

## **METCAD**

### **801.1 PURPOSE AND SCOPE**

The basic function of the communications system is to satisfy the immediate information needs of the law enforcement agency in the course of its normal daily activities and during emergencies. The latter situation places the greatest demands upon the communications system and tests the capability of the system to fulfill its functions. Measures and standards of performance are necessary to assess the effectiveness with which any department, large or small, uses available information technology in fulfillment of its missions.

#### **801.1.1 FCC COMPLIANCE**

Urbana Police Department radio operations shall be conducted in accordance with Federal Communications Commission (FCC) procedures and guidelines.

### **801.2 COMMUNICATION OPERATIONS**

This department provides 24-hour telephone service to the public for information or assistance that may be needed in emergencies. The ability of citizens to telephone quickly and easily for emergency service is critical. This department provides access to the 9-1-1 system for a single emergency telephone number. This department has two-way radio capabilities providing continuous communication between METCAD and the officers.

### **801.3 RADIO COMMUNICATIONS**

Operations are more efficient and officer safety is greatly enhanced when dispatchers, supervisors, and fellow officers know the status of officers, their locations and the nature of cases.

#### **801.3.1 OFFICER IDENTIFICATION**

Identification systems are based on factors such as beat assignment and officer identification numbers. Employees should use the entire call sign when initiating communication with the telecommunicator. The use of the call sign allows for a brief pause so that the telecommunicator can acknowledge the appropriate unit. Employees initiating communication with other agencies shall use their entire call sign. This requirement does not apply to continuing conversation between the mobile unit and telecommunicator once the mobile unit has been properly identified.