

City of Urbana

Building Safety Division



2012 Annual Report



## DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

### *Building Safety Division*

#### m e m o r a n d u m

TO: Elizabeth Tyler, Community Development Director

FROM: John A. Schneider, Building Safety Division Manager

DATE: June 30, 2013

SUBJECT: 2012 Annual Report, Building Safety Division

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The following report describes the division activity for the year January 1 through December 31, 2012. This information is presented in terms of number of permits, number of inspections, and revenue generated by permit type. Revenue from the sixth year of the rental registration program is included, in addition to time series information over the five-year period beginning 2008. A report on activities of the housing inspection section is also included.

**Building Permits and Activities.** The total number of permit related inspections performed by the division in 2012 was 2,648, which is 52 less than last year's inspection total of 2,860. The average total number of annual inspections over the last five year period was 2,872.

The number of new single family residence permits issued increased by 50%, from 15 in 2011 to 23 in 2012. The five year average of new single family residence permits is 33 (2008-2012).

The total number of permits issued by the division in 2012 was 1,457, which is a slight increase from the 1,442 permits issued in 2011. Over the last five years, the annual average number of permits issued is 1,563.

Projects completed during 2012 include the remodeling of the Vineyard Church, demolition and replacement of Nabor House fraternity, an addition to Frasca International, construction of a new Casey's General store, expansion of the Common Ground Food Co-op, and shopping center build out at the Pines at Stone Creek Commons (Maia Roman Spa).

Major construction projects for the Building Safety Division in 2012 that continue into 2013 include the Carle HVI wing, the Crystal Lake Aquatic Center, Mervis Industries Recycling Center, and Hamilton on the Park (mixed income residential project). In 2013, the Division will also be occupied with an addition to Creative Thermal, remodeling of Stone Creek Country Club and the construction of the new Birkey's Farm Store.

Projects anticipated to begin in 2013 include several multi-family apartment projects and the expansion of and addition to the Carle Emergency Room.

**Revenue Summary.** The total Building Safety Revenue from all sources (plan review, permit fees, rental registration fees), in 2012 was \$583,776. This amount is 45.8% less than the 2011 revenue of \$1,076,973, which was nearly double that of 2010 as a result of the \$608,000 in permit fees collected for the Carle Heart and Vascular Institute (HVI) project.

Revenue from rental registration totaled \$201,687 (including some late fees and fines), which was a 4.7% drop from the 2011 total of \$211,550. However, outstanding rental registration accounts at the time of the report totaled \$9,975.

Over the most recent five-year period, the Building Safety Division has collected a total of \$3,409,900 in fees with an average of \$681,920 per year.

**Housing Activity.** The Building Safety Division, working in conjunction with the Finance Department and Accounting Division, processed the seventh billing for Urbana's Rental Registration Program. In 2012, initial inspections of 436 multi-family dwelling units and 230 single and duplex dwelling units were completed. In addition, 790 follow-up inspections were necessary to ensure full compliance, resulting in 1,456 Rental Registration (initial and follow-up) inspections for 2012.

A total of 43 tenant complaints were received by Building Safety resulting in 150 inspections (initial and follow-up to ensure compliance). The majority of these violations were corrected within 30 days.

The service contract with the University of Illinois for the City to complete Certified Housing inspections was renewed in 2012. Building Safety staff conducted annual inspections of 24 properties housing a total of 1,326 student residents. All of the buildings that are required have sprinkler systems in accordance with the City's ordinance are now in compliance.

**Other Division Activities.** As part of an ongoing interdepartmental effort, staff continues to work proactively with Police, Fire, Public Works, Legal and the Mayor to address problem properties in the City. The team meets weekly to keep informed and strategize on mitigating these problems.

Building Safety staff worked closely with Urbana Fire Services staff to complete inspection of 898 hotels/motel rooms and the respective commons areas. This program is on schedule for the completion of all hotel/motel rooms in the City inspected over a two-year period.

Other important programs/activities were completed by the housing inspection staff, such as mobile home park inspections, fire department inspections, follow-ups, and Grants Management program inspections.

2012

PERMIT

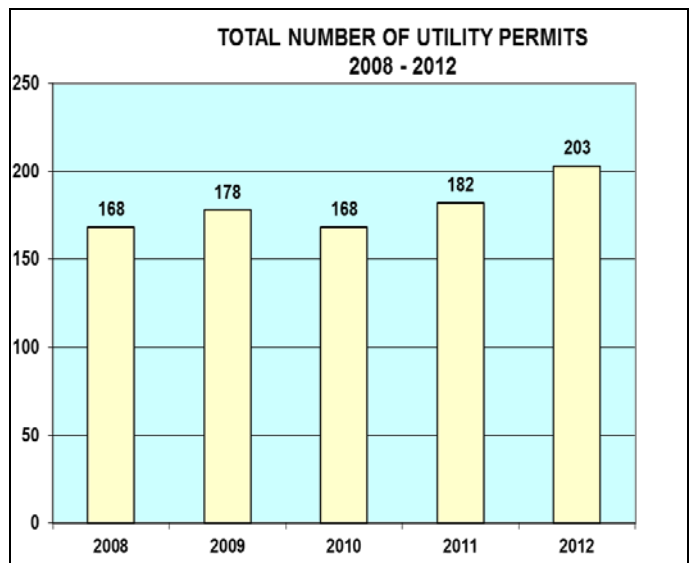
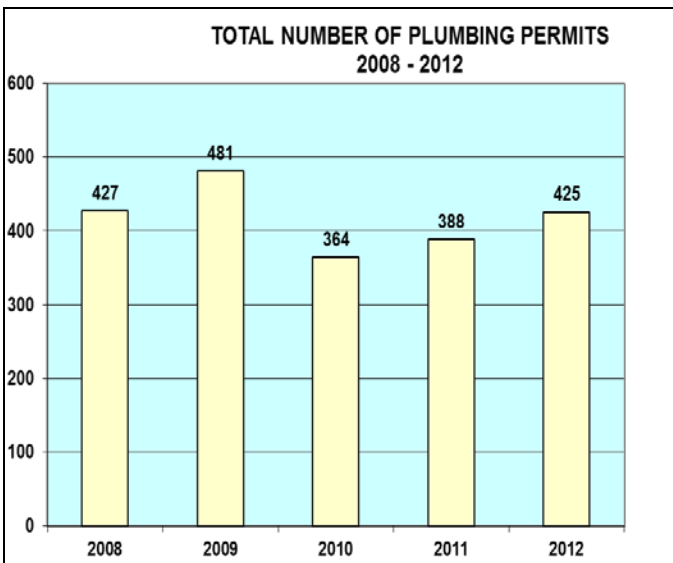
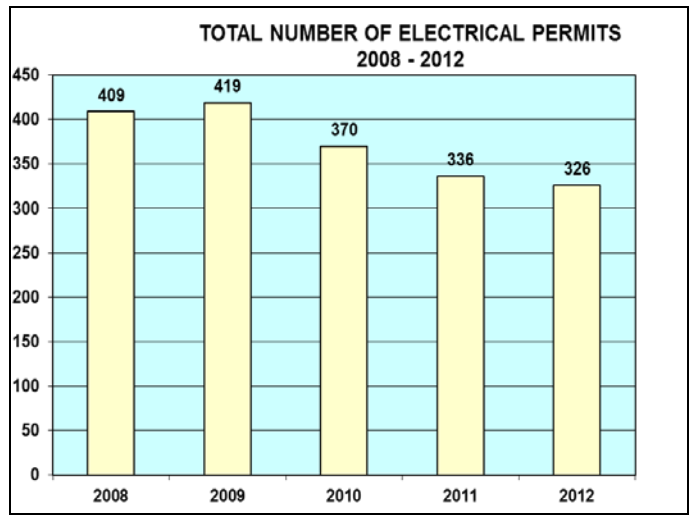
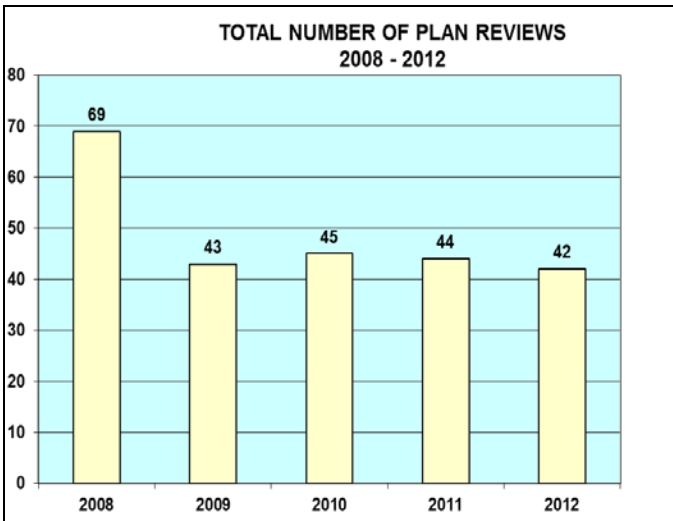
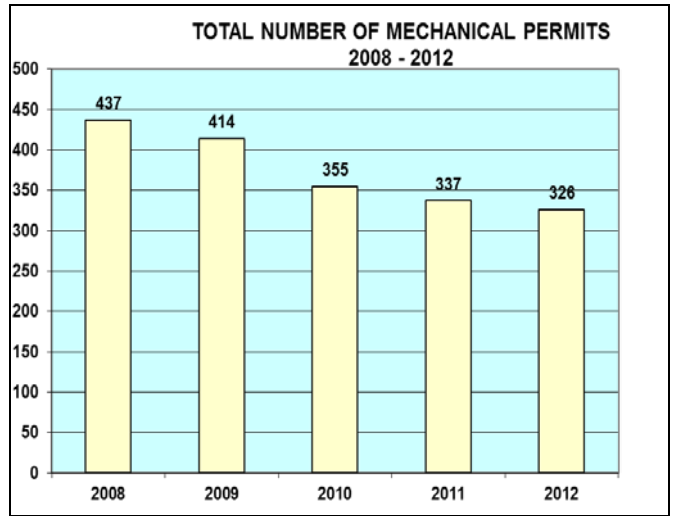
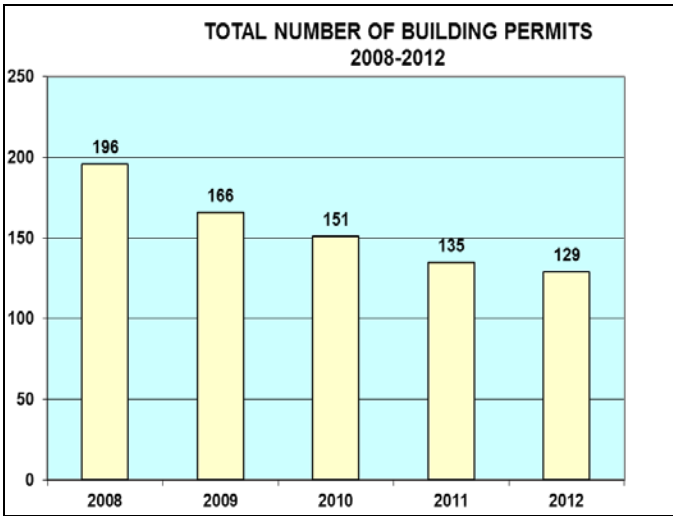
TOTALS

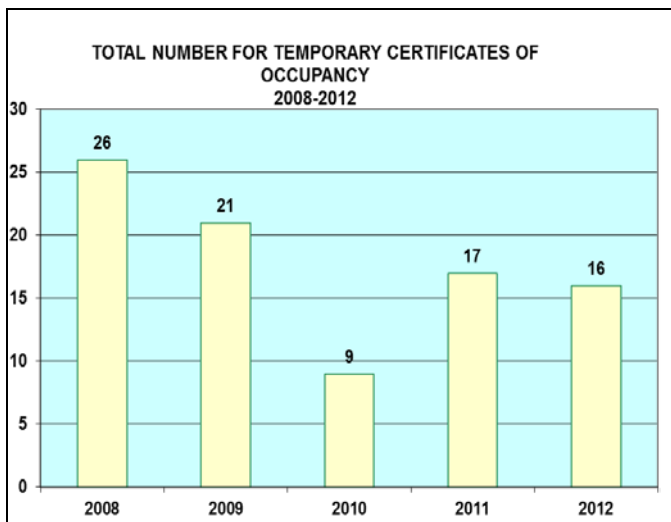
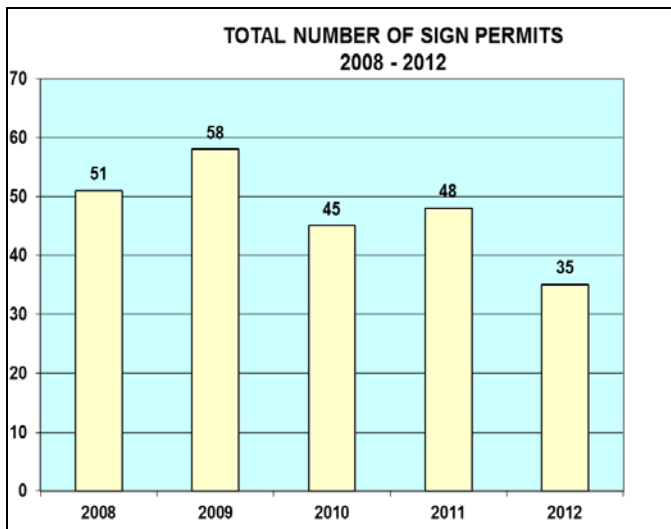
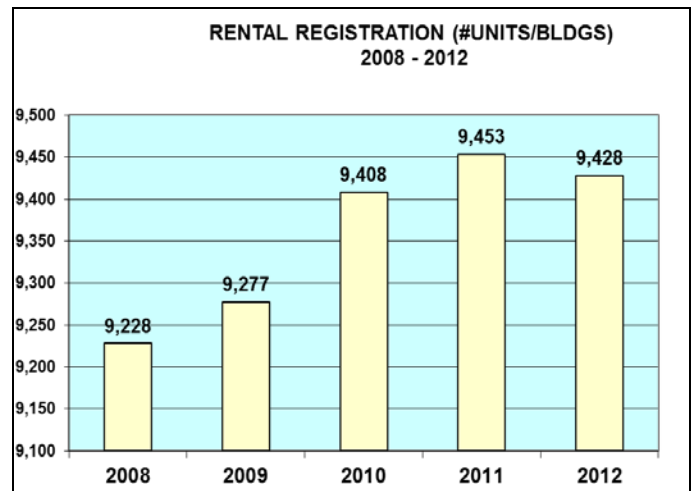
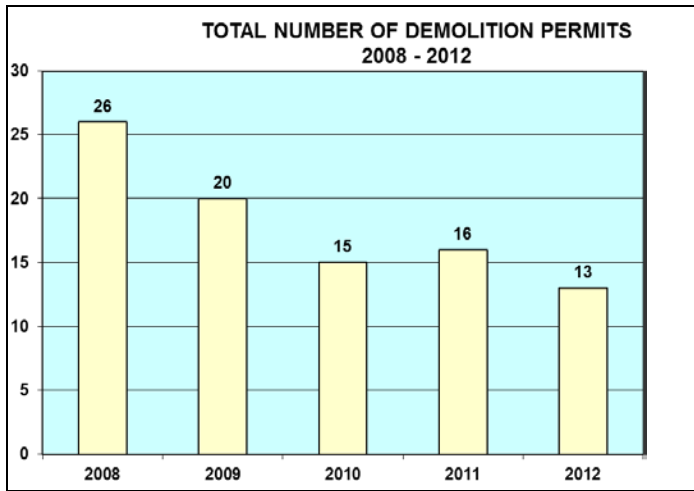
BUILDING SAFETY DIVISION  
COMMUNITY DEVELOPMENT SERVICES  
YEAR 2012 TOTALS

| <b>PERMITS, LICENSES, EXAMS</b>                             |               |                     |
|---|---------------|---------------------|
| Activity  | Number Issued | Fees Collected      |
| Building Permits  | 129           | \$93,170.00         |
| Plan Reviews  | 42            | \$62,255.00         |
| Utility Permits   | 203           | \$27,317.00         |
| Demolition Utility Permits                                  | 13            | \$2,075.00          |
| Sign Utility Permits  | 35            | \$1,496.00          |
| Plumbing Permits  | 425           | \$35,349.05         |
| HVAC Permits (Mech)   | 326           | \$50,578.50         |
| Electrical Permits  | 326           | \$59,453.35         |
| Temporary Certificates of Occupancy                         | 16            | \$2,845.00          |
| Rental Registration (Includes Late Fees/Fines)              | 9,428         | \$201,687.20        |
| Certified Housing Contract                                  | 2             | \$25,850.00         |
| <b>Total Permit Related Inspections for Year</b>            | <b>2,648</b>  |                     |
| John -----  | 2             |                     |
| Clay -----  | 10            |                     |
| Corey -----   | 1,003         |                     |
| Steve -----   | 603           |                     |
| Tim -----   | 986           |                     |
| Stephen ---   | 33            |                     |
| Miscellaneous --  | 11            |                     |
| Miscellaneous-Vacant Struc/PMCBA                            | 20            | \$3,900.00          |
| Elect License-Renew   | 78            | \$11,950.00         |
| Elect Non-Urbana<br>Transferred License                     | 39            | \$5,850.00          |
| <b>TOTAL PERMIT FEES-2012</b>                               |               | <b>\$331,693.90</b> |
| <b>TOTAL NUMBER OF PERMITS-2012</b>                         | <b>1,499</b>  |                     |
| <b>TOTAL TEMPORARY C OF O'S/FEES</b>                        | <b>16</b>     | <b>\$2,845.00</b>   |
| <b>TOTAL PERMIT RELATED INSPECTIONS</b>                     | <b>2,648</b>  |                     |
| <b>TOTAL RENTAL REGISTRATION (Includes Late Fees/Fines)</b> | <b>9,428</b>  | <b>\$201,687.20</b> |
| <b>TOTAL MISCELLANEOUS-VACANT STRUC/PMCBA</b>               | <b>20</b>     | <b>\$3,900.00</b>   |
| <b>TOTAL CERTIFIED HOUSING CONTRACT</b>                     | <b>2</b>      | <b>\$25,850.00</b>  |
| <b>TOTAL ELECT RENEWALS/TRANSFERS</b>                       | <b>117</b>    | <b>\$17,800.00</b>  |
| <b>GRAND TOTAL AMOUNT</b>                                   |               | <b>\$583,776.10</b> |

**PERMIT TOTALS FOR YEAR 2012**

|   | JAN | FEB | MARCH | APRIL | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC   | YEAR TO DATE |
|---|-----|-----|-------|-------|-----|------|------|-----|------|-----|-----|-------|--------------|
| <b>BUILDING PERMITS</b>   | 9   | 11  | 13    | 14    | 12  | 16   | 6    | 18  | 8    | 9   | 10  | 3     | 129          |
| <b>UTILITY PERMITS</b>  | 4   | 4   | 15    | 18    | 26  | 24   | 16   | 21  | 13   | 19  | 15  | 28    | 203          |
| <b>DEMOLITION PERMITS</b>   | 3   | 0   | 0     | 2     | 2   | 1    | 0    | 1   | 2    | 0   | 0   | 2     | 13           |
| <b>SIGN PERMITS</b>   | 4   | 1   | 1     | 2     | 0   | 6    | 1    | 6   | 4    | 4   | 2   | 4     | 35           |
| <b>PLUMBING PERMITS</b>   | 28  | 39  | 38    | 29    | 42  | 47   | 25   | 38  | 22   | 43  | 36  | 38    | 425          |
| <b>MECHANICAL PERMITS</b>   | 29  | 20  | 20    | 27    | 24  | 42   | 35   | 25  | 15   | 29  | 39  | 21    | 326          |
| <b>ELECTRICAL PERMITS</b>   | 24  | 23  | 31    | 30    | 29  | 32   | 47   | 19  | 27   | 24  | 21  | 19    | 326          |
| <b>YEAR PERMIT TOTALS ONLY</b>  | 101 | 98  | 118   | 122   | 135 | 168  | 130  | 128 | 91   | 128 | 123 | 115   | 1,457        |
|   |     |     |       |       |     |      |      |     |      |     |     |       |              |
| <b>PLAN REVIEWS</b>   | 1   | 6   | 7     | 4     | 2   | 4    | 3    | 3   | 4    | 3   | 3   | 2     | 42           |
| <b>TEMP C OF O'S</b>  | 2   | 1   | 0     | 0     | 2   | 2    | 2    | 0   | 1    | 2   | 2   | 2     | 16           |
|   |     |     |       |       |     |      |      |     |      |     |     |       |              |
| <b>ELECTRICAL LICENSE RENEWALS</b>                                      | 0   | 0   | 0     | 1     | 1   | 42   | 29   | 3   | 1    | 0   | 1   | 0     | 78           |
| <b>ELECT NON-URBANA TRANSFERRED LICENSE</b>                             | 6   | 2   | 3     | 5     | 3   | 2    | 3    | 3   | 1    | 5   | 0   | 6     | 39           |
| <b>ELECTRICAL LICENSE TOTALS</b>  | 6   | 2   | 3     | 6     | 4   | 44   | 32   | 6   | 2    | 5   | 1   | 6     | 117          |
| <b>MISCELLANEOUS-VACANT STRUC/PMCBA</b>                                 | 1   | 0   | 5     | 0     | 1   | 7    | 1    | 0   | 0    | 1   | 1   | 3     | 20           |
| <b>RENTAL REGISTRATION (Includes # units, # bldgs, late fees/fines)</b> | 0   | 0   | 0     | 0     | 0   | 0    | 0    | 0   | 0    | 0   | 0   | 9,424 | 9,424        |
| <b>CERTIFIED HOUSING CONTRACT</b>                                       | 0   | 1   | 0     | 0     | 0   | 0    | 1    | 0   | 0    | 0   | 0   | 0     | 2            |
| <b>YEAR TOTALS FOR THE MONTH-only includes group totals</b>             | 110 | 107 | 128   | 132   | 143 | 218  | 167  | 137 | 98   | 138 | 129 | 125   | 1,632        |
| <b>INSPECTION TOTALS</b>  | 199 | 182 | 189   | 195   | 207 | 251  | 277  | 266 | 194  | 251 | 218 | 219   | 2,648        |







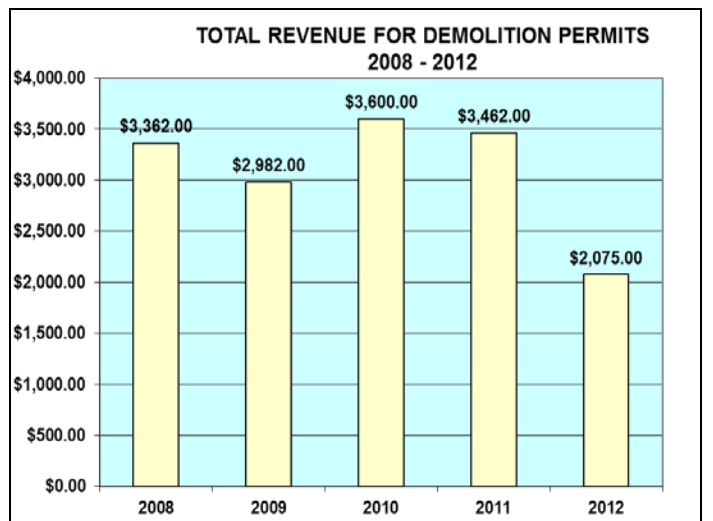
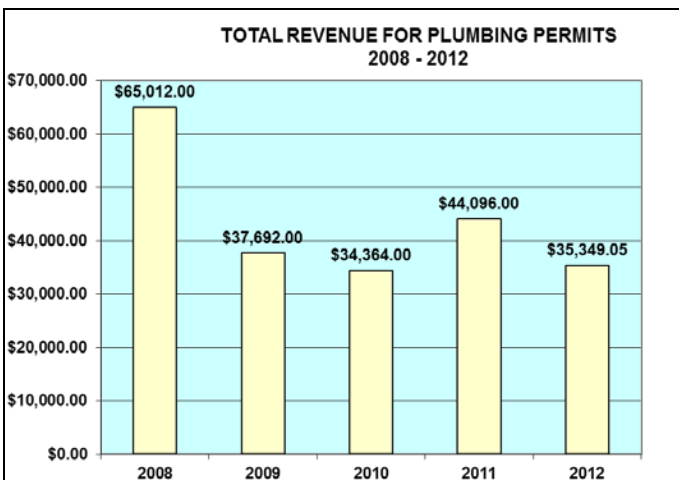
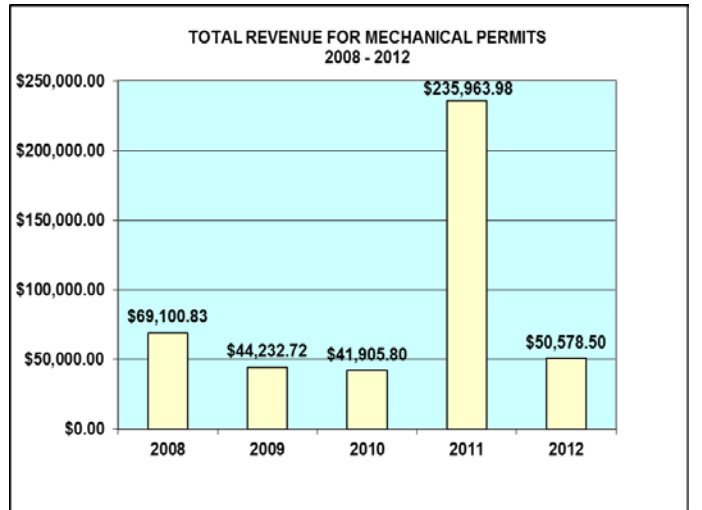
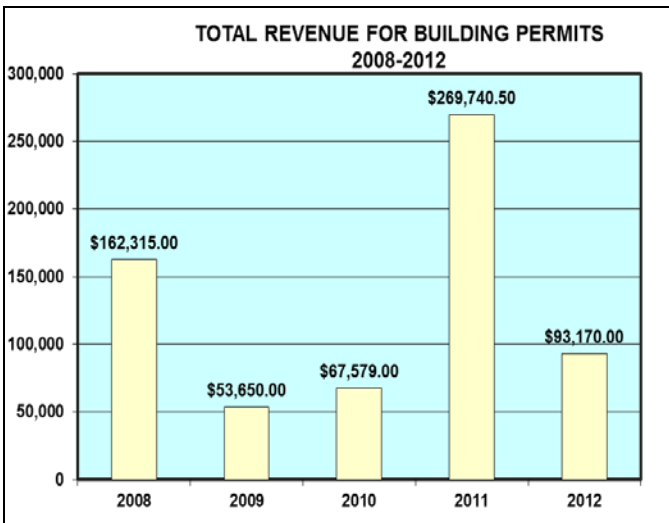
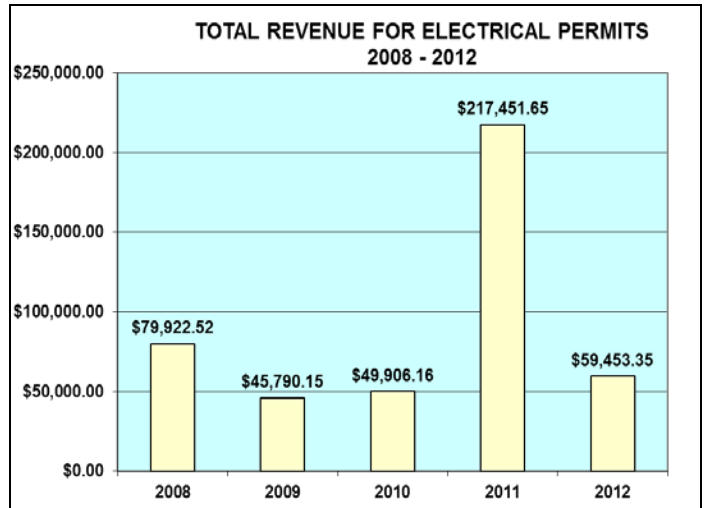
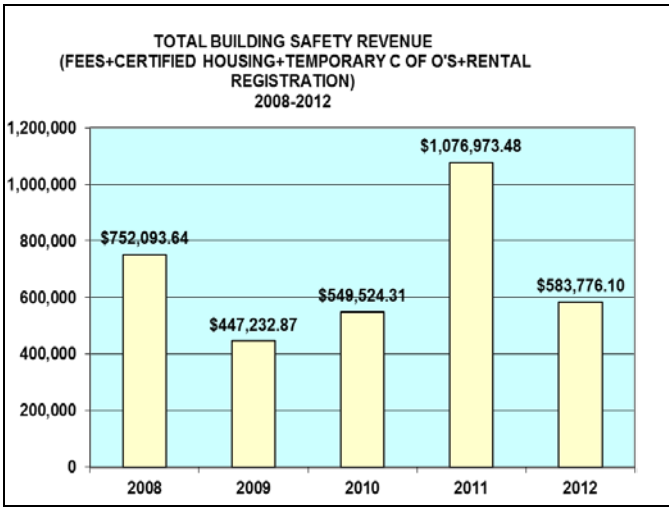
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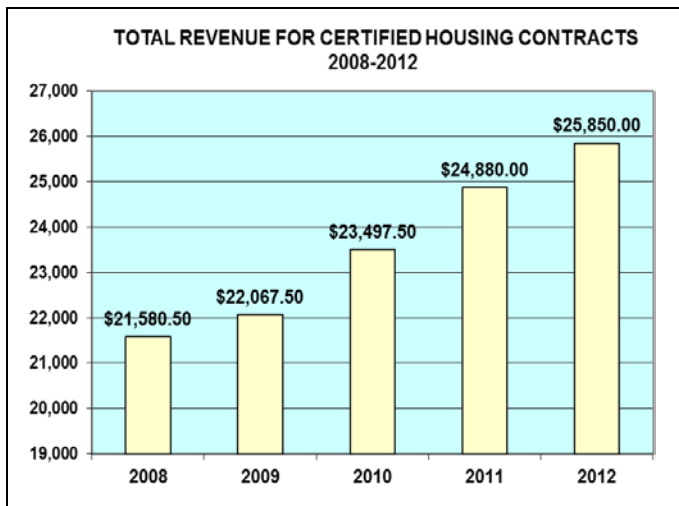
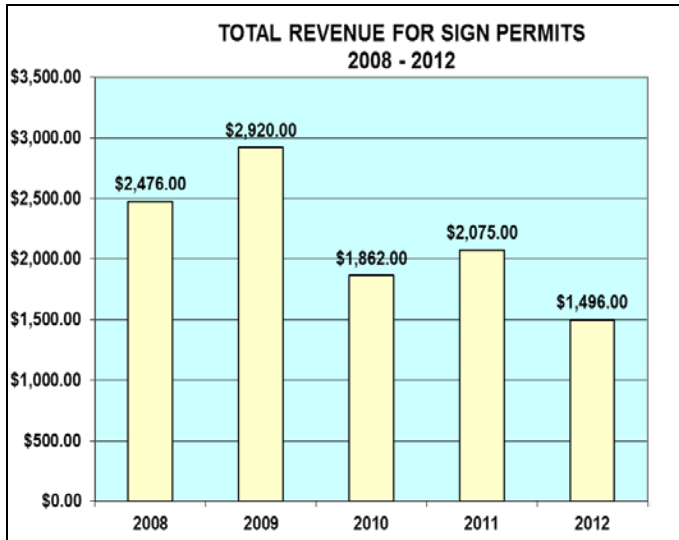
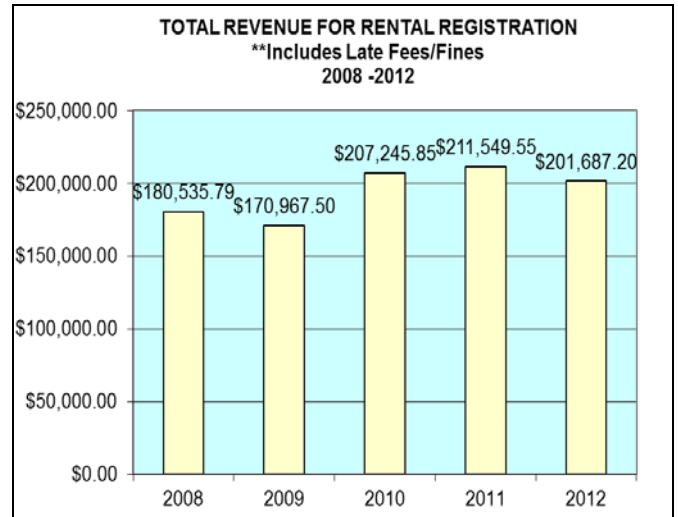
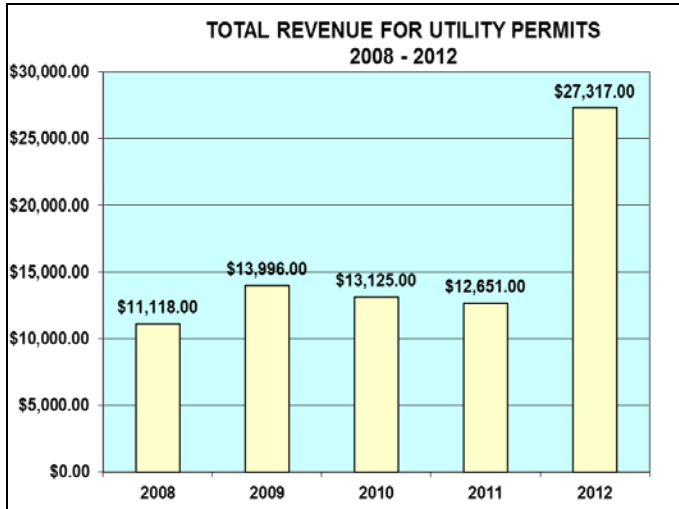
FEE

TOTALS

## FEE TOTALS FOR YEAR 2012

|   | JAN         | FEB         | MARCH       | APRIL       | MAY         | JUNE        | JULY        | AUG  | SEPT        | OCT         | NOV         | DEC          | YEAR TO DATE |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--|-------------|-------------|-------------|--------------|--------------|
| <b>BUILDING PERMITS</b>   | \$9,445.00  | \$19,560.00 | \$4,258.00  | \$9,104.00  | \$3,049.00  | \$7,880.00  | \$11,245.00 | \$4,639.00   | \$8,487.00  | \$6,285.00  | \$4,698.00  | \$4,520.00   | \$93,170.00  |
| <b>UTILITY PERMITS</b>  | \$518.00    | \$150.00    | \$709.00    | \$1,122.00  | \$3,211.00  | \$2,788.00  | \$8,390.00  | \$2,251.00   | \$572.00    | \$1,506.00  | \$1,351.00  | \$4,749.00   | \$27,317.00  |
| <b>DEMOLITION PERMITS</b>   | \$0.00      | \$0.00      | \$0.00      | \$150.00    | \$324.00    | \$50.00     | \$0.00      | \$585.00   | \$570.00    | \$0.00      | \$0.00      | \$396.00     | \$2,075.00   |
| <b>SIGN PERMITS</b>   | \$150.00    | \$60.00     | \$47.00     | \$60.00     | \$0.00      | \$240.00    | \$50.00     | \$270.00   | \$150.00    | \$180.00    | \$60.00     | \$229.00     | \$1,496.00   |
| <b>PLUMBING PERMITS</b>   | \$1,458.00  | \$3,536.00  | \$2,570.00  | \$2,028.00  | \$5,350.00  | \$5,484.00  | \$1,366.00  | \$2,282.75   | \$2,395.40  | \$3,544.00  | \$2,144.00  | \$3,190.90   | \$35,349.05  |
| <b>HVAC PERMIT (MECH)</b>   | \$2,384.00  | \$8,731.40  | \$4,493.44  | \$8,105.99  | \$2,593.25  | \$6,710.25  | \$2,836.50  | \$2,061.80   | \$1,293.50  | \$4,552.83  | \$3,522.04  | \$3,293.50   | \$50,578.50  |
| <b>ELECTRICAL PERMITS</b>   | \$6,071.25  | \$1,791.63  | \$10,673.00 | \$5,363.38  | \$4,717.20  | \$5,721.62  | \$6,108.25  | \$1,771.19   | \$4,672.83  | \$3,430.00  | \$4,098.75  | \$5,034.25   | \$59,453.35  |
| <b>YEAR FEE TOTALS ONLY</b>   | \$20,026.25 | \$33,829.03 | \$22,750.44 | \$25,933.37 | \$19,244.45 | \$28,873.87 | \$29,995.75 | \$13,860.74  | \$18,140.73 | \$19,497.83 | \$15,873.79 | \$21,412.65  | \$269,438.90 |
|   |             |             |             |             |             |             |             |  |             |             |             |              |              |
| <b>PLAN REVIEWS</b>   | \$10,950.00 | \$4,273.00  | \$4,332.00  | \$11,072.00 | \$1,076.00  | \$2,087.00  | \$1,676.00  | \$1,542.00   | \$9,983.00  | \$8,699.00  | \$5,505.00  | \$1,060.00   | \$62,255.00  |
| <b>TEMPORARY C OF O'S</b>   | \$85.00     | \$35.00     | \$0.00      | \$0.00      | \$175.00    | \$375.00    | \$625.00    | \$0.00   | \$250.00    | \$250.00    | \$500.00    | \$550.00     | \$2,845.00   |
|   |             |             |             |             |             |             |             |  |             |             |             |              |              |
| <b>ELECTRICAL LICENSE-RENEW</b>                                     | \$0.00      | \$0.00      | \$0.00      | \$125.00    | \$125.00    | \$6,300.00  | \$4,350.00  | \$600.00   | \$300.00    | \$0.00      | \$150.00    | \$0.00       | \$11,950.00  |
| <b>ELECTRICAL NON-URBANA TRANSFERRED LICENSE</b>                    | \$900.00    | \$300.00    | \$450.00    | \$750.00    | \$450.00    | \$300.00    | \$450.00    | \$450.00   | \$150.00    | \$750.00    | \$0.00      | \$900.00     | \$5,850.00   |
| <b>ELECTRICAL LICENSE FEE TOTALS</b>                                | \$900.00    | \$300.00    | \$450.00    | \$875.00    | \$575.00    | \$6,600.00  | \$4,800.00  | \$1,050.00   | \$450.00    | \$750.00    | \$150.00    | \$900.00     | \$17,800.00  |
| <b>MISCELLANEOUS FEES-VACANT STRUC/PMCBA</b>                        | \$300.00    | \$0.00      | \$750.00    | \$0.00      | \$150.00    | \$1,050.00  | \$150.00    | \$0.00   | \$0.00      | \$500.00    | \$250.00    | \$750.00     | \$3,900.00   |
| <b>RENTAL REGISTRATION (Includes units, bldgs, late fees/fines)</b> | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00   | \$0.00      | \$0.00      | \$0.00      | \$201,687.20 | \$201,687.20 |
| <b>CERTIFIED HOUSING CONTRACT</b>                                   | \$0.00      | \$12,700.00 | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$13,150.00 | \$0.00   | \$0.00      | \$0.00      | \$0.00      | \$0.00       | \$25,850.00  |
| <b>YEAR TOTALS FOR THE MONTH- only includes group totals</b>        | \$31,961.25 | \$38,437.03 | \$27,532.44 | \$37,880.37 | \$21,070.45 | \$37,935.87 | \$37,096.75 | \$16,452.74  | \$28,823.73 | \$29,196.83 | \$22,028.79 | \$23,922.65  | \$352,338.90 |
|   |             |             |             |             |             |             |             | <b>GRAND TOTAL of Bldg, Pln Rvw, Temp Cofo, Elect, Rental Reg, Cert Hsg, Miscellaneous</b> |             |             |             |              | \$583,776.10 |





2012

HOUSING

REPORTS



DEPT. OF COMMUNITY DEVELOPMENT SERVICES

*Building Safety Division*

**M e m o r a n d u m**

TO: John A. Schneider, Building Safety Division Manager  
Mari Anne Brocker, Director of Housing for Certified Housing

FROM: Stephen L. Chrisman, Housing Inspector  
Clay R. Baier, Housing Inspector

DATE: March 20, 2013

SUBJECT: 2012 Certified Housing Results

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During this inspection cycle, there were 24 buildings inspected. There were 1326 residents this year, an increase of 73 residents from last year.

The majority of violations are maintenance or average “wear and tear” issues. There were 31 smoke alarms missing or inoperative in six buildings, the majority in only two buildings. Eight Carbon Monoxide detectors were missing or inoperative in seven buildings. There was a significant upsurge in the use of improper extension cords, being found in 10 buildings as opposed to only four last year. Enclosure protective doors were brought up to code. The number of properties that did not have any violations fell to zero this year.

There are now 22 of the 24 buildings protected with a sprinkler system. The two buildings without the systems do not fall into the category requiring sprinkler systems.

Eight of the houses received recognition for having individual rooms that exceeded the University of Illinois’ housekeeping standards. This is up from four houses the previous year.

Previous years reports have used a percentage of the total number of buildings containing listed violations. In order to create a more direct accounting, the actual number of properties containing the listed violation is reported. As before, the items may occur in more than one location within a building.

The following is a list of violations with the number of properties in which they were noted.

| <b>Type of Violation</b>                                      |     |
|---|-----|
| Misuse of extension cords                                     | 10  |
| Electrical problems (improper fuses, taps, etc.)              | 2   |
| Electrical panel with openings                                | --- |
| Electrical panel lacks clear access                           | --- |
| Worn electrical equipment/wiring/plugs                        | 5   |
| Missing or broken elec. cover plates                          | 6   |
| Ceiling tile missing/broken                                   | 5   |
| Holes in walls, ceilings, floors                              | 4   |
| Exit lights (inoperable /damaged)                             | 8   |
| Emergency lighting units, inoperable                          | 9   |
| Heat/smoke detector/alarm inoperable                          | 6   |
| Enclosure protective doors propped open or fail to self-close | 15  |
| Exit access blocked or impeded                                | 7   |
| Fire extinguishers overdue for annual inspection              | 4   |
| Extinguisher has been discharged                              | --- |
| Fire extinguisher missing                                     | 1   |
| Fire Suppression overdue for annual inspection                | 2   |
| Sprinkler heads blocked or misaligned, etc.                   | 5   |
| Fire alarm problems   | 2   |
| Carbon Monoxide detector missing/inoperable                   | 7   |
| Plumbing problems   | 2   |
| Poor housekeeping (individual rooms)                          | 3   |
| Boiler certificate expired                                    | 2   |
| Panic hardware broken   | 1   |
| Flammable liquids improperly stored                           | 3   |
| Junk and debris   | 3   |
| Kitchen not sanitary  | 1   |
| Handrail loose or missing                                     | --- |
| Windows lacking insect screens                                | 2   |
| Hot plates, toaster, etc.                                     | 3   |

**BUILDING SAFETY DIVISION  
HOUSING ACTIVITY  
JANUARY -- DECEMBER 2012**

|   |            |
|---|------------|
| Hotel/Motel Inspections (Rooms)                                   | 898        |
| Occupancy Complaints  | 2          |
| Rental Registration Program Verifications                         | 82         |
| Rehabilitation Inspections (Grants)                               | 5          |
| Rehabilitation Follow-up Inspections                              | 13         |
| Consultations/Meetings  | 244        |
| Personal Service (Posting Notices)                                | 53         |
| Fire Damage Assessment  | 6          |
| Certified Housing Inspections (# residents)                       | 1326       |
| Follow-up Certified Housing Inspections                           | 44         |
| Carle Initial Inspections   | -          |
| Follow-up Carle Inspections                                       | -          |
| Miscellaneous Inspections (requests, etc)                         | 295        |
| Mobile Home Inspections   | -          |
| Annual/Follow-up Inspections of Mobile Home Parks                 | 9          |
| New Construction Inspections                                      | 39         |
| BSD Reinspections of UFD Inspection Results                       | 19         |
| Check Problem Properties  | 192        |
| Check Security of Vacant Structures                               | 234        |
| Initial Systematic Inspections /Apts. (# Units)                   | 436        |
| Follow-up Systematic Inspections/Apts. (# Units)                  | 530        |
| Initial Systematic Inspections (SFR/Duplex)                       | 230        |
| Follow-up Systematic Inspections (SFR/Duplex)                     | 240        |
| Initial Tenant Complaint Inspections                              | 43         |
| Follow-up Tenant Complaint Inspections                            | 107        |
| <b>Tenant Complaints:</b>   | <b>43</b>  |
| Invalid   | 4          |
| Tenant No Show  | 1          |
| <b>Number of Open/Working Cases (Not Cleared as of 12/31/12):</b> |            |
| UFD Engine Company Residential Inspections                        | -          |
| Certified Housing Inspections (# residents)                       | 186        |
| Miscellaneous Inspections (Vacant, etc)                           | 19         |
| Systematic Inspections  | 1534       |
| Vacant Structures   | 9          |
| <b>Clear Notices(Memos)</b>                                       |            |
| UFD Engine Company Residential Inspections                        | 8          |
| Certified Housing (# residents)                                   | 1140       |
| Complaints/Miscellaneous Inspections                              | 34         |
| Systematic Notices (# of units cleared)                           | <u>366</u> |
|   | 1548       |



|  |                            |
|--|----------------------------|
| <b>Cases Referred to the Legal Division:</b> | 2                          |
| Active Cases Working                         | -                          |
| Cases Dismissed                              | -                          |
| Amount of Fines                              | -                          |
| Community Service Sentence                   | -                          |
| 03/05/2010            405 West Park Street   | Failure of Code Compliance |

|                                      |                            |
|--------------------------------------|----------------------------|
| <b>Cases Referred to Legal</b>       |                            |
| 03/23/12            908 East Oregon  | Failure of Code Compliance |
| 05/18/12            1610 Ivanhoe Way | Failure of Code Compliance |



To: John Schneider, Building Safety Manager

From: Liz Walden, Accounting Supervisor

Date: March 18, 2013

Subject: Rental Registration Summary

|                                       |              |
|---------------------------------------|--------------|
| Total Revenue Collected as of 2/28/13 | \$201,687.20 |
| Current Billing Period                | \$200,262.00 |
| Previous Billing Periods              | \$ 1,425.20  |

Billing Period 10/15/12-10/14/13

|               |                       |               |
|---------------|-----------------------|---------------|
| Single Family | 1,440 units @ \$50.00 | = \$72,000.00 |
| Duplex        | 419 units @ \$60.00   | = \$25,140.00 |
| Apartments    | 7,041 units @ \$12.00 | = \$84,492.00 |
| Buildings     | 593 units @ \$45.00   | = \$26,685.00 |
| Total Billed  |                       | \$208,317.00  |

Adjustments for vacancies:

|                   |                      |              |
|-------------------|----------------------|--------------|
| Single Family     | (39) units @ \$50.00 | = (1,950.00) |
| Duplex            | (7) units @ \$60.00  | = (420.00)   |
| Apartments        | (15) units @ \$12.00 | = (180.00)   |
| Buildings         | (4) units @ \$45.00  | = (180.00)   |
| Total Adjustments |                      | = (2,730.00) |

|   |            |
|---|------------|
| Late Fees (Late Filing, Failure to File,<br>Fines, Court Costs) | = 4,650.00 |
|---|------------|

|                         |              |
|-------------------------|--------------|
| Total Net Billing       | \$210,237.00 |
| Total Dollars Collected |              |

|                            |             |
|----------------------------|-------------|
| Accounts Outstanding as of | \$ 9,975.00 |
|----------------------------|-------------|

(74 Outstanding Accounts for Current Billing Period)

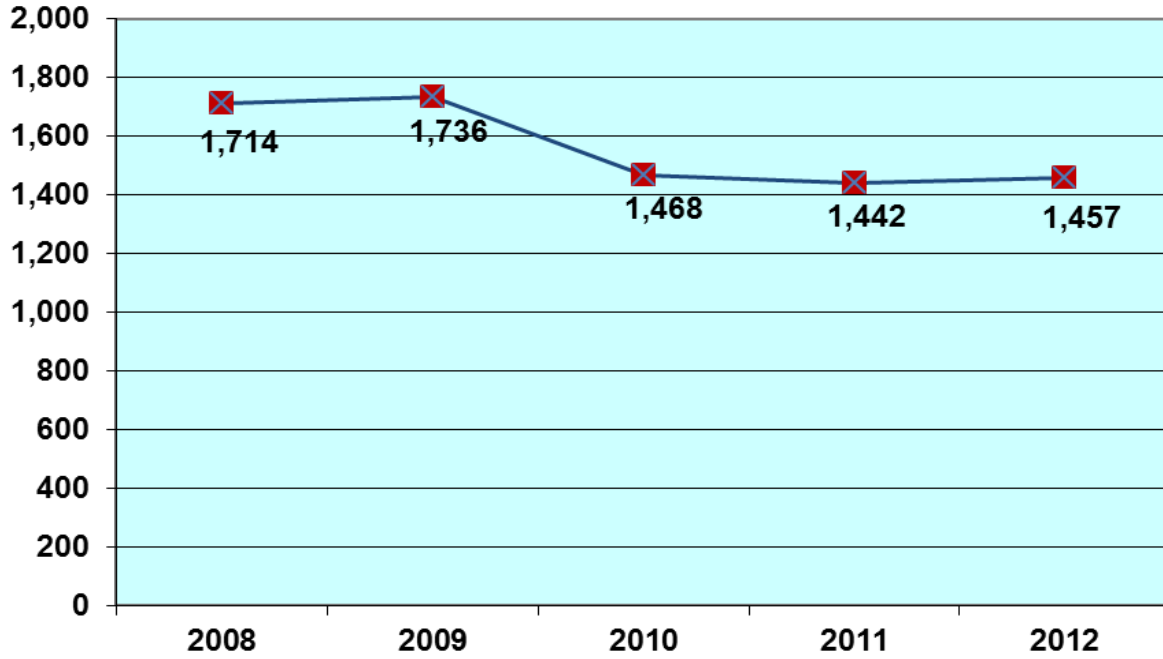
Total Outstanding and Dollars Collected from Prior Years Billings

|                                    |            |
|------------------------------------|------------|
| Accounts Due as of 6/30/12         | \$9,589.11 |
| Accounts Paid this Fiscal Year     | \$1,425.20 |
| Amounts Written Off                | \$ 685.00  |
| Accounts Outstanding as of 5/21/12 | \$7,478.91 |

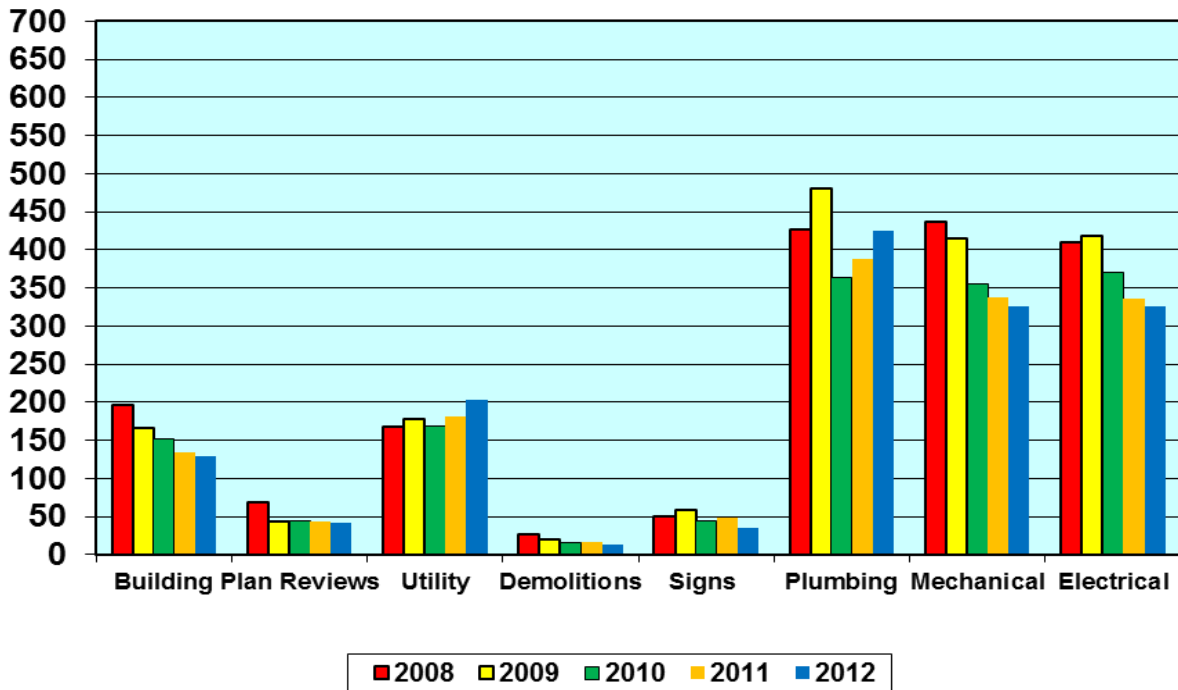
2008-2012

PERMIT  
&  
HOUSING ACTIVITY

### TOTAL NUMBER OF PERMITS 2008-2012



### TOTAL PERMITS AND PLAN REVIEWS 2008-2012



## CITY OF URBANA RESIDENTIAL CONSTRUCTION PERMITS

| YEAR | # OF PERMITS | # OF UNITS ADDED | USE           | SFR-x<br>CNTY FEES<br>OUT OF CITY |
|------|--------------|------------------|---------------|-----------------------------------|
| 2012 | 23           | 23               | SFR           |                                   |
|      | 3            | 23               | MFR (BUS/MFR) |                                   |
|      | 1            | 2                | DUP           |                                   |
| 2011 | 15           | 15               | SFR           |                                   |
|      | 0            | 0                | MFR (BUS/MFR) |                                   |
|      | 0            | 0                | DUP           |                                   |
| 2010 | 27           | 27               | SFR           | SFR-x 1                           |
|      | 0            | 0                | MFR (BUS/MFR) |                                   |
|      | 1            | 2                | DUP           |                                   |
| 2009 | 47           | 47               | SFR           |                                   |
|      | 16           | 108              | MFR (BUS/MFR) |                                   |
|      | 0            | 0                | DUP           |                                   |
| 2008 | 52           | 52               | SFR           |                                   |
|      | 11           | 171              | MFR (BUS/MFR) |                                   |
|      | 1            | 2                | DUP           |                                   |
| 2007 | 76           | 76               | SFR           |                                   |
|      | 13           | 329              | MFR (BUS/MFR) |                                   |
|      | 1            | 2                | DUP           |                                   |
| 2006 | 110          | 110              | SFR           | SFR-x 3                           |
|      | 11           | 211              | MFR           |                                   |
|      | 1            | 2                | DUP           |                                   |
| 2005 | 104          | 104              | SFR           | SFR-x 11                          |
|      | 7            | 276              | MFR           |                                   |
|      | 2            | 4                | DUP           |                                   |
| 2004 | 155          | 155              | SFR           | SFR-x 17                          |
|      | 6            | 84               | MFR           |                                   |
|      | 3            | 6                | DUP           |                                   |
| 2003 | 156          | 156              | SFR           | SFR-x 3                           |
|      | 5            | 164              | MFR (BUS/MFR) |                                   |
|      | 3            | 6                | DUP           |                                   |
| 2002 | 176          | 176              | SFR           |                                   |
|      | 4            | 62               | MFR           |                                   |
|      | 1            | 2                | DUP           |                                   |
| 2001 | 83           | 83               | SFR           |                                   |
|      | 2            | 57               | MFR           |                                   |
|      | 1            | 2                | DUP           |                                   |

**CITY OF URBANA RESIDENTIAL CONSTRUCTION PERMITS**

| YEAR | # OF PERMITS | # OF UNITS<br>ADDED | USE | SFR-x<br>CNTY FEES<br>OUT OF CITY |
|------|--------------|---------------------|-----|-----------------------------------|
| 2000 | 47           | 47                  | SFR |                                   |
|      | 6            | 194                 | MFR |                                   |
|      | 1            | 2                   | DUP |                                   |
| 1999 | 39           | 39                  | SFR |                                   |
|      | 4            | 79                  | MFR |                                   |
|      | 0            | 0                   | DUP |                                   |
| 1998 | 35           | 35                  | SFR |                                   |
|      | 2            | 36                  | MFR |                                   |
|      | 1            | 2                   | DUP |                                   |
| 1997 | 25           | 25                  | SFR |                                   |
|      | 44           | 689                 | MFR |                                   |
|      | 1            | 2                   | DUP |                                   |
| 1996 | 18           | 18                  | SFR |                                   |
|      | 6            | 61                  | MFR |                                   |
|      | 4            | 8                   | DUP |                                   |
| 1995 | 17           | 17                  | SFR |                                   |
|      | 4            | 80                  | MFR |                                   |
|      | 2            | 4                   | DUP |                                   |
| 1994 | 29           | 29                  | SFR |                                   |
|      | 15           | 234                 | MFR |                                   |
|      | 1            | 2                   | DUP |                                   |
| 1993 | 26           | 26                  | SFR |                                   |
|      | 8            | 180                 | MFR |                                   |
|      | 1            | 2                   | DUP |                                   |
| 1992 | 32           | 32                  | SFR |                                   |
|      | 1            | 10                  | MFR |                                   |
|      | 0            | 0                   | DUP |                                   |
| 1991 | 22           | 22                  | SFR |                                   |
|      | 3            | 23                  | MFR |                                   |
|      | 0            | 0                   | DUP |                                   |
| 1990 | 15           | 15                  | SFR |                                   |
|      | 1            | 17                  | MFR |                                   |
|      | 1            | 2                   | DUP |                                   |
| 1989 | 14           | 14                  | SFR |                                   |
|      | 6            | 96                  | MFR |                                   |
|      | 2            | 4                   | DUP |                                   |
| 1988 | 24           | 24                  | SFR |                                   |
|      | 15           | 217                 | MFR |                                   |
|      | 8            | 16                  | DUP |                                   |

**SFR = Single-Family Residence**  
**SFR-x=Out-of-City Single-Family Residence**  
**MFR = Multi-Family Residence**  
**DUP = Duplex Residence**

INSPECTION

ACTIVITY

2008-2012

## TOTAL NUMBER OF INSPECTIONS MADE 2008 - 2012

| YEAR 2012             | JAN        | FEB        | MARCH      | APRIL      | MAY        | JUNE       | JULY       | AUG        | SEPT       | OCT        | NOV        | DEC        | YEAR TO DATE |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| JAS                   | 0          | 0          | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 2            |
| SRC                   | 51         | 28         | 46         | 43         | 44         | 52         | 52         | 65         | 41         | 52         | 60         | 69         | 603          |
| TGM                   | 55         | 92         | 78         | 88         | 85         | 81         | 112        | 105        | 76         | 95         | 64         | 55         | 986          |
| CWI                   | 82         | 58         | 63         | 62         | 72         | 114        | 103        | 95         | 77         | 102        | 87         | 88         | 1003         |
| CRB                   | 1          | 4          | 0          | 0          | 0          | 0          | 3          | 1          | 0          | 0          | 1          | 0          | 10           |
| SLC                   | 10         | 0          | 1          | 2          | 6          | 1          | 2          | 0          | 0          | 2          | 3          | 6          | 33           |
| Miscellaneous         | 0          | 0          | 0          | 0          | 0          | 3          | 5          | 0          | 0          | 0          | 2          | 1          | 11           |
| <b>MONTHLY TOTALS</b> | <b>199</b> | <b>182</b> | <b>189</b> | <b>195</b> | <b>207</b> | <b>251</b> | <b>277</b> | <b>266</b> | <b>194</b> | <b>251</b> | <b>218</b> | <b>219</b> | <b>2648</b>  |
|                       |            |            |            |            |            |            |            |            |            |            |            |            |              |
| YEAR 2011             | JAN        | FEB        | MARCH      | APRIL      | MAY        | JUNE       | JULY       | AUG        | SEPT       | OCT        | NOV        | DEC        | YEAR TO DATE |
| GRS/JAS               | 7          | 12         | 7          | 1          | 1          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 28           |
| SRC                   | 37         | 36         | 50         | 47         | 48         | 56         | 43         | 60         | 52         | 114        | 53         | 83         | 679          |
| TGM                   | 69         | 60         | 69         | 85         | 82         | 88         | 89         | 109        | 117        | 92         | 74         | 80         | 1014         |
| CWI                   | 70         | 35         | 71         | 70         | 54         | 86         | 94         | 111        | 90         | 78         | 52         | 96         | 907          |
| CRB                   | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 1          | 0          | 2          | 4            |
| SLC                   | 0          | 0          | 0          | 1          | 2          | 1          | 2          | 1          | 1          | 2          | 3          | 3          | 16           |
| Miscellaneous         | 1          | 2          | 4          | 2          | 2          | 3          | 5          | 0          | 0          | 0          | 6          | 9          | 34           |
| <b>MONTHLY TOTALS</b> | <b>184</b> | <b>145</b> | <b>201</b> | <b>206</b> | <b>189</b> | <b>235</b> | <b>233</b> | <b>281</b> | <b>260</b> | <b>287</b> | <b>188</b> | <b>273</b> | <b>2682</b>  |
|                       |            |            |            |            |            |            |            |            |            |            |            |            |              |
| YEAR 2010             | JAN        | FEB        | MARCH      | APRIL      | MAY        | JUNE       | JULY       | AUG        | SEPT       | OCT        | NOV        | DEC        | YEAR TO DATE |
| GRS                   | 5          | 8          | 10         | 12         | 4          | 9          | 9          | 11         | 9          | 15         | 2          | 5          | 99           |
| SRC                   | 35         | 35         | 59         | 46         | 40         | 47         | 60         | 70         | 32         | 53         | 53         | 36         | 566          |
| TGM                   | 54         | 55         | 77         | 88         | 71         | 97         | 78         | 104        | 88         | 77         | 74         | 58         | 921          |
| CWI                   | 56         | 56         | 73         | 54         | 80         | 61         | 80         | 88         | 86         | 77         | 66         | 48         | 825          |
| CRB                   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| SLC                   | 0          | 0          | 0          | 1          | 0          | 3          | 1          | 1          | 0          | 1          | 1          | 0          | 8            |
| Miscellaneous         | 0          | 0          | 0          | 1          | 0          | 0          | 2          | 0          | 0          | 2          | 0          | 0          | 5            |
| <b>MONTHLY TOTALS</b> | <b>150</b> | <b>154</b> | <b>219</b> | <b>202</b> | <b>195</b> | <b>217</b> | <b>230</b> | <b>274</b> | <b>215</b> | <b>225</b> | <b>196</b> | <b>147</b> | <b>2424</b>  |



| YEAR 2009             | JAN        | FEB        | MARCH      | APRIL      | MAY        | JUNE       | JULY       | AUG        | SEPT       | OCT        | NOV        | DEC        | YEAR TO DATE |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| GRS                   | 25         | 8          | 11         | 19         | 16         | 11         | 19         | 26         | 5          | 11         | 1          | 7          | 159          |
| SRC                   | 59         | 39         | 51         | 70         | 42         | 74         | 83         | 53         | 44         | 80         | 54         | 87         | 736          |
| TGM                   | 54         | 87         | 90         | 82         | 106        | 116        | 132        | 107        | 110        | 110        | 97         | 103        | 1194         |
| CWI                   | 81         | 63         | 77         | 73         | 118        | 117        | 135        | 107        | 137        | 118        | 98         | 96         | 1220         |
| CRB                   | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0            |
| SLC                   | 0          | 4          | 0          | 0          | 2          | 0          | 1          | 0          | 0          | 2          | 0          | 1          | 10           |
| Miscellaneous         | 0          | 0          | 2          | 0          | 1          | 0          | 0          | 0          | 1          | 1          | 0          | 0          | 5            |
| <b>MONTHLY TOTALS</b> | <b>219</b> | <b>201</b> | <b>231</b> | <b>244</b> | <b>285</b> | <b>318</b> | <b>370</b> | <b>293</b> | <b>297</b> | <b>322</b> | <b>250</b> | <b>294</b> | <b>3324</b>  |

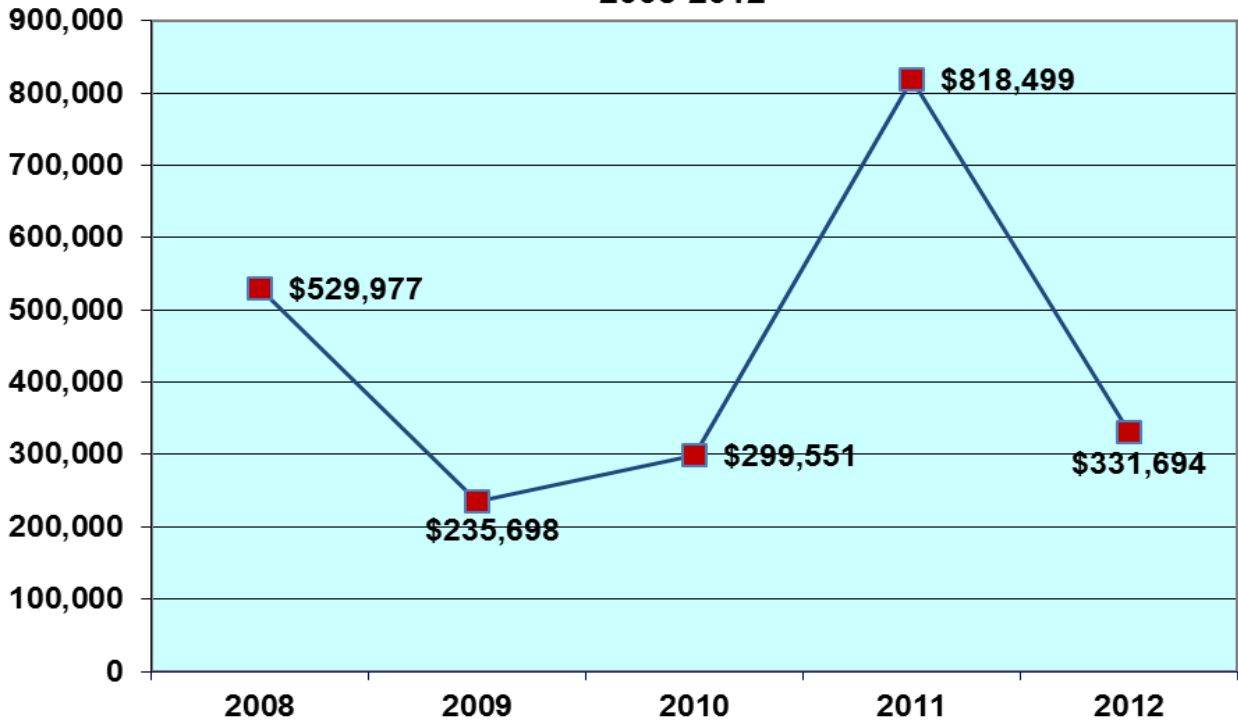
| YEAR 2008             | JAN        | FEB        | MARCH      | APRIL      | MAY        | JUNE       | JULY       | AUG        | SEPT       | OCT        | NOV        | DEC        | YEAR TO DATE |
|-----------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|
| GRS                   | 14         | 0          | 10         | 12         | 13         | 31         | 48         | 21         | 3          | 3          | 4          | 12         | 171          |
| SRC                   | 31         | 26         | 60         | 65         | 55         | 58         | 67         | 76         | 56         | 61         | 53         | 168        | 776          |
| TGM                   | 72         | 71         | 62         | 125        | 89         | 123        | 128        | 124        | 84         | 107        | 80         | 90         | 1155         |
| CWI                   | 84         | 74         | 90         | 131        | 60         | 115        | 132        | 106        | 82         | 97         | 95         | 90         | 1156         |
| CRB                   | 2          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 0          | 2            |
| SLC                   | 2          | 1          | 2          | 1          | 0          | 0          | 1          | 1          | 1          | 0          | 2          | 1          | 12           |
| RLB                   | 0          | 0          | 0          | 0          | 0          | 0          | 1          | 0          | 0          | 0          | 0          | 0          | 1            |
| Miscellaneous         | 0          | 0          | 0          | 1          | 7          | 1          | 0          | 1          | 0          | 0          | 2          | 0          | 12           |
| <b>MONTHLY TOTALS</b> | <b>205</b> | <b>172</b> | <b>224</b> | <b>335</b> | <b>224</b> | <b>328</b> | <b>377</b> | <b>329</b> | <b>226</b> | <b>268</b> | <b>236</b> | <b>361</b> | <b>3285</b>  |



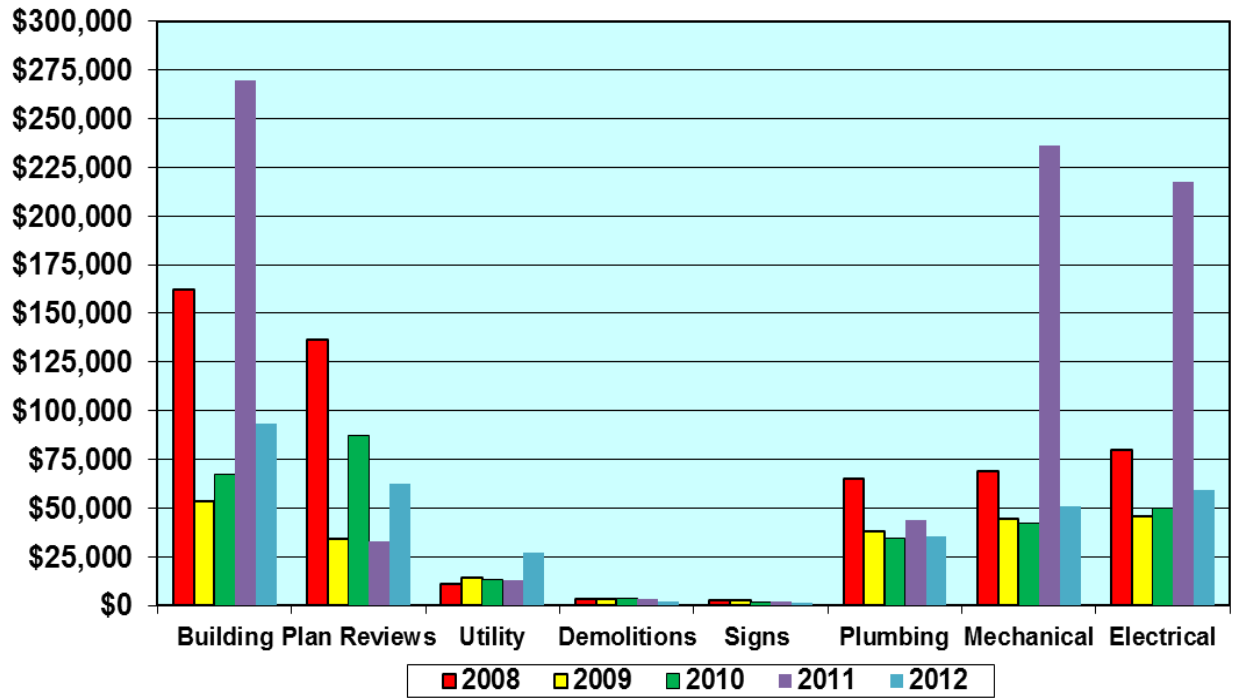
# FEE TOTALS

2008-2012

### TOTAL PERMIT REVENUE 2008-2012



### TOTAL PERMIT REVENUE 2008-2012



## FEE TOTALS FOR YEAR 2012

|   | JAN         | FEB         | MARCH       | APRIL       | MAY         | JUNE        | JULY        | AUG  | SEPT        | OCT         | NOV         | DEC          | YEAR TO DATE |
|---|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--|-------------|-------------|-------------|--------------|--------------|
| <b>BUILDING PERMITS</b>   | \$9,445.00  | \$19,560.00 | \$4,258.00  | \$9,104.00  | \$3,049.00  | \$7,880.00  | \$11,245.00 | \$4,639.00   | \$8,487.00  | \$6,285.00  | \$4,698.00  | \$4,520.00   | \$93,170.00  |
| <b>UTILITY PERMITS</b>  | \$518.00    | \$150.00    | \$709.00    | \$1,122.00  | \$3,211.00  | \$2,788.00  | \$8,390.00  | \$2,251.00   | \$572.00    | \$1,506.00  | \$1,351.00  | \$4,749.00   | \$27,317.00  |
| <b>DEMOLITION PERMITS</b>   | \$0.00      | \$0.00      | \$0.00      | \$150.00    | \$324.00    | \$50.00     | \$0.00      | \$585.00   | \$570.00    | \$0.00      | \$0.00      | \$396.00     | \$2,075.00   |
| <b>SIGN PERMITS</b>   | \$150.00    | \$60.00     | \$47.00     | \$60.00     | \$0.00      | \$240.00    | \$50.00     | \$270.00   | \$150.00    | \$180.00    | \$60.00     | \$229.00     | \$1,496.00   |
| <b>PLUMBING PERMITS</b>   | \$1,458.00  | \$3,536.00  | \$2,570.00  | \$2,028.00  | \$5,350.00  | \$5,484.00  | \$1,366.00  | \$2,282.75   | \$2,395.40  | \$3,544.00  | \$2,144.00  | \$3,190.90   | \$35,349.05  |
| <b>HVAC PERMIT (MECH)</b>   | \$2,384.00  | \$8,731.40  | \$4,493.44  | \$8,105.99  | \$2,593.25  | \$6,710.25  | \$2,836.50  | \$2,061.80   | \$1,293.50  | \$4,552.83  | \$3,522.04  | \$3,293.50   | \$50,578.50  |
| <b>ELECTRICAL PERMITS</b>   | \$6,071.25  | \$1,791.63  | \$10,673.00 | \$5,363.38  | \$4,717.20  | \$5,721.62  | \$6,108.25  | \$1,771.19   | \$4,672.83  | \$3,430.00  | \$4,098.75  | \$5,034.25   | \$59,453.35  |
| <b>YEAR FEE TOTALS ONLY</b>   | \$20,026.25 | \$33,829.03 | \$22,750.44 | \$25,933.37 | \$19,244.45 | \$28,873.87 | \$29,995.75 | \$13,860.74  | \$18,140.73 | \$19,497.83 | \$15,873.79 | \$21,412.65  | \$269,438.90 |
|   |             |             |             |             |             |             |             |  |             |             |             |              |              |
| <b>PLAN REVIEWS</b>   | \$10,950.00 | \$4,273.00  | \$4,332.00  | \$11,072.00 | \$1,076.00  | \$2,087.00  | \$1,676.00  | \$1,542.00   | \$9,983.00  | \$8,699.00  | \$5,505.00  | \$1,060.00   | \$62,255.00  |
| <b>TEMPORARY C OF O'S</b>   | \$85.00     | \$35.00     | \$0.00      | \$0.00      | \$175.00    | \$375.00    | \$625.00    | \$0.00   | \$250.00    | \$250.00    | \$500.00    | \$550.00     | \$2,845.00   |
|   |             |             |             |             |             |             |             |  |             |             |             |              |              |
| <b>ELECTRICAL LICENSE-RENEW</b>                                     | \$0.00      | \$0.00      | \$0.00      | \$125.00    | \$125.00    | \$6,300.00  | \$4,350.00  | \$600.00   | \$300.00    | \$0.00      | \$150.00    | \$0.00       | \$11,950.00  |
| <b>ELECTRICAL NON-URBANA TRANSFERRED LICENSE</b>                    | \$900.00    | \$300.00    | \$450.00    | \$750.00    | \$450.00    | \$300.00    | \$450.00    | \$450.00   | \$150.00    | \$750.00    | \$0.00      | \$900.00     | \$5,850.00   |
| <b>ELECTRICAL LICENSE FEE TOTALS</b>                                | \$900.00    | \$300.00    | \$450.00    | \$875.00    | \$575.00    | \$6,600.00  | \$4,800.00  | \$1,050.00   | \$450.00    | \$750.00    | \$150.00    | \$900.00     | \$17,800.00  |
| <b>MISCELLANEOUS FEES-VACANT STRUC/PMCBA</b>                        | \$300.00    | \$0.00      | \$750.00    | \$0.00      | \$150.00    | \$1,050.00  | \$150.00    | \$0.00   | \$0.00      | \$500.00    | \$250.00    | \$750.00     | \$3,900.00   |
| <b>RENTAL REGISTRATION (Includes units, bldgs, late fees/fines)</b> | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$0.00   | \$0.00      | \$0.00      | \$0.00      | \$201,687.20 | \$201,687.20 |
| <b>CERTIFIED HOUSING CONTRACT</b>                                   | \$0.00      | \$12,700.00 | \$0.00      | \$0.00      | \$0.00      | \$0.00      | \$13,150.00 | \$0.00   | \$0.00      | \$0.00      | \$0.00      | \$0.00       | \$25,850.00  |
| <b>YEAR TOTALS FOR THE MONTH- only includes group totals</b>        | \$31,961.25 | \$38,437.03 | \$27,532.44 | \$37,880.37 | \$21,070.45 | \$37,935.87 | \$37,096.75 | \$16,452.74  | \$28,823.73 | \$29,196.83 | \$22,028.79 | \$23,922.65  | \$352,338.90 |
|   |             |             |             |             |             |             |             | <b>GRAND TOTAL of Bldg, Pln Rvw, Temp CofO, Elect, Rental Reg, Cert Hsg, Miscellaneous</b> |             |             |             |              | \$583,776.10 |