



DATE: Tuesday, April 26, 2022
TIME: 6:00 P.M.
PLACE: Urbana City Council Chambers
400 S Vine St. Urbana, IL 61801

A G E N D A

1. **Call to Order and Roll Call**
2. **Approval of Minutes of Previous Meeting**
 - a. March 22, 2022
3. **Additions To The Agenda**
4. **Public Input**
5. **Presentations**
 - a. HOME-ARP Planning Presentation (J.D. McClanahan, RPC)
 - b. Staff Report
6. **Unfinished Business**
7. **New Business**
 - a. FY22-23 Youth Services Grant
8. **Adjournment**



UNAPPROVED

MINUTES

COMMUNITY DEVELOPMENT COMMISSION MEETING

March 22, 2022, City Council Chambers via ZOOM

400 South Vine Street, Urbana, IL 61801

Call to Order: Anne Heinze Silvis called the meeting to order at 6:03 p.m.

Roll Call: Breaden Belcher, Community Development Specialist, called the roll. A quorum was present.

Commission Members Present: Anne Heinze Silvis, Chris Diana, Patricia Jones,

Commission Members Excused/Absent: Rev. Robert Freeman

Others Present: Sheila Dodd, Interim Community Development Services Director; Breaden Belcher, Community Development Specialist;

Approval of Minutes: Commissioner Jones moved to approve the minutes of the January 25, 2022 Meeting, and Commissioner Diana seconded the motion. The motion carried unanimously.

Petitions and Communications: No petitions or communications were presented

Audience Participation: Chairperson Heinze Silvis stated that audience members could speak if they so wished. The time limit is 5 minutes per person. If there are more than 10 audience members who would like to speak, the limit can be reduced to 3 minutes per person. Mr. Belcher noted that there were two audience members present on the Zoom call. However, no one from the audience stepped forward to speak. Mr. Belcher also informed Commissioners that no comment had been received via email.

Staff Report: Mr. Belcher provided the Staff report, including updates on the FY 22/23 Annual Action Plan process. He also shared that Staff were currently accepting applications for the FY 22/23 Youth Services Grant Program, which will launch July 1, 2022. Mr. Belcher then informed the Commission that the City would be holding a Spring Neighborhood Cleanup event on May 21, 2022. The event will be open to residents of the City's Targeted neighborhoods. Lastly, Mr. Belcher notified the Commission that beginning in April, meetings would once again be held in person in Council Chambers.

Old Business: No Old Business was presented

New Business: Sheila Dodd presented two resolutions which would allocate funding to CCRPC for a TBRA program to support victims of gun violence. One resolution approving and authorizing the execution of an Urbana HOME Consortium subrecipient agreement for \$120,000 as part of the HOME Investment Partnerships Program, and the other authorizing the execution of a CDBG Subrecipient agreement to provide \$85,000 to administer the program. Rental assistance would be provided by CCRPC to each eligible tenant for a period of time not to exceed two (2) years. The proposed subrecipient agreement requires that all funds must be expended by June 30, 2024.

Commissioner Diana asked Ms. Dodd how the referral process would work for this program. Ms. Dodd stated that CCRPC would accept referrals to this program from partner service providers in the community similar to other TBRA programs. However, this program specifically targets victims of gun violence. Ms. Dodd also mentioned that additional details on how the program will operate can be found on the last two pages of the agreement, which is included with the packet. Commissioner Jones stated that she was impressed with the program, and thought it met an important need in the community.

Chairperson Silvis asked Ms. Dodd if the Commission could vote on both resolutions at the same time, or if they required a separate vote. Ms. Dodd requested that the Commission vote on each resolution individually.

Chairperson Silvis asked for a motion to forward the Resolution Approving and Authorizing the Execution of an Urbana HOME Consortium Subrecipient Agreement to City Council with a recommendation for approval. Commissioner Jones moved, and Commissioner Diana seconded. Mr. Belcher called the roll. The motion passed unanimously.

Chairperson Silvis asked for a motion to forward the Resolution Approving and Authorizing the Execution of a Community Development Block Grant Subrecipient Agreement to City Council with a recommendation for approval. Commissioner Jones moved, and Commissioner Diana seconded. Mr. Belcher called the roll. The motion passed unanimously.

Adjournment: Seeing no further business, Ms. Heinze Silvis adjourned the meeting at 6:24 p.m.

Recorded by

Breaden J. Belcher
Community Development Specialist



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

GRANTS MANAGEMENT DIVISION

TO: Community Development Commission Members
FROM: Sheila Dodd, Interim Community Development Services Director
Breaden Belcher, Community Development Specialist
DATE: April 21, 2022
SUBJECT: Staff Briefing

Department of Housing and Urban Development (HUD) Activity

- FY 2022-2023 Annual Action Plan

OTHER GRANTS MANAGEMENT DIVISION ACTIVITIES

- New CD Staff Member
- Spring Neighborhood Cleanup Day, May 21st



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Grants Management Division

Memorandum

TO: The Urbana Community Development Commission

FROM: Sheila Dodd, Interim Community Development Services Director
Breaden Belcher, Community Development Specialist

DATE: April 21, 2022

SUBJECT: **Youth Services Grant Program - CDBG Public Service Funding (FY 2022-2023)**

Introduction

In its advisory capacity to the Urbana City Council, one of the responsibilities of the Community Development Commission (CDC) is to recommend applications for Community Development Block Grant (CDBG) Public Service funding, and forward the recommendation to the Urbana City Council for approval. The City of Urbana's Youth Services Grant Program is funded, in part, by CDBG Public Service dollars. Pending final CDBG budget allocation and approval from HUD, the total CDBG Public Service allocation for the FY 2022-2023 Youth Services Grant Program will be \$25,000.

Discussion

The Youth Services Grant funds programs that meet the documented needs of Urbana youth from early childhood (Kindergarten, Pre-K) through 22 years of age. Proposals must target low-income families with the goal of having a lasting impact on the community. Applications for the FY 2022-2023 Youth Services Grant opened on March 7, 2022 and closed on April 8, 2022. Staff received applications from nine agencies to fund 11 programs. Funding will be made available to agencies beginning July 1, 2022.

Recommendation

On April 19, 2022, Grants Management Staff convened an internal review committee to score and rank the applications. The review committee recommends that \$25,000 in CDBG Public Service funds be used to support two (2) programs administered by Urbana Neighborhood Connections Center (UNCC). These programs are Community Study Center, and Urbana Youth Development Program. Both programs will support Urbana youth through educational and recreational after-school programming, and will collaborate closely with Urbana School District 116 to receive student referrals. Combined, these two programs will serve approximately 100 low-income Urbana youth.

Options

1. Forward the proposed funding allocations for Urbana Neighborhood Connections Center to City Council with a recommendation for approval.
2. Forward the proposed funding allocations with changes to City Council with a recommendation for approval.
3. Do not recommend approval of the proposed funding allocations.

Fiscal Impacts

Pending final CDBG budget allocation and approval from HUD, \$25,000 in FY 2022-2023 CDBG Public Service funding will be committed to the Youth Services Grant Program. There will be no additional fiscal impacts on the City.