieval System

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$389,026	\$436,160	\$462,820	\$483,750	4.5%
OPERATIONS AND CONTRACTUAL SERVICES	24,529	21,090	14,450	14,670	1.5%
PROGRAM TOTAL	\$413,555	\$457,250	\$477,270	\$498,420	4.4%

**FINANCE DEPARTMENT
INFORMATION SERVICES PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	5.00	7.00	7.00	7.00
PART-TIME	1.50	0.00	0.00	0.00
TOTAL	6.50	7.00	7.00	7.00

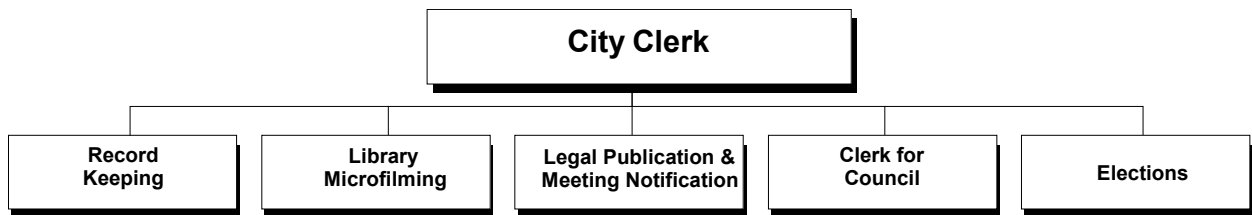


CITY CLERK

DEPARTMENT MISSION

To provide professional records management, meet all legal notice requirements for meetings, serve as clerk to the City Council and to assist the County Clerk in conducting elections.

CITY CLERK DEPARTMENT ORGANIZATIONAL CHART



EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$153,996	\$157,898	\$173,347	\$171,980	-0.8%
MATERIALS AND SUPPLIES	2,158	1,897	2,640	2,800	6.1%
CONTRACTUAL SERVICES	24,710	24,370	27,610	28,150	2.0%
CAPITAL OUTLAY	1,590	1,650	1,720	1,790	4.1%
TOTAL	\$182,454	\$185,815	\$205,317	\$204,720	-0.3%

CITY CLERK'S OFFICE PERSONNEL SUMMARY (FTE'S)

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

ACTIVITIES OF THE CITY CLERK'S OFFICE

- Preserve and maintain the official permanent record of all City documents
- Develop and implement record retention schedules in cooperation with the Illinois Local Records Commission
- Work with the Finance Department to administer the City's document storage and retrieval system
- Act as keeper of the City seal and to certify and attest official signatures on municipal documents
- To meet all required legal notification and publication requirements to include publication of legal advertising, ordinances and other documents and legal notification and official filing of municipal documents with the County and other governmental entities
- Act as the clerk for the City Council to include preparing and distributing meeting agendas and packets, recording minutes, preparing calendars and making travel arrangements
- Provide certain services to the City administration to include retrieving documents and records, distributing in-coming mail, post out-going mail, coordinate applications for solicitors, receive claims against the City, coordinate and retain subdivision construction bonds, register relocators, issue raffle licenses, and administer updates of the City code and zoning book
- Provide certain services to the general public and news-media to include maintaining copies of various documents for public inspection and responding to "Freedom of Information" requests
- Participate in election process to include monitoring of ward boundaries, processing nominating petitions, and being deputy registrar



POLICE DEPARTMENT

DEPARTMENT MISSION

To protect life, property and the constitutional rights of all citizens within our jurisdiction; to serve our citizens by enforcing the law, preserving the peace, and reducing the fear of crime; to help create a safer environment in which to live, work and recreate through problem solving and collaboration with our citizens; to continually strive for excellence in the performance of our duty through education and training.

DEPARTMENT ORGANIZATION

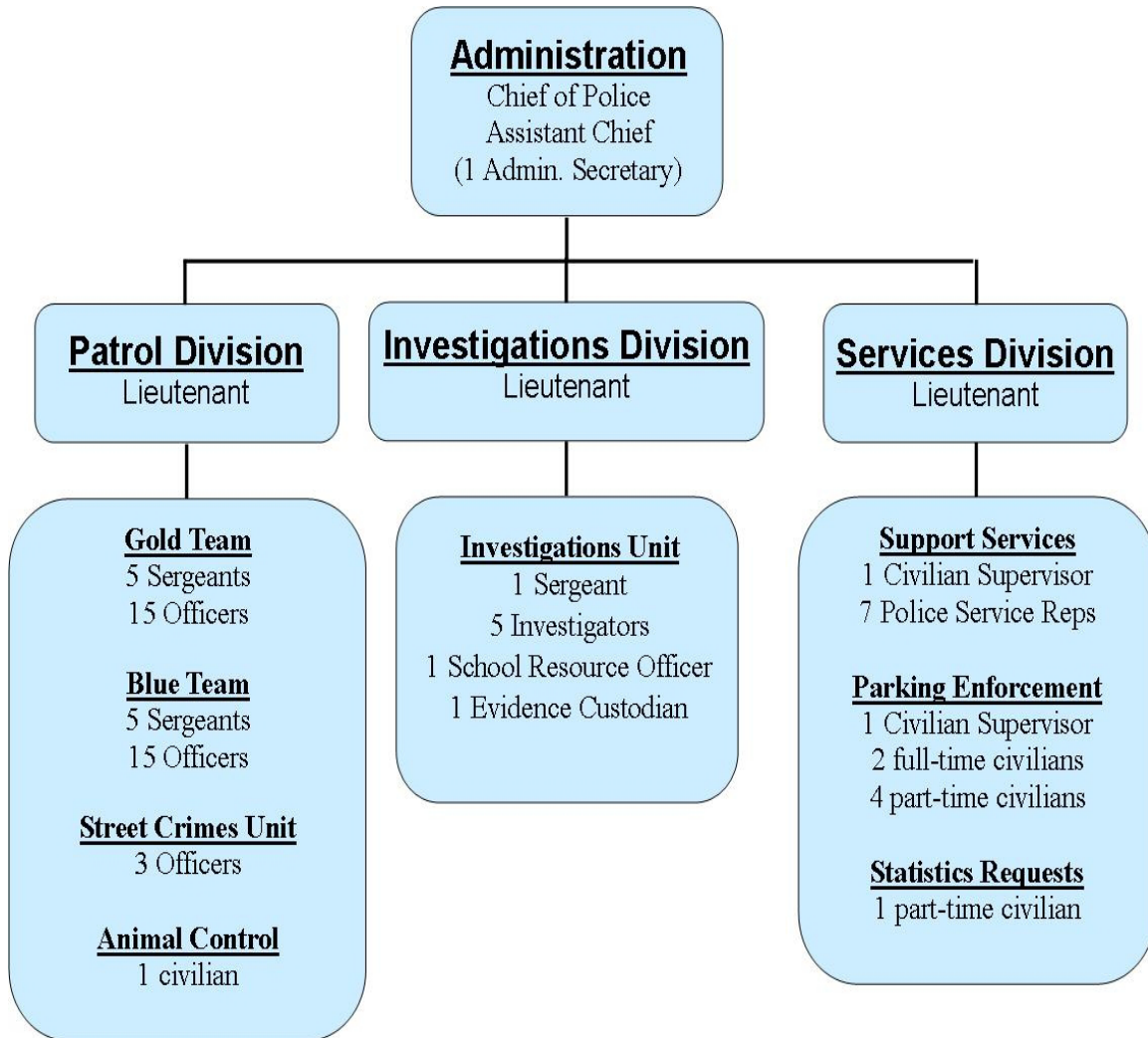
The Police Department is organized into four divisions:

- **Administration** - provide overall leadership of the department to insure effective and efficient operation and to perform those duties necessary to preserve the safety, peace and security of the citizens of Urbana. This division utilizes 1 Chief of Police, 1 Assistant Chief, 1 Admin. Assistant II and 2 vehicles .
- **Patrol Division** – The first responder to all requests for police service. This division provides the full-range of police services, crime prevention, traffic enforcement, accident investigation, criminal investigation, enforcement of local, state and federal criminal laws, the apprehension of criminal violators in Urbana, and animal control services. This is a twenty-four hour a day, seven day a week operation, staffed with 44 sworn officers and 18 vehicles.
- **Criminal Investigation Section** – Provides follow-up investigation if needed on all felony cases reported to the department. Handles all high profile or major case investigations and all multi-jurisdictional cases. Handles all evidence and seizures for the department. CID provides these services with 8 sworn officers, two civilian employees, and 6 vehicles.
- **Support Services** – The front desk is a twenty-four hour a day, seven day a week operation that is staffed with 6 civilian Police Service Representatives and one civilian supervisor. Maintains the department's record system and information management system, provides statistical analysis for the department,

Police Department

backup dispatch center, provide teleserve service to public and is the primary contact point for public access to the department. Also provides Parking Enforcement and School Crossing services for the department. This division is staffed with one sworn officer, 12 civilian employees , 6.75 (FTE) part-time positions and utilizes 4 vehicles.

POLICE DEPARTMENT ORGANIZATION CHART



**POLICE DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
ADMINISTRATION PROGRAM	\$553,767	\$737,751	\$686,789	\$715,070	4.1%
PATROL PROGRAM	4,330,206	4,610,250	5,064,202	5,345,230	5.5%
CRIMINAL INVESTIGATIONS PROGRAM	857,766	956,377	1,059,670	1,132,950	6.9%
INTERNAL SERVICES PROGRAM	636,034	677,701	735,071	774,980	5.4%
SCHOOL X-GUARDS PROGRAM	39,862	41,322	52,720	54,830	4.0%
PARKING PROGRAM	180,040	171,667	216,980	227,310	4.8%
ANIMAL CONTROL PROGRAM	94,414	97,785	110,120	104,460	-5.1%
DEPARTMENT TOTAL	\$6,692,089	\$7,292,853	\$7,925,552	\$8,354,830	5.4%

**POLICE DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$5,533,694	\$5,977,134	\$6,584,722	\$6,957,850	5.7%
MATERIALS AND SUPPLIES	35,936	37,379	47,460	52,280	10.2%
CONTRACTUAL SERV.	886,419	928,380	1,030,460	1,076,990	4.5%
CAPITAL OUTLAY	236,040	349,960	262,910	267,710	1.8%
DEPARTMENT TOTAL	\$6,692,089	\$7,292,853	\$7,925,552	\$8,354,830	5.4%

**POLICE DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
POLICE CHIEF	1	1	1	1
ASSISTANT CHIEF	1	1	1	1
LIEUTENANT	3	3	3	3
SERGEANT	11	11	11	11
K9 OFFICER	1	1	1	1
OFFICER	36	38	38	38
EVIDENCE/PHOTO TECHNICIAN	1	1	1	1
AD. ASSISTANT (GRANT)	1	1	1	1
SUPPORT SERVICES SUPV.	1	1	1	1
POLICE SERVICES REPRESENTATIVE	7	7	7	7
ADMIN. ASSISTANT II	1	1	1	1
ANIMAL CONTROL OFFICER	1	1	1	1
PARKING ENFORCEMENT SUPERVISOR	1	1	1	1
PARKING ENFORCEMENT OFFICER	1	1	2	2
SUBTOTAL, FULL-TIME	67.00	69.00	70.00	70.00
PART-TIME POSITIONS:				
P-T PARKING ENFORCEMENT	3.50	3.50	2.50	2.50
P-T ABANDONED VEH. SPEC.	0.50	0.50	0.50	0.50
P-T SCHOOL X-GUARD	3.75	3.75	3.75	3.75
SUBTOTAL, PART-TIME	7.75	7.75	6.75	6.75
POLICE DEPARTMENT TOTAL	74.75	76.75	76.75	76.75

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of department goals and objectives
- Develop staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department at various law enforcement and public meetings and events

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	BUDGET 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$294,087	\$362,255	\$392,279	\$414,760	5.7%
MATERIALS AND SUPPLIES	461	80	480	480	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	23,179	25,456	31,120	32,120	3.2%
CAPITAL OUTLAY	236,040	349,960	262,910	267,710	1.8%
PROGRAM TOTAL	\$553,767	\$737,751	\$686,789	\$715,070	4.1%

**POLICE DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.00	3.00	3.00	3.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	3.00	3.00	3.00	3.00

**POLICE DEPARTMENT
PATROL PROGRAM ACTIVITIES**

- Respond to citizen calls for police service
- Investigate all offenses
- Apprehend criminal offenders
- Investigate accidents
- Enforce traffic laws and parking regulations
- Provide on-call conflict management and crisis intervention services
- Provide initial field training for probationary officers
- Provide annual training to all personnel assigned to patrol as required by state regulations
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, advisory committee, citizen survey and problem solving with citizens

**POLICE DEPARTMENT
PATROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	BUDGET 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$3,721,226	\$3,982,019	\$4,374,182	\$4,623,130	5.7%
MATERIALS AND SUPPLIES	12,256	11,563	15,920	19,420	22.0%
OPERATIONS AND CONTRACTUAL SERVICES	596,724	616,668	674,100	702,680	4.2%
PROGRAM TOTAL	\$4,330,206	\$4,610,250	\$5,064,202	\$5,345,230	5.5%

**POLICE DEPARTMENT
PATROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	42.00	44.00	44.00	44.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	42.00	44.00	44.00	44.00

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM ACTIVITIES**

- Investigate serious crimes
- Apprehend and assist in the prosecution of criminal suspects
- Provide covert operations in areas where criminal activity is suspected
- Perform periodic checks for alcohol and tobacco violations
- Assist local school officials in prevention of juvenile crimes and illegal substance abuse through the school resource officer program
- Cooperate and assist other law enforcement agencies in joint investigations
- Provide annual training to all personnel assigned to criminal investigations as required by state regulations

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	BUDGET	PROJECTED	BUDGET	%
	2005-06	2006-07	2007-08	2008-09	CHG
PERSONNEL SERVICES	\$778,595	\$866,950	\$962,490	\$1,019,840	6.0%
MATERIALS AND SUPPLIES	418	298	500	1,300	160.0%
OPERATIONS AND CONTRACTUAL SERVICES	78,753	89,129	96,680	111,810	15.6%
PROGRAM TOTAL	\$857,766	\$956,377	\$1,059,670	\$1,132,950	6.9%

**POLICE DEPARTMENT
CRIMINAL INVESTIGATIONS PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	9.00	9.00	9.00	9.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	9.00	9.00	9.00	9.00

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM ACTIVITIES**

- Maintain accurate and complete record systems involving department activities
- Control and disseminate information according to provisions of the Public Information Act
- Prepare all necessary reports to oversight agencies as required by law

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	BUDGET 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$502,381	\$532,938	\$563,651	\$595,250	5.6%
MATERIALS AND SUPPLIES	20,974	23,399	27,830	28,350	1.9%
OPERATIONS AND CONTRACTUAL SERVICES	112,679	121,364	143,590	151,380	5.4%
PROGRAM TOTAL	\$636,034	\$677,701	\$735,071	\$774,980	5.4%

**POLICE DEPARTMENT
SUPPORT SERVICES PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	10.00	10.00	10.00	10.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	10.00	10.00	10.00	10.00

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM ACTIVITIES**

- To enforce all parking ordinances in the City, to include parking meters, City parking lots and 3 am to 10 am zones
- To enforce City abandoned vehicle ordinances
- To plan, direct, and administer the school crossing guards program

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	BUDGET 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$157,110	\$148,366	\$190,860	\$198,860	4.2%
MATERIALS AND SUPPLIES	1,104	1,094	1,230	1,230	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	21,826	22,207	24,890	27,220	9.4%
PROGRAM TOTAL	\$180,040	\$171,667	\$216,980	\$227,310	4.8%

**POLICE DEPARTMENT
PARKING ENFORCEMENT PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.00	2.00	3.00	3.00
PART-TIME	4.00	4.00	3.00	3.00
TOTAL	6.00	6.00	6.00	6.00

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM ACTIVITIES**

- Provide trained personnel at designated intersections to assist school children to safely cross busy streets

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	BUDGET 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$37,085	\$38,432	\$49,560	\$51,540	4.0%
MATERIALS AND SUPPLIES	367	360	500	500	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	2,410	2,530	2,660	2,790	4.9%
PROGRAM TOTAL	\$39,862	\$41,322	\$52,720	\$54,830	4.0%

**POLICE DEPARTMENT
SCHOOL CROSSING GUARD PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	3.75	3.75	3.75	3.75
TOTAL	3.75	3.75	3.75	3.75

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM ACTIVITIES**

- Enforce the City's dog and animal control ordinances to include responding to complaints of animals running at large, enforcing the quarantine of animals that have bitten people and assisting injured animals
- Supervise contractual vendor for removal and disposal of dead animal carcasses.

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	BUDGET 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$43,210	\$46,174	\$51,700	\$54,470	5.4%
MATERIALS AND SUPPLIES	356	585	1,000	1,000	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	50,848	51,026	57,420	48,990	-14.7%
PROGRAM TOTAL	\$94,414	\$97,785	\$110,120	\$104,460	-5.1%

**POLICE DEPARTMENT
ANIMAL CONTROL PROGRAM
PERSONNEL SUMMARY FTE'S**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



FIRE RESCUE SERVICES DEPARTMENT

DEPARTMENT MISSION

To serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies and other hazardous conditions.

DEPARTMENT ORGANIZATION

The Fire Rescue Services Department is organized into four divisions. Each division is responsible for the accomplishment of specific functional goals and objectives. The department is also organized around a number of different program teams, project teams and committees. A team based organization provides the opportunity for each member of the department to reach their potential and to contribute toward the success of the department. The functional divisions of the Fire Rescue Services Department include:

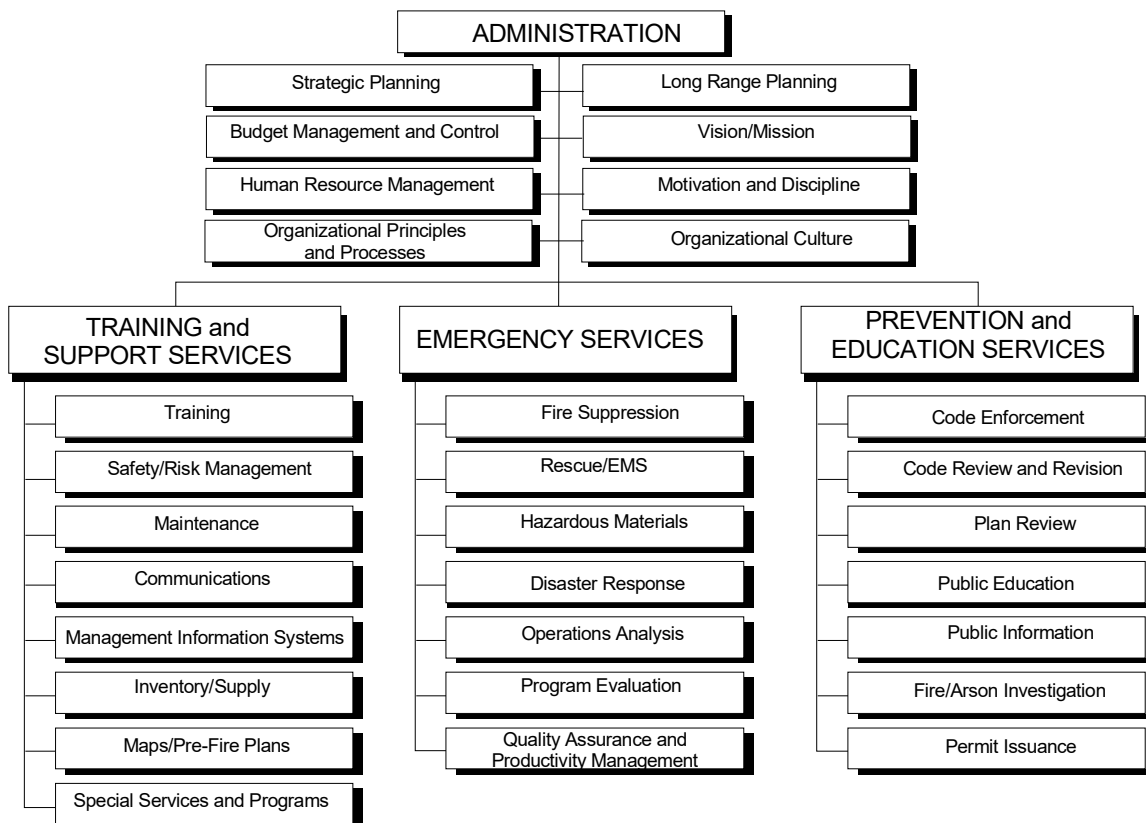
- **Administration** - functions include planning, organizing, coordinating, and controlling the services and programs provided by the department. These functions are accomplished by establishing an organizational vision, mission, long-range plan, and strategic plan. In addition, the administration is responsible for budget management and control, human resource management, establishing organizational principles and processes, and providing motivation and discipline. This division is staffed by 1 Chief and 1 Administrative Assistant II.
- **Training and Support Services** - provides support services for the emergency Services, Prevention and Education Services, and Administrative Divisions of the department. These support services include training, safety and risk management, facilities and equipment maintenance, radio communications, management information systems, inventory and supply, maps and pre-fire planning, and special services and programs. The functions of this division are carried out by the Training Program Team, Safety/Accident Review Board, Maintenance Project Team, Risk Management Team, and various other project teams and committees.
- **Emergency Services** - the short term priority of the department. The Emergency Services Division provides fire suppression, rescue/emergency medical, hazardous materials, and disaster response services. In addition, this

Fire Rescue Services Department

division is responsible for operations analysis, program evaluation, and quality assurance and productivity management. Operations analysis is the process of reviewing each services provided by the division to improve the efficiency, effectiveness, and quality of services. Program evaluation is the process of evaluating the worth and value of each service provided by the division, and determining if the service should be continued, terminated, or modified. This division is staffed by 22 Firefighters, 15 Engineers, 12 Company Officers, 3 Captains and 3 Division Officers.

- Prevention and Education Services** - the long term priority of the department. The Prevention and Education Services Division conducts fire code enforcement, review, and revision. This division also conducts plan reviews and issues permits required by the BOCA fire code. In addition, this division provides public education programs, public information and relations services, and fire/arson investigations. This division is staffed by 1 Division Officer and 1 Prevention/Education Inspector.

FIRE RESCUE SERVICES DEPARTMENT FUNCTIONAL ORGANIZATIONAL CHART



**FIRE RESCUE SERVICES DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	% CHG
	2005-06	2006-07	2007-08	2008-09	
PERSONNEL SERVICES	\$4,911,903	\$5,071,809	\$5,292,516	\$5,705,830	7.8%
MATERIALS AND SUPPLIES	56,095	60,632	65,690	68,470	4.2%
OPERATIONS AND CONTRACTUAL SERVICES	460,908	497,904	533,150	565,860	6.1%
CAPITAL OUTLAY	151,640	157,710	173,080	182,000	5.2%
TOTAL	\$5,580,546	\$5,788,055	\$6,064,436	\$6,522,160	7.5%

**FIRE RESCUE SERVICES DEPARTMENT
PERSONNEL SUMMARY FTE'S**

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
FIRE CHIEF	1.00	1.00	1.00	1.00
SHIFT DIVISION OFFICER	3.00	3.00	3.00	3.00
PREV/ED. DIVISION OFFICER	1.00	1.00	1.00	1.00
PREV/ED. INSPECTOR	1.00	1.00	1.00	1.00
CAPTAIN	0.00	0.00	0.00	3.00
LIEUTENANT	15.00	15.00	15.00	12.00
ENGINEER	0.00	0.00	0.00	15.00
FIREFIGHTER	37.00	37.00	37.00	22.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
SUBTOTAL, FULL-TIME	59.00	59.00	59.00	59.00
PART-TIME POSITIONS:				
PART-TIME	0.00	0.00	0.00	0.00
FIRE DEPARTMENT TOTAL	59.00	59.00	59.00	59.00

FIRE RESCUE SERVICES DEPARTMENT ACTIVITIES

- Plan, organizes, coordinate, and control department goals, objectives, activities, standards and policies
- Manage resources for efficient and effective achievement of department goals and objectives
- Develop the knowledge, skill, and ability of staff through a program of administrative, technical, and interpersonal training, educational opportunities, and constructive performance review procedures
- Manage personnel through leadership, effective problem solving, participate in decision making, and constructive conflict resolution.
- Represent the department at various fire, life safety, and public relations meetings and events.
- Ensure that the City's E.S.D.A. center responds to all natural disasters and emergencies
- Enforce fire and life safety codes to include field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshall, and witnessing the installation and testing of fire suppression and detection systems and underground tanks

Fire Rescue Services Department

- Provide fire and life safety education programs, news releases, and information distribution
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson and counseling juvenile fire setters
- Maintain accurate and complete management information and records management systems involving department services and programs
- Prepare all necessary reports to oversight agencies
- Respond to all fire alarms and extinguish all uncontrolled fires
- Respond to rescue and emergency medical situations and assist the injured until ambulance services arrives (if needed)
- Respond to uncontrolled spills or leaks of hazardous materials, control and contain the incident until clean up can be accomplished by other local, State or Federal agencies
- Maintain all firefighting vehicles and equipment
- Prepare pre-fire plans for buildings
- Represent the department in the centralized dispatching system (METCAD)
- Participate in school and community based career programs promoting fire service as a career choice
- Solicit women and minorities to consider fire service as an employment opportunity



PUBLIC WORKS DEPARTMENT

DEPARTMENT MISSION

The Urbana Public Works Department is dedicated to ensuring prompt, courteous and exemplary service to the community in a professional, efficient, and cost-effective manner, striving to enhance the quality of life by preserving the safety, health and welfare of those served by our organization, while promoting the City's economic growth by constructing, maintaining, and improving the public infrastructure.

DEPARTMENT ORGANIZATION

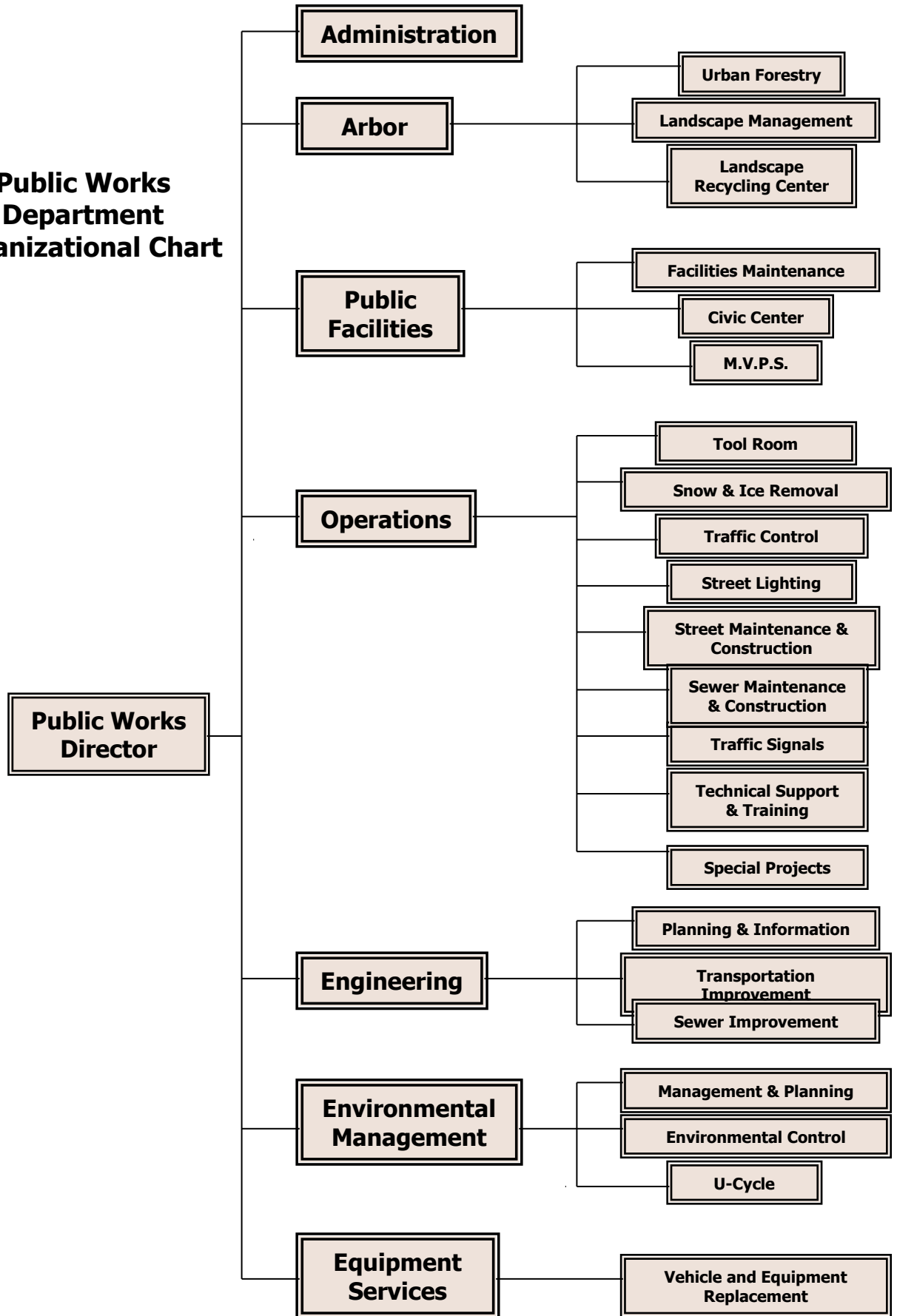
The Public Works Department is organized into seven divisions:

- **Administration** - This division is headed by the Public Works Director and provides overall direction and supervision for all public works activities.
- **Arbor** - This division is headed by the City Arborist and provides certain services for the maintenance and planting of trees and green spaces and for operation of a county-wide landscape recycling center.
- **Public Facilities** - This division is headed by the Public Facilities Manager and provides a comprehensive program of management and maintenance for all municipal buildings and manages a low-cost community meeting center (Civic Center). The Public Facilities Manager also supervises the municipal parking system, as reported in the M.V.P.S. section of the budget.
- **Operations** - This division is headed by the Operations Manager and provides for the following public works services:
 - Snow and Ice Removal from municipal streets, alleys and parking lots
 - Maintenance and repair of street and traffic control signs and lane markings
 - Maintenance and repair of street and municipal parking lot lighting systems
 - Maintenance and repair of streets, alleys, sidewalks, municipal parking lots and right of way
 - Maintenance and repair of municipal storm and sanitary sewer systems
 - Maintenance and repair of municipal traffic signal systems

Public Works Department

- Provide underground utility locates
- Training support for the Public Works Department
- **Engineering** - This division is headed by the Assistant City Engineer (Public Works Director serves as City Engineer) and provides citywide mapping and graphic support, surveying, infrastructure design and construction management, subdivision/private development plan review, technical support to other city departments and advisory commissions, and maintenance of the Capital Improvement Plan.
- **Environmental Management** - This division is headed by the Environmental Manager and provides certain solid waste management, administration of recycling programs, encephalitis and West Nile prevention, and nuisance compliance services. Costs of the single and multi-family U-Cycle program are reported in the U-Cycle Special Fund.
- **Equipment Services** - This division is headed by the Fleet Manager and provides maintenance of and coordination for replacement of the City's fleet of vehicles and major equipment. Costs are reported in the Equipment Services Special Fund.

**Public Works
Department
Organizational Chart**



Public Works Department

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY PROGRAM**

PROGRAM	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
ADMINISTRATION	\$681,278	\$711,726	\$782,113	\$813,425	4.0%
ARBOR DIVISION:					
FORESTRY	269,833	296,158	309,455	356,515	15.2%
LANDSCAPE	238,001	267,699	297,590	310,170	
PUBLIC FACILITIES DIVISION:					
FACILITIES MAINTENANCE	411,735	474,701	512,920	530,440	3.4%
CIVIC CENTER	56,487	58,865	67,380	69,890	3.7%
OPERATIONS DIVISION:					
TOOL ROOM	114,501	113,981	109,100	111,930	2.6%
SNOW AND ICE REMOVAL	100,621	159,218	149,440	161,830	8.3%
TRAFFIC CONTROL	206,969	210,892	246,650	257,680	4.5%
STREET LIGHTING	450,251	458,805	613,080	641,030	4.6%
STREET MAINT. AND CONST.	662,469	736,742	760,710	828,250	8.9%
CONCRETE REPAIR	451,449	465,563	509,300	537,510	5.5%
SEWER MAINT. AND CONST.	388,975	380,125	427,010	456,030	6.8%
TRAFFIC SIGNALS	101,504	105,637	117,060	124,960	6.7%
R.O.W. AND TECHNICAL SUPPORT	69,023	59,756	67,330	62,700	-6.9%
ENGINEERING DIVISION:					
PLANNING AND MAPPING	426,653	437,194	475,040	495,530	4.3%
TRANSPORTATION IMPROVEMENTS	258,877	348,041	364,169	383,830	5.4%
SEWER IMPROVEMENTS	140,819	149,202	161,335	171,910	6.6%
ENVIRONMENTAL MANAGEMENT:					
MGT. AND PLANNING	189,138	208,600	226,050	243,490	7.7%
ENVIRONMENTAL CONTROL	77,286	74,380	88,340	107,920	22.2%
DEPARTMENT TOTAL	\$5,295,869	\$5,717,285	\$6,284,072	\$6,665,040	6.1%

**PUBLIC WORKS DEPARTMENT
EXPENDITURES BY CATEGORY**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$3,393,052	\$3,646,252	\$3,913,014	\$4,134,260	5.7%
MATERIALS AND SUPPLIES	381,464	384,511	447,800	481,630	7.6%
CONTRACTUAL SERVICES	1,211,303	1,363,312	1,572,890	1,689,770	7.4%
CAPITAL OUTLAY	310,050	323,210	350,368	359,380	2.6%
DEPARTMENT TOTAL	\$5,295,869	\$5,717,285	\$6,284,072	\$6,665,040	6.1%

**PUBLIC WORKS DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
PUBLIC WORKS DIRECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	2.00	2.00	3.00	3.00
ASSISTANT TO THE DIRECTOR	1.00	1.00	1.00	1.00
ASSISTANT CITY ENGINEER	1.00	1.00	1.00	1.00
CITY ARBORIST	1.00	1.00	1.00	1.00
FORESTRY SUPERVISOR	1.00	1.00	1.00	1.00
LANDSCAPE SUPERVISOR	1.00	1.00	1.00	1.00
ARBOR TECHNICIAN	3.00	3.00	3.00	3.00
L.R.C. TECHNICIAN	1.00	1.00	1.00	1.00
EQUIPMENT OPERATOR	11.00	11.00	11.00	11.00
PUBLIC FACILITIES MANAGER	1.00	1.00	1.00	1.00
BUILDING MAINTENANCE WORKER	1.00	1.00	1.00	1.00
OPERATIONS MANAGER	1.00	1.00	1.00	1.00
OPERATIONS SUPERVISOR	3.00	3.00	3.00	3.00
MAINTENANCE WORKER	8.00	8.00	9.00	9.00
ELECTRICIAN	3.00	3.00	3.00	3.00
TRAFFIC SIGNAL TECHNICIAN	1.00	1.00	1.00	1.00
SR. CIVIL ENGINEER	1.00	1.00	1.00	1.00
CIVIL ENGINEER	3.00	3.00	3.00	3.00
PROJECT COORDINATOR	2.00	2.00	1.00	1.00
ENGINEERING TECHNICIAN	5.00	5.00	5.00	5.00
INFORMATION TECHNICIAN	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL MANAGER	1.00	1.00	1.00	1.00
ENVIRONMENTAL CONTROL OFFICER	1.00	1.00	1.00	1.00
FLEET MANAGER	1.00	1.00	1.00	1.00
MECHANIC	3.00	3.00	3.00	3.00
TOOL ROOM CLERK	1.00	1.00	1.00	1.00
U-CYCLE/ENV. AIDE	0.00	0.00	1.00	1.00
METER MAINTENANCE TECHNICIAN	2.00	2.00	2.00	2.00
SUBTOTAL, FULL-TIME	62.00	62.00	64.00	64.00
PART-TIME POSITIONS:				
SECRETARY	0.75	0.75	0.00	0.00
SEASONAL, ARBOR	4.52	4.52	4.52	4.52
L.R.C. LABORERS	1.75	1.75	1.75	1.75
BUILDING MAINT.	0.50	0.50	0.50	0.50
CIVIC CENTER	2.00	2.00	2.00	2.00
SEASONAL, OPERATIONS	3.26	3.26	3.26	3.26
ENGINEERING AIDE	0.35	0.35	0.35	0.35
U-CYCLE/ENV. AIDE	0.75	0.75	0.00	0.00
FLEET SERVICES PARTS CLERK	0.50	0.50	0.50	0.50
SEASONAL, MVPS	0.28	0.50	0.50	0.50
SEASONAL, GARAGE	2.50	2.50	2.50	2.50
SUBTOTAL, PART-TIME	17.16	17.38	15.88	15.88
PUBLIC WORKS DEPARTMENT TOTAL	79.16	79.38	79.88	79.88

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Develop and administer the annual department budget
- Represent the department and City in various intergovernmental activities, in matters with the news media and at public relations meetings and events
- Participate in the planning and preparation of certain long-term plans such as the Capital Improvements Plan, CUUATS, CUTEC, and CATS.
- Place professional engineer's seal on project plans and specifications as required by law

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$299,455	\$316,097	\$348,600	\$363,340	4.2%
MATERIALS AND SUPPLIES	8,659	8,130	9,610	10,140	5.5%
CONTRACTUAL SERVICES	63,114	64,289	73,535	80,565	9.6%
CAPITAL OUTLAY	310,050	323,210	350,368	359,380	2.6%
PROGRAM TOTAL	\$681,278	\$711,726	\$782,113	\$813,425	4.0%

**PUBLIC WORKS DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	4.00	4.00	5.00	5.00
PART-TIME	0.75	0.75	0.00	0.00
TOTAL	4.75	4.75	5.00	5.00

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM ACTIVITIES**

- Establish and supervise a long-range tree maintenance, removal, and planting program which includes removal/pruning of dead or hazardous trees on City right-of-way, preventative maintenance on healthy City trees, and emergency response
- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, and nuisance abatement
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2005-06	2006-07	2007-08	2008-09	CHG.
PERSONNEL SERVICES	\$211,297	\$225,136	\$242,350	\$268,600	10.8%
MATERIALS AND SUPPLIES	4,097	4,519	4,580	4,580	0.0%
CONTRACTUAL SERVICES	54,439	66,503	62,525	83,335	33.3%
PROGRAM TOTAL	\$269,833	\$296,158	\$309,455	\$356,515	15.2%

**PUBLIC WORKS DEPARTMENT
FORESTRY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.34	3.34	3.34	3.34
PART-TIME	1.28	1.28	1.28	1.28
TOTAL	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM ACTIVITIES**

- Provide design and project implementation assistance for environmental improvement projects including City owned mini-parks, entryway corridors, right-of-way streetscapes, facilities and parking lots
- Provide technical information concerning the management of trees and plant resources and ordinance enforcement to the public, news media, and at public relations meetings and events
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects
- Maintain, in a groom quality appearance, 5 acres of lawn grass adjacent to city facilities, parking lots and various street medians

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$166,182	\$182,681	\$207,420	\$216,950	4.6%
MATERIALS AND SUPPLIES	4,614	6,350	6,500	6,500	0.0%
CONTRACTUAL SERVICES	67,205	78,668	83,670	86,720	3.6%
PROGRAM TOTAL	\$238,001	\$267,699	\$297,590	\$310,170	4.2%

**PUBLIC WORKS DEPARTMENT
LANDSCAPE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.34	3.34	3.34	3.34
PART-TIME	1.28	1.28	1.28	1.28
TOTAL	4.62	4.62	4.62	4.62

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM ACTIVITIES**

- Provide maintenance services for all municipal facilities to include administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and local, long-distance and cellular telephone service
- Manage various maintenance agreements for township facilities at 205 West Green Street
- Coordinate various construction and remodeling projects for City facilities to include maintenance, repair, safety, accessibility, and code improvement projects

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$149,753	\$152,635	\$162,070	\$170,960	5.5%
MATERIALS AND SUPPLIES	30,242	38,990	31,920	31,920	0.0%
CONTRACTUAL SERVICES	231,740	283,076	318,930	327,560	2.7%
PROGRAM TOTAL	\$411,735	\$474,701	\$512,920	\$530,440	3.4%

**PUBLIC WORKS DEPARTMENT
FACILITIES MAINTENANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM ACTIVITIES**

- Provide a low-cost community meeting place which is supported by operating fees
- Provide meeting and training facilities for City programs and departments
- Provide emergency shelter facilities in cooperation with the Red Cross and ESDA

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$38,881	\$43,260	\$52,620	\$54,660	3.9%
MATERIALS AND SUPPLIES	4,165	2,623	2,140	2,140	0.0%
CONTRACTUAL SERVICES	13,441	12,982	12,620	13,090	3.7%
PROGRAM TOTAL	\$56,487	\$58,865	\$67,380	\$69,890	3.7%

**PUBLIC WORKS DEPARTMENT
CIVIC CENTER PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.00	2.00	2.00	2.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM ACTIVITIES**

- Provide centralized toolroom inventory and purchasing services for the Public Works Department

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$61,261	\$63,376	\$55,720	\$58,550	5.1%
MATERIALS AND SUPPLIES	23,464	21,795	28,420	28,420	0.0%
CONTRACTUAL SERVICES	29,776	28,810	24,960	24,960	0.0%
PROGRAM TOTAL	\$114,501	\$113,981	\$109,100	\$111,930	2.6%

**PUBLIC WORKS DEPARTMENT
TOOLROOM PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.05	1.05	1.05	1.05
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.05	1.05	1.05	1.05

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM ACTIVITIES**

- Plow City streets and parking lots when a snowfall exceeds two inches in depth
- Plow City alleys when snowfall exceeds 10 inches in depth
- Apply certain de-icing materials to City streets and parking lots
- Remove snow and ice from sidewalks adjacent to municipally owned facilities

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$36,579	\$65,353	\$58,450	\$70,030	19.8%
MATERIALS AND SUPPLIES	40,381	27,038	56,480	56,780	0.5%
CONTRACTUAL SERVICES	23,661	66,827	34,510	35,020	1.5%
PROGRAM TOTAL	\$100,621	\$159,218	\$149,440	\$161,830	8.3%

**PUBLIC WORKS DEPARTMENT
SNOW AND ICE REMOVAL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

No specific personnel positions are assigned to the snow and ice removal program. Many positions in other programs work on snow and ice removal when required. Overtime for the department is reported in this program.

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM ACTIVITIES**

- Provide maintenance on street and traffic control signs to include replacement of damaged or missing signs
- Annually repaint or reapply on-street and parking lot traffic control markings
- Place curblines delineators on City streets to aid snowplowing and install snow fencing and salt barrels
- Provide traffic control support for community events

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$137,744	\$143,371	\$170,380	\$177,520	4.2%
MATERIALS AND SUPPLIES	46,678	41,493	49,070	51,670	5.3%
CONTRACTUAL SERVICES	22,547	26,028	27,200	28,490	4.7%
PROGRAM TOTAL	\$206,969	\$210,892	\$246,650	\$257,680	4.5%

**PUBLIC WORKS DEPARTMENT
TRAFFIC CONTROL PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.70	2.70	2.70	2.70
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.70	2.70	2.70	2.70

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM ACTIVITIES**

- Maintain street and parking lot lighting systems to include replacing poles and globes, painting and straightening poles, repairing and replacing cables, repairing and replacing lamps and controllers
- Provide construction supervision assistance to street light replacement program
- Install banners on street light poles
- Install and maintain downtown holiday lighting
- Provide JULIE locates for underground city utilities

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$222,940	\$233,416	\$251,160	\$265,120	5.6%
MATERIALS AND SUPPLIES	45,071	55,407	54,100	70,600	30.5%
CONTRACTUAL SERVICES	182,240	169,982	307,820	305,310	-0.8%
PROGRAM TOTAL	\$450,251	\$458,805	\$613,080	\$641,030	4.6%

**PUBLIC WORKS DEPARTMENT
STREET LIGHTING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	4.00	4.00	4.00	4.00

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Maintain municipal asphalt streets, alleys, parking lots, ditch lines and install culverts
- Crackseal asphalt streets
- Mechanically collect leaves on City streets
- Sweep gutters, parking lots and medians to remove leaves and silted material
- Mow right-of-ways

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$431,120	\$478,327	\$480,000	\$506,550	5.5%
MATERIALS AND SUPPLIES	61,747	57,634	66,350	77,850	17.3%
CONTRACTUAL SERVICES	169,602	200,781	214,360	243,850	13.8%
PROGRAM TOTAL	\$662,469	\$736,742	\$760,710	\$828,250	8.9%

**PUBLIC WORKS DEPARTMENT
STREET MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	6.65	6.65	7.65	7.65
PART-TIME	1.95	1.95	1.95	1.95
TOTAL	8.60	8.60	9.60	9.60

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM ACTIVITIES**

- Replace or repair concrete sidewalks, brick sidewalks, curbs and gutters, streets, A.D.A. ramps and alley approaches
- Repair or replace manholes and inlets

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$289,550	\$299,535	\$340,210	\$360,030	5.8%
MATERIALS AND SUPPLIES	80,610	88,333	93,130	95,530	2.6%
CONTRACTUAL SERVICES	81,289	77,695	75,960	81,950	7.9%
PROGRAM TOTAL	\$451,449	\$465,563	\$509,300	\$537,510	5.5%

**PUBLIC WORKS DEPARTMENT
CONCRETE REPAIR AND REPLACEMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	5.55	5.55	5.55	5.55
PART-TIME	0.85	0.85	0.85	0.85
TOTAL	6.40	6.40	6.40	6.40

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM ACTIVITIES**

- Clean the City's storm and sanitary sewer systems to include systematic cleaning with high pressure water and chemicals, responding to emergency blockages, and inspection of lines via television unit
- Repairing storm and sanitary sewer lines
- Provide support services and limited installation for new storm and sanitary sewer construction
- Identify infiltration via televising and dye water testing
- Coordinate with the Engineering Division to televise storm and sanitary sewers to identify deficiencies prior to capital improvement projects

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$313,642	\$305,143	\$336,370	\$359,450	6.9%
MATERIALS AND SUPPLIES	20,747	19,475	29,590	29,590	0.0%
CONTRACTUAL SERVICES	54,586	55,507	61,050	66,990	9.7%
PROGRAM TOTAL	\$388,975	\$380,125	\$427,010	\$456,030	6.8%

**PUBLIC WORKS DEPARTMENT
SEWER MAINTENANCE AND CONSTRUCTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	5.55	5.55	5.55	5.55
PART-TIME	0.44	0.44	0.44	0.44
TOTAL	5.99	5.99	5.99	5.99

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM ACTIVITIES**

- Maintain and operate traffic signals, school crosswalk signals, pedestrian actuated pushbuttons, and opticom signal system to include responding to emergency situations
- Coordinate traffic signal operation with CUTEC and the Illinois Department of Transportation

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$78,730	\$81,666	\$90,100	\$96,970	7.6%
MATERIALS AND SUPPLIES	6,895	7,172	9,050	9,050	0.0%
CONTRACTUAL SERVICES	15,879	16,799	17,910	18,940	5.8%
PROGRAM TOTAL	\$101,504	\$105,637	\$117,060	\$124,960	6.7%

**PUBLIC WORKS DEPARTMENT
TRAFFIC SIGNALS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.25	1.25	1.25	1.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.25	1.25	1.25

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES**

- Provide skill, safety and quality control training for Public Works Department
- Coordinate special events with community and business groups

**PUBLIC WORKS DEPARTMENT
RIGHT OF WAY AND TECHNICAL SUPPORT PROGRAM TRAINING
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL	ACTUAL	BUDGET	BUDGET	%
	2005-06	2006-07	2007-08	2008-09	CHG.
PERSONNEL SERVICES	\$47,636	\$44,052	\$34,530	\$29,680	-14.0%
MATERIALS AND SUPPLIES	2,397	1,754	2,310	2,310	0.0%
CONTRACTUAL SERVICES	18,990	13,950	30,490	30,710	0.7%
PROGRAM TOTAL	\$69,023	\$59,756	\$67,330	\$62,700	-6.9%

**PUBLIC WORKS DEPARTMENT
TECHNICAL SUPPORT PROGRAM TRAINING ACTIVITIES
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.25	1.25	0.25	0.25
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.25	1.25	0.25	0.25

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM ACTIVITIES**

- Coordinates personnel, budgeting and general supervision of all divisional activities
- Monitor and approve subdivision and private development plans to ensure infrastructure elements comply with city codes, ordinances and regulations for design and construction standards
- Administer the City's capital improvement plan
- Maintain a computerized map and data inventory system to provide information concerning right-of-way vacations, City easements, annexation records, parcel and street addressing, street, sanitary and storm sewer systems, and City limit boundaries
- Administer the process of assigning addresses and legal descriptions for annexations, boundary determinations, and property vacations
- Maintain and coordinates the City's G.I.S. (Geographical Information System) program
- Provide technical support to city departments and advisory commissions
- Coordinate project reviews, bid openings and awards, and execution of contracts
- Inspect utility cuts and in-house construction projects

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$400,335	\$408,715	\$438,300	\$457,840	4.5%
MATERIALS AND SUPPLIES	948	1,424	2,000	2,000	0.0%
CONTRACTUAL SERVICES	25,370	27,055	34,740	35,690	2.7%
PROGRAM TOTAL	\$426,653	\$437,194	\$475,040	\$495,530	4.3%

**PUBLIC WORKS DEPARTMENT
ENGINEERING PLANNING AND INFORMATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.35	0.35	0.35	0.35
TOTAL	5.35	5.35	5.35	5.35

PUBLIC WORKS DEPARTMENT

ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM ACTIVITIES

- Perform engineering design and construction management services for transportation improvement construction projects, which include streets, alleys, parking lots, curbs, sidewalks, streetlights and traffic signals.
- Provide engineering technical support to other city departments and appointed advisory commissions

PUBLIC WORKS DEPARTMENT

ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM

EXPENDITURES BY CLASSIFICATION

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$248,147	\$329,225	\$350,749	\$367,700	4.8%
MATERIALS AND SUPPLIES	389	532	850	850	0.0%
CONTRACTUAL SERVICES	10,341	18,284	12,570	15,280	21.6%
PROGRAM TOTAL	\$258,877	\$348,041	\$364,169	\$383,830	5.4%

PUBLIC WORKS DEPARTMENT

ENGINEERING TRANSPORTATION IMPROVEMENTS PROGRAM

PERSONNEL SUMMARY (FTE'S)

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	5.00	5.00	5.00	5.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	5.00	5.00	5.00	5.00

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM ACTIVITIES**

- Perform engineering design and construction management services for sanitary and storm sewer construction projects
- Perform biennial bridge inspections and report inspection results to the Illinois Department of Transportation as required by state law
- Perform ongoing inflow/infiltration and drainage studies to identify problem sewers, analyze alternative remedies and implement solutions

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$133,636	\$140,224	\$151,655	\$160,730	6.0%
MATERIALS AND SUPPLIES	0	242	500	500	0.0%
CONTRACTUAL SERVICES	7,183	8,736	9,180	10,680	16.3%
PROGRAM TOTAL	\$140,819	\$149,202	\$161,335	\$171,910	6.6%

**PUBLIC WORKS DEPARTMENT
ENGINEERING SEWER IMPROVEMENTS PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.00	2.00	2.00	2.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM ACTIVITIES**

- Administer environmental, solid waste and recycling plans and programs
- Provide technical services to assist the C.U.S.W.D.S. in monitoring the closed Urbana landfill as required by Illinois EPA regulations and certain agreements with neighboring landowners
- Coordinate the encephalitis and West Nile prevention program with other cooperating agencies
- Administer refuse collection contracts for all municipal facilities and City recycling programs

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$79,727	\$83,830	\$88,910	\$93,330	5.0%
MATERIALS AND SUPPLIES	360	1,000	600	600	0.0%
CONTRACTUAL SERVICES	109,051	123,770	136,540	149,560	9.5%
PROGRAM TOTAL	\$189,138	\$208,600	\$226,050	\$243,490	7.7%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL MANAGEMENT AND PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL COMPLIANCE PROGRAM ACTIVITIES**

- Provide certain environmental compliance services through enforcement of nuisance and solid waste codes
- Investigating complaints and initiating abatement procedures concerning safety hazards, noxious weeds, excessive vegetation, obstructions to the visibility triangle, garbage, and refuse regulations

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL COMPLIANCE PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$46,437	\$50,210	\$53,420	\$56,250	5.3%
MATERIALS AND SUPPLIES	0	600	600	600	0.0%
CONTRACTUAL SERVICES	30,849	23,570	34,320	51,070	48.8%
PROGRAM TOTAL	\$77,286	\$74,380	\$88,340	\$107,920	22.2%

**PUBLIC WORKS DEPARTMENT
ENVIRONMENTAL COMPLIANCE PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

DEPARTMENT MISSION

To maintain and improve the quality of life for Urbana citizens by providing programs of economic development, housing, planning, zoning enforcement, redevelopment, building safety code enforcement, historic preservation and community block grants.

DEPARTMENT ORGANIZATION

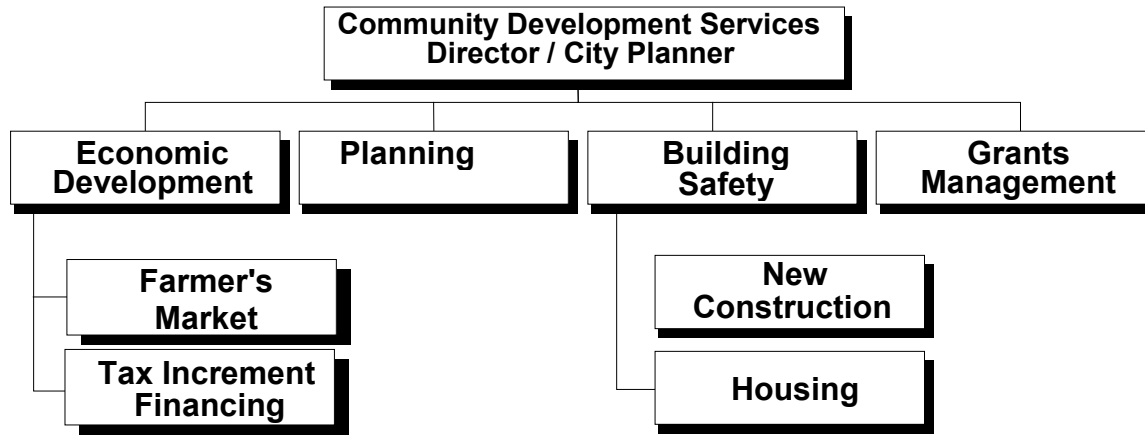
The Community Development Services Department is organized into five programs:

- **Administration** - provides overall administration of the department to insure effective and efficient management and customer service.
- **Planning** – ensures land use and general planning services in accordance with the Comprehensive Plan, the Zoning Ordinance, and Subdivision and Land Development Code. Provides staff support to the Plan Commission, Zoning Board of Appeals, and the Historic Preservation Commission.
- **Economic Development** - administers economic development programs, including the four Tax Increment Financing Districts, enterprise zone administration, development loan/grant programs, the public arts program, the farmer's market, business retention and attraction.
- **Building Safety** - maintain the public safety and welfare of the City's physical structures by enforcing building construction, property maintenance, life safety accessibility and zoning codes. This division includes 3 programs: New Construction, Housing, and Multi-family Rental Inspection.
- **Grants Management** - manage federal and state housing grants and programs including affordable housing, transitional housing, and housing rehabilitation. Activities and costs are reported in the Community Development Special and Community Development Block Grant special funds.
- **Additional Programs** – Costs for the Farmer's Market Program are reported in Economic Development Reserve Fund in the special funds section of the budget document. As noted above, the department also administers the city's tax

Community Development Services Department

increment financing districts, which are reported in a separate section of this budget document.

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT ORGANIZATIONAL CHART



COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY PROGRAM

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
ADMINISTRATION	\$217,532	\$247,390	\$256,560	\$254,930	-0.6%
PLANNING	260,920	353,750	368,800	419,330	13.7%
ECONOMIC DEVELOPMENT	203,815	254,564	275,620	279,910	1.6%
NEW CONSTRUCTION	325,254	347,290	367,930	376,670	2.4%
HOUSING PROGRAM	84,967	97,160	101,710	105,790	4.0%
MULTIFAMILY INSPECTION	0	117,338	112,328	118,610	N/A
DEPARTMENT TOTAL	\$1,092,488	\$1,417,492	\$1,482,948	\$1,555,240	4.9%

COMMUNITY DEVELOPMENT SERVICES DEPARTMENT EXPENDITURES BY CATEGORY

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$788,676	\$1,038,960	\$1,107,048	\$1,174,430	6.1%
MATERIALS AND SUPPLIES	10,244	17,180	18,930	20,070	6.0%
OPERATIONS AND CONTRACTUAL SERVICES	279,618	330,612	340,520	343,630	0.9%
CAPITAL OUTLAY	13,950	30,740	16,450	17,110	4.0%
DEPARTMENT TOTAL	\$1,092,488	\$1,417,492	\$1,482,948	\$1,555,240	4.9%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PERSONNEL SUMMARY (FTE'S)**

FULL-TIME POSITIONS:	2005-06	2006-07	2007-08	2008-09
COMM. DEV. DIRECTOR/CITY PLANNER	1.00	1.00	1.00	1.00
EC. DEV. MANAGER	1.00	1.00	1.00	1.00
PLANNING MANAGER	1.00	1.00	1.00	1.00
PLANNER II	1.00	1.00	2.00	2.00
PLANNER I	1.00	2.00	1.00	1.00
BUILDING SAFETY MANAGER	1.00	1.00	1.00	1.00
BUILDING INSPECTOR	1.00	1.00	1.00	1.00
HOUSING INSPECTOR	1.00	2.00	2.00	2.00
PLUMBING & BLDG. INSPECTOR	1.00	1.00	1.00	1.00
ELECTRICAL INSPECTOR	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT II	1.00	1.00	1.00	1.00
ADMIN. ASSISTANT I	3.00	3.00	3.00	3.00
GRANTS MANAGER	1.00	1.00	1.00	1.00
GRANTS COORDINATOR	2.00	2.00	2.00	2.00
REHAB SPECIALIST	1.00	1.00	1.00	1.00
EC. DEV. SPECIALIST/MARKET DIR.	1.00	1.00	1.00	1.00
TIF REDEVELOPMENT SPECIALIST	1.00	1.00	1.00	1.00
TRANS. HOUSING COORDINATOR	1.00	0.00	0.00	0.00
SUBTOTAL, FULL-TIME	21.00	22.00	22.00	22.00
PART-TIME POSITIONS:				
C.D. ADMIN. INTERN	0.65	0.50	0.50	0.50
CLERK-TYPIST	0.50	0.75	0.75	0.75
FARMER'S MARKET SPEC.	0.30	0.30	0.30	0.30
ED/ARTS INTERN	0.00	0.25	0.25	0.75
GRAPHICS TECHNICIAN	0.50	0.50	0.50	0.50
SUBTOTAL, PART-TIME	1.95	2.30	2.30	2.80
COMMUNITY DEVELOPMENT DEPARTMENT TOTAL	22.95	24.30	24.30	24.80

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM ACTIVITIES**

- Plan and implement department goals, plans, standards and policies
- Manage resources for efficient achievement of City and department goals and objectives
- Develop department staff through training and evaluation procedures
- Manage personnel through work directives and rules
- Represent the department and City in various intergovernmental activities, in matters with the news-media and at public relations meetings and events
- Participate in the planning and preparation of the City's capital improvements long-term plan and budget
- Ensure a high level of customer service
- Undertake special projects

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$155,579	\$173,860	\$181,540	\$180,390	-0.6%
MATERIALS AND SUPPLIES	5,395	8,000	8,750	6,390	-27.0%
OPERATIONS AND CONTRACTUAL SERVICES	42,608	49,790	49,820	51,040	2.4%
CAPITAL OUTLAY	13,950	15,740	16,450	17,110	4.0%
PROGRAM TOTAL	\$217,532	\$247,390	\$256,560	\$254,930	-0.6%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ADMINISTRATION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	2.50	2.50	2.50	2.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM ACTIVITIES**

- Assure implementation of the goals, objectives and policies of the Comprehensive Plan and other city planning documents
- Administer and enforce zoning, subdivision and development codes
- Provide planning coordination and recommendations to the Plan Commission Zoning Board of Appeals, Development Review Board, and City Council in their consideration of zoning and subdivision cases, neighborhood planning and long-range community plans
- Provide staffing to Historic Preservation Commission
- Coordinate planning policies and case reviews with other government entities to ensure the City's planning interests are considered in community-wide planning efforts

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$212,612	\$297,470	\$311,180	\$355,330	14.2%
MATERIALS AND SUPPLIES	2,060	3,890	3,890	7,090	82.3%
OPERATIONS AND CONTRACTUAL SERVICES	46,248	52,390	53,730	56,910	5.9%
PROGRAM TOTAL	\$260,920	\$353,750	\$368,800	\$419,330	13.7%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
PLANNING PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	4.00	4.00	5.00	5.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	5.50	5.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM ACTIVITIES**

- Generate and coordinate economic development activities that will expand the City's commercial and industrial tax base to include annexation agreements, incentive programs, business retention, and development agreements
- Assist new and existing business development
- Manage certain special economic funds and programs including the Tax Increment Financing Districts, enterprise zone, the Economic Development Fund, neighborhood programs, public art, and the Farmer's Market
- Represent the department and City in economic development matters with the County Alliance, Economic Development Corporation, and Urbana Business Association

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$44,964	\$88,180	\$92,030	\$95,840	4.1%
MATERIALS AND SUPPLIES	0	0	0	300	
OPERATIONS AND CONTRACTUAL SERVICES	158,851	166,384	183,590	183,770	0.1%
PROGRAM TOTAL	\$203,815	\$254,564	\$275,620	\$279,910	1.6%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
ECONOMIC DEVELOPMENT PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM ACTIVITIES**

- To ensure the construction and remodeling of facilities are in compliance with various international, State and local codes and ordinances which includes inspection of all building construction
- To provide technical assistance to developers, contractors, and property owners on zoning and construction requirements and methods
- Issue annual elevator permits, electrical contractor licenses and sign permits
- Issue permits for all construction activities covered by model codes
- Inspect sanitary sewer installations for properties within the City limits and within 1½ miles of City limits per agreement with the Sanitary District

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$299,607	\$317,320	\$336,870	\$348,130	3.3%
MATERIALS AND SUPPLIES	2,171	3,380	4,380	4,380	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	23,476	26,590	26,680	24,160	-9.4%
PROGRAM TOTAL	\$325,254	\$347,290	\$367,930	\$376,670	2.4%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
NEW CONSTRUCTION BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	4.50	4.50	4.50	4.50
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	5.00	5.00	5.00	5.00

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM ACTIVITIES**

- Upgrade or eliminate substandard housing and preserve existing housing properties from deterioration through enforcement of the City's zoning, property maintenance and building codes
- Perform annual inspections for U/I certified housing
- Issue mobile home certificate of occupancy permits and mobile home park licenses
- Maintain vacant properties register
- Require demolition of unsafe structures
- Systematically inspect all rental housing units in the City and certain housing units in support of the Community Development Rehabilitation Program
- Respond to tenant and neighborhood complaints regarding properties
- Assist with zoning enforcement efforts as they pertain to rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$75,914	\$81,640	\$86,570	\$90,120	4.1%
MATERIALS AND SUPPLIES	618	760	760	760	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	8,435	14,760	14,380	14,910	3.7%
PROGRAM TOTAL	\$84,967	\$97,160	\$101,710	\$105,790	4.0%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
HOUSING BUILDING SAFETY PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.50	1.50	1.50	1.50
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.50	1.50	1.50	1.50

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM (NEW) ACTIVITIES**

- Perform annual inspections for multi-family rental housing
- Administer rental registration program for multi-family housing
- Coordinate with Legal Division on property maintenance complaints

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM
EXPENDITURES BY CLASSIFICATION**

CATEGORY	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$0	\$80,490	\$98,858	\$104,620	5.8%
MATERIALS AND SUPPLIES	0	1,150	1,150	1,150	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	0	20,698	12,320	12,840	4.2%
CAPITAL OUTLAY	0	15,000	0	0	#DIV/0!
PROGRAM TOTAL	\$0	\$117,338	\$112,328	\$118,610	5.6%

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT
MULTI-FAMILY RENTAL INSPECTION PROGRAM
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.00	0.00	1.00	1.00
PART-TIME	0.00	0.00	0.50	0.50
TOTAL	0.00	0.00	1.50	1.50

SPECIAL FUNDS THAT SUPPORT GENERAL OPERATIONS

SOCIAL SERVICE AGENCIES FUND

Accounts for payments to social service agencies. A transfer from the general operating fund provides funding for the City. The amount transferred from the General Fund has been increased 3.0%. Specific allocations will be decided prior to adoption. Total spending for social service agencies is paid from the City of Urbana General Fund, Cunningham Township, and the City of Urbana Community Development Block Grant Fund in the following amounts:

	<u>Current</u>	<u>Proposed</u>
City of Urbana General Fund	\$202,300	\$205,620
Cunningham Township	70,000	70,000
Community Dev. Block Grant	<u>16,500</u>	<u>12,500</u>
Total Grants	\$288,800	\$288,120

The allocations on the following page are only amounts paid by the City of Urbana:

Special Funds That Support
General Operations

**SOCIAL SERVICE AGENCIES FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG.
BEGINNING FUND BALANCE	\$10,547	\$6,040	\$2,670	\$0	
REVENUES:					
TRANSFER, GEN. FUND RECURRING	\$177,690	\$191,950	\$199,630	\$205,620	3.0%
EXPENSES:					
FAMILY SERVICES	\$42,500	\$43,000	\$44,250	\$0	
HABITAT FOR HUMANITY	0	3,000	0	0	
ILLINOIS RADIO READER	0	3,300	0	0	
PACE HOUSING ED/ADVOCACY	0	5,000	0	0	
PACE SR. MEAL PROGRAM	0	1,500	2,600	0	
PACE PERFORMANCE ASSISTANCE	0	6,500	0	0	
MARILYN QUELLER CHILDCARE	0	800	0	0	
PARTNERSHIP ACCOUNTS (PAID)	0	1,200	1,700	0	
URBAN LEAGUE YOUTH EMPLOYMENT	0	4,000	5,000	0	
URBAN LEAGUE WAYS TO WORK	0	0	4,000	0	
URBAN LEAGUE TRANS. EMPLOYMENT	0	0	7,800	0	
UNIV. YMCA VIS-A-VIS	0	2,500	2,500	0	
CHAMPAIGN COUNTY CHRISTIAN HEALTH	0	5,476	10,170	0	
E. ILL. REFUGEE ASSISTANCE CENTER	7,000	0	0	0	
COUNTY SNOWBALL PROGRAM	2,800	3,000	3,000	0	
COURT ADVOCACY PROGRAM	5,000	5,000	5,000	0	
GREATER COMMUNITY AIDS PROJECT	7,000	7,000	7,000	0	
BEST INTERESTS OF CHILDREN	8,000	9,084	10,000	0	
CHAMPAIGN COUNTY HEALTH CARE CONS.	13,500	0	14,000	0	
LAND LINCOLN ADVOCACY	1,200	0	0	0	
SALVATION ARMY STEPPING STONES	0	4,000	7,000	0	
PLANNED PARENTHOOD	12,000	12,000	12,000	0	
THE MENTAL HEALTH TIMES CENTER	8,400	8,600	10,500	0	
SAFE HARBOR CLUB	0	0	0	0	
CRISIS NURSERY	12,900	10,300	0	0	
A WOMAN'S FUND	12,000	0	0	0	
HOMESTEAD CORP.	4,500	4,500	0	0	
C-U PUBLIC HEATH DISTRICT	8,000	8,000	0	0	
DON MOYER BOYS/GIRLS CLUBS	10,000	10,000	12,000	0	
URBAN LEAGUE T.R.U.C.	3,200	7,500	0	0	
URBAN LEAGUE CHILDCARE PROGRAM	0	5,800	0	0	
THE READING GROUP	4,000	4,000	0	0	
EASTERN IL. FOODBANK	7,000	7,000	9,600	0	
COMMUNITY HEALTH IMPR. CENTER	4,000	0	0	0	
CONSERVATORY OF CENTRAL IL.	760	760	1,300	0	
PARKLAND PROJECT READ	3,000	0	0	0	
C-U AREA PROJECT	1,337	0	3,000	0	
FRANCES NELSON HEALTH CENTER	0	11,000	7,500	0	
UNIVERSITY YMCA	2,500	0	0	0	
E.C.O. LAB (ENERGY TRAINING)	1,600	1,500	0	0	
RPC COURT DIVERSION PROGRAM	0	0	5,300	0	
RPC SR. SERVICES	0	0	4,500	0	
C-U SPECIAL REC.	0	0	1,080	0	
HEALTH CENTER FOR HOMELESS YOUTH	0	0	4,500	0	
URBANA PARK DISTRICT	0	0	3,000	0	
SCHOOL DISTRICT MENTOR PROGRAM	0	0	2,500	0	
VISIONARIES EDUCATING YOUTH	0	0	1,500	0	
TO BE ALLOCATED	0	0	0	205,620	
TOTAL EXPENSES	\$ 182,197	\$ 195,320	\$ 202,300	\$ 205,620	1.6%

UNEMPLOYMENT COMPENSATION FUND

Accounts for payments to the State of Illinois for unemployment compensation as required by law. The City of Urbana reimburses the State directly for benefits paid out rather than as a percentage of payroll. Therefore amounts paid may fluctuate widely from one year to another.

**UNEMPLOYMENT COMPENSATION FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJ. 2007-08	BUDGET 2008-09
REVENUES:				
TRANSFER, GEN. FUND	\$36,520	\$28,711	\$29,860	\$31,350
EXPENDITURES:				
UNEMPLOYMENT COMP. PAYMENTS	\$36,520	\$28,711	\$29,860	\$31,350

ANNEXATIONS / REBATE FUND

Accounts for payments as required under various annexation and development agreements.

**ANNEXATIONS / REBATE FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJ. 2007-08	BUDGET 2008-09
REVENUES:				
TRANSFER, GEN. FUND	\$251,479	\$229,170	\$265,300	\$275,910
EXPENDITURES:				
ANNEX./DEV. AGREEMENT COSTS	\$251,479	\$229,170	\$265,300	\$275,910

**Special Funds That Support
General Operations**

EQUIPMENT SERVICES FUND

Accounts for costs of maintaining the City's fleet of vehicles and major equipment. Funding is provided by charges to each program and department based on actual maintenance costs.

**EQUIPMENT SERVICES FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	ESTIMATED 2007-08	BUDGET 2008-09	% CHG
CASH BAL., BEG. YEAR	\$65,367	\$74,062	\$78,171	\$10,174	
RECEIPTS:					
TRANSFER FROM OTHER FUNDS					
FOR SERVICE FEES	\$780,142	\$884,284	\$965,070	\$1,061,580	10.0%
OTHER	164	790	600	0	
TOTAL RECEIPTS	\$780,306	\$885,074	\$965,670	\$1,061,580	
EXPENDITURES:					
PERSONNEL SERVICES	\$290,320	\$299,751	\$318,490	\$336,320	5.6%
SUPPLIES	375,545	456,342	493,270	523,270	6.1%
CONTRACTUAL AND OPERATING	114,028	112,501	168,630	169,910	0.8%
EQUIPMENT	2,045	22,727	79,883	13,926	
SUBTOTAL, EXPENDITURES	\$781,938	\$891,321	\$1,060,273	\$1,043,426	
ADJUST FOR DEPRECIATION	(10,327)	(10,356)	(10,356)	(10,356)	
DEDUCT EST. UNSPENT BUDGET	0	0	(16,250)	(16,500)	
NET CASH EXPENDITURES	\$771,611	\$880,965	\$1,033,667	\$1,016,570	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$70,000	\$74,273	\$21,390	\$54,464	
RESERVED FOR OPERATING	\$4,062	\$3,898	(\$11,216)	\$720	

ACTIVITIES OF THE EQUIPMENT SERVICES FUND

- Perform preventive maintenance and repairs on all City vehicles and major equipment at proper intervals
- Evaluate, rehab and modify vehicles and major equipment to include minor accident damage
- Oversee outside fueling services for fleet
- Administer a fleet repair record system in order to charge City departments for work performed
- Evaluate City vehicles and major equipment for replacement and administer bidding process for purchasing
- Train City personnel on proper operation of new vehicles and equipment
- Administer and maintain public works two-way radio system

**EQUIPMENT SERVICES FUND
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	4.00	4.00	4.00	4.00
PART-TIME	0.50	0.50	0.50	0.50
TOTAL	4.50	4.50	4.50	4.50

**Special Funds That Support
General Operations**

VEHICLE AND EQUIPMENT REPLACEMENT FUND

Accounts for the purchase of major equipment. Funding is provided by an annual charge to each department, based on average annual funding needs. Funds are set aside annually in order to meet equipment purchase needs over the next 10 years, based on a detailed inventory purchase schedule. The purpose is to avoid significant fluctuations in the amount the City needs to continue current operations each year.

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$4,285,744	\$4,472,159	\$4,783,691	\$3,732,020
REVENUES:				
TRANSFER FROM GEN. FUND	\$716,290	\$769,110	\$821,450	\$861,070
NON-RECURRING TRANS., NEW EQ.	28,000	126,420	114,248	0
EQUIPMENT SALES	9,300	29,872	30,000	30,000
PUBLIC SAFETY GRANT (EQ.)	245,899	0	0	0
GRANT, POLICE VESTS	19,710	0	6,193	0
CITY SHARE, JAG (POLICE) GRANT	0	10,710	17,953	0
STATE REIMB., POLICE MRC PRINTERS	0	0	0	16,500
STATE GRANT, ANTI-TERRORISM	74,093	0	0	0
STATE REIMB., POLICE TRAINING	3,841	31,284	26,492	26,000
STATE REIMB., FIRE TRAINING	1,687	871	871	1,000
TRANSFER, P.E.G. FUND	10,000	22,000	23,000	23,000
INTEREST	87,500	264,362	176,000	90,000
TOTAL REVENUES	\$1,196,320	\$1,254,629	\$1,216,207	\$1,047,570
EXPENDITURES:				
MAJOR EQUIPMENT	\$514,986	\$298,357	\$1,534,394	\$858,460
POLICE EQUIPMENT, REG.	161,108	116,668	225,487	116,180
FIRE EQUIPMENT	284,444	420,261	163,737	58,430
PUBLIC WORKS EQUIPMENT	28,200	65,891	234,490	35,430
OTHER DEPT. EQUIPMENT	11,359	9,809	65,170	11,000
PEG EQUIPMENT	9,808	32,111	44,600	29,800
SUBTOTAL, EXPENDITURES	\$1,009,905	\$943,097	\$2,267,878	\$1,109,300
FUND BAL., END YEAR, P.E.G.	\$263,292	\$253,181	\$231,581	\$224,781
FUND BAL., END YEAR, METCAD	127,626	127,626	0	0
FUND BAL., LIBRARY HVAC/AUTO.	92,500	113,500	0	0
FUND BAL., END YEAR, REG.	3,988,741	4,289,384	3,500,439	3,445,509
TOTAL FUND BALANCE, END YEAR	\$4,472,159	\$4,783,691	\$3,732,020	\$3,670,290

**VEHICLE AND EQUIPMENT REPLACEMENT FUND
GENERAL FUND TRANSFERS BY DEPARTMENT**

DEPARTMENT	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
EXECUTIVE	\$7,190	\$7,480	\$7,820	\$8,140
FINANCE	23,830	24,780	25,900	26,940
CITY CLERK	1,590	1,650	1,720	1,790
POLICE	208,040	239,300	257,410	267,710
FIRE	151,640	157,710	173,080	180,000
PUBLIC WORKS	310,050	322,450	339,070	359,380
COMMUNITY DEV.	13,950	15,740	16,450	17,110
TOTAL	\$716,290	\$769,110	\$821,450	\$861,070

VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND

Accounts for the purchase of major police equipment and supplies that are funded through certain funds acquired by the Police Department under federal and state laws. These funds and items purchased by these funds are restricted under these laws and required to be reported separately.

**VEHICLE AND EQUIPMENT REPLACEMENT POLICE SUPPLEMENTARY FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$46,702	\$58,527	\$84,372	\$80,107
REVENUES:				
D.U.I. FINES, RESTRICTED	7,501	9,196	9,000	10,000
TASK FORCE X PROCEEDS	3,204	0	0	0
STATE SEIZURES, RESTRICTED	13,701	29,153	13,000	13,000
FED. SEIZURES, RESTRICTED	0	7,889	13,000	24,801
METRO AGENCY CONTRIBUTIONS	11,722	17,654	17,654	17,654
INTEREST	1,029	3,819	3,540	3,300
TOTAL REVENUES	\$37,157	\$67,711	\$56,194	\$68,755
EXPENDITURES:				
POLICE EQ., DUI FINES REST.	730	1,025	12,000	12,130
POLICE EQ., TASK FORCE X REST.	436	2,743	5,100	5,100
POLICE EQ., STATE DRUG SEIZ. REST.	19,051	14,542	25,000	15,000
METRO AGENCY EQUIPMENT	8,284	23,556	18,359	17,654
POLICE EQ., FED. DRUG SEIZ. REST.	0	0	0	47,330
SUBTOTAL, EXPENDITURES	\$28,501	\$41,866	\$60,459	\$97,214
FUND BAL., REST. DUI FINES	\$21,894	\$31,583	\$29,783	\$28,753
FUND BAL., TASK FORCE X	23,946	22,506	18,406	14,106
FUND BAL., STATE SEIZURES REST.	6,080	21,689	10,389	8,789
FUND BAL., METRO AGENCY	6,607	705	-	-
FUND BAL., FED. SEIZURES REST.	0	7,889	21,529	-

**Special Funds That Support
General Operations**

LANDSCAPE RECYCLING CENTER

Accounts for costs of countywide self-sustaining landscape recycling center.
Revenues are provided from service fees charged to users of the center.

**LANDSCAPE RECYCLING CENTER
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	ESTIMATED 2007-08	BUDGET 2008-09	% CHG
FUND BAL., BEG. YEAR	\$562,213	\$445,655	\$558,789	\$244,511	
RECEIPTS:					
L.R.C. SERVICE FEES	\$439,857	\$460,267	\$440,000	\$471,330	7.1%
INTEREST	10,107	26,306	15,000	4,200	
TOTAL RECEIPTS	\$449,964	\$486,573	\$455,000	\$475,530	
EXPENDITURES:					
PERSONNEL SERVICES	\$209,781	\$220,386	\$238,320	\$249,960	4.9%
SUPPLIES	39,068	41,354	57,940	57,940	0.0%
CONTRACTUAL AND OPERATING	106,081	107,398	136,244	133,920	-1.7%
SET ASIDE FOR EQ. REPL.	0	0	0	0	
SUBTOTAL, OP. EXPENDITURES	\$354,930	\$369,138	\$432,504	\$441,820	
DEDUCT EST. UNSPENT BUDGET	0	0	40,000	42,000	
NET REV. OVER (UNDER) OP. EXP.	\$95,034	\$117,435	(\$17,504)	(\$8,290)	
EQUIPMENT	211,592	4,301	376,774	97,270	
CASH BAL., END YEAR:					
RESERVED FOR EQ. REPL.	\$380,000	\$482,699	\$212,925	\$222,655	
RESERVED REPL. LRC BLDG.	\$0	\$0	\$0	\$0	
RESERVED FOR OPERATING	\$65,655	\$76,090	\$31,586	\$296	

LANDSCAPE RECYCLING CENTER ACTIVITIES

- Operate a county-wide, self-sustaining landscape recycling facility
- Coordination with local governments participating in the site's operations
- Maintaining required records concerning the amount of materials received and processed and submission of required reports to oversight agencies
- Process landscape waste materials by grinding and composting to produce materials that can be marketed to the public

**LANDSCAPE RECYCLING CENTER
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.83	2.83	2.83	2.83
PART-TIME	1.75	1.75	1.75	1.75
TOTAL	4.58	4.58	4.58	4.58

U-CYCLE FUND

Accounts for costs of residential recycling programs. Revenues from recycling taxes fund contractual pickup.

U-CYCLE FUND

FINANCIAL SUMMARY

	ACTUAL 2005-06	ACTUAL 2006-07	ESTIMATED 2007-08	BUDGET 2008-09	% CHG
FUND BAL., BEG. YEAR	\$78,654	\$106,561	\$130,657	\$124,807	
RECEIPTS:					
RECYCLING TAX:					
RESIDENTIAL	\$241,638	\$246,363	\$251,000	\$256,000	2.0%
MULTI-FAMILY	236,038	242,546	246,000	260,000	5.7%
INTEREST	802	3,222	3,500	2,000	
TRANSFER STA. FEES	5,000	5,000	5,000	5,000	
MATERIAL RESALE	52	66	150	150	
TOTAL RECEIPTS	\$483,530	\$497,197	\$505,650	\$523,150	
EXPENDITURES:					
RESIDENTIAL PROGRAM	\$239,144	\$244,558	\$265,700	\$284,090	6.9%
MULTI-FAMILY PROGRAM	216,479	228,543	251,110	273,660	9.0%
TOTAL EXPENDITURES	\$455,623	\$473,101	\$516,810	\$557,750	7.9%
LESS UNSPENT BUDGET	\$0	\$0	(\$5,310)	(\$20,000)	
NET OVER (UNDER) EXP.	\$455,623	\$473,101	\$511,500	\$537,750	
FUND BAL., END YEAR	\$106,561	\$130,657	\$124,807	\$110,207	

U-CYCLE FUND

PERSONNEL SUMMARY (FTE'S)

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.00	0.00	1.00	1.00
PART-TIME	0.75	0.75	0.00	0.00
TOTAL	0.75	0.75	1.00	1.00

U-CYCLE PROGRAM ACTIVITIES

- This program provides curbside recycling collection for four dwelling units or less, and on-site collection to apartment buildings of five or more units, under two private-sector contracts. The current contracts will expire in March 2009. The program is funded from a locally collected recycling tax of \$30/annual per household.

EXPENDITURES BY CLASSIFICATION

	ACTUAL 2005-06	ACTUAL 2006-07	ESTIMATED 2007-08	BUDGET 2008-09	% CHG
PERSONNEL SERVICES	\$25,916	\$27,862	\$45,140	\$48,340	7.1%
MATERIALS AND SUPPLIES	46,796	48,378	53,290	48,400	-9.2%
CONTRACTUAL	382,911	396,861	418,380	461,010	10.2%
FUND TOTAL	\$455,623	\$473,101	\$516,810	\$557,750	7.9%

**Special Funds That Support
General Operations**

RETAINED RISK FUND

Accounts for the transfer of monies from the general operating funds and costs for worker's compensation and liability claims. Amounts transferred represent the cost of conventional insurance and are charged to various programs and departments. Unspent amounts will be accumulated in the fund to pay for future claims.

**RETAINED RISK FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$3,141,293	\$2,964,858	\$3,214,511	\$3,214,511
REVENUES:				
INTEREST	\$72,741	\$182,058	\$140,000	\$140,000
TRANSFER, GEN. FUND, W/COMP	172,740	182,080	195,720	203,550
TRANSFER, GEN. FUND, LIAB.	0	135,640	156,310	163,340
TRANSFER, L.R.C.	1,050	1,100	1,180	1,240
TRANSFER, ARMS PROG.	130	140	150	160
TRANSFER, RECYCLING FUND	140	150	300	320
TRANSFER, P.E.G. FUND	360	380	410	430
TRANSFER, EQ. SERV. FUND	2,450	2,570	2,760	2,900
TRANSFER, M.V.P.S. FUND	4,410	4,630	4,980	5,230
TOTAL REVENUES	\$254,021	\$508,748	\$501,810	\$517,170
EXPENDITURES:				
WORK. COMP. CLAIMS	\$366,485	\$125,370	\$162,000	\$191,980
LIABILITY CLAIMS	0	0	179,330	163,340
EMPLOYEE INCENTIVES/TRAINING	35,146	103,747	130,000	130,000
ADMINISTRATOR FEE	28,825	29,978	30,480	31,850
TOTAL EXPENDITURES	\$430,456	\$259,095	\$501,810	\$517,170
LESS EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR, GEN. LIAB.	\$302,635	\$438,275	\$415,255	\$415,255
FUND BAL., END YEAR, COMP.	\$2,662,223	\$2,776,236	\$2,799,256	\$2,799,256

CABLE TV P.E.G. FUND

Accounts for costs of the Urbana Public Television program, to include costs of televising public various meetings. Non-recurring equipment purchases are reported in the city vehicle and equipment replacement fund and are funded by an annual transfer from the P.E.G. Fund.

**CABLE TV P.E.G. FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$21,744	\$34,594	\$39,791	\$31,781
REVENUES:				
TRANSFER IN FROM GEN. FUND	\$109,622	\$114,538	\$122,000	\$128,000
MEMBERSHIP FEES	0	120	0	0
INTEREST	293	1,394	1,200	1,200
TOTAL REVENUES	\$109,915	\$116,052	\$123,200	\$129,200
EXPENDITURES:				
PERSONNEL COSTS	\$78,543	\$79,289	\$94,660	\$97,570
SUPPLIES	3,044	2,995	3,000	5,000
CONTRACTUAL/OPERATING	5,478	6,571	10,550	10,640
EQ. REPL. TRANSFER	10,000	22,000	23,000	23,000
TOTAL EXPENDITURES	\$97,065	\$110,855	\$131,210	\$136,210
DEDUCT EST. UNSPENT BUDGET	\$0	\$0	\$0	\$0
FUND BAL., END YEAR	\$34,594	\$39,791	\$31,781	\$24,771

ACTIVITIES OF THE CABLE TV P.E.G. FUND

- Coordinate the operation of the Urbana Public Television access channel
- Supervise the cable camera operators and the telecast of public meetings
- Produce programming for UPTV in conjunction with city departments, the Urbana Park District and the Urbana School District
- Coordinate with the Urbana Public Television Commission to develop and promote Urbana public television
- Support and develop Urbana public television public access membership, equipment and facilities for use by Urbana residents, non-profit corporations and other qualified individuals

**CABLE TV P.E.G. FUND
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.00	1.00	2.00	2.00
PART-TIME	0.90	1.40	0.40	0.40
TOTAL	1.90	2.40	2.40	2.40

**Special Funds That Support
General Operations**

F.E.M.A. TORNADO GRANT FUND

Accounts for certain charges made to the Federal and State F.E.M.A. agencies for costs incurred from the tornado disaster in April of 1996. These charges are in the form of a transfer from the FEMA Emergency C.D. Special Fund

**F.E.M.A. TORNADO GRANT FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$3,668	\$3,668	\$0	\$0
REVENUES:				
INTEREST	\$0	\$0	\$0	\$0
EXPENDITURES:				
Tornado Siren Maintenance	\$0	\$3,668	\$0	\$0
TOTAL EXPENDITURES	\$0	\$3,668	\$0	\$0
FUND BAL., END YEAR:	\$3,668	\$0	\$0	\$0

I.L.E.A.S. DATA PROCESSING CONTRACT FUND

Accounts for the revenues and costs of a contract with the ILEAS to provide certain data processing services on a cost-reimbursement basis.

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
REVENUES:				
I.L.E.A.S. REIMBURSEMENTS	\$0	\$0	\$17,500	\$42,000
EXPENDITURES:				
PERSONNEL AND BENEFITS	0	0	15,210	36,500
CITY INSURANCE/COMPUTER	0	0	2,290	5,500
TOTAL EXPENDITURES	\$0	\$0	\$17,500	\$42,000

HISTORIC PRESERVATION FUND

Accounts for the costs of various programs and line items to encourage historic preservation. Revenues to pay for these programs is provided from hotel tax collected from the Historic Lincoln Hotel.

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
HOTEL TAX, LINCOLN HOTEL	0	0	0	0
EXPENDITURES:				
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

Accounts for data-processing costs of a multi-agency computerized police records information system. A cooperative venture between METCAD, the City of Champaign, the University of Illinois and the City of Urbana police departments, these agencies share common access to police records utilizing software developed by the City of Urbana police department. Sharing of police records will greatly enhance the ability of the participating agencies to effectively perform their crime fighting duties. Revenues are provided by contributions from the participating agencies.

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
REVENUES:				
CONTRIBUTIONS, OTHER AGENCIES	\$58,434	\$60,764	\$68,200	\$74,680
CONTRIBUTIONS, URBANA	11,888	12,015	16,940	18,550
INTEREST	427	0	0	0
TOTAL REVENUES	\$70,749	\$72,779	\$85,140	\$93,230
EXPENDITURES:				
PERSONNEL SERVICES	\$65,116	\$69,269	\$75,540	\$79,570
SUPPLIES AND MATERIALS	0	0	0	0
OPERATING AND CONTRACTUAL	5,633	3,510	9,600	13,660
CAPITAL OUTLAY	0	0	0	0
TOTAL EXPENDITURES	\$70,749	\$72,779	\$85,140	\$93,230

ACTIVITIES OF THE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND

- Maintain and update a data base of over 580,000 names of victims, criminals and witnesses to crimes, over 730,000 individual criminal cases, over 15 years of historical criminal records available for crime trend analysis and historical statistical research, records of over 170,000 items of evidence, over 44,000 I.D.O.T. traffic entries, and over 71,000 officer field reports
- Maintain current software and develop new software for user access to the data base

**POLICE AREA-WIDE RECORDS MANAGEMENT SYSTEM (A.R.M.S.) FUND
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	1.00	1.00	1.00	1.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	1.00	1.00	1.00	1.00

**Special Funds That Support
General Operations**

PUBLIC ARTS FUND

Accounts for the costs of various public arts programs and line items and private donations and revenues to assist in paying for a portion of these costs. Included in the FY08-09 budget is \$50,000 from private donations and other non-city revenue sources. Included in the expenditures is \$50,000 for public arts project costs, which spending will not be authorized until the equivalent revenue is received.

**PUBLIC ARTS FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
TRANS. TIF FUNDS	\$0	\$13,360	\$101,420	\$60,170
TRANS. MVPS, ARTPARK MAINT.	0	0	80,300	4,000
UBA, ARTS FESTIVAL	5,000	5,000	5,000	5,000
PRIVATE DONATIONS	0	0	0	30,000
OTHER ARTS EVENTS REVENUE	0	0	0	20,000
TOTAL REVENUES	\$5,000	\$18,360	\$186,720	\$119,170
EXPENDITURES:				
PERSONNEL SERVICES:				
ARTS INTERN (.25 TO .75)	\$0	\$6,360	\$15,780	\$27,600
EMPLOYEE INS.	0	0	0	4,220
IMRF/FICA	0	0	0	4,350
SUBTOTAL, PERSONNEL	\$0	\$6,360	\$15,780	\$36,170
SUPPLIES/PRINTING	0	0	2,140	0
GALLERY RENT SUBSIDIES	0	7,000	24,000	24,000
U.B.A. ARTS FESTIVAL	5,000	5,000	5,000	5,000
STATION THEATRE REHAB.	0	0	25,000	0
PUBLIC ARTS PROJECTS	0	0	15,000	50,000
ART IN PARK PROJECT	0	0	80,300	4,000
DOWNTON BANNERS	0	0	5,000	0
CUNN. AVE. ART/BEAUT. STUDY	0	0	14,500	0
TOTAL EXPENDITURES	\$5,000	\$18,360	\$186,720	\$119,170
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

COMMUNITY DEVELOPMENT SPECIAL FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The following is a description of proposed program objectives and use of funds for the coming year to provide services to residents of parts of Census Tracts 53, 54, and 55 in north and east-central Urbana.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FINANCIAL SUMMARY

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FEDERAL GRANT-CURRENT	\$535,412	\$481,651	\$478,079	\$460,603
REPROGRAMMED FUNDS, PREV. YR.	195,316	(53,117)	356,758	134,569
SUBTOTAL, FED. GRANT	\$730,728	\$428,534	\$834,837	\$595,172
PROGRAM INCOME:				
TRANS. HOUSING RENTS	3,547	2,906	2,000	3,000
LOCAL HOUSING REPAYMENTS	1,048	0	0	0
OTHER PROGRAM INCOME	78,708	0	0	2,000
TOTAL REVENUES	\$814,031	\$431,440	\$836,837	\$600,172
EXPENDITURES BY PROGRAM				
ADMINISTRATION	\$112,163	\$91,008	\$94,030	\$78,999
HOUSING	240,610	216,821	345,283	311,286
PUBLIC SERVICES	33,200	29,000	24,000	20,040
PUBLIC FACILITIES	383,076	43,000	325,764	142,717
INTERIM ASSISTANCE	3,000	0	0	0
TRANSITIONAL HOUSING	41,982	51,611	47,760	47,130
TOTAL EXPENDITURES	\$814,031	\$431,440	\$836,837	\$600,172
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM EXPENDITURE SUMMARY

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG.
PERSONNEL SERVICES	\$168,667	\$158,438	\$155,860	\$145,709	-6.5%
MATERIALS AND SUPPLIES	1,253	800	1,900	1,900	0.0%
OPERATIONS AND CONTRACTUAL SERVICES	261,035	229,202	353,313	309,846	-12.3%
CAPITAL IMPROVEMENTS	383,076	43,000	325,764	142,717	-56.2%
TOTAL	\$814,031	\$431,440	\$836,837	\$600,172	-28.3%

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PERSONNEL SUMMARY**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	3.60	3.60	2.60	2.60
PART-TIME	0.15	0.15	0.00	0.00
TOTAL	3.75	3.75	2.60	2.60

CDBG PROGRAM OBJECTIVES

1. To maintain and improve the quality of life in the City through design and delivery of programs that (a) benefit a particular area where at least 51% of the residents are low-income; or (b) benefit a limited clientele, where at least 51% of whom are low-income, or (c) prevent or eliminate slums or blight.
2. To eliminate deficient housing conditions through loans and grants, which principally benefit very low-income persons and, in cases of extreme deterioration, through property rehabilitation.
3. To further achievement of affordable housing goals established by the City in its Consolidated Plan.
4. To increase the number of low- and moderate-income homeowners in the City through use of down-payment assistance, below market financing and tax credits.
5. To increase the number of rental housing units affordable to very low-income persons through the use of financing resources.
6. To maintain affordable housing stock through grants for minor home repair targeted toward elderly persons and persons with disabilities.

PROPOSED USE OF CDBG FUNDS

1. Funds may be used to rehabilitate owner-occupied housing and to make accessibility modifications to both owner- and renter-occupied housing.
2. A home maintenance repair program for homeowners 62 years old or older and for homeowners with disabilities may be funded.
3. Funds may be contributed to the City's Transitional Housing Program for families with children.
4. Funds may be contributed to the Consolidated Social Service Fund.
5. Special neighborhood cleanup programs may be held in the fall and the spring in the Community Development Target Area.
6. Funds may be contributed to street improvements in Census Tract 55, the Sunset Avenue area, and sidewalk and street improvements along Harvey Street and Kerr Ave.
7. Funds may be used for code enforcement.
8. Funds may be used for clearance of slum and blighted conditions.
9. Funds may be used to assist A Woman's Place, Center for Women in Transition, and C-U Independence to improve their facilities.

COMMUNITY DEVELOPMENT SINK FUND

This Fund was originally established to cover CDBG expenditures while awaiting receipt of entitlement drawdowns. In recent years, this Fund has been used to help fund site development, architectural services and property acquisitions in connection with the Eads at Lincoln development. It is recommended that the Fund will continue to be used for miscellaneous community development-related expenditures not otherwise eligible for funding under CDBG but that a minimum balance of \$50,000 be maintained in this Fund as a reserve for emergencies such as sudden unanticipated loss of CDBG funds. Interest revenues accrue to the Fund.

**COMMUNITY DEVELOPMENT SINK FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$86,361	\$73,332	\$64,119	\$67,289
REVENUES:				
INTEREST	1,723	3,920	3,000	3,000
FAIR HOUSING REVENUES	3,250	0	3,300	3,300
GRANT, WINDOWS WORKSHOP	0	0	2,780	0
LOAN REPAYMENTS	3,594	3,564	8,500	3,600
EXPENDITURES:				
NEIGHBORHOOD CLEANUP	4,813	0	3,250	3,250
FAIR HOUSING EVENT COSTS	883	2,367	3,300	3,300
SALVATION ARMY GRANT GAP	0	10,000	0	0
EADS HOMEOWNER ASSIST.	0	30	4,800	3,600
URBAN LEAGUE YOUTH EMPL.	0	4,300	0	0
WINDOWS REPL. WORKSHOP	0	0	3,060	0
WOMAN'S FUND GRANT GAP	15,000	0	0	0
ECO. CONST. LAB. T/A	900	0	0	0
FUND BAL., END YEAR	\$73,332	\$64,119	\$67,289	\$67,039

HUD SMALL BUSINESS LOAN PROGRAM

This Fund was originally capitalized with CDBG funds to purchase participation notes in connection with Small Business Loans. No business loans are being originated from this Fund at this time. Any loan repayment is considered CDBG program income subject to CDBG guidelines.

Community Development Special Funds

CRYSTAL LAKE PARK NEIGHBORHOOD FUND

This fund accounts for contributions from Carle and the City toward a Crystal Lake Park Neighborhood Fund. The money is to be used for affordable housing, housing rehabilitation, crime prevention, social services, job training, neighborhood beautification, and marketing of Carle owned rental properties targeted for home ownership.

**CRYSTAL LAKE PARK NEIGHBORHOOD FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$30,128	\$25,259	\$23,264	\$8,400
REVENUES:				
INTEREST	0	1,151	800	200
LOAN REPAYMENTS	0	3,060	0	0
EXPENDITURES:				
NEIGHBORHOOD CLEANUP	3,861	0	0	7,510
NEIGHBORHOOD PROJ.	1,008	6,206	15,664	1,090
FUND BAL., END YEAR	\$25,259	\$23,264	\$8,400	\$0

HUD LOCAL HOUSING LOAN PROGRAM

Similar to the Small Business Loan Program, this Fund is used to account for repayment of housing rehabilitation loans originated through CDBG. Loan payments and interest earnings deposited in the Local Housing Loan Program account are required to be repaid to the State of Illinois Loan Dev. Program.

**HUD LOCAL HOUSING LOAN PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
LOAN REPAYMENTS	5,000	0	0	0
EXPENDITURES:				
I.H.D.A. REPAYMENT	5,000	0	0	0
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

HOME PROGRAM

This Fund accounts for federal HOME investment partnership funds granted to the Urbana Consortium for affordable housing activities.

**HOME PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FEDERAL GRANT- REG.	\$1,115,930	\$1,049,488	\$1,041,394	\$1,010,203
FEDERAL GRANT- CARRYOVER PROGRAM INCOME	202,420	(350,797)	1,587,388	23,238
FEDERAL GRANT- D/P INITIATIVE	85,000	27,499	35,000	15,000
URBANA MATCH (TRANSFER CIP)	0	0	23,528	9,506
URBANA MATCH (TRANSFER CIP)	62,874	38,588	55,276	55,546
TOTAL REVENUES	\$1,466,224	\$764,778	\$2,742,586	\$1,113,493
EXPENDITURES:				
GENERAL ADMINISTRATION	90,726	77,365	124,927	110,230
COMMUNITY HOUSING DEV.	235,415	120,868	472,197	225,538
CITY OF CHAMPAIGN	765,587	363,057	1,050,908	391,842
CHAMPAIGN COUNTY	59,658	0	493,931	90,064
CITY OF URBANA	294,893	192,938	554,331	292,730
URBANA A.D.D.I.	19,945	10,550	46,292	3,089
TOTAL EXPENDITURES	\$1,466,224	\$764,778	\$2,742,586	\$1,113,493
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**HOME PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09
PERSONNEL SERVICES	\$133,485	\$119,871	\$150,290	\$161,580
SUPPLIES	3,045	3,596	1,660	1,860
CONTRACTUAL/OPERATIONS	1,329,694	641,311	2,590,636	950,053
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$1,466,224	\$764,778	\$2,742,586	\$1,113,493

**HOME PROGRAM
PERSONNEL SUMMARY**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.30	2.30	2.30	2.30
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	2.30	2.30	2.30	2.30

Community Development Special Funds

SUPPORTIVE HOUSING PROGRAM

Created in 1995-96, this Fund is used to account for a HUD supportive housing program grant for operation of transitional housing programs. The original grant expired June 30, 2001 and the the City was awarded another three-year extension of the grant in the total amount of \$619,550. The City's role in this project is limited to fund management and oversight.

**SUPPORTIVE HOUSING PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$0
REVENUES:				
FED. GRANT	110,684	201,846	206,454	205,649
EXPENDITURES (PROGRAM):				
ADMINISTRATION	4,981	5,360	5,839	5,034
WOMAN'S PLACE	1,983	62,912	62,912	62,912
CENTER FOR WOMEN IN				
TRANSITION	103,720	103,916	103,917	103,917
SALVATION ARMY	0	29,658	33,786	33,786
TOTAL EXPENDITURES	\$110,684	\$201,846	\$206,454	\$205,649
FUND BAL., END YEAR	\$0	\$0	\$0	\$0

**SUPPORTIVE HOUSING PROGRAM
EXPENDITURE SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09
PERSONNEL SERVICES	\$4,935	\$5,310	\$5,660	\$5,034
SUPPLIES	9	0	-	0
CONTRACTUAL/OPERATIONS	193,690	175,397	200,794	200,615
CAPITAL OUTLAY	0	0	0	0
TOTAL	\$198,634	\$180,707	\$206,454	\$205,649

**SUPPORTIVE HOUSING PROGRAM
PERSONNEL SUMMARY**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.10	0.10	0.10	0.10
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.10	0.10	0.10	0.10

SHELTER PLUS PROGRAM

This Fund was used to account for a HUD program grant to provide tenant-based rent assistance targeted toward homeless persons with disabilities and their families/caregivers. The shelter plus grant program was transferred to the County..

**SHELTER PLUS PROGRAM
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
REVENUES:				
SHELTER PLUS I GRANT	\$131,408	\$1,400	\$0	\$0
SHELTER PLUS II GRANT	112,076	0	0	0
TOTAL REVENUES	\$243,484	\$1,400	\$0	\$0
EXPENDITURES:				
GRANTS COORD (.3)	\$5,798	\$0	\$0	\$0
IMRF/FICA	992	0	0	0
EMPLOYEE INSURANCE	616	0	0	0
RENT ASSISTANCE, PLUS 1	124,002	1,400	0	0
SUBTOTAL, PLUS 1 PROGRAM	\$131,408	\$1,400	\$0	\$0
GRANTS COORD (.3)	\$5,797	\$0	\$0	\$0
IMRF/FICA	991	0	0	0
EMPLOYEE INSURANCE	615	0	0	0
RENT ASSISTANCE, PLUS 2	104,673	0	0	0
SUBTOTAL, PLUS 2 PROGRAM	\$112,076	\$0	\$0	\$0
TOTAL EXPENDITURES	\$243,484	\$1,400	\$0	\$0

**SHELTER PLUS PROGRAM
PERSONNEL SUMMARY**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00

Community Development Special Funds

**GET THE LEAD OUT GRANT
FINANCIAL SUMMARY**

This fund accounted for a non-recurring grant from the State Department of Public Health to pay for removal of lead hazards in housing rehabilitations. Last grant receipt and payment was in FY04-04.

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$0	\$0	\$5,940
REVENUES:				
STATE GRANT	\$18,049	\$27,135	\$21,811	\$0
EXPENDITURES:				
HOUSING REHAB. COORD. (.08)	\$0	\$0	\$0	\$4,320
LONGEVITY PAY	0	0	0	130
IMRF/FICA	0	0	0	790
EMPLOYEE INSURANCE	0	0	0	700
LEAD HAZARD ABATEMENT	18,049	\$27,135	\$15,871	0
TOTAL EXPENDITURES	\$18,049	\$27,135	\$15,871	\$5,940
FUND BAL., END YEAR	\$0	\$0	\$5,940	\$0

FHLB AFFORDABLE HOUSING GRANT

The City was awarded a non-recurring grant from the Federal Home Loan Bank to provide certain owner-occupied rehabilitation grants and loans. The last grant receipt and payment was in FY04-05.

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
REVENUES:				
FHLB GRANT	\$0	\$0	\$0	\$0
EXPENDITURES:				
HOUSING AFFORDABILITY	\$0	\$0	\$0	\$0

FAIRLAWN VILLAGE REPAYMENT

This fund accounts for the proceeds of the amount repaid from the sale of the Fairlawn Village. Use of the amounts is restricted to rehab authorized uses.

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$0	\$283,490	\$299,602	\$243,102
REVENUES:				
NOTE REPAYMENT	283,490	0	0	0
INTEREST	0	16,112	11,000	11,000
EXPENDITURES:				
FAIRLAWN ALLEY IMPR.	0	0	0	0
KERR HOUSING DEV.	0	\$0	\$67,500	\$254,102
FUND BAL., END YEAR	\$283,490	\$299,602	\$243,102	\$0

TAX INCREMENT FINANCING DISTRICT FUNDS

The City of Urbana maintains four tax increment financing districts, as outlined below. These funds account for incremental property and sales taxes in accordance with the Tax Increment Allocation Redevelopment Act of the State and the individual plans adopted for each district. Financial summaries are contained on the following pages:

- TIF 1 was established in 1980. The property tax increment revenue was scheduled to terminate in 2004, but was extended to 2014. A portion of the property tax revenues are returned each year to the various overlapping governments. The sales tax increment expires in 2013. However, at this time, there is no sales tax increment being generated. The amount of fund balance at the end of 05-06 plus future interest earnings is required to make the current scheduled debt service (last payment in 2013). The last year of taxes extended in TIF 1 will be received approximately ½ June 2015 (City FY14-15) and ½ fall of 2015 (City FY15-16).
- TIF 2 was established in 1986. The property tax increment revenue was scheduled to terminate in 2009, but was extended to 2021. The sales tax increment was extended to 2013, with issuance of the 1994B debt issue (used to refinance the original 1990 issue, which was used to construct parking improvements in and around Lincoln Square and City Hall). A significant cost of this fund is this debt service. The last year of taxes extended in TIF 2 will be received approximately ½ June 2020 (City FY19-20) and ½ fall of 2020 (City FY20-21).
- TIF 3 was established in 1990 and will terminate in 2013. It is a property tax increment TIF only, without a sales tax component. The last year of taxes extended in TIF 3 will be received approximately ½ June 2013 (City FY12-13) and ½ fall of 2013 (City FY13-14).
- TIF 4 was established in December 2001 to help redevelop a major entryway into the City extending from the Central Business District north to I-74 and beyond. This district is a real estate tax district only and will terminate in 2024. A portion of property taxes are designated for other taxing district projects within the district each year. The last year of taxes extended in TIF 4 will be received approximately ½ June 2024 (City FY23-24) and ½ fall of 2024 (City FY24-25).

Tax Increment Financing District Funds

**TIF 1 FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$1,332,447	\$1,219,395	\$1,179,386	\$1,067,788
REVENUES:				
CURRENT YEAR INCREMENT	\$685,300	\$609,730	\$625,000	\$644,000
PREV. YEAR INCREMENT	(33,078)	(48,347)	(17,500)	(9,000)
SUBTOTAL, PROPERTY TAX	\$652,222	\$561,383	\$607,500	\$635,000
INTEREST	23,821	58,424	54,000	30,000
TOTAL REVENUES	\$676,043	\$619,807	\$661,500	\$665,000
EXPENDITURES:				
PERSONNEL:				
ARTS/EC. DEV. INTERN. (310.10)	\$0	\$6,360	\$15,780	\$27,600
EMPLOYEE INS.	0	0	0	4,220
P.M.F.F.	0	561	2,780	4,350
SUBTOTAL, PERSONNEL	\$0	\$6,921	\$18,560	\$36,170
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES/LEGAL	475	448	21,000	20,000
SCHOOL VOCATIONAL TRAINING	75,000	75,000	75,000	75,000
DOWNTOWN LOAN PROGRAM	13,740	20,198	48,000	68,000
GALLERY DIST. RENT SUBSIDIES	0	7,000	24,000	24,000
COUNTY PLAZA PROJECT INCENT.	69,869	63,323	33,120	0
STRATFORD PROJECT INCENT.	3,805	32,063	33,700	35,390
PARK DISTRICT PROJECTS	0	55,103	46,897	0
U.B.A. DOWNTOWN MARKETING	0	0	18,000	18,000
STATION THEATRE PROJECT	0	0	25,000	0
U.B.A. FESTIVAL MARKETING	0	0	5,000	5,000
SURPLUS PAYMENTS TO GOVT.	172,049	177,315	184,694	192,080
SURPLUS PAYMENTS TO URBANA	31,491	33,505	34,566	35,950
SUBTOTAL, CONTRACTUAL	\$366,429	\$463,955	\$548,977	\$473,420
CAPITAL IMPROVEMENTS:				
DOWNTOWN IMPR., PHASE 7	249,377	38,633	50,000	0
DOWNTOWN IMPR., PHASE 8	0	1,000	0	0
ENG., RACE/BROADWAY, BONEYARD	0	46,539	28,461	0
STRATFORD STORM SEWER IMPR.	0	0	18,000	0
DOWNTOWN S.S., STRATFORD	75,000	0	0	0
SUBTOTAL, CAP. IMPROVEMENTS	\$324,377	\$86,172	\$96,461	\$0
TRANSFERS:				
TRANSFER MVPS, DEBT SERVICE	98,289	102,768	109,100	116,000
SUBTOTAL, TRANSFERS	\$98,289	\$102,768	\$109,100	\$116,000
TOTAL EXPENDITURES	\$789,095	\$659,816	\$773,098	\$625,590
FUND BAL., END YEAR, RESERVED				
CURRENT DEBT SERVICE	\$836,385	\$733,617	\$624,591	\$509,690
FUTURE TIF PROJECTS	\$383,010	\$445,769	\$443,197	\$597,508

**TIF 2 FUND
FINANCIAL SUMMARY**

	ACTUAL	ACTUAL	PROJECTED	BUDGET
	2005-06	2006-07	2007-08	2008-09
FUND BAL., BEG. YEAR	\$1,705,435	\$2,510,332	\$2,457,194	\$2,168,499
REVENUES:				
INCREMENTAL PROP. TAXES	\$691,000	\$968,262	\$1,006,990	\$1,037,200
TAX COLLECTED PRIOR YR.	(7,180)	(73,749)	(20,000)	(20,000)
SUBTOTAL, PROP. TAX REC'D	\$683,820	\$894,513	\$986,990	\$1,017,200
INTEREST	37,325	96,454	96,000	96,000
LOAN REPAYMENTS	0	7,153	0	0
LOCAL SALES TAX (GRANT MATCH)	229,317	192,690	243,368	0
STATE GRANT	310,115	293,407	225,215	0
SUBTOTAL, REVENUES	\$1,260,577	\$1,484,217	\$1,551,573	\$1,113,200
EXPENDITURES:				
TIF SPECIALIST	\$28,057	\$37,511	\$38,510	\$39,240
IMRF PENSION	6,025	6,519	7,180	5,300
HEALTH INSURANCE	4,097	4,493	4,260	5,620
TIF SPECIALIST & BEN.	\$38,179	\$48,523	\$49,950	\$50,160
MARKETING/DUES/LEGAL	6,920	7,103	15,000	15,000
TRAINING/CONFERENCES/IEDC CERT.	0	1,639	8,500	8,500
DOWNTOWN LOAN PROGRAM	42,374	35,574	24,400	60,000
OMNI CARE LABS INCENTIVE	0	0	6,000	6,180
FIVE POINTS W. REDEVELOPMENT	0	1,800	200,000	0
LINCOLN SQUARE INCENT., PHASE 1	0	0	102,800	0
PARK DISTRICT LAND TRANSFER	6,666	0	0	0
LOT 25 EXPANSION	136,616	1,880	0	0
NEWSPAPER ART PROJECT	0	0	15,000	0
DONATION, COURTHOUSE CLOCK	0	15,000	0	0
LEAL PARK COSTS (PARK DIST.)	0	23,148	0	0
ENGINEERING & APPRAISALS	2,500	600	21,500	36,000
LINCOLN BYWAY EXHIBIT	0	0	3,500	0
PROPERTY ACQUISITION/DEVELOPMENT	0	65,418	397,000	0
SCHNUCK'S DEV. PAYMENT	160,563	1,102,610	0	0
SUBTOTAL, CONTRACTUAL	\$355,639	\$1,254,772	\$793,700	\$125,680
BROADWAY AVE. STREETScape	\$0	\$0	\$0	\$0
DOWNTOWN IMPROVEMENTS	15,475	2,025	132,500	200,000
BROADWAY AVE. STORM SEWER	0	18,920	36,080	0
LOTS, PAVEMENT PATCH (SWAP)	0	192,690	243,368	0
CRYSTAL LAKE SIGNAL	26,852	0	0	0
RACE/BROADWAY/BONEYARD IMPR.	0	0	75,000	0
STREETScape, ART IN PARK	0	0	70,000	0
RACE ST. STORM IMPR.	0	0	18,000	0
BONEYARD DESIGN	0	0	200,000	200,000
VINE ST. LIFTSTATION	0	0	150,000	50,000
UNIVERSITY AVE. STREETScape	0	0	50,000	0
PARKING LOTS, SIGNAGE	0	0	0	20,000
SUBTOTAL, CAPITAL IMPR.	42,327	213,635	974,948	470,000
TRANSFER MVPS, DEBT SERVICE	19,535	20,425	21,670	23,000
SUBTOTAL, EXPENDITURES	\$455,680	\$1,537,355	\$1,840,268	\$668,840
FUND BAL., END YEAR:				
RESERVED FOR DEBT SERVICE	\$185,847	\$145,817	\$124,147	\$101,307
RESERVED FOR FUTURE COSTS	\$2,324,485	\$2,311,377	\$2,044,352	\$2,511,552

Tax Increment Financing District Funds

**TIF 3
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
BAL., BEG. YEAR	\$1,448,893	\$2,045,312	\$2,712,052	\$1,613,021
REVENUES:				
PROPERTY TAX:				
CURRENT YEAR'S INCREMENT	\$857,860	\$909,722	\$874,010	\$885,800
ADD'L PROP. TAX, TRAM/CR.	0	0	0	176,400
PREVIOUS YEAR'S INCREMENT	(19,294)	7,369	(14,000)	(17,000)
SUBTOTAL, PROP. TAX	\$838,566	\$917,091	\$860,010	\$1,045,200
CARLE REIMB., LINCOLN IMPR.	0	0	150,000	0
INTEREST	94,966	365,498	80,000	65,000
TOTAL REVENUES	\$933,532	\$1,282,589	\$1,090,010	\$1,110,200
EXPENDITURES:				
REDEV. SPECIALIST	\$35,524	\$36,410	\$37,730	\$39,240
LONGEVITY PAY	0	0	760	0
REDEV. PENSION	6,025	6,329	6,700	7,200
REDEV. HEALTH INS.	4,097	4,492	4,780	5,310
REDEV. SPECIALIST & BEN.	\$45,646	\$47,231	\$49,970	\$51,750
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES/STUDIES	\$750	\$1,650	\$20,000	\$20,000
APPRAISALS	0	0	20,000	20,000
VOCATIONAL PAYMENT	75,000	75,000	75,000	126,570
PROVENA INT. REPAID	0	0	251,624	0
PARK DIST., KING PARK IMPR.	63,748	76,825	14,427	0
TRAMMEL-CROW INCENTIVES	0	0	0	112,000
UNIV. AVE. DESIGN STUDY	0	0	15,000	0
PROP. ACQU., PARK DIST.	0	0	100,000	0
CORRIDOR PROP. INCENT.	99,939	195,975	280,020	260,000
SUBTOTAL, CONTRACTUAL	\$239,437	\$349,450	\$776,071	538,570
CAPITAL IMPROVEMENTS:				
PARK ST. IMPR.	2,875	0	0	0
UNIV. AVE. STREETSCAPE	0	0	50,000	0
BRICK SIDEWALK REPL.	0	177,266	0	0
GOODWIN BIKEPATH/RECON.	49,155	41,902	0	0
LINCOLN/CHURCH SIGNAL	0	0	900,000	100,000
LIGHTING POLES	0	0	50,000	0
GOODWIN/PARK/UNIV. IMPR.	0	0	0	30,000
PROPERTY ACQ.	0	0	363,000	0
SUBTOTAL, CAP. IMPR.	\$52,030	\$219,168	\$1,363,000	\$130,000
TOTAL EXPENDITURES	\$337,113	\$615,849	\$2,189,041	\$720,320
FUND BAL., END YEAR	\$2,045,312	\$2,712,052	\$1,613,021	\$2,002,901

**TIF 4
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
BAL., BEG. YEAR	\$356,383	\$668,350	\$323,855	\$35,409
REVENUES:				
PROPERTY TAX INCREMENT	\$341,600	\$356,746	\$345,354	\$347,090
ADD'L PROP. TAX, O'BRIENS	0	91,040	121,400	136,650
PREVIOUS YR'S INCREMENT	(4,959)	(32,732)	(10,000)	0
SUBTOTAL, PROP. TAX	336,641	415,054	456,754	483,740
INTEREST	9,303	20,843	16,000	1,000
OAKLAND AVE. REIMB.	22,222	0	0	0
TOTAL REVENUES	368,166	435,897	472,754	484,740
EXPENDITURES:				
CONTRACTUAL/OPERATIONS:				
MARKETING/DUES	\$4,320	\$0	\$36,000	\$12,000
UNIV. AUTO INCENTIVES	0	323,061	324,000	356,400
CUNNINGHAM BEAUT. STUDY	0	0	120,000	0
LOAN SUBSIDY PROGRAM	0	0	77,000	20,000
VOCATIONAL TRAINING	43,980	45,300	46,700	0
PARK DISTRICT PROJECTS	7,899	15,531	87,500	101,260
SUBTOTAL, CONTRACTUAL	\$56,199	\$383,892	\$691,200	489,660
CAPITAL IMPROVEMENTS:				
O'BRIEN DRIVE EXTENSION	0	280,000	0	0
CUNNINGHAM AVE. CURBCUTS	0	0	0	30,000
CUNNINGHAM AVE. R.O.W.	0	116,500	70,000	0
SUBTOTAL, CAPITAL IMPR.	\$0	\$396,500	\$70,000	\$30,000
TOTAL EXPENDITURES	\$56,199	\$780,392	\$761,200	\$519,660
FUND BAL., END YEAR	\$668,350	\$323,855	\$35,409	\$489



URBANA FREE LIBRARY

LIBRARY MISSION

This fund reports revenues and expenditures for the Urbana Free Library. The main source of funding for the Library is the City's property tax levy. Other revenues are the Library's share of state personal property replacement tax, State and other grants, fines and fees. Detailed expenditures are included in the Budget Supplementary Expenditure Report. Library costs are divided into nine cost centers, as explained below:

LIBRARY ORGANIZATION

- **Centralized Costs** - reports all expenses that are not directly related to another specific cost center or that could be spread across all other centers. Examples are building operations, property and employee insurance, office supplies, and equipment.
- **Administration** - reports personnel costs of the Executive Director and staff.
- **Adult Division** - reports costs of new materials for the Adult Department collection and personnel costs for adult services.
- **Children's Division** - reports costs of new materials for the Children's Department collection and personnel costs for children's services.
- **Archives Division** - reports costs of new materials for the Archives collection and personnel costs for the Archives.
- **Maintenance Division** - reports personnel costs for janitorial staff.
- **Acquisitions Division** - reports personnel costs for staff that are responsible for purchasing and processing new materials for the Library's collections.
- **Circulation Division** - reports personnel costs for staff that are responsible for checking materials in and out of the Library.
- **Special Funds** – reports non-recurring grants and private memorials and donations for materials.

**URBANA FREE LIBRARY
PERSONNEL SUMMARY (FTE'S)**

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	19.00	20.00	21.00	21.00
PART-TIME, REG.	22.27	22.65	22.15	23.15
PART-TIME, SUB.	4.00	4.00	4.00	4.00
TOTAL	45.27	46.65	47.15	48.15

**URBANA FREE LIBRARY
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
BEG. BALANCE	\$940,348	\$1,098,023	\$1,195,576	\$1,062,294	
REVENUES:					
PROPERTY TAX LEVY	\$2,245,646	\$2,438,310	\$2,633,120	\$2,815,472	6.9%
STATE INCOME TAXES	62,904	62,904	62,904	62,904	0.0%
CITY PAYMENT, IMRF COSTS	237,284	265,670	290,620	310,960	7.0%
TRANSFER, DOC. CENTER	14,730	7,360	0	0	n/a
INTEREST	25,173	52,630	30,000	25,500	-15.0%
STATE OF IL., OPERATING	46,011	45,712	45,712	45,234	-1.0%
U/I PAYMENT (ORCH. DOWNS)	34,500	34,500	34,500	34,500	0.0%
COUNTY GRANT (ARCHIVES)	10,000	10,000	17,500	25,000	42.9%
TRANSFER DOC. PROJECT FUND	29,420	0	0	0	n/a
FINES AND FEES	124,425	127,000	132,409	137,000	3.5%
TOTAL REVENUES	\$2,830,093	\$3,044,086	\$3,246,765	\$3,456,570	6.5%
EXPENDITURES:					
CENTRALIZED COSTS	\$464,250	\$533,631	\$599,818	\$621,316	3.6%
EMPLOYEE INSURANCE	113,461	129,668	166,126	189,543	14.1%
ADMINISTRATION	249,399	258,910	299,428	277,425	-7.3%
ADULT DIVISION	503,967	574,323	605,899	655,287	8.2%
CHILDREN'S DIVISION	310,957	331,508	356,143	378,922	6.4%
ARCHIVES DIVISION	179,458	194,446	225,401	247,854	10.0%
MAINTENANCE DIVISION	44,605	42,657	54,846	57,440	4.7%
ACQUISITION DIVISION	153,748	158,938	177,556	202,793	14.2%
CIRCULATION DIVISION	415,289	432,938	475,635	515,030	8.3%
TOTAL RECURRING EXPEND.	\$2,435,134	\$2,657,019	\$2,960,852	\$3,145,610	6.2%
NON-RECURRING PROJECT	0	23,844	128,575	0	
TOTAL EXPENDITURES BEFORE IMR	\$2,435,134	\$2,680,863	\$3,089,427	\$3,145,610	
EMPLOYEE IMRF COSTS	237,284	265,670	290,620	310,960	7.0%
ENDING BALANCE	\$1,098,023	\$1,195,576	\$1,062,294	\$1,062,294	

**URBANA FREE LIBRARY
RECURRING EXPENDITURE RECAP BY MAJOR CATEGORY**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
CENTRAL COSTS:					
PROGRAM/PUBLIC RELATIONS	\$22,880	\$19,241	\$21,224	\$22,073	4.0%
TRAVEL/TRAINING	9,912	13,502	17,621	18,358	4.2%
BUILDING COSTS	185,188	151,108	145,496	150,154	3.2%
UTILITY COSTS	91,056	114,856	160,808	161,073	0.2%
CONTRACTUAL COSTS	68,300	65,913	67,824	72,132	6.4%
MATERIALS HANDLING COSTS	30,153	33,617	34,679	44,022	26.9%
SUPPLY COSTS	48,752	49,159	51,873	56,302	8.5%
EQUIPMENT COSTS	8,009	86,235	100,293	97,202	-3.1%
SUBTOTAL, CENTRAL COSTS	\$464,250	\$533,631	\$599,818	\$621,316	3.6%
EMPLOYEE INSURANCE	113,461	129,668	166,126	189,543	14.1%
EMPLOYEE IMRF COSTS	237,284	265,670	290,620	310,960	7.0%
MATERIALS-REGULAR	\$270,075	\$295,864	\$319,877	\$347,742	8.7%
WAGES:					
SALARIED	\$1,251,928	\$1,331,309	\$1,445,854	\$1,542,480	6.7%
HOURLY	335,420	366,547	429,177	444,529	3.6%
SUBTOTAL, WAGES	\$1,587,348	\$1,697,856	\$1,875,031	\$1,987,009	6.0%

**URBANA FREE LIBRARY
SPECIAL FUNDS**

	ACTUAL 2005-06	ACTUAL 2006-07	BUDGET 2007-08	BUDGET 2008-09	% CHG.
REVENUES:					
GRANTS	\$84,280	\$87,650	\$87,650	\$187,650	114.1%
OTHER REVENUES	46,800	48,670	48,670	48,670	0.0%
TOTAL REVENUES	\$131,080	\$136,320	\$136,320	\$236,320	73.4%
EXPENDITURES:					
MATERIALS, GRANTS	\$84,280	\$87,650	\$87,650	\$187,650	114.1%
MATERIALS, OTHER FUNDS	46,800	48,670	48,670	48,670	0.0%
SUBTOTAL, CENTRAL COSTS	\$131,080	\$136,320	\$136,320	\$236,320	73.4%

MOTOR VEHICLE PARKING SYSTEM

MOTOR VEHICLE PARKING SYSTEM FUND MISSION

Administer a parking system to provide on and off-street parking spaces. The Public Facilities Division provides operating support with assistance from Arbor and Operations Divisions of the Public Works Department. Daily supervision is assigned to the Public Facilities Manager. The fund is organized into two programs: the Parking Garage and Parking System Maintenance.

Revenues are mainly provided by meter, garage and contractual parking fees. Costs include operating and maintenance costs of street, lot and garage parking systems. Also reported in this fund is debt service on the 2005 parking improvement bonds. A transfer is made from the TIF 1 and TIF 2 funds to pay for this debt service. Charges are also made to this fund and monies transferred to the general fund to account for:

- A payment in lieu of taxes
- A payment to reimburse the general fund for operating support (personnel and other costs that are not specifically assigned 100% to the M.V.P.S.)

Motor Vehicle Parking System

**M. V. P. S. FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
CASH BAL., BEG. YEAR	\$2,191,496	\$2,364,085	\$2,431,552	\$2,737,694
REVENUES:				
CAMPUS METERS	\$625,402	\$579,372	\$579,400	\$579,400
OTHER METERS	143,424	145,721	120,720	77,520
BAGGED METER FEES	99,890	86,550	86,500	86,500
LINCOLN SQ. CONTRACT	94,081	96,421	98,800	101,300
PARKING GARAGE	83,888	85,256	85,300	85,300
OTHER RENTALS	58,387	82,283	82,300	82,300
INTEREST	43,526	136,396	90,000	90,000
SALE CARLE PARK R.O.W.	0	0	807,810	0
TRANSFER, TIF 1 DEBT	98,289	102,768	109,100	116,000
TRANSFER, TIF 2 DEBT	19,535	20,425	21,670	23,000
TOTAL REVENUES	\$1,266,422	\$1,335,192	\$2,081,600	\$1,241,320
EXPENSES:				
PARKING SYSTEM OPERATIONS	\$422,796	\$449,094	\$531,578	\$558,900
PARKING GARAGE OPERATIONS	82,347	110,634	162,600	124,410
DEBT SERVICE, 2005 BONDS	119,634	122,361	104,630	139,000
DEBT SERVICE, TEPPER NOTE	23,161	22,000	22,000	22,000
DEPRECIATION	261,745	265,895	290,000	290,000
MISCELLANEOUS	5,558	8,969	7,500	9,500
ART IN PARK PROJECT	798	0	0	0
TRANSFER, GEN., P.I.L.O.T.	213,590	222,360	233,150	243,640
DOWNTOWN PARKING STUDY	0	0	45,000	0
CAMPUS ST. PARKING IMPR.	0	0	265,000	413,000
LIGHTING IMPR.	193,302	192,690	375,000	75,000
GARAGE REHAB.	15,957	119,817	40,000	40,000
OTHER LOT IMPROVEMENTS	16,690	19,800	25,000	0
SUBTOTAL, EXPENSES	\$1,355,578	\$1,533,620	\$2,101,458	\$1,915,450
LESS AMOUNT BUDGET UNSPENT	\$0	\$0	\$36,000	36,000
ADD BACK DEPRECIATION	\$261,745	\$265,895	\$290,000	\$290,000
CASH REV. OVER (UNDER) EXP.	\$172,589	\$67,467	\$306,142	(\$348,130)
CASH BAL., END YEAR:				
RESERVED, CITY BLOCK IMPR.	\$0	\$0	\$0	\$0
RESERVED GARAGE RECONSTRUCTION	\$352,474	\$272,657	\$272,657	\$272,657
RESERVED, LOT/EQ. IMPROVE.	\$2,011,611	\$2,158,895	\$2,465,037	\$2,116,907

**M.V.P.S. PARKING SYSTEM
EXPENDITURES BY CLASSIFICATION**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
PERSONNEL SERVICES	\$148,160	\$153,830	\$177,130	\$185,260
SUPPLIES	34,936	40,619	44,340	44,340
OPERATIONS/CONTRACTUAL	411,451	473,552	538,150	568,260
CAPITAL OUTLAY	27,767	9,851	69,048	14,600
CAPITAL IMPROVEMENTS	368,744	476,668	876,630	689,000
SUBTOTAL	\$991,058	\$1,154,520	\$1,705,298	\$1,501,460
TRANSFERS	364,520	379,100	396,160	413,990
TOTAL EXPENDITURES	\$1,355,578	\$1,533,620	\$2,101,458	\$1,915,450

ACTIVITIES OF THE M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

- Collect money in parking meters and deliver to bank
- Collect ticket fine boxes daily and deliver to Finance
- Identify and manage parking lot maintenance and repairs and maintain records thereof
- Research parking ticket complaints and provide information for response
- Develop long-range landscaping and reconstruction plans for parking lots
- Install new meters and repair or replace inoperable meters as necessary

M.V.P.S. PARKING SYSTEM MAINTENANCE PROGRAM

PERSONNEL SUMMARY (FTE'S)

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	2.00	2.00	2.00	2.00
PART-TIME	0.28	0.50	0.50	0.50
TOTAL	2.28	2.50	2.50	2.50

ACTIVITIES OF THE PARKING GARAGE

- Collect ticket monies from persons utilizing parking garage
- Perform certain maintenance functions including painting, vandalism abatement, snow removal and landscaping
- Monitor contractual agreements for use of parking garage
- Maintain specialized electronic equipment needed in operation of parking garage

PARKING GARAGE

PERSONNEL SUMMARY (FTE'S)

	2005-06	2006-07	2007-08	2008-09
FULL-TIME	0.00	0.00	0.00	0.00
PART-TIME	2.50	2.50	2.50	2.50
TOTAL	2.50	2.50	2.50	2.50

CAPITAL IMPROVEMENT FUNDS

The City publishes an annual long-range Capital Improvements Plan (CIP, separate document). The purpose of the CIP is to provide a planned and coordinated approach to the maintenance and replacement of the City's infrastructure over a long-term period. Examples of this infrastructure are lighting systems, sidewalks, curbs and gutters, traffic signals, storm sewers, street maintenance and construction, bikepaths and sanitary sewers. The three main funds that are included in the City's CIP are the M.F.T. Fund, the Sanitary Sewer Construction Fund and the Capital Improvements and Replacement Fund.

- **Motor Fuel Tax (M.F.T.)** - accounts for allocations of the State collected gasoline tax. A portion of this tax is returned to municipalities based on population. Costs are restricted for street improvements and related projects and are closely monitored by the Illinois Department of Transportation (IDOT).
- **Sanitary Sewer Construction (Sewer Benefit Tax)** - accounts for the City imposed sewer benefit tax. The proceeds are restricted to maintenance and construction of sanitary and related storm sewers.
- **Capital Improvements and Replacement** - accounts for infrastructure improvements (typically those not paid for in the M.F.T. or Sanitary Sewer Construction funds). Revenues for this fund come from a transfer from the City's general revenues and sales of City property. Many projects also involve State and Federal funding and/or contributions from the private sector.
- **Capital Improvements and Replacement, Supplementary** – accounts for certain arbor and public facility costs, usually recurring and the revenues that fund these costs.

Capital Improvement Funds

MOTOR FUEL TAX

	ACTUAL 2005-06	ACTUAL 2006-07	PROJ. 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$3,086,299	\$3,338,139	\$2,531,878	\$86,668
REVENUES:				
INTEREST	\$68,848	\$148,686	\$118,490	\$101,864
STATE MOTOR FUEL TAX	1,082,110	1,081,679	1,040,000	1,040,000
UNIV. REIMB., (LINCOLN/FLA.)	0	0	0	0
UNIV. REIMB., (LINCOLN/ILLINOIS)	0	0	0	0
UNIV. REIMB., (ILLINOIS/GOODWIN)	0	0	124,000	717,000
REIMB., MTD, LINCOLN AVE.	0	20,162	0	0
STATE REIMB., WINDSOR/PHILO	0	0	0	0
COUNTY REIMB., WINDSOR/PHILO	0	0	88,863	400,000
WATER COMPANY REIMB.	0	0	0	0
U/I REIMB., LINCOLN/PENN/NEV. SIGNALS	0	245,435	0	0
MISC. REIMBURSEMENTS	225	0	0	26,000
TOTAL REVENUES	\$1,151,183	\$1,495,962	\$1,371,353	\$2,284,864
EXPENDITURES:				
ANNUAL ST. MAINT.	\$24,897	\$807,440	\$2,095,560	\$538,350
WINDSOR/PHILO WIDENING	79,213	0	0	0
SIGNALS, (LINCOLN/ILLINOIS/UNIV.)	0	0	30,000	8,000
HIGHCROSS ROAD BIKEPATH	0	0	0	140,000
PHILO/COLORADO IMPR.	0	380,314	302,032	0
HUFF/BOUDREAU AREA IMPR.	31,943	0	0	0
FLA., RACE & WATER ST. PATCHING	535,000	0	0	0
LINCOLN AVE. IMPR.	0	255,852	0	0
LINCOLN/PENN/NEVADA ST. LIGHTING	228,290	858,617	103,120	0
LIERMAN AVE. IMPR.	0	0	255,851	255,851
N. LINCOLN AVE. BRIDGE	0	0	30,000	5,000
WINDSOR RD. (25% CITY, 25% COUNTY)	0	0	300,000	800,000
GOODWIN AVE. IMPROVEMENT	0	0	0	400,000
GREEN ST. IMPR. (EAST)	0	0	700,000	150,000
EXPENDITURES TOTAL	\$899,343	\$2,302,223	\$3,816,563	\$2,297,201
FUND BAL., END YEAR	\$3,338,139	\$2,531,878	\$86,668	\$74,331

SANITARY SEWER CONSTRUCTION

	ACTUAL 2005-06	ACTUAL 2006-07	PROJ. 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$866,675	\$660,589	\$706,246	\$22,300
REVENUES:				
SEWER BENEFIT TAX	\$784,733	\$815,708	\$868,340	\$955,000
UCSD REIMB., OVERHEAD SEWERS	1,669	5,047	2,914	5,000
MISC. REIMBURSEMENTS	1,536	0	0	0
N. SHORE DRIVE ASSESSMENT	0	0	0	20,000
WATER CO. REIMB.	10,726	0	0	0
INTEREST	10,763	33,780	31,000	26,000
TOTAL REVENUES	\$809,427	\$854,535	\$902,254	\$1,006,000
EXPENDITURES:				
TRANSFER-MAINTENANCE	\$441,630	\$461,500	\$480,000	\$503,970
SEWER TAX BILLING COSTS	5,703	12,127	12,000	13,000
MISC. SAN. SEWER IMPR.	5,006	4,199	25,000	0
REIMB. HOMEOWNER ILLEGAL CONN.	0	0	0	8,000
REIMB. HOMEOWNER LATERAL CONN.	0	0	0	42,000
INFLOW/INFILTRATION REMEDIATION	551,761	318,602	293,000	200,000
SEWER DATA BASE S/W AND H/W	6,800	2,450	25,900	0
SUNNYCREST AREA SEWER IMPR.	0	0	200,000	0
INTERCEPTOR SETASIDE PROJECT	4,613	0	400,300	0
FAIRVIEW AVE. SANITARY SEWER	0	0	50,000	0
CRYSTAL LAKE DRIVE SAN. SEWER	0	0	100,000	0
E. GREEN STREET IMPR.	0	10,000	0	0
N. SHORE DRIVE SAN. SEWER	0	0	0	260,000
EXPENDITURES TOTAL	1,015,513	808,878	1,586,200	1,026,970
FUND BAL., END YEAR	\$660,589	\$706,246	\$22,300	\$1,330

Capital Improvement Funds

CAPITAL REPLACEMENT AND IMPROVEMENT

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$2,916,897	\$2,666,689	\$2,371,373	\$1,438,577
REVENUES:				
INTEREST	\$60,800	\$149,103	\$133,450	\$135,458
SALE OF PROPERTY	1,510	11,262	5,000	5,000
CHAMPAIGN REIMB. - BONEYARD	31,089	15,393	16,000	15,000
HAL REIMB., STORM DETENTION	0	0	23,898	0
R.R. PROP., SPECIAL ASSESS.	2,429	0	0	0
STATE GRANT, SCHOOL SIGNS	0	0	0	85,000
IDOT REIMB., SIGNAL MAINT.	27,330	10,975	15,000	15,000
PARK DIST. REIMB., BONEYARD	0	2,800	0	0
ST. JOE DRAINAGE DIST. REIMB.	0	0	0	30,000
REIMB., STATE, GUARDIAN DR.	51,929	0	0	0
STATE, STONECREEK BIKEPATH	0	125,699	0	0
U/I REIMB., ST. LIGHTING	0	0	375,000	100,000
D.C.E.O. GRANTS, PED. X/FIRE #3	0	20,000	52,500	0
STATE REIMB., GOODWIN BIKEPATH	20,000	71,758	0	0
BORROWING, PHILO RD. LANDSCAPE	0	0	0	456,800
FOUNDATION GRANT, SIGNALS	17,875	0	0	0
MISC. SMALL REIMBURSEMENTS	795	7,268	11,548	0
REIMB., UNIV. CONSTRUCTION	10,699	0	0	0
MEIJER CONTRIBUTION	0	0	1,514,296	0
MARATHON REIMB.	75,422	0	0	0
CAPSTONE REIMB., STORMWATER	135,380	0	0	0
SAVANAH GREEN LIGHT REIMB.	40,700	0	0	0
COUNTY 50%, WINDSOR ENGIN./ROW	0	0	89,276	242,060
TRANS. ED FUND, COLO. IMPR.	0	200,000	0	0
PRESERV. COUNCIL GRANT	0	0	0	10,000
TRANSFER ED FUND, FLA. AVE. IMPR.	0	0	300,000	0
SCOTTSWOOD AREA ASSESSMENT	0	2,315	30,500	0
CARLE PAYMENT/ORCHARD IMPR.	0	0	40,000	0
TRANS. GEN. FUND, NON-RECURRING	0	0	0	0
TRANSFER FROM GEN. FUND, REGULAR	426,717	426,540	692,200	738,550
TOTAL REVENUES	\$902,675	\$1,043,113	\$3,298,668	\$1,832,868
EXPENDITURES (SEE BELOW)	\$1,152,883	\$1,338,429	\$4,231,464	\$3,107,792
FUND BAL., END YEAR	\$2,666,689	\$2,371,373	\$1,438,577	\$163,653

EXPENDITURE DETAILS DETAIL

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
BONEYARD/BRIDGES MAINT.	\$28,930	\$20,413	\$62,000	\$15,000
MISC. SIGNAL MAINTENANCE	21,761	15,000	52,000	5,000
FIRE STA. SIGNALS, GRANT	13	35,959	60,856	0
MEIJER WINDSOR IMPR.	0	0	1,414,296	128,632
MISC. STORM SEWER REPAIRS	37,072	126,048	170,200	125,000
PAVEMENT MAINTENANCE	210,074	415,830	357,000	275,000
C.D. "HOME" CAP. IMPR. TRANSFER	62,874	38,588	55,276	58,240
CUNNINGHAM & ANTHONY DRIVE	497	0	0	0
ELM/RACE MINIPARK	3,666	0	0	0
STREET LIGHTING REPL.	1,406	0	354,000	120,000
CAMPUS AREA TRANS. STUDY	0	0	15,000	0
KINCH/FLA. CONNECTION	3,041	0	0	0
ST. JOE DRAINAGE ASSESSMENT	0	3,745	0	0
WASHINGTON/HIGHCROSS IMPR.	0	0	960	0
STREET SEAL COATING	64,911	100,000	140,000	140,000
FLA. AVE. IMPROVEMENT	0	10,701	7,400	900,000
BRADLEY/COLER/LINVIEW STORMS	0	90	174,910	0
BRICK SIDEWALK MAINT.	106,426	57,620	342,000	50,000
CAMPUS AREA ST. LIGHTING	0	0	375,000	100,000
COLORADO AVE. IMPR.	1,299	129,131	6,034	0
ST. LIGHTING REPL., 4B AREA	0	20,518	46,960	0
STONECREEK BIKEPATH	251,565	1,500	0	0
WASHINGTON ST. CULVERT REPL.	21,668	0	0	0
RACE ST. STORM SEWERS	187,250	17,523	0	0
STREAM/RAIN GAUGES	34,832	36,575	42,000	18,000
TRANS., WINDSOR ENG. GEN FUND	68,000	129,360	137,260	144,120
WINDSOR RD. DESIGN/ENG., OUTSIDE	0	78	40,562	340,000
TRANS., ENGIN. OVERTIME	0	0	7,000	7,000
SAVANAH GREEN ST. LIGHTING	40,700	0	0	0
BRIDGE SUPERSTRUCTURE PATCH	0	0	75,000	0
MAIN ST. BIKELANES	0	0	60,000	0
BICYCLE USAGE STUDY	0	9,750	25,250	0
SCOTTSWOOD AREA STORM IMPR.	3,050	0	30,500	0
NORTH SHORE DR. IMPROVEMENT	0	0	0	240,000
SUMP PUMP ROW PROGRAM	0	0	25,000	25,000
ORCHARD ST. CONCRETE PATCH	0	170,000	0	0
LINCOLN/NEVADA SIGNAL R.O.W.	2,000	0	0	0
SAFE SCHOOL ROUTE SIGNS (GRANT)	0	0	0	85,000
OMNI SIDEWALKS	1,848	0	0	0
PHILO ROAD LANDSCAPING	0	0	125,000	331,800
HIGHCROSS RD. BIKEPATH	0	0	30,000	0
TOTAL	\$1,152,883	\$1,338,429	\$4,231,464	\$3,107,792

Capital Improvement Funds

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$252,332	(\$148)	(\$29,164)	\$10,113
REVENUES:				
TRANS. FROM GEN. FUND, RECURRING	\$55,923	\$75,410	\$126,300	\$137,250
TRANS. FROM GEN. FUND, NON-RECURRING	0	0	277,850	0
DONATION/GRANTS, GREENSCAPES	5,000	42,456	10,000	10,000
WUNA REIMB., SIGNS	12,250	0	0	0
HEUNA REIMB., SIGNS	580	0	0	0
TRANS. H09, LIBRARY HVAC	0	0	131,150	0
STATE GRANT, FIRING RANGE	0	0	25,000	0
GRANT, UNIV. AVE. STUDY	0	0	162,000	0
OTHER MATCH, UNIV. AVE. STUDY	0	0	14,000	0
REIMB., DAMAGE CITY PROPERTY	471	1,697	7,000	7,000
INTEREST	0	0	0	0
TOTAL REVENUES	\$74,224	\$119,563	\$753,300	\$154,250
EXPENDITURES (SEE BELOW)	\$326,704	\$148,579	\$714,023	\$164,360
FUND BAL., END YEAR	(\$148)	(\$29,164)	\$10,113	\$3

CAPITAL IMPROVEMENT SUPPLEMENTARY FUND DETAILS

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
GREENSCAPES ENDOWMENT	\$7,065	\$5,428	\$32,327	\$10,000
GREENWAYS TRAILS STUDY, RPC	3,654	585	9,415	5,000
LANDSCAPING, PHILO RD.	9,780	5,210	5,010	0
TREE PLANTING PROGRAM	26,563	11,075	21,205	18,000
REPL. DAMAGED TREES	0	1,697	7,000	7,000
OUTSIDE TREE TRIMMING	30,000	30,000	30,000	30,000
MISC. STUDIES, APPRAISALS	90	757	37,646	7,350
LIBRARY HVAC	131,150	0	0	0
PUBLIC FACILITY REHAB.	30,878	36,515	50,697	30,000
GIS PROF. SERVICES, RPC	75,252	27,961	28,950	30,400
GIS OVERHEAD PHOTOS, NON-REC.	0	0	0	8,110
HUNA/WUNA SIGNS	12,272	0	923	0
UNDER CANOPY ARBOR BROCHURE	0	29,351	0	0
CONTRACTUAL, TREE INVENTORY	0	0	31,850	13,500
DOWNTOWN LANDSCAPE/ART	0	0	10,000	5,000
FIRING RANGE IMPR.	0	0	63,000	0
REMODEL, 2 FIRE SUBSTATIONS	0	0	125,000	0
UPGRADE, FIRE KNOXBOX PROG.	0	0	6,500	0
FIRE L/RANGE STUDY, CONSULTANT	0	0	28,000	0
CITY BUILDING CARPETING	0	0	25,000	0
UPGRADE RADIOS/SIREN	0	0	21,500	0
UNIV. AVE. STUDY (GRANT)	0	0	180,000	0
TOTAL	\$326,704	\$148,579	\$714,023	\$164,360

LIBRARY BUILDING RESERVE

	ACTUAL 1998-08	PROJEC. 2008-09	PROJECT TOTALS
FUND BAL., BEG. YEAR	\$0	\$20,072	
REVENUES:			
FOUNDATION DONATIONS-CONST.	\$2,000,000	\$0	\$2,000,000
FOUNDATION, GREEN ST.	75,000	0	75,000
FOUNDATION, WINKELMAN	120,031	0	120,031
STATE GRANT	800,000	0	800,000
CITY CONTRIBUTION	5,813,345	0	5,813,345
TOTAL REVENUES	\$8,808,376	\$0	\$8,808,376
EXPENDITURES:			
LIBRARY CONSTRUCTION	\$8,269,781	\$0	\$8,269,781
LIBRARY DESIGN/CONSULTANT	100,000	0	100,000
212 W. GREEN ST.	82,928	0	82,928
WINKELMAN BLDG.	285,595	0	285,595
PUBLIC FACILITY STUDY	0	20,072	20,072
JACQUES HOUSE	50,000	0	50,000
TOTAL EXPENDITURES	\$8,788,304	\$20,072	\$8,808,376
FUND BAL., END YEAR, RESERVED			
FUTURE LIBRARY EXPANSION:	\$20,072	\$0	

RESERVE FUNDS

The City of Urbana maintains certain funds in which monies are accumulated and allocated for certain future specific purposes or contingencies. A description of these funds and financial summaries follows:

- **General Reserve** - a reserve to provide stability in delivering services or in raising revenues when fluctuations are occurring in the City's financial situation. This fund is also used to pay for certain large non-recurring expenses, such as the landfill remediation project. This fund previously was titled the "Tax Stabilization Fund".
- **Economic Development Reserve** - established in 1988, with the proceeds of the sale of property to the University of Illinois, in conjunction with the Beckman project. Monies in this fund are designated for revenue enhancing economic development activities, where the investment will normally be repaid in 5 years or less. Interest earned is used for downtown renovation loans and other small economic development activities. With the Jumer's bonds being refinanced and the City being removed from guarantee obligations, the balance in the UDAG fund was transferred to this fund. Also reported in this fund are the revenues and costs for the city's property tax incentive program for new single-family home construction and revenues from the sale of property and right of way to the University in the north campus area.
- **Sales Tax Grant/Insurance Reserve** – was used to replace sales tax monies in the general fund that is required to be transferred to the TIF's in order to receive the State sales tax grant. The proceeds to accomplish this originated from the sale of land now occupied by the Federal Courthouse. Amounts in this fund were used up in 2006.

Reserve Funds

FINANCIAL SUMMARY

GENERAL RESERVE (FORMERLY TAX STABILIZATION) FUND

	ACTUAL 2005-06	ACTUAL 2006-07	PROJ. 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$523,548	\$ 598,843	\$ 908,787	\$ 1,257,039
REVENUES:				
INTEREST	\$5,217	\$16,926	\$25,000	\$50,000
U/I PAYMENT, LANDFILL	33,375	24,586	0	0
BOND REFUNDING PROCEEDS	32,035	46	0	0
TRANSFER, GEN. FUND NON-RECURRING	106,860	633,516	467,905	0
TRANSFER, GEN. FUND, SURPLUS	106,860	0	0	0
TOTAL REVENUES	\$284,347	\$675,074	\$492,905	\$50,000
EXPENDITURES:				
POLICE REVIEW BOARD TRAINING	8,250	0	0	0
OUTSIDE LEGAL COSTS	0	161,344	0	0
FIRE CAPTAIN TESTING, ONE-TIME	0	0	0	15,000
CATV CONSULTANT	0	0	44,050	0
LANDFILL MITIGATION	181,667	109,703	2,850	0
WATER SYSTEM AUDIT COSTS	19,135	865	0	0
CONSULT., WATER CO. RATE INCREASE	0	0	17,000	0
PURCHASE R.O.W., FUTURE OLYMPIA DRIVE	0	0	0	100,000
DISABILITY ACCESS, CITY BLDG.	0	11,669	0	0
EMPLOYEE SEVERANCE BENEFITS	0	63,971	0	142,000
OH DOORS/ROOF REHAB.	0	17,578	80,753	0
TOTAL EXPENDITURES	\$209,052	\$365,130	\$144,653	\$257,000
FUND BAL., END YEAR:				
RESERVED, LIBRARY CARLE INT.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
UNRESERVED	\$ 548,843	\$ 858,787	\$ 1,207,039	\$ 1,000,039

ECONOMIC DEVELOPMENT RESERVE

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09
FUND BAL., BEG. YEAR	\$2,093,543	\$1,911,643	\$1,253,885	\$567,979
REVENUES:				
INTEREST	\$39,917	\$78,723	\$23,000	\$28,000
STATE GRANT, STUCCO WORKSHOP	1,301	0	0	0
TRANSFER GENERAL FUND	0	0	0	0
HOUSE DEMOLITION RECOVERIES	0	0	17,000	17,000
REIMB., WATER CO. CONSULTANT	29,333	16,500	0	0
STATE GRANT, RT. 130 PLANNING	23,113	71,937	0	0
ADD'L INCOME TAX FROM CENSUS	0	0	0	57,024
ADD'L USE TAX FROM CENSUS (4 MOS)	0	0	0	9,576
STATE GRANT, HISTORICAL BROCHURE	0	200	0	0
FARMER'S MARKET FEES	46,104	45,010	46,000	46,000
TOTAL REVENUES	\$139,768	\$212,370	\$86,000	\$157,600
EXPENDITURES:				
RETAIL DEV. INCENTIVE LOANS	\$4,870	\$24,501	\$24,000	\$24,000
RETAIL DEV. PROGRAM COSTS	0	1,300	10,000	10,000
OPTIONS, TITLES, MARKETING	969	2,190	14,100	5,000
175TH BIRTHDAY CELEBRATION	0	0	5,000	0
RT. 130 PLANNING (GRANT)	26,259	71,937	0	0
HOUSE DEMOLITIONS	0	0	17,000	17,000
STUCCO WORKSHOP	1,241	0	0	0
LOAN CAP. IMPR, COL. AVE./FLA. AVE.	0	200,000	300,000	0
TRANSFER GEN. FOR UBA	54,776	53,634	55,366	0
CONSULTANT, WATER CO. ACQUISITION	36,666	37,854	10,480	0
BERINGER AGREEMENT REBATES	25,440	30,679	36,000	42,000
DEVELOPER'S ROUNTABLE	1,447	1,376	1,500	2,000
COMP. PLAN PUBLICATION	7,785	0	0	0
PARK DISTRICT BIRTHDAY CONTRIB.	0	0	0	0
RPC, VISIONING (BIG,ALL,SMALL)	15,000	15,000	15,000	0
HISTORICAL ARTS CONTEST	0	357	0	0
FARMER'S MARKET COSTS	40,765	40,062	41,260	46,000
BUILD URBANA REBATES COSTS	30,681	41,238	50,000	60,000
HOLIDAY INN ST. IMPR.	75,000	0	0	0
KMART SITE DEMO. COSTS	0	285,000	0	0
PRAIRIE WINDS REIMB., STREET	0	65,000	0	0
SPECIAL CENSUS COSTS	0	0	172,200	0
SUNNYCREST LOAN PROGRAM	769	0	20,000	20,000
TOTAL EXPENDITURES	\$321,668	\$870,128	\$771,906	\$226,000
FUND BAL., END YEAR, RESERVED FOR				
ECONOMIC DEVELOPMENT PROJECTS	\$1,911,643	\$1,253,885	\$567,979	\$499,579

Reserve Funds

SALES TAX GRANT/ INSURANCE RESERVE

	ACTUAL	ACTUAL	PROJ.	BUDGET
	2005-06	2006-07	2007-08	2008-09
FUND BAL., BEG. YEAR	\$35,724	\$0	\$0	\$0
REVENUES-INTEREST	291	0	0	0
REVENUES-TRANSFER IN	193,302	0	0	0
EXPENSES:				
TRANSFER, GEN/TIF GRANT	\$229,317	\$0	\$0	\$0
TOTAL EXPENSES	\$229,317	\$0	\$0	\$0
FUND BAL., END YEAR, RESERVED:				
FOR FUTURE TIF GRANT MATCH	\$0	\$0	\$0	\$0

PENSION FUNDS

The City and its employees are required by State law to participate in three employee pension programs:

- **Illinois Municipal Retirement Fund (IMRF)** - All employees except sworn police and fire personnel that meet certain minimum hourly standards must participate in the IMRF. Benefit provisions and funding requirements are established by State statute. Employees are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system. Administration of assets and benefit payments are performed by the IMRF Board, which is made up of elected representatives of all the local governments in Illinois. Currently, 52% of the City's employees participate in the I.M.R.F. plan.
- **Police Pension Fund** - Sworn police personnel participate in the Police Pension Fund. Benefit provisions and funding requirements are established by State statute. Police officers are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Police Pension Board, which is made up of elected representatives of active and retired officers and 2 City appointees. The City Comptroller serves as Fund Treasurer. Currently, 23% of the City's employees participate in this pension plan.
- **Firemen's Pension Fund** - Sworn fire personnel participate in the Firemen's Pension Fund. Benefit provisions and funding requirements are established by State statute. Firefighters are required to contribute a percentage of their annual salary and the City is required to contribute the remaining amount that is necessary to fund the system, as calculated by an annual actuarial study. Administration of assets and benefit payments are performed by the Firemen's Pension Board, which is made up of elected representatives of active and retired firefighters and 2 City appointees. The City Comptroller serves as the Fund Treasurer. Currently, 20% of the City's employees participate in this pension plan.

Pension Funds

**IMRF
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	EST. 2007-08	BUDGET 2008-09	% CHG.
CASH BAL., BEG. YEAR	\$0	\$0	\$0	\$0	
REVENUES:					
TRANSFER, GEN. FUND	\$994,655	\$1,080,830	\$1,241,670	\$1,328,600	
TRANSFER, LIBRARY	237,284	263,950	290,620	310,960	
C.D.B.G. FUND	23,570	23,760	25,190	26,200	
PEG, CATV FUND	7,890	8,620	9,140	9,510	
VARIOUS CD FUNDS	17,264	24,320	25,690	26,720	
A.R.M.S. FUND	7,500	8,200	8,690	9,040	
L.R.C.	24,100	26,340	27,920	29,040	
WORK. COMP. FUND	1,968	15,190	16,100	16,750	
REIMB., U/I FIRE	7,534	14,900	15,800	16,430	
TIF FUNDS	12,050	12,280	13,010	13,530	
EQ. SERVICES FUND	33,240	36,330	38,510	40,050	
RECYCLING FUND	3,256	4,370	5,920	6,150	
AD. ASST REIM., POLICE	3,840	0	0	0	
M.V.P.S. FUND	18,220	19,910	21,110	21,940	
TOTAL REVENUES	\$1,392,371	\$1,539,000	\$1,739,370	\$1,854,920	6.6%
EXPENSES:					
I.M.R.F. PAYMENTS	\$1,388,852	\$1,535,300	\$1,735,370	\$1,850,920	
SECTION 125 ADMIN.	\$3,519	\$3,700	\$4,000	\$4,000	
TOTAL EXPENSES	\$1,392,371	\$1,539,000	\$1,739,370	\$1,854,920	6.6%
FUND BAL., END YEAR	\$0	\$0	\$0	\$0	

**POLICE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG.
REVENUES:					
PROPERTY TAX	\$1,366,230	\$1,477,090	\$1,645,460	\$1,780,390	8.2%
STATE REPLACEMENT TAX	41,000	41,000	41,000	41,000	
TOTAL REVENUES	\$1,407,230	\$1,518,090	\$1,686,460	\$1,821,390	
PAYMENT TO PENSION BOARD	\$1,407,230	\$1,518,090	\$1,686,460	\$1,821,390	8.0%

**FIRE PENSION FUND
FINANCIAL SUMMARY**

	ACTUAL 2005-06	ACTUAL 2006-07	PROJECTED 2007-08	BUDGET 2008-09	% CHG.
REVENUES:					
PROPERTY TAX	\$982,070	\$931,570	\$913,300	\$990,530	8.5%
STATE REPLACEMENT TAX	52,000	52,000	52,000	52,000	
TOTAL REVENUES	\$1,034,070	\$983,570	\$965,300	\$1,042,530	
PAYMENT TO PENSION BOARD	\$1,034,070	\$983,570	\$965,300	\$1,042,530	8.0%