

**\*\*RECONVENED MEETING from June 8, 2020\*\***

**DATE:** Wednesday, June 10, 2020

**TIME:** 7:00pm

**PLACE:** \*to be held virtually via Zoom, 400 S. Vine St., Urbana, IL 61801

## AGENDA

### A. CALL TO ORDER AND ROLL CALL

### B. APPROVAL OF MINUTES OF PREVIOUS MEETING

1. May 26, 2020

### C. ADDITIONS TO THE AGENDA

### D. \*PUBLIC INPUT AND PRESENTATIONS

1. [Budget Presentation](#) - FIN

### E. UNFINISHED BUSINESS

### F. REPORTS OF STANDING COMMITTEES

**Committee Of The Whole** – *(Council Member Jared Miller)*

#### 1. CONSENT AGENDA

#### 2. REGULAR AGENDA

- a. [Ordinance No. 2020-03-014](#): An Ordinance Approving an Amendment to a Planned Unit Development (1208 Bradley Avenue / Plan Case No. 2396-PUD-20) - [COW 03/16/2020; 04/06/2020; 06/01/2020] – CD
- b. [Ordinance No. 2020-06-030](#): An Ordinance Approving an Agreement with Union Development Holdings, LLC, and Scion Urbana Land LLC – CD
- c. [Ordinance No. 2020-06-031](#): An Ordinance Approving the City of Urbana and Urbana Home Consortium (Champaign/Urbana/Champaign County) Consolidated Plan for Fiscal Years 2020-2024 and Annual Action Plan for Fiscal Year 2020-2021 – CD
- d. [Resolution No. 2020-06-024R](#): A Resolution Approving the Housing Rehabilitation Program Operational Guidelines Program Years 2020-2024 – CD
- e. [Resolution No. 2020-06-025R](#): A Resolution Approving a Covid-19 Program Manual (Fiscal Year 2020-2024) – CD

### G. REPORTS OF SPECIAL COMMITTEES

### H. REPORTS OF OFFICERS

### I. NEW BUSINESS

1. [Ordinance No. 2020-06-032](#): Ratification of Emergency Order 20-04 “Temporary Suspension of Certain City of Urbana Ordinances to Allow for Operation of Outdoor Dining and/or Drinking Spaces” Issued On May 29, 2020
2. [Ordinance No. 2020-06-033](#): Ratification of Emergency Order 20-05 Sale of Cocktails “to go” for off premises consumption, effective Friday, June 5, 2020

3. **Mayoral Annual Staff Appointments**
  - a. **Executive Department**
    1. Carol Mitten City Administrator
    2. Sanford Hess Information Technology Manager
    3. Andrea Ruedi Senior Advisor for Integrated Strategy Development
    4. James L. Simon City Attorney
  - b. **Community Development Services Department**
    1. Lorrie Pearson Community Development Services Director
    2. Sheila Dodd Grants Manager
  - c. **Human Resources & Finance Department**
    1. Elizabeth Hannan Human Resources & Finance Director/CFO
    2. Vacellia Clark Human Relations Officer
  - d. **Fire Department**
    1. Charles Lauss Fire Chief
    2. Kyle Hensch Division Chief
    3. Phillip Edwards Fire Marshal
  - e. **Police Department**
    1. Bryant Seraphin Police Chief
    2. Richard Surlles Deputy Police Chief
    3. Jason Norton Police Lieutenant
    4. Joel Sanders Police Lieutenant
    5. David Smysor Police Lieutenant
    6. Matthew Bain Police Lieutenant
  - f. **Public Works**
    1. Vince Gustafson Deputy Public Works Director for Operations
    2. Justin Swinford Interim City Engineer
  - g. **Moved to Civil Service (since last annual appointment)**
    1. Sustainability and Resilience Officer (PW)
    2. Administrative Services Manager (HRF)
    3. Financial Services Manager (HRF)
    4. Principal Planner – replaces Planning Manager (CD)
  - h. **Vacancies Under Active Recruitment**
    1. Public Works Director
    2. Division Chief – Fire (2)
  - i. **City Clerk** – term ending May 3, 2021
    1. Phyllis D. Clark
  - J. **FOIA Officer**
    1. Curt Borman, Assistant City Attorney
4. **Mayoral Appointments to Boards and Commissions**
  - a. **Civilian Police Review Board** – term ending June 30, 2023
    1. Patrice Pelmore
5. **Mayoral Reappointments to Boards and Commissions**
  - a. **Bicycle & Pedestrian Advisory Commission** – term ending June 30, 2023
    1. Bill Brown
    2. Cynthia Hoyle
    3. Kara Dudek

- b. **Community Development Commission** – term ending June 30, 2023
    - 1. Abdulhakeem Salaam
  - c. **Plan Commission** – term ending June 30, 2023
    - 1. Dustin Allred
    - 2. Chenxi Yu
  - d. **Property Maintenance Code Board of Appeals** – term ending June 30, 2023
    - 1. David Seyler
  - e. **Tree Commission** – term ending June 30, 2023
    - 1. Marshall Bellville
  - f. **Zoning Board of Appeals** – term ending June 30, 2025
    - 1. Matt Cho
    - 2. Nancy Uchtmann
    - 3. Harvey Welch
6. **Closed Session**
- a. To consider the purchase or lease of real property, pursuant to 5 ILCS 120/2(c)(5)
  - b. To consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, pursuant to 5 ILCS 120/2(c)(1).

## J. ADJOURNMENT

\*Due to the Governor and Mayoral Emergency Orders, the Urbana City Council Chambers will be not be open to the public during this meeting. For those wishing to provide public input, please email your statement to [CityCouncil@urbanaininois.us](mailto:CityCouncil@urbanaininois.us) by the start time on the date of the meeting. Your statement will be read into the record per council public input rules. Anyone can watch the meeting on [streaming services](#), UPTV, or attend virtually via Zoom webinar. Additional instructions are attached.

You are invited to a Zoom webinar.

When: Jun 10, 2020 07:00 PM Central Time (US and Canada)

Topic: Reconvened Urbana City Council

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82807257944>

Or iPhone one-tap :

US: +13126266799,,82807257944# or +13017158592,,82807257944#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 301 715 8592 or +1 929 205 6099 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 828 0725 7944

International numbers available: <https://us02web.zoom.us/j/kolPiHHJt>

## **Public Input and Viewing for Urbana City Council, Committee of the Whole, and some Boards and Commissions**

Anyone can watch the meeting on [streaming services](#) or UPTV. You can attend virtually via Zoom if you wish to provide public input during the meeting. If you attend the meeting via Zoom, please turn off any sound from other sources such as UPTV, as there will be a lag in the audio. The meeting will be recorded by the City as part of the record. The recorded video will be available on the City's website. The Zoom webinar information is listed on the agenda.

### **Providing Public Input**

#### *Providing Public Input by e-mail:*

We ask that you submit your public comments by email by 7:00 pm to [citycouncil@urbanaininois.us](mailto:citycouncil@urbanaininois.us) Email sent to this account is transmitted to all council members, the mayor, city administrator, and city clerk.

*Emailed Public Input received before start of meeting (7 pm) will be incorporated into the public record, with personal identifying information redacted. Due to the high volume of emails, please put **PUBLIC INPUT** and meeting date in the subject line.*

#### *Providing Public Input from a computer browser or the Zoom app on a mobile device:*

- The link to join by computer and the Webinar ID to join by the Zoom app are listed on the agenda. You will be asked to provide a name and email before joining.
- Make sure you have a microphone on your computer if you wish to speak. Please identify yourself with first and last name in Zoom for the record if you wish to speak\*. FCC Guidelines will be followed.
- We will be muting participants except during public input, when they will be recognized to speak after raising their hand (see the next bullet point). Video will remain off for all members of the public, even while they are speaking.
- Per council rules you must identify yourself to provide public input with your first and last name\*. During Public Input, if you wish to speak, please "Raise your hand" using the option at the bottom of the screen. When called on by the chair or host, you will be un-muted and you should state your name for the record per city code\*.

#### *Providing Public Input by phone:*

- Join by calling the phone number shown in the agenda.
- Callers will then be asked to enter the Webinar ID number followed by the # key. The Webinar ID number is listed on the agenda.
- All callers are muted by default.
- If you wish to speak, please "Raise your hand" **by pressing \*9 once** - this toggles the raise/lower hand option. When called on by the chair or host by your phone number, you will be un-muted and you should state your name for the record per city code\*. When you are done, the host will "lower your hand" and mute you - there is no need to press any more buttons.

\* [Public Meetings](#) - Ordinance No. 2011-05-033 & 2019-08-051, ILCS 120/2.06(g)