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**DATE:** Monday, February 10, 2020  
**TIME:** 7:00 P.M.  
**PLACE:** Urbana City Council Chambers, 400 S. Vine St, Urbana, IL 61801

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The City Council of the City of Urbana, Illinois, met in regular session February 10, 2020, at 7:00 p.m. in the Council Chambers at the Urbana City Building.

**ELECTED OFFICIALS PHYSICALLY PRESENT:** City Council Members (CM) Maryalice Wu; Eric Jakobsson; Bill Brown; Dennis Roberts; Dean Hazen; Jared Miller; Diane Wolfe Marlin, Mayor

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** None

**ELECTED OFFICIALS ABSENT:** Shirese Hursey; Charles A. Smyth, City Clerk

**STAFF PRESENT:** Sheila Dodd; Elizabeth Hannan; Don Ho; Charles Lauss; Kay Meharry; Carol Mitten; James Simon

**OTHERS PRESENT:** Bishop King James Underwood; Rev. Dr. Evelyn Underwood

#### **A. CALL TO ORDER AND ROLL CALL**

There being a quorum present, Mayor Marlin called the meeting of the Urbana City Council to order at 7:02pm following a meeting of the Cunningham Town Board.

#### **B. APPROVAL OF MINUTES OF PREVIOUS MEETING**

City Council Member (CM) Miller made a motion to approve minutes from the January 27, 2020 meeting. Motion seconded by CM Wu and carried by voice vote.

#### **C. ADDITIONS TO THE AGENDA**

There were no additions.

#### **D. PRESENTATIONS AND PUBLIC INPUT**

##### 1. Input Cards

Bishop King James Underwood and Rev. Dr. Evelyn Underwood did not wish to speak but wanted their concerns about the Dr. Ellis subdivision sewer problems entered into the record.

##### 2. Financial Forecast for FY 2021 – FY 2025

Finance Director Elizabeth Hannan and Financial Analyst Don Ho presented this item. Ms. Hannan noted that the City is going into the coming fiscal year in better shape financially than they have been for the last five years. Three years ago, efforts began to try to build a stronger financial foundation for the City by making budget reductions and finding ways to increase revenues. With a goal of making a budget correction of \$2.5 million beginning in 2018, there has been about \$1.34 million in budget reductions and about \$1.15 million in revenue increases. The strategy recommended to continue building the stronger financial foundation for the City is:

- Continue making economic development a priority
- Update current financial policies
- Limit increases for current services and programs
- Build reserves
- Seek use of alternate methods of service delivery when possible

Discussion ensued, and Ms. Hannan and Mr. Ho answered questions and concerns from council members.

#### **E. UNFINISHED BUSINESS**

There was none.

#### **F. REPORTS OF STANDING COMMITTEES**

##### **Committee of the Whole** – *(CM Eric Jakobsson)*

##### **1. CONSENT AGENDA**

##### **2. REGULAR AGENDA**

- a. **Ordinance No. 2020-02-003:** Ordinance Authorizing the Sale of Certain Real Estate, 1407 West Beslin Street, Urbana, IL to Habitat for Humanity of Champaign County  
CM Jakobsson made a motion to approve Ordinance No. 2020-02-003. Motion seconded by CM Hazen and carried by roll call vote as follows:  
Brown – yes; Jakobsson – yes; Brown – yes; Roberts – yes; Hazen – yes; Miller – yes.
- b. **Ordinance No. 2020-02-004:** An Ordinance Amending Urbana City Code Chapter Three, Section 3-43 (Increasing number of Class R-1 Liquor Licenses for Sitara Indian Cuisine, 114 S. Race St., Urbana, IL)  
CM Jakobsson moved to approve Ordinance No. 2020-02-004. Motion seconded by CM Miller and carried by roll call vote as follows:  
Aye: Brown, Jakobsson, Brown, Roberts, Hazen, Miller.

#### **G. REPORTS OF SPECIAL COMMITTEES**

CM Roberts announced a ribbon cutting at Willard Airport in Savoy on Wednesday, February 12, for a Sister Cities banner display there. The banner will advertise the global connection of Sister Cities around the world.

#### **H. REPORTS OF OFFICERS**

City Administrator Carol Mitten gave some updates on City projects. She said there are two projects funded with Community Development Block Grants (CDBG). One is in the Dr. Ellis Subdivision, and includes street repairs, as well as sidewalk, curbs and ramp repairs. The other project is the Kinch Street lighting project. Both projects are scheduled to begin in April and should be finished in July.

The Vine and Washington Street pavement reconstruction project will begin on June 8 and will have to be finished by August 7. Because the project is close to the middle school, the timeline is based on the period the students will not be in attendance.

MCORE Phase 5 bid will go out by the end of February.

#### **I. NEW BUSINESS**

1. **Resolution No. 2020-02-011R:** A Resolution Accepting a Census Implementation Grant from the Champaign-Urbana Public Health District  
Grants Manager Sheila Dodd presented Resolution No. 2020-02-011R for approval. The resolution will allow the city to accept this grant in the amount of \$56,404.  
Ms. Dodd said that Public Health received a grant for this region that has five counties and said individual agencies could apply as subrecipients. Urbana staff identified renters and students as a hard to count populations and decided to apply for the grant to reach out to that group. The grant will be for staff and materials.  
CM Jakobsson made a motion to approve Resolution No. 2020-02-011R as presented. CM Miller seconded. Discussion followed.

Ms. Dodd, City Administrator Carol Mitten, and Mayor Marlin addressed questions and concerns from council about the census process and efforts to reach the student population. Mayor Marlin acknowledged the work done by Jason Liggett (UPTV), Bridget Broihahn (Executive), Wendy Hundley (City Clerk's office); Alysa Jaje and Sheila Dodd (Community Development).

After discussion the motion carried by roll call vote as follows:

Aye: Brown, Hazen, Jakobsson, Miller, Roberts, Wu, Marlin

2. [Ordinance No. 2020-02-006](#): An Ordinance Revising the Annual Budget Ordinance (Budget Amendment #4 – Census Grant)

Grants Manager Sheila Dodd presented Ordinance No. 2020-02-006 for approval. This Ordinance will allow the city to accept the Census Implementation Grant form Champaign-Urbana Public Health District.

CM Wu made a motion to approve Ordinance No. 2020-02-006 as presented. CM Miller seconded. Motion carried by roll call vote as follows:

Aye: Brown, Hazen, Jakobsson, Miller, Roberts, Wu, Marlin

## **J. ADJOURNMENT**

With no further business to come before the council, Mayor Marlin adjourned the meeting at 7:46 p.m.

Kay Meharry

Assistant City Clerk

This meeting was video recorded and is [viewable on-demand](#).

Minutes Approved: February 24, 2020