



NOTICE OF MEETING OF THE URBANA FREE LIBRARY BOARD

A meeting of the Board of Trustees of The Urbana Free Library will be held at 7:00 p.m. on August 10, 2021, in the Lewis Auditorium of The Urbana Free Library, 210 West Green Street, Urbana, IL.

AGENDA

- 1.0 Call to Order**
- 2.0 Roll Call/Attendance**
- 3.0 Additions, Corrections, Modifications of the Agenda**
- 4.0 Approve the Agenda**
- 5.0 Public Comment**
- 6.0 Presentations**
 - 6.1 News-Gazette Archives Collection Updates: Donica Swann
 - 6.2 Update on Building Program process: Celeste Choate
 - 6.3 Annual Report & Strategic Plan updates: Celeste Choate
- 7.0 Action Items (Consent Agenda)**
 - Board Meeting Minutes of July 13, 2021
 - Payroll for July 16, 2021 FY21; total \$26,258.91
 - Payroll for July 16, 2021 FY22; total \$73,645.36
 - Payroll for July 20, 2021; total \$468.92
 - Payroll for July 30, 2021; total \$94,773.89
 - Bills for July 16, 2021; total \$12,919.50
 - Bills for July 22, 2021; total \$33,455.00
 - Bills for July 29, 2021; total \$24,981.96
 - Bills for August 5, 2021; total \$19,308.38
- 8.0 Action Items (Individual)**
 - 8.1 Annual Report to the City Council per 75 ILCS 5/4-10
 - 8.2 Extend COVID-19 leave time benefits indefinitely
 - 8.3 Bid process for demolition of the Webber building
 - 8.4 Policy revisions
 - a. III-B Circulation and Interlibrary Loan Policy
 - b. II-A Library Collection Management
 - c. II-D Archives Collection Management
 - d. III-D Confidentiality of Records
 - e. VI-G Grievances
 - 8.5 Cincinnati insurance premium for over \$10,000
- 9.0 Discussion Items**
- 10.0 Reports of the Liaison Officer**
 - 10.1 Friends of The Urbana Free Library
 - 10.2 The Urbana Free Library Foundation
 - 10.3 Illinois Heartland Library System
- 11.0 Administrative Reports**
- 12.0 Board, and Committee Reports**

13.0 Board President Report

14.0 Unfinished Business

15.0 New Business

16.0 Closed session for discussions of:

16.1 Minutes of meetings lawfully closed under this Act for purpose of approval by the body of the minutes and for semi-annual review of the minutes as mandated by pursuant to 5 ILCS 120/2 (c) (21) Section 2.06;

16.2 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2).

17.0 Action Items (Individual)

17.1 Approval of Closed Session Minutes of: November 10, 2020 and February 3, 2014

17.2 Vote to open or keep closed Closed Session Minutes

17.3 Approval of destruction of verbatim record per 5ILCS 120/2.06 (c) (1)(2): July 9, 2019; August 8, 2019, and February 3, 2014

18.0 Adjournment

The next regularly scheduled meeting of the Board of Trustees of The Urbana Free Library will be September 14, 2021, at 7:00 PM.

Persons with disabilities needing special services or accommodations for this meeting should contact the Library Administration at 217-367-4058 or administration@urbanafree.org.