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**DATE:** Monday, April 19, 2021

**TIME:** 6:00 P.M.

**PLACE:** \*Held virtually due to Governor's and Mayoral Emergency Orders

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The City Council Committee of the Whole of the City of Urbana, Illinois, met in regular session Monday, April 19, 2021, at 6:00pm via Zoom.

**ELECTED OFFICIALS PHYSICALLY PRESENT:** Diane Wolfe Marlin, Mayor; Phyllis D. Clark, City Clerk

**ELECTED OFFICIALS PRESENT VIA TELECONFERENCE:** City Council Members (CM) Bill Brown, Bill Colbrook, Shirese Hursey, Jared Miller, Dennis Roberts, Erik Sacks, Maryalice Wu

**ELECTED OFFICIALS ABSENT:** None

**STAFF PRESENT:** Elizabeth Borman, Michelle Brooks, Shaennon Clark, Sheila Dodd, Elizabeth Hannan, Jason Liggett, Kay Meharry, Carol Mitten, Lorrie Pearson

**OTHERS PRESENT VIA ZOOM:** *Council Member Training:* Jaya Kolisetty, James Quisenberry, Grace Wilken; *Public Input via Zoom:* Tracy Chong, James Corbin, Sarah Nixon, Rev. Dr. Evelyn Underwood

**Chair:** Erik Sacks, Ward 2

1. [Call to Order and Roll Call](#)

With a quorum virtually present, Chair Erik Sacks called the meeting of the Committee of the Whole to order at 6:27pm, following a special meeting of the Cunningham Township Board of Trustees.

2. [Approval of Minutes of Previous Meeting](#)

CM Wu moved to approve the minutes from the April 5, 2021 meeting. Motion seconded by CM Miller and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Sacks, Wu

Nay: None

3. [Additions to the Agenda](#)

Mayor Marlin requested the addition of a proclamation to the agenda, before the council member training session. Motion to add the proclamation was made by CM Hursey, seconded by CM Miller and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Sacks, Wu

Nay: None

4. **Presentations and Public Input**

a. [Mayoral Proclamation](#)

Mayor Marlin proclaimed the week of April 18<sup>th</sup> through April 24<sup>th</sup>, 2021 as Administrative Professionals Week in the City of Urbana, Illinois.

b. [Council Member Training Session – Human Resources/Finance Department](#)

Finance/Human Resources Director Elizabeth Hannan introduced the session by explaining the presentation would include functions of Finance, Human Resources, Labor and Employee Relations, and Administration.

After the introduction, Deputy Finance Director Shaennon Clark, Labor and Employee Relations Director Michelle Brooks, and Human Resources Manager Elizabeth Borman gave descriptions of the functions of each division.

After the training, staff responded to questions from attendees.

c. **Public Input**

*Comments via Zoom included:* where is the City concerning the Fraternal Order of Police contract; there is an increase in youth violence; would like to see youth activity and education programs to create protective community environment; thank you to Jared Miller for speaking up for residents; thank you to all departing council members.

There was no public input via email.

5. **Staff Report**

Mayor Marlin reported finalists were interviewed last week for the Human Rights and Equity Officer position and hopes an announcement will be made soon about the candidate who is chosen for the position.

The Mayor also announced the City has a completely new telephone system and asked the public to have patience as bugs with the system are worked out.

Mayor Marlin said there are continued meetings on the Use of Force Policy and hopes to be finalizing it in the next few weeks and bring it to council to report.

The Mayor added that there has been discussion about the importance of youth programs, and meetings are being held to address the topic.

6. **Resolution No. 2021-04-019R:** A Resolution Approving the City of Urbana and Champaign/Urbana/Champaign County Home Consortium (FY 2021-2022 Annual Action Plan)

Grants Management Division Manager Sheila Dodd presented this resolution and said the 2024 five year Consolidated Plan was approved by council in June 2020. This has to be submitted to the U.S. Department of Housing and Urban Development (HUD) for review so the City of Urbana can continue to receive Community Development Block Grant (CDBG) and HOME investment partnership (HOME) funding.

This year's allocation is \$819,687 in HOME funding. Urbana is the lead entity for the grant, which is shared proportionately with the City of Champaign, Champaign County and the City of Urbana, and is split based on population size.

Discussion ensued as Manager Dodd responded to questions and concerns from council members.

CM Wu moved to send Resolution No. 2021-04-019R to council with recommendation for approval.

Motion seconded by CM Roberts and carried by roll call vote as follows:

Aye: Brown, Colbrook, Hursey, Miller, Roberts, Sacks, Wu

Nay: None

15. **Council Input and Communications**

CM Roberts asked that James Corbin get in touch with him with his contact information to discuss youth programs. He announced his participation in the Illinois Sister Cities annual meeting in Palatine, Illinois on Friday, April 23. He said the music video being done in conjunction with Thionville, France is almost finished.

CM Brown announced that this week is yard waste pickup week. He said Rosecrance has begun to hold community co-responder meetings and wondered if information could be posted on the City website to be available for other providers who might want to participate in it.

CM Wu said the police union contract will be discussed in the future and the new council will be the ones to approve it.

Mayor Marlin responded to CM Miller's question about Covid updates. She said Urbana is still in Phase 4 because new cases do not warrant going into the "Bridge Phase". There will be no July 4<sup>th</sup> parade, but there will be fireworks on the University of Illinois campus. A vaccination clinic is being held for Urbana High School students age 16 and older.

CM Hursey commented that Covid vaccinations should be made more accessible to those who do not have computers and those who might not be able to go to locations to get the vaccinations during work hours.

Mayor Marlin commended the Savannah Green and Historic East Urbana Neighborhood Association for sponsoring neighborhood cleanups over the weekend.

16. **Adjournment**

With no further business to come before the Committee, Chair Sacks adjourned this virtual meeting at 7:49pm.

Kay Meharry  
Assistant City Clerk

This meeting was recorded and is [viewable on-demand](#).

Minutes Approved: May 3, 2021