



CITY OF  
URBANA



## PROPOSED BUDGET

Building a Healthy, Equitable, Resilient Community





# City of Urbana Proposed Budget Fiscal Year 2025

## **Mayor**

Diane Wolfe Marlin

## **Council Members**

Maryalice Wu  
Christopher Evans  
Shirese Hursey  
Jaya Kolisetty  
Chaundra Bishop  
Grace Wilken  
James Quisenberry

## **City Administrator**

Carol J. Mitten

## **HR & Finance Director / CFO**

Elizabeth Hannan

## **Police Chief**

Larry Boone

## **Fire Chief**

Kent "Demond" Dade

## **Director of Community Development Services**

Kimberly Smith

## **Public Works Director**

Tim Cowan

## **Other Contributing Staff**

Kyle Kapper  
Financial Analyst

Tarek Azim  
Management Analyst

Steve Doggett  
Fire Lieutenant

Kris Francisco  
Financial Services Manager

Will Kolschowsky  
Senior Management Analyst

Molly Lynch  
Executive Assistant



# TABLE OF CONTENTS

Mayor's Message	.....	i
<b>GENERAL INFORMATION</b>		
Mayor/ City Council Strategic Goals	.....	1
Organizational Chart	.....	9
Financial Accounting Information	.....	10
Budget Process and Timeline	.....	13
Summary of Financial Policies	.....	14
Financial Policies	.....	15
Revenue Analysis	.....	19
Budget Summary by Fund	.....	31
Personnel Summary	.....	37
Fund Structure	.....	39
Account Structure	.....	41
Program Budgeting	.....	42
<b>GENERAL OPERATING FUND (100)</b>		
Fund Statement	.....	47
Revenues	.....	48
City Council	.....	50
City Clerk	.....	52
Executive Department	.....	54
Human Resources & Finance Department	.....	62
Police Department	.....	70
Fire Department	.....	79
Public Works Department	.....	85
Community Development Department	.....	107
General Services	.....	111

**OTHER CITY FUNDS (BY FUND NUMBER)**

Capital Replacement & Improvement Fund (200)	123
Stormwater Utility Fund (201)	126
Local Motor Fuel Tax Fund (202)	129
Motor Fuel Tax Fund (203)	132
Sanitary Sewer Fund (204)	135
Vehicle & Equipment Replacement Fund (300)	138
Landscape Recycling Center (301)	141
Home Recycling Fund (302)	144
Police Special Fund (310)	147
Cable TV Peg Fund (320)	150
ARMS Fund (321)	153
CUSWDS Fund (322)	156
CD Special Fund (330)	159
CD Grants Fund (331)	162
Urbana Market (332)	165
Post TIF Closure Fund (340)	168
TIF 2 (342)	171
TIF 4 (343)	174
Central TIF (344)	177
American Rescue Plan Fund (350)	180
General Reserve Fund (360)	183
Retained Risk Fund (370)	186
Parking Fund (500)	189
Equipment Services Fund (600)	193
Information Technology Fund (610)	196

**SUPPLEMENTAL INFORMATION**

Budgeted Positions	.....	199
Equipment Replacement Schedules	.....	207
Debt Summary	.....	209
Property Tax Summary	.....	211
Map of Tax Exempt Property	.....	213
Capital Improvement Plan	.....	215
Adopting Ordinance	.....	223
Ordinance Amending Current Budget	.....	227
Glossary	.....	229

---

400 S Vine St • Urbana IL 61801 • (217) 384-2457 • [dwmartin@urbanaillinois.us](mailto:dwmartin@urbanaillinois.us)

**TO:** Urbana City Council and Community  
**FROM:** Diane Wolfe Marlin, Mayor  
**DATE:** May 28, 2024  
**SUBJECT: FY2025 Annual Budget**

---

## **INTRODUCTION**

This is a bittersweet moment as I present the FY2025 Annual Budget to the Urbana City Council and the community. I am optimistic and proud, because this budget document reflects the progress we have made and demonstrates the strong financial foundation we have built. At the same time, I am nostalgic, because this is the last budget that I will present to you as Mayor of the City of Urbana.

Over the past seven years, thanks to a disciplined approach, hard work, and thoughtful policy decisions, we have eliminated a \$2.5 million structural budget deficit, restored pension funding to responsible levels, and rebuilt the City's emergency financial reserves. We have enhanced transparency and improved efficiency by modernizing many internal systems and updating City Code. We have implemented a cloud-based financial system and adopted several online platforms for procurement, rental registration, work order processing and proposal submission. The new City of Urbana website will be launched later this year; it is designed to make information easier to find and understand.

One of our current budget priorities is the maintenance and management of our \$1.8 billion public infrastructure system. We have assessed the condition of City-owned assets and developed management plans for each system, along with a comprehensive 10-year Master Facilities Plan for city-owned buildings. We now utilize this data to inform the annual Capital Improvement Plan. Our strengthened financial position and careful budgeting have enabled us to systematically implement the Facilities Plan and to begin to tackle the backlog of other infrastructure needs. In the past two years, we have built a Public Works citywide storage facility and remodeled City Hall to upgrade public service areas, reconfigure office space, improve signage, and upgrade ADA/life safety features. This month, we will begin construction on two new fire stations to replace the current stations in North and South Urbana. City staff are preparing for the next phase of the facilities plan implementation.

Our current budget reflects the ongoing expenditure of \$10 million in American Rescue Plan Act (ARPA) funds for COVID-19 recovery. According to U.S. Treasury Rules, these

funds must be spent by December 2026. The Urbana City Council identified the following priority areas for ARPA funding.

- Improve accessibility of public recreation space and youth programming
- Increase support for community violence interventions
- Reduce housing costs for those that need it most
- Increase availability and affordability of mental health services
- Increase availability and affordability of food
- Increase job training and placement opportunities
- Provide relief to local businesses
- Invest in infrastructure to increase community health, safety, and future resilience

Following a lengthy public engagement process, the Council approved ARPA funding for 25 community organizations to address the priority areas listed above. Major ARPA investments were made in transformative projects such as the new Urbana Park District Health and Wellness Center; Hope Village Tiny Homes for the medically-fragile, chronically homeless population; Urbana High School Tiger Academy; the 26-acre Sola Gratia urban farm; the Strides homeless shelter and the Dr. Ellis Subdivision Sewer Lateral Lining project. Please refer to the Supplemental Information section of this document for a complete list of organizations and specific projects funded.

The highly-successful [Urbana Enterprise Zone](#) (EZ) program and its residential marketing campaign of *Think Urbana* has been a major contributor to our financial growth and stability. The Enterprise Zone, established in January 2016, offers incentives for commercial and residential development through sales tax exemptions and property tax abatements. In calendar year 2023, 57 new residential and four commercial projects commenced in the Enterprise Zone, with a total estimated project cost of \$16.37 million. Since inception, the Enterprise Zone has incentivized a total of 302 projects with approximately \$210 million in private investment, supported 695 new and retained jobs in Champaign County, and added 682 residential units in the City of Urbana. To date, completed EZ projects have added nearly \$54.8 million in assessed value to our tax base. An added benefit is that this program aligns closely with the Mayor/City Council Goals which prioritize infill development in existing subdivisions such as South Ridge, Stone Creek, Savannah Green, and Beringer Commons.

Finally, we are looking forward to the completion of two major projects in Downtown Urbana. The \$26 million restoration and opening of Hotel Royer as a Hilton Tapestry boutique hotel will bring additional tax revenue to the City and help activate the area, as will the \$4.9 million renovation of a former grocery store to house H Mart, a national Asian supermarket and food hall. Both are expected to open within the next year.

### **Local Backdrop**

As you review this budget document, I believe it is important to truly understand who we are from a financial perspective. It's natural to compare Urbana to other communities -- in Illinois, around the country, and even throughout the world. And on the surface, there may be some similarities. But when it comes to making difficult decisions about resource allocation and ensuring the City's ability to pay for essential programs and services, we are constrained by the financial reality within the 12 square miles we call home.



For the local backdrop, I encourage you to learn more about our community and our form of government through [Examine Urbana](#). City staff compiled this report as a framework for the Comprehensive Planning process. It focuses on topics such as Taxes and Development, Transportation, Public Arts and Culture, Environment, Housing, and Health and Safety. This excellent resource explores many factors that make Urbana unique and highlights the challenges and opportunities in our community.

It is also important to recognize that Urbana differs from peer communities with similar populations in some crucial areas. These differences, in turn, shape our local financial reality. For example, for a city of our population, we have a disproportionately high number of college-age residents and disproportionately low number of children under the age of 18. This manifests itself in a variety of ways, including lower average household size, higher transiency, higher percentage of rental households relative to owner-occupied households (67% vs 33%), lower household income and higher household poverty levels.<sup>i</sup>

Another defining characteristic is our city's role as a regional employment and service center. Our three largest employment sectors are education, health care, and government. Visitors, patients, and employees temporarily increase our "daytime" population by an estimated 15,000 people, approximately a 40% increase. Large-scale public events, such as University of Illinois Urbana-Champaign (UIUC) football games or graduation weekend, bring even more people to the community. This is good for the regional economy. This also impacts a variety of metrics within our city limits that other communities may take for granted. For example, the influx of commuters and visitors means that the driving population in Urbana on any given day may not accurately reflect the residential population. The demand for emergency response and public works services or wear and tear on infrastructure also may be higher than one would expect based on residential population alone.

I want to point out that there's a natural tendency to compare the City of Urbana to the City of Champaign, given our proximity, but it is an "apples and oranges" comparison. Our neighboring city has more than twice our population, with nearly four times the total annual retail sales volume (\$1.5 billion versus \$400 million) and four times the number of employers (2,000 versus 500). Median household income in Urbana is about 30% lower than that in Champaign.<sup>i</sup>

The City of Urbana also has a disproportionately low rate of commercial development compared to our peers. This is evident in a number of ways. As is illustrated in the [Examine Urbana](#) metrics for the [Development and Taxes](#) section, Downtown Urbana underperforms significantly compared to the University Avenue corridor and properties closer to the University of Illinois campus. There are a substantial number of properties in downtown Urbana that perform at the lowest level (less than \$25,000/acre in Estimated Assessed Value - EAV) versus the higher-level properties that exceed \$200,000 (and much higher) in EAV per acre. Downtown Urbana could, and should, be an economic engine for Urbana, which would relieve the property tax burden on Urbana residents and businesses, as well as generate more general fund dollars for City services.

---

<sup>i</sup> *Champaign County GIS Consortium, Examine Urbana*,  
<https://urbana.ccgisc.org/portalurbana/apps/storymaps/collections/60fa01f4adad4f7d9c72cec7a3ae5a93>

Finally, our financial reality includes the fact that more than 30% of the land area in the City of Urbana is property-tax exempt. Please refer to the Supplemental Information section of this document for a detailed map of tax-exempt parcels in Urbana.

This situation is driven by the educational, medical, and government institutions concentrated in our small city that serve a much larger region outside our city limits. These include large employers and government entities such as University of Illinois Urbana-Champaign, Carle Foundation Hospital, Champaign-Urbana Mass Transit District, Urbana-Champaign Sanitary District, parks, schools, and religious institutions. Another major factor is Urbana's role as the County seat. Most of Champaign County's tax-exempt administrative, judicial, and law enforcement properties are located within the City of Urbana; these properties are concentrated Downtown and in East Urbana. In summary, the fact that so much land area in the City has been removed from the property tax rolls underscores the need to maximize the City's tax base where it is most appropriate. All the factors noted above impact the resources that are available to sustain City programs and services as well as those of other public taxing bodies.

The impact of these factors and many others have been incorporated into our new Comprehensive Plan, *Imagine Urbana*, which will be completed by the end of this calendar year. This document reflects extensive community input and will guide development and land use in the City for the next two decades. Our community's values are reflected in that document, and the only way to realize many of the aspirations for our shared future is managed growth.

In addition to local factors, there are national and state economic factors that impact the financial health of City of Urbana. These are discussed below.

### **State and National Economic Outlook**

Post-pandemic Inflation has moderated and experts now expect a gradual return to a long-term average rate of inflation of about 2.3%<sup>ii</sup>. High inflation in recent years has impacted the City's cost of doing business, increasing the cost of supplies and equipment, and wages, which make up the majority of our operating budget. As always, keeping a watchful eye on trends that affect our finances is vitally important. Adhering to sound financial policies, including maintaining a healthy fund balance, has allowed us to weather some significant setbacks without compromising City services. With the help of the COVID-19 relief funds through American Rescue Plan Act (ARPA), the City reserved \$2.5 million for City use. We emerged from the COVID-19 pandemic in good form. The level of fiscal discipline that we have shown over the past seven years will also allow us to expand services this year, in spite of the Governor Pritzker's proposal to eliminate the 1% grocery tax, which will cost Urbana approximately \$1 million annually.

Specific to our area, unemployment in the Champaign-Urbana Metropolitan Statistical Area (MSA) was 4.3% for March 2024<sup>iii</sup>. This is down considerably from a pandemic high of 11% in April 2020. However, the housing price index, a measure of trends in cost of

---

<sup>ii</sup> *Federal Reserve Bank of Philadelphia*, Second Quarter 2024 Survey of Professional Forecasters, 10 May '24, accessed May 14, 2024, <https://www.philadelphiafed.org/surveys-and-data/real-time-data-research/spf-q2-2024>.

<sup>iii</sup> *Federal Reserve Bank of St. Louis*, Unemployment Rate in Champaign-Urbana, IL (MSA), accessed May 14, 2024, <https://fred.stlouisfed.org/series/CHAM517URN>.

housing, continued to climb to 255.67 in 4<sup>th</sup> quarter of 2023<sup>iv</sup>. The increase between 1<sup>st</sup> quarter of 2020 (the start of the pandemic), and the current index is 36.91%. Housing is becoming less affordable in Urbana.

The University of Illinois at Urbana-Champaign contributes to our relatively stable local economy, employing more than 15,000<sup>v</sup> people and bringing 55,000<sup>vi</sup> students from Illinois, the United States, and more than 100 countries to our community. In addition, visitors to the University contribute to our local economy. Healthcare and related occupations also have a significant impact on our local economy, employing over 9,000 people in Champaign County<sup>vii</sup>.

The University of Illinois flash index, which is an indicator of the state of the Illinois economy, has steadily increased in 2024, from 102.5 in January 2024 to 103.0 in April 2024<sup>viii</sup>. This was driven by inflation-adjusted declines in the three main components of the index – individual and corporate income, and sales tax receipts, with April being the second-highest monthly total on record<sup>ix</sup>.

At the national level, the Consumer Price Index (CPI) increased by 3.5% for the year ended in March 2024<sup>x</sup>. This was a larger 12-month increase than July 2023. The cost of housing and gasoline were the largest contributors to this increase, followed by increases in the cost of energy. Personal consumption expenditures (PCE), another measure of inflation, increased by 2.7% for the year ended in March<sup>xi</sup>. This was led by spending on housing, healthcare, gasoline, and utilities. The Philadelphia Federal Reserve survey of professional forecasters shows that the forecasters surveyed expect an average 10-year annual CPI increase of 2.33%, and an average 10-year PCE increase of 2.1%<sup>iii</sup>.

We are feeling the financial impact of an unexpected 7% decrease in our official 2020 Census population compared to 2010. We believe this decrease is due to the fact that the University of Illinois campus closed to in-person instruction shortly before the Census was taken. Many students returned to their home communities and were not counted where they should have been at their residences in Urbana. We plan to conduct a Partial Special Census this fall to recount Census blocks near campus that showed the sharpest decline and also to count new housing units built since 2020.

---

<sup>iv</sup> *Federal Reserve Bank of St. Louis*, All Transactions House Price Index for Champaign-Urbana, IL (MSA), accessed May 14, 2024, <https://fred.stlouisfed.org/series/ATNHPIUS16580Q>.

<sup>v</sup> University of Illinois, Illinois Facts - People, accessed May 14, 2024, <https://illinois.edu/about/facts.html#facts-people>.

<sup>vi</sup> *University of Illinois*, UIUC Facts & Rankings, accessed May 14, 2023, <https://www.admissions.illinois.edu/discover/illinois-facts>.

<sup>vii</sup> *U.S. Bureau of Labor Statistics*, Occupational Employment and Wage Statistics, May 2023 Metropolitan and Nonmetropolitan Area Occupational Employment and Wage Estimates – Champaign-Urbana, IL, accessed May 14, 2024, [https://www.bls.gov/oes/current/oes\\_16580.htm](https://www.bls.gov/oes/current/oes_16580.htm).

<sup>viii</sup> *University of Illinois Institute of Government and Public Affairs*, Flash Index, accessed May 14, 2024, <https://igpa.uillinois.edu/flash-index/>.

<sup>ix</sup> *University of Illinois Institute of Government and Public Affairs*, April University of Illinois System Flash Index increases for the third month in a row, accessed May 14, 2024, <https://igpa.uillinois.edu/in-the-news/april-illinois-flash-index-continues-to-increases-for-the-third-month-in-a-row>.

<sup>x</sup> *U.S. Bureau of Labor Statistics*, Consumer Price Index – March 2024, accessed May 14, 2024, <https://www.bls.gov/news.release/cpi.nr0.htm>.

<sup>xi</sup> *U.S. Bureau of Economic Analysis*, Personal Income and Outlays, March 2024, accessed May 14, 2024, <https://www.bea.gov/news/2024/personal-income-and-outlays-march-2024>.

Our community's official Census population affects a variety of state and federal funds distributed on a per capita basis, including our share of the State Income Tax and Use Tax in the General Operating Fund as well as the State Motor Fuel Tax, which is dedicated to transportation improvements. The direct loss of state-shared revenues alone is more than \$600,000 annually, with additional loss in federal funds for housing and Community Development Block Grant projects. The City must pay all costs of a Partial Special Census. American Rescue Plan Act (ARPA) funds were set aside for that purpose. The Special Census efforts have begun and are expected to be completed by early December of this year.

## **FY2025 BUDGET HIGHLIGHTS**

This budget reflects the Mayor/Council Strategic Goals for 2024-2025, which target the following Strategic Areas:

- Public Safety and Well-Being
- Housing
- Infrastructure
- Economic Recovery/Development

These Strategic Areas are the same as the Mayor/Council 2022-2023 goals, and build on previous investments.

### **Public Safety and Well-Being**

Not surprisingly, Public Safety funding is a major focus of this year's budget. Three years ago, the Urbana City Council set aside money to fund a comprehensive Public Safety Review. The City engaged the firm of BerryDunn to perform the review. The first two phases of the BerryDunn report have been completed. Significant works remains to be done, in collaboration with service providers and the community, to determine which alternative response models might work for the police and fire departments in Urbana. However, the FY2025 budget is intended to address the following issues highlighted in the BerryDunn report or requested by the Urbana Police Department:

- Baseline Patrol staffing is too low to support community policing (funding is included for an additional five sworn officers at \$674,904 recurring and \$240,690 for one-time expense).
- Baseline Fire/EMS response staffing is adequate provided that the City retains most of the SAFER (Staffing for Adequate Fire and Emergency Response) firefighters when the SAFER grant expires in February 2025 (funding is included for five firefighters at \$386,768 recurring).
- Some police calls for service may be redirected to or augmented by civilian response (funding is included for two Community Service Responders at \$224,507 recurring and \$45,800 one-time for vehicles).
- Some police calls for service involving mental health or domestic violence can be augmented by social worker response (funding is included for one enhanced social worker position at \$116,825 recurring).

- The proposed Community Engagement team would be comprised of three experienced police officers and operate out of a leased space in the Philo Road area. This team will be a pilot effort for three years (funding is included in the amount of \$476,024 for the first year and \$1,243,318 over three years).
- Burdens on Police Patrol Officers can be reduced by diverting more crime reporting on-line (funding is included for an enhanced on-line reporting system in the amount of \$8,000 net recurring).
- Better use of technology will increase the efficiency of the Police Department (funding is included for better tools for the Digital Forensics Examiner and the Criminal Intelligence Analyst, as well as improved crime analytics and mapping software at \$41,000 one-time).

The additional funding available for new public safety initiatives citywide will provide for incremental change. This is appropriate and will ensure that service providers and community members have the ability to provide input to guide development of alternative response models. Adjustments can be made as challenges are encountered.

Also, as a backdrop to these public safety proposals, it is important to note that the City made a substantial investment of ARPA funds (\$3.5 million) in organizations that address the root causes of violence and \$2.3 million to increase the availability and affordability of mental health services. ARPA funds will continue to be spent by service providers through the coming fiscal year. An assessment of the effectiveness of all these investments should inform the budget discussions for FY2026 and beyond.

This year, we are also proposing an increase in Social Service funding from the standard \$100,000 to a total of \$300,000. These funds are allocated through a grant program administered by the Department of Community Development Services Department.

## **Housing**

All residents have a right to clean, safe, and decent housing. There is a strong connection between the maintenance and management of housing in our community and crime. In an effort to address both these issues, the proposed FY2025 Budget includes recurring funding of \$121,456, plus \$50,000 in one-time costs, for an additional Housing Code Compliance Inspector. This will enhance the City's ability to better adhere to the systematic inspection schedule for rental housing, as well to provide much-needed flexibility to respond to acute problems that arise unexpectedly.

We have added \$20,000 in recurring funding to the nuisance abatement program, which typically runs out of money before the fiscal year ends. This will allow for more sustained and consistent nuisance abatement. Any fines recovered through this program are returned to the General Fund.

Finally, this budget includes \$50,000 for a one-time expenditure to fund a comprehensive Housing Study. This study will examine the existing supply and demand for housing across the affordability spectrum and include recommendations about how to fill the gaps that exist. The Housing Study will complement the on-going work of the Imagine Urbana project and respond to community feedback that was gathered through that effort.

It is notable that the City's allocation of Community Development Block Grant (CDBG) money and HOME funding from the Department of Housing and Urban Development (HUD) are both reduced for the coming year. The FY2025 allocation of CDBG funds for Urbana is \$389,487, compared to \$498,343 last year. The HOME allocation for the coming fiscal year is \$612,367, down from \$779,013. Although we currently have balances in both funds, if these reductions continue in future years, the City's reliance on federal funding to support affordable housing will need to expand to other sources.

These reductions will make funding affordable housing even more challenging than currently, and the Housing Study will help focus the City's effort on the most significant affordability gaps.

### **Public Infrastructure**

The most important message I can deliver about the City's infrastructure is that while we are making some inroads in addressing the backlog of needs, we are underfunding our infrastructure needs in the amount of about \$20 million annually. The analysis behind the gap in revenue and spending is laid out in detail in the [Capital Improvement Plan](#) (CIP). We can easily observe deteriorating conditions in our streets and sidewalks. The same is true of assets that we cannot see as easily, such as the underground stormwater system. Incremental steps are being taken to repair and replace public infrastructure, but underfunded infrastructure is a problem nationwide. The City continues to seek state and federal grant funding; we also have increased specific user fees and will issue bonds to complete important building projects.

Last year, City Council voted to increase the Stormwater Utility Fee gradually over the next five years. This will not address the quality of that infrastructure directly, but it will provide funding for more sewer cleaning and televising, thereby facilitating a condition assessment of the stormwater infrastructure and informing future capital replacements. In addition, one of the current action steps for Mayor/Council Goals is to review and increase the Local Motor Fuel Tax, which funds streets projects.

The City will issue a bond of about \$9 million to construct two replacement fire stations (Fire Stations 2 and 3), thereby advancing more of the recommendations contained in the 2020 Master Facilities Plan. Additional funding for the fire stations comes from state grants and City reserves. Construction is expected to begin in May 2024 and take about a year to complete. Through thoughtful bid packaging and working with our Construction Manager, the City was able to exceed its aspirational goals for contracting with disadvantaged business enterprises.

Overall, the City has been successful in filling Public Works staffing vacancies to the point that we are much better able to spend the allocations in the CIP in the fiscal years they are planned. The mid-year update for the CIP indicated that 89% of spending was on schedule compared to only 61% in the previous fiscal year. Timely spending of funds is especially important in competing for and complying with grant funding requirements.

An important infrastructure project that was funded with City ARPA dollars is the Dr. Ellis Subdivision Sewer Lateral Lining project in the amount of \$1.3 million. The investigative stages of the project are just getting underway with the lining itself expected to largely be completed during this calendar year. The project is a pilot that is expected to reap

benefits for property owners, the City, and the Urbana-Champaign Sanitary District. It may be replicated in other neighborhoods in future years.

Construction of the first round of Equity and Quality of Life (EQL) projects will be completed during this calendar year. We are excited to see the impact on the selected neighborhoods. Another round of funding of \$1 million (combined) is proposed in the CIP for FY2025 and FY2026.

### **Economic Recovery and Development**

Much of the focus of the City's economic development efforts is on our Downtown – improving the community's experience and increasing investment. Consistent with the current Mayor/Council goals, the City has a Request for Proposals (RFP) out for the City-owned lots along Illinois Street between Broadway Avenue and Vine Street. The City also recently took possession of the former Urbana School District #116 Administration property at 205 N. Race Street. This building is long past its useful life and will be demolished to make way for new development using an RFP process. These expenses are reflected in the CIP in the Central Tax Increment Financing District (TIF) Fund.

The renovation of the Hotel Royer is getting closer to completion, despite some frustrating delays. Once completed, it will be complemented by some of the [Downtown Public Realm](#) activations slated for lots owned by the Urbana Free Library on the Northwest and Southwest corners of Race and Green Streets. These activations will be pilot efforts in the spirit of “lighter, cheaper, faster” to see what kinds of activities are favored by the community before more substantial investments are made. Funding for these activities will come from the Central Tax Increment Financing District.

We expect the draft of the *Imagine Urbana* Comprehensive Plan to be issued by the end of the calendar year. To ensure that the rewrite of our Comprehensive Plan will be seen to conclusion, the FY2025 budget includes funding to extend Comprehensive Plan staffing for another six months and to provide \$50,000 for any consulting services needed in the homestretch.

City Council voted to fund a one-time Minimum Revenue Guarantee (MRG) for Willard Airport in the amount of \$50,000, which is reflected in this budget. The MRG is intended to attract a leisure carrier to either Florida, Arizona or Nevada, which is seen as necessary for the long-term viability of our regional airport. Efforts also continue to attract a carrier who will provide a direct flight to Washington, DC.

### **Other**

There are a few additional budget items of note that support Mayor/Council goals by sustaining the internal services that support frontline operations. The most significant of these items is a one-time adjustment to the Vehicle Equipment and Replacement Fund (VERF). During and following the pandemic, availability and prices of vehicles of all types in use by the City were affected. These range from fire trucks to pick-up trucks, and everything in between. A one-time adjustment of \$1,950,000 is included in the VERF to correct for the increased cost of replacement vehicles that were unanticipated when most of the VERF entries were made. In addition, a recurring adjustment of \$300,000 (which will need to be followed by another recurring adjustment of \$150,000 next year) will be

made to reflect the annual payment increase needed to support the overall VERF increase.

I propose increases for staffing in the Executive Department (funding for a new position in the Information Technology Division and converting the limited term Management Analyst position to a permanent position, for a combined recurring funding of \$209,989); software upgrades (Office365 plus an asset management system--combined one-time funding of \$99,590); as well as the previously mentioned on-line reporting system for Police). I also propose a \$10,000 one-time allocation for requests from Service Officers in the Fire Department, and allocations in the combined amount of \$25,000 in one-time costs to support the Office of Human Rights and Equity in their efforts to provide as-needed translation and interpreter services, as well as develop a City Equity Plan (one of the Mayor/Council action items).

## OVERVIEW OF THE FY2025 BUDGET

### All City Funds

This budget includes \$84.8 million in expenditures and \$81.4 million in revenues for all City funds. Expenditures exceed revenues in FY2025 primarily because spending in the capital improvement funds is higher than revenues.

The charts that present information for all City funds exclude inter-fund transfers to avoid double counting. The following chart shows expenditures for all City funds by department for FY2025.

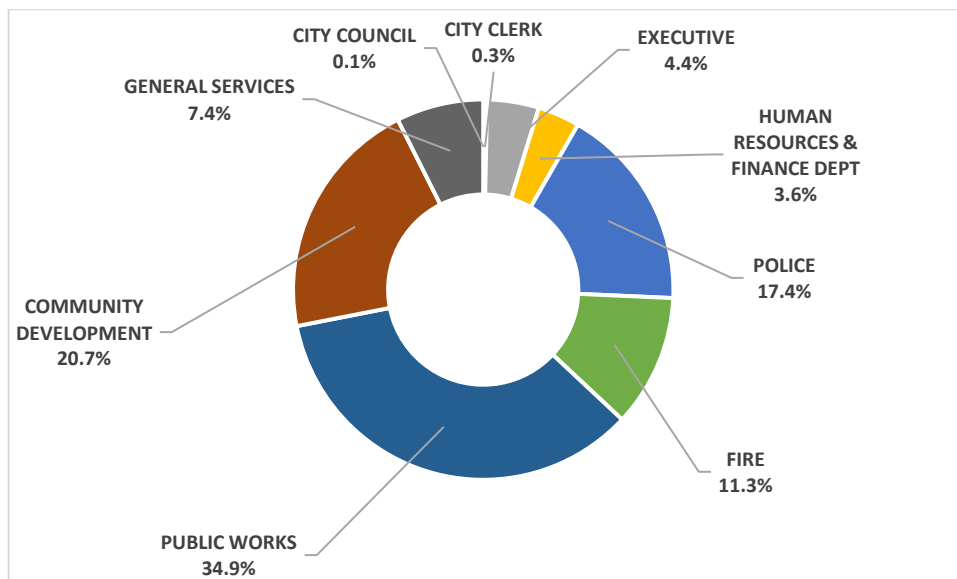


Figure 1: Expenditures by Department for All City Funds

The following chart and tables provide revenue and expenditure information for all City funds, excluding transfers, over a three-year period.



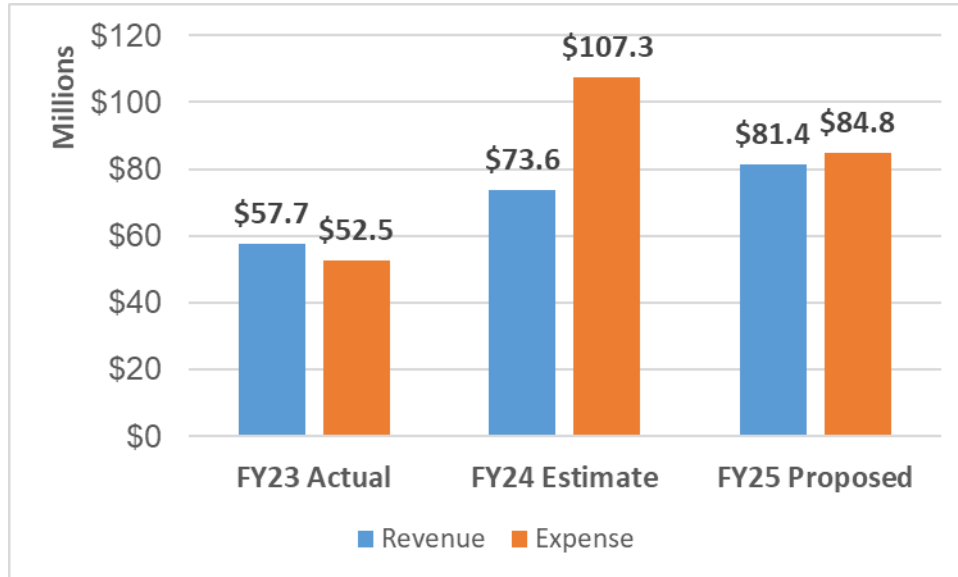


Figure 2: Three Year Chart of Revenues and Expenditures (in millions, excluding transfers)

The following tables provide summary level information on revenues and expenditures for all funds.

	FY23 Actual	FY24 Estimate	FY25 Proposed
40 - TAXES	\$40.1	\$39.7	\$41.2
41 - INTERGOV. REVENUES	\$2.4	\$6.5	\$13.5
42 - LICENSES & PERMITS	\$1.3	\$1.1	\$1.1
43 - FINE, FORF & PENALTY	\$0.2	\$0.3	\$0.4
44 - CHARGES FOR SERVICE	\$11.4	\$11.0	\$11.7
45 - INVESTMENT INCOME	\$1.9	\$3.1	\$2.9
46 - MISC REVENUES	\$0.5	\$11.8	\$10.6
<b>Grand Total</b>	<b>\$57.7</b>	<b>\$73.6</b>	<b>\$81.4</b>

Figure 3: Three Year Summary of Revenues (in millions, excluding transfers)

	FY23 Actual	FY24 Estimate	FY25 Proposed
50 - SALARIES & BENEFITS	\$25.0	\$32.9	\$36.9
51 - MATERIALS & SUPPLIES	\$1.3	\$2.1	\$1.9
52 - CONTRACTUAL SERVCS	\$15.5	\$41.8	\$32.4
53 - CAPITAL OUTLAY	\$5.3	\$30.2	\$13.6
54 - DEBT SERVICE	\$0.3	\$0.3	\$0.0
<b>Grand Total</b>	<b>\$47.5</b>	<b>\$107.3</b>	<b>\$84.8</b>

Figure 4: Three Year Summary of Expenditures (in millions, excluding transfers)

FY2025 expenditures for all funds, excluding transfers, are \$84.8 million.

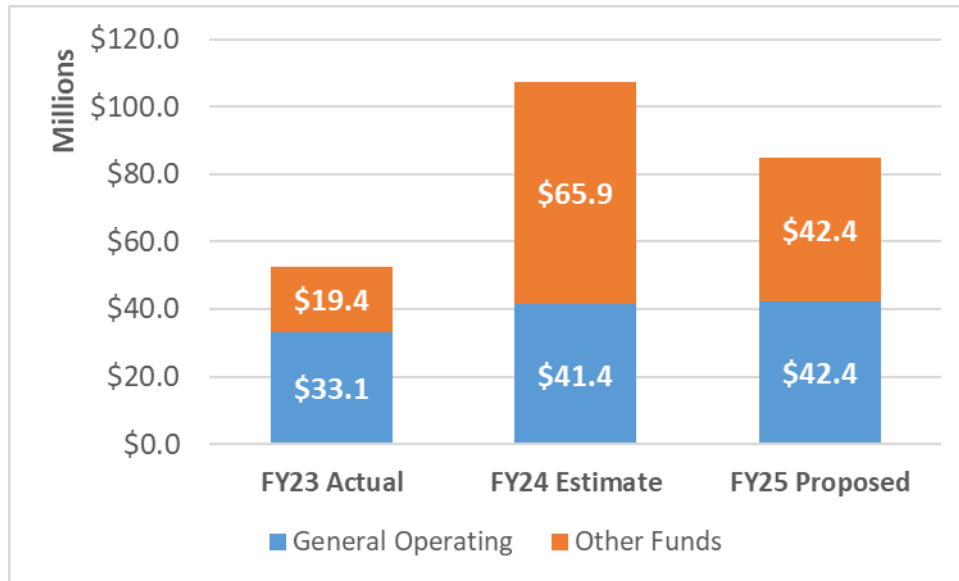


Figure 5: Total Expenditures for All Funds (in millions, excluding transfers)

Operating costs for basic municipal services are 50% of budgeted expenditures for FY2025. The second largest category is special revenue funds at 25% of expenditures, which include funds such as the Vehicle and Equipment Replacement Fund (VERF) and the Community Development Grants Fund, which are restricted to expenditures for specific purposes. Capital improvements make up 21% of the budget and represent the City’s commitment to maintain and expand infrastructure.

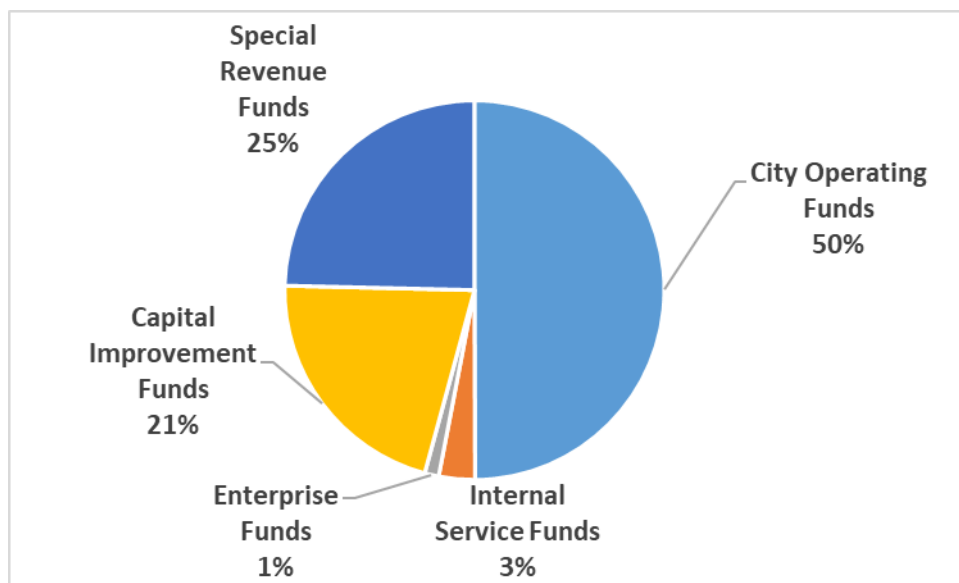


Figure 6: Expenditures by Fund Type

FY2025 total revenues for all funds are \$81.4 million. The City diversifies revenues to minimize the impact of one revenue source stagnating or dropping due to reasons beyond the City’s control. Further information is discussed in the Revenue Analysis section of this document. The chart below shows the trend in total revenues for all funds, excluding transfers.

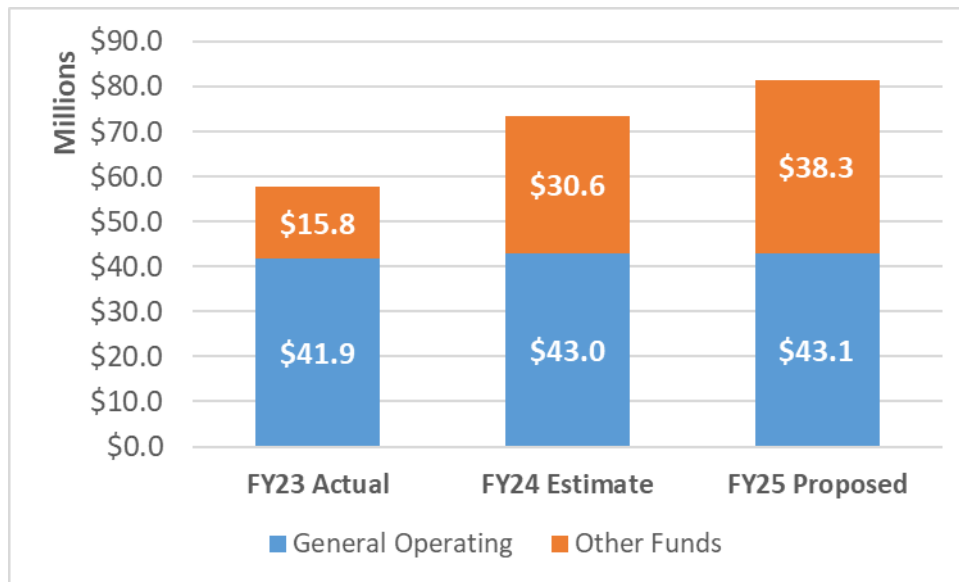


Figure 7: Total Revenues for All Funds (in millions, excluding transfers)

### **General Operating Fund**

The General Operating Fund pays for the majority of City operations. This contrasts with special purpose funds, such as capital improvements or pension funds. Interfund transfers are shown in this fund, which includes revenues (generally reimbursements for services provided to other funds) as well as expenses (generally reimbursements for services provided by other funds). The General Fund does not represent total revenue or expenditures by the City.

Expenditures in the General Operating Fund will be \$55.1 million. Recurring expenditures will be \$45 million, which is 98.5% of recurring revenues. The policy limit is 98.5% of recurring revenues.

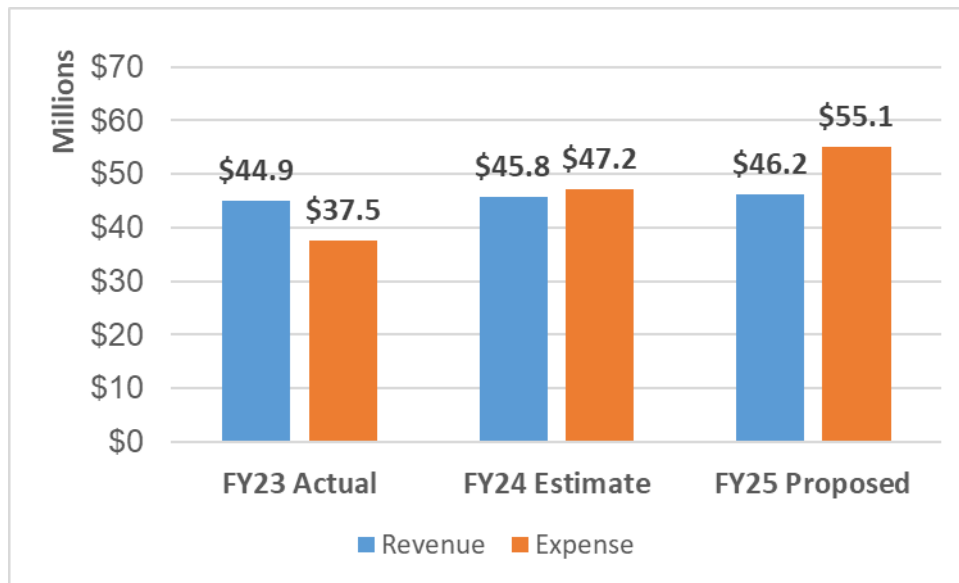


Figure 8: Three Year Revenues and Expenditures for General Fund

The chart below shows the projected FY2025 General Operating Fund revenues by source. Sales tax is the largest revenue source for the General Operating Fund, providing 28.1% of total revenue. This includes both State and Home Rule sales tax. The 3% local cannabis tax is included in the Home Rule sales tax figure.

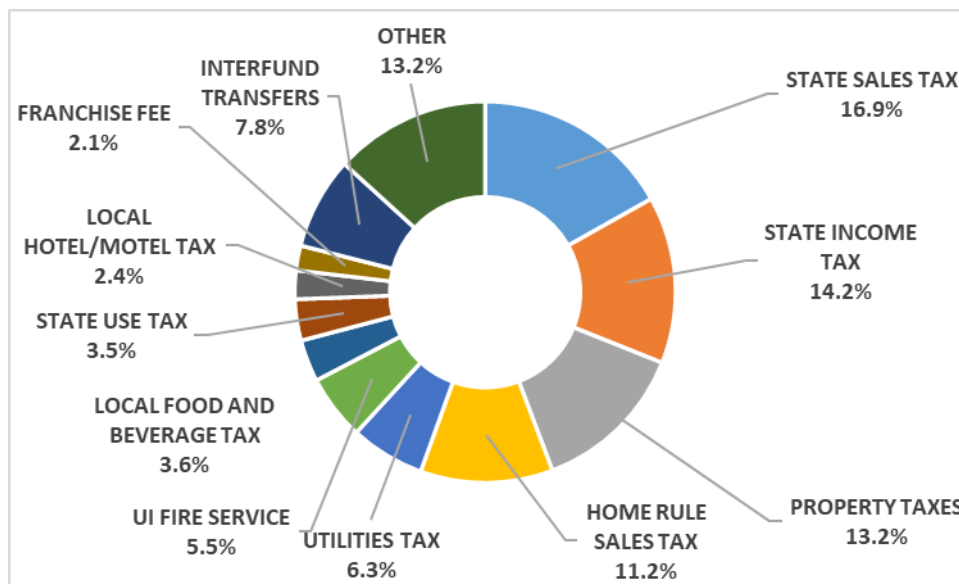


Figure 9: FY2025 General Operating Fund Revenues by Source

The chart below shows the FY2025 General Operating Fund expenditures by classification. Personnel expenditures, which include salaries and benefits, are more than two-thirds of total expenditures.

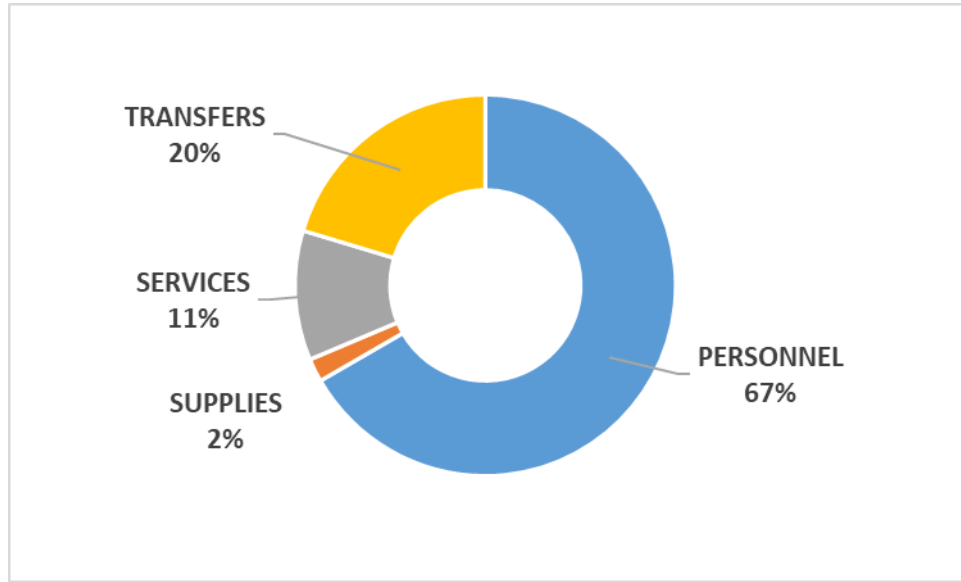


Figure 10: FY2025 General Operating Fund expenditures by Category

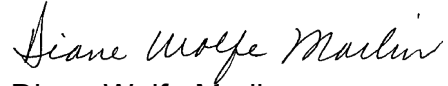
The unassigned fund balance in the General Fund is the City's reserve fund for natural disasters and other unanticipated expenditures, as well as for covering revenue losses due to economic fluctuations. In the past five years, the City of Urbana rebuilt the unassigned fund balance to responsible levels while weathering a tornado, a global pandemic, cuts in our share of state income tax, loss of state grocery tax revenue, increased administrative fees charged by the State of Illinois and loss of federal and state revenue due to decrease in the Census 2020 population.

Unassigned fund balance will be about \$11.72 million. This is 26.06% of recurring expenditures, which exceeds the current 25% policy goal. Of that amount, \$5.285 million is tentatively reserved for future one-time transfers to fund capital improvements and for the second and third years of a Community Engagement Team pilot program in the Police Department.

## **PUBLIC INPUT ON THE BUDGET**

As your Mayor, I welcome public input on this budget. A public hearing will be held on Monday, June 17. Public input is welcomed at all City Council meetings. Individual questions or comments may also be directed to me via e-mail ([dwmarlin@urbanaininois.us](mailto:dwmarlin@urbanaininois.us)), U.S. mail (400 S. Vine Street, Urbana IL 61801), or by phone (217-384-2456).

Sincerely,

A handwritten signature in cursive script that reads "Diane Wolfe Marlin".

Diane Wolfe Marlin  
Mayor of the City of Urbana

### City ARPA-funded Project List and Funding Amount

Organization & Project	Funding Amount
Urbana SD 116: Urbana School District Alternative Education	\$814,375
Urbana Park District: Urbana Park District Health & Wellness Center	\$2,000,000
City of Urbana: Sanitary Sewer Lateral Lining Pilot Program	\$1,296,000
The Urbana Free Library: Community Connections Youth Programming Specialist	\$173,596
City of Urbana: Urbana Roof Repair & Replacement Program	\$150,000
Cunningham Township Supervisor's Office: Bridge to Home: Filling Gaps in Local Homeless and Housing Services	\$658,838
Urbana Neighborhood Connections Center: Operation UNCC Boost	\$100,000
Eastern Illinois Foodbank: Electric Cargo Vans & Charging Station	\$79,000
Champaign County Health Care Consumers: Special Populations Outreach and Enrollment for Health, Food, and Housing Security	\$500,000
Champaign County Economic Development Corporation: COVID-19 Recovery: Urbana Small Business Microloan Fund (Justine PETERSEN)	\$250,000
Housing Authority of Champaign County, YouthBuild: YouthBuild: Bridging the Gap	\$350,000
University YMCA (New American Welcome Center): COVID-19 Recovery for Immigrant Communities	\$450,000
City of Urbana: Student, Family, Community Engagement Sponsorship	\$143,334
Red Herring Vegetarian Restaurant: Handmade Harvest; Healthy Meals for Families Facing Food Insecurity	\$10,000
Common Ground Food Co-op: Common Ground Food For All Food Accessibility Program	\$10,000
FirstFollowers: Urbana Community Peace Hub	\$79,000
Housing Authority of Champaign County: Steer Place Renovation Project	\$500,000
City of Champaign Township: Strides Low Barrier Shelter-70 E. Washington St. Champaign, IL 61820	\$750,000
Champaign County Environmental Stewards: Establish a Household Hazardous Waste Collection Facility	\$175,000
The Well Experience: Well Family Care Program	\$160,000
Urbana-Champaign Independent Media Center: ACCESS IMC	\$75,000
Housing Authority of Champaign County: Affordable Housing - Single Room Occupancy Project	\$200,000
Sola Gratia Farm: Community Farm Expansion for Enhanced Sustainable Fresh Food Production, Engagement and Consumption	\$150,000
Habitat for Humanity of Champaign County: First-time home ownership counseling	\$22,500
Carle Foundation Hospital: Hope Village: A tiny homes community with intensive case management for chronically homeless and medically fragile homeless individuals	\$850,000



# CITY OF URBANA

## MAYOR/CITY COUNCIL STRATEGIC GOALS 2024-2025

### Strategic Area #1: Public Safety & Well-Being

#### ***Strategies:***

#### **1. Pursue methods to mitigate community violence.**

##### **Action Steps**

- a) Continue to fund community partners and projects that address the root causes of violence with continual program monitoring and evaluation.
- b) Complete the BerryDunn public safety review, determine which recommendations to implement, and create a plan for 21st century policing.

#### **2. Enhance and expand public safety resources.**

##### **Action Steps**

- a) Develop and implement alternative emergency response models (specifically addressing for mental health crisis and domestic disputes).
- b) Develop a comprehensive safety plan based on public safety review and additional public input.
- c) Update the police safety governance model by revising CPRB and updating oversight policies.



### **3. Promote community well-being.**

#### **Action Steps**

- a) Complete a systematic review of ARPA subrecipient projects and programs, evaluating outcomes.
- b) Continue to fund community partners and projects that promote health, wellness, drug and alcohol treatment, and that support families suffering from domestic violence; with continual program monitoring and evaluation.
- c) Create a City-wide Equity Plan using GARE template/guidance.



# CITY OF URBANA

## MAYOR/CITY COUNCIL STRATEGIC GOALS 2024-2025

### Strategic Area #2: Housing

#### ***Strategies:***

#### **1. Support Housing security and equity.**

##### **Action Steps**

- a) Coordinate with housing and social service agencies to reduce homelessness.
- b) Continue supporting Tenant-Based Rental Assistance providers through pilot programs that address gaps in services, and by expanding existing programs.

#### **2. Improve housing quality.**

##### **Action Steps**

- a) Provide targeted assistance for rehabilitation and repairs of dilapidated homes in targeted neighborhoods, with a special emphasis on seniors.
- b) Partner with developers to generate affordable rental and homeowner housing.
- c) Explore a plan/program that provides funding for rehabilitation of older housing stock throughout the City (similar to Enterprise Zone).
- d) Enhance Community Development's capacity to address rental registration inspection backlog and maintain a 3-5 year Systematic Inspections cycle, by adding one FTE Housing inspector.



# CITY OF URBANA

## MAYOR/CITY COUNCIL STRATEGIC GOALS 2024-2025

### Strategic Area #3: Infrastructure

#### ***Strategies:***

#### **1. Improve quality of current infrastructure assets.**

##### **Action Steps**

- a) Complete sanitary sewer asset management plan and roadway asset management plan by the end of fiscal year 2025.
- b) Review and adjust dedicated revenue streams for infrastructure assets, beginning with the Local Motor Fuel Tax.
- c) Add one additional FTE arbor technician and vehicle for adequate tree maintenance to maintain current urban canopy status and decrease vacant tree sites.
- d) Promote Green stormwater management by revising the Stormwater Utility Credits and Incentive Manual.

## **2. Increase investments in infrastructure equity.**

### **Action Steps**

- a) Complete 10 EQL projects by end of calendar year 2024 and initiate a second EQL round by end of calendar year 2025.
- b) Prioritize ensuring adequate staffing for CD to pursue public infrastructure grants.
- c) Develop revisions to the Zoning Ordinance to improve the process in order to enhance public notice and ensure appropriate protest procedures.

## **3. Expand sustainable infrastructure within the community.**

### **Action Steps**

- a) Evaluate the practical and financial feasibility of sustainability improvements in City facility capital projects.
- b) Create and implement a grant program for community environmental projects.
- c) Support food waste composting at the Urbana LRC.
- d) Pursue the implementation of a single-use plastic bag fee as recommended by the Sustainability Advisory Commission's Resolution No. 2023-02-01-1R.



# CITY OF URBANA

## MAYOR/CITY COUNCIL STRATEGIC GOALS 2024-2025

### Strategic Area #4: Economic Health

#### ***Strategies:***

#### **1. Support current local businesses.**

##### **Action Steps**

- a) Create an Ordinance to enhance City contracting opportunities by MWVBE and local businesses.
- b) Educate businesses on available resources and explore resource gaps for challenges identified in the 2023 Illinois State Black Business Survey.
- c) Issue at least two Request for Proposals for development of Downtown City-owned sites for housing developments.

#### **2. Enhance Employment Opportunities in Urbana.**

##### **Action Steps**

- a) Collaborate with Parkland College, RPC, or other partners to create workforce development scholarships for low-income Urbana Residents focusing on the trades & hospitality industry.

### **3. Recruit new businesses and industries.**

#### **Action Steps**

- a) Create an incentive package and recruit a grocery store in NW Urbana.

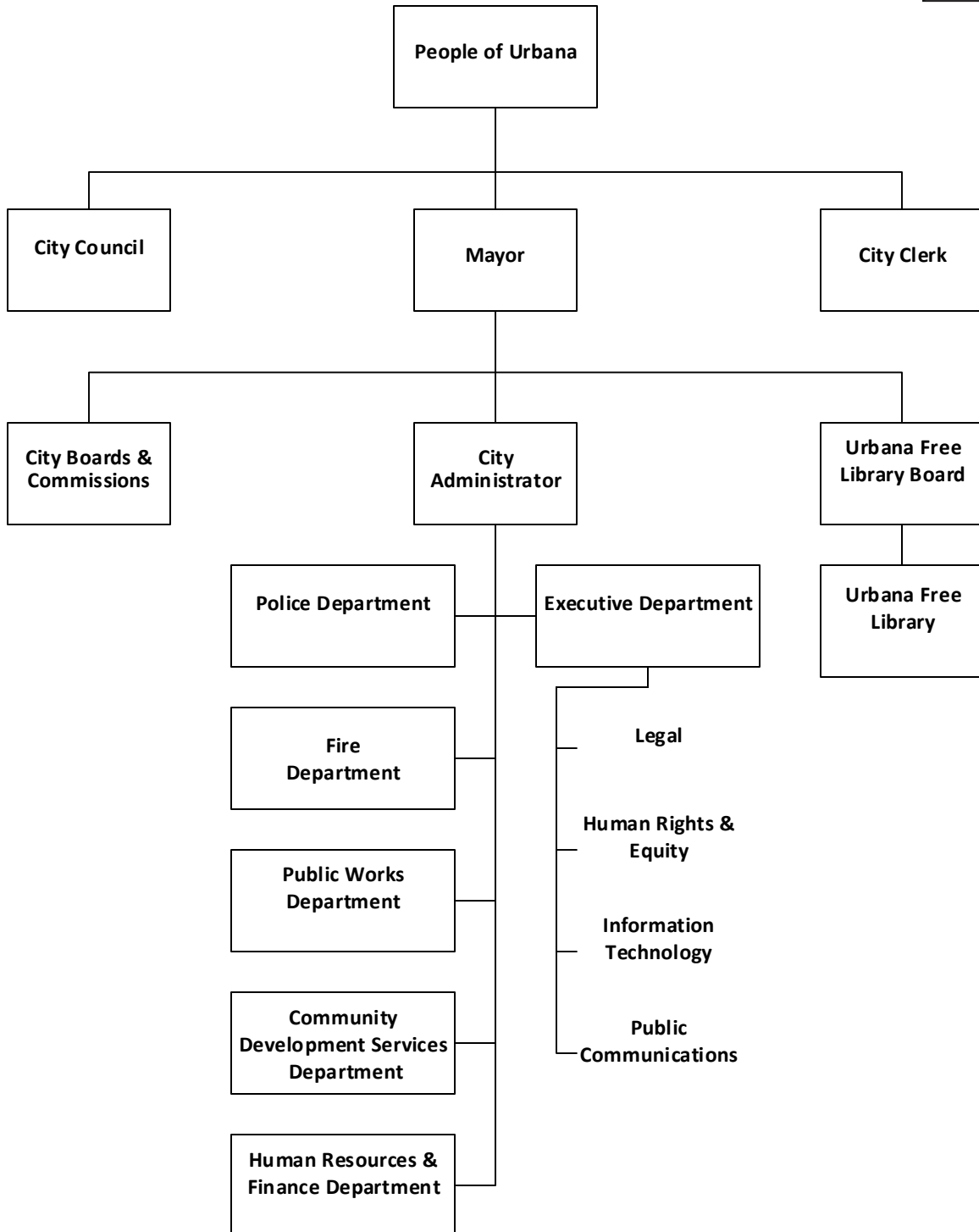
### **4. Create a Tourist and Entertainment District.**

#### **Action Steps**

- a) Direct UIUC visitors to Downtown Urbana with signage at Lincoln Avenue and Green Street.
- b) Implement selected recommendations of Downtown Public Realm study.
- c) Enhance the vibrancy of Downtown Urbana by working with private entities to increase murals, sculptures, and other physical art.



# CITY OF URBANA ORGANIZATIONAL CHART





# FINANCIAL AND ACCOUNTING INFORMATION

## **Annual Budget**

This document has been prepared on a program budgeting basis. Program budgeting provides that costs necessary to provide specific services will be accounted for in cost centers, or programs. The budget also includes detailed line item expenditures, which are used by the City staff in managing the budget on a daily basis.

This budget is presented to the City Council and the public for review prior to its adoption. Public hearings and study sessions are conducted to obtain citizen comments prior to adoption, which occurs before July 1.

It is sometimes necessary to amend this budget during the year. All changes which increase the total authorized expenditure level in a department or transfer monies between personnel codes and other expenditure categories require City Council approval. In special funds, all changes above 10% and those which change the basic nature of the project require Council approval. Other changes are made administratively by the Finance Director with the approval of the City Administrator.

## **Budgetary Basis**

With a few exceptions, the City maintains its accounts and presents its budget on the cash basis of accounting. This means that revenues are recognized when cash is received, and expenditures are recorded when cash is disbursed. The most notable exceptions are as follows:

- Funds that are reserved for payment to a vendor for a particular purpose (“encumbrances”) are included in estimated expenditures at year end although cash has not yet been disbursed
- The Annual Comprehensive Financial Report is presented on the modified accrual basis of accounting.

## **The Annual Comprehensive Financial Report**

The Annual Comprehensive Financial Report (ACFR) is published annually. It presents a historical financial picture of operations of the City for the immediately preceding fiscal year and a balance sheet of assets and liabilities as of the end of the preceding fiscal year. This information in this report is reviewed by external auditors to assure it is accurate and prepared with acceptable methods. A comparison of actual results to the budget or expected results is a part of this report.

The reports are prepared consistent with generally accepted accounting principles (GAAP). There are differences between the basis on which these statements are prepared and day-to-day financial operations of the City. The timing of recognition of revenues and expenditures differs between the two. The fund balances used in preparation of the annual budget are based on adjusted cash balances because this more accurately reflects resources available to be spent. For this reason, the fund balances used in preparing the budget may differ significantly from those included in the ACFR. In addition, in the ACFR, funds are combined for presentation purposes.

### **Capital Improvement Funds**

Capital improvement funds included in this budget include costs and estimated revenues for the 1-year period July 1 to June 30. Because the construction season runs approximately from April to November, it is important to view these one year expenditures in conjunction with the City's Five year Capital Improvements Plan, for which additional detail is included in the Supplemental Information section of this budget document. Many projects that are approved and included in the city's fiscal year budget will not be completed until near the end of the construction season (fall). Therefore, unspent monies for these projects generally will be encumbered and carried over to the following year.

### **Annual Tax Levy**

The City passes its annual tax levy ordinance and files it with the County Clerk on or before the last Tuesday in December. The first half of the tax bills are due and payable to the County the following June and the balance in September. Amounts are remitted to the City from the County Treasurer within a short period after collection.

There is currently no debt being retired from general property taxes. All outstanding debt is being retired from local motor fuel tax revenue.

The City of Urbana is a Home Rule unit under provisions of the Illinois Constitution; thus no statutory limit exists on the issuance of debt or the levying of property taxes.

### **Cash**

Cash temporarily idle during the year is invested in bank certificates of deposit, U.S. Government securities, and public investment pools. Investments above insured limits are collateralized by the bank pledging U.S. Government securities to the City.

### **Pension Plans**

The City participates in three employee pension plans as follows:

- All employees, except sworn police and fire personnel, who meet certain minimum hourly standards, participate in the Illinois Municipal Retirement Fund (IMRF), a multiple employer retirement system that acts as a common investment and

administrative agent for local government in Illinois.

- Sworn police personnel are covered by the Police Pension Fund, which is a defined benefit, single employer plan.
- Sworn fire personnel are covered by the Firemen's Pension Fund, which is a defined benefit, single employer plan.

All benefits and required contributions from both employees and the City are governed by State Statutes. Current funding levels are adequate and comparable to or better than other central Illinois cities of similar population.

Investments for the Firemen's Pension fund have been consolidated with other downstate fire pension funds pursuant to legislation passed in 2019. The investments for the Police Pension Fund have not been consolidated as we await the outcome of a pending lawsuit in Kane County challenging the consolidation.

### **Financial System**

In February of 2018, the City implemented a new financial management system. As part of that transition, the chart of accounts was updated and some funds were consolidated.

# BUDGET PROCESS

The City of Urbana budget provides a plan for City services on a fiscal year basis from July 1 through June 30 of each year. The budget is developed with the aid, cooperation, and resources of many participants. The entire process encompasses roughly six months of the year. It begins in the fall with the development of the Financial Forecast, which is presented to City Council in January, and continues through June when the budget is brought before City Council for adoption.

The process for amending the budget after adoption is covered in the Financial and Accounting Information section.

## TIMELINE

### January

- Staff presents the Financial Forecast to City Council.

### February

- Budget instructions delivered to departments.

### March - April

- Departments submit target level budgets in accordance with guidelines shared in the budget instructions, and a list of possible budget cuts, if needed, and significant cost increases for next fiscal year that cannot be covered in the baseline budgets.
- Individual department budget meetings with the budget team to discuss budget issues and potential budget reductions or requests.

### May - June

- Staff prepares the proposed budget document.
- Staff presents the Proposed Budget to City Council.
- Budget Presentations.
- Public Hearing.
- City Council adopts the budget by Ordinance, reflecting any modifications from the proposed budget.

### July – August

- Staff prepares the adopted budget document.

# SUMMARY OF FINANCIAL POLICIES

The City's Financial Policies establish goals and targets for the City's financial operations. Formal policies provide for a consistent approach to planning and budgeting, and support the City's long-term financial stability. The policies are reviewed, modified, and adopted as needed.

The Financial Policies set specific goals for reserves and the use of reserves. Specifically, the City will maintain reserves of at least 25% of recurring expenditures in the General Operating Fund. The City considers the budget to be balanced if budgeted recurring expenditures, in the General Operating Fund, do not exceed 98.5% of budgeted, recurring revenues.

For FY2025, expenditures are within the policy goal of 98.5% of recurring revenue and unassigned fund balance exceeds 25% of recurring expenditures.

The policies also state priorities for funding, specifically, pension funding. The City will levy property taxes to provide funding for a 20-year closed period amortization of 100% of unfunded liability, including a five-year transition to the higher funding level, beginning with the 2018 property tax levy.

The Financial Policies provide specific direction in the following areas:

- Long-Term Planning
- Vehicle & Equipment Replacement Fund
- Retained Risk
- Library General Fund
- Corporate Tax Levy
- Capital Improvement Fund
- Stormwater and Sewer Improvement Funds
- State and Local Motor Fuel Tax Funds
- Debt Management
- Interfund Transfers for General Fund Support of Other Activities

# FINANCIAL POLICIES

- I. **Purpose:** Financial policies establish goals and targets for the City's financial operations. Formal policies provide for a consistent approach to planning and budgeting, and support the City's long-term financial stability.
- II. **Long-term Planning:** Each year the City's Finance Department will prepare a five-year financial forecast for the City's General Operating Fund to assess the City's future fiscal condition. The purpose of the forecast is to give context to decisions that will be made in the budget process.
- III. **Balanced Budget:** The City considers the budget to be balanced if budgeted, recurring expenditures in the General Operating Fund do not exceed 98.5% of budgeted, recurring revenues. In other City funds, unless specific reserve targets have been established, expenditures will not exceed the total of budgeted revenues and unassigned fund balance at the beginning of the year.
- IV. **Reserves:** The City will maintain adequate reserves to establish a cushion of available cash during economic downturns, finance cash flow needs, provide stable tax rates, and provide for unanticipated needs or unexpected opportunities.
  - A. **General Fund:** The City will maintain reserves of at least 25% of recurring expenditures in the General Operating Fund. This is in addition to any reserve that is established for a specific purpose. The reserve will be depleted below 20% only in the event of a catastrophic need. If the reserve dips below 25%, the Finance Director will recommend a strategy to replenish the reserve over a period of no more than three to five years.

A reserve level of no less than 25% is appropriate given-

- the City's reliance on cyclical revenue sources (e.g., sales tax)
- the reliance of other funds (e.g., Retained Risk and Capital Improvements) on the General Fund as a source of revenue
- the current backlog of unmet capital needs, which could result in an immediate demand for funds due to infrastructure failures
- the potential for unavoidable cost increases imposed by the State of Illinois
- concerns about the potential impact of the State's fiscal situation, including potential reductions in State-shared revenues

**B. Vehicle & Equipment Replacement Fund (VERF):** The City will maintain reserves of at least 10% of the total value of assets included in the VERF for planned replacement of capital equipment. Annual charges will be made to various operating budgets at 85% of projected replacement cost spread over the life of the asset accounted for in this fund. The replacement schedule will be updated at least biennially. A capital asset is defined as equipment with an initial purchase price of \$5,000 or more and a useful life of 5 years or more.

Other funds, including the Landscape Recycling Center Fund and the Equipment Services Fund, may retain reserves for equipment replacement separate from the Vehicle and Equipment Replacement Fund. Adequate funds will be reserved in fund balance for planned equipment replacement.

**C. Retained Risk:** Retained Risk Fund reserves will be maintained to provide funding in the event of large workers compensation and liability claims. The reserve amount will be established based on a periodic actuarial review. Annual transfers will be made from operating budgets to support risk management activities such as insurance premiums and routine claims, as well as to replenish the reserve, when necessary. Reserves will be replenished over time to minimize impact on the operating budget.

**V. Property Taxes:** The City's goal is to maintain a property tax rate equal to that of the City of Champaign, and to work with overlapping taxing districts to create an overall tax rate equal to the City of Champaign.

**A. Pension Funds:** The City will levy property taxes to provide funding for a 20-year closed period amortization of 100% of unfunded liability, including a five-year transition to the higher funding level, beginning with the 2018 property tax levy. Contributions will be calculated using the entry age normal (level percent of pay) method. Asset smoothing will be used over a five-year period to reduce the effects of market volatility. An 8.12% share of the pension funding requirement will be allocated from personal property replacement tax, also consistent with State law.

Prior to levying taxes in 2028, staff will recommend to the City Council an appropriate strategy to minimize volatility as the funds move closer to the goal of being fully funded.

**B. Library General Fund:** The City levies property taxes for the Library to support operations, which are funded from the Library's General Fund. The

City Council approves the Library's budget, including estimated property tax revenues necessary to support the expenditure budget. When the City Council approves the property tax levy, it will include a levy sufficient to support the approved Library General Fund budget. (The City also allocates a portion of the Ameren franchise fee to the Library, based on the Library's proportionate benefit from free gas therms provided by Ameren prior to the franchise agreement approved in 2015. This allocation will continue in the same proportion.)

**C. Corporate Tax Levy:** Remaining funds that can be raised within the City's target tax rate will be allocated to the General Operating Fund to pay for public safety services.

**VI. Capital Improvements:** Capital improvements are defined as a project or activity costing more than \$10,000 resulting in construction, renovation, or acquisition of land, infrastructure, or buildings, with an expected life of at least 10 years.

**A. Capital Improvement Fund:** The Capital Improvement Fund is used to pay for capital improvements that do not have another source of funding, or for which other sources are insufficient. The City's goal is to increase funding for capital improvements each fiscal year by at least the amount of increase in the construction cost index for the prior calendar year. This funding is to be used only for the purpose of funding capital improvements.

As the budget allows, the City will consider additional one-time transfers to provide additional funding for infrastructure maintenance and improvements; or increasing the base level of the recurring transfer to provide a stable, ongoing source of funding.

**B. Stormwater and Sewer Improvement Funds:** These enterprise funds are established to provide ongoing funding for maintenance and improvements to the City's stormwater and sanitary sewer systems. Fees will be established to provide funding consistent with long-term plans for operation and maintenance of these systems.

**C. State and Local Motor Fuel Tax Funds:** These funds are reserved for transportation improvements.



**VII. Debt:** The City may use long-term borrowing for capital projects that cannot be funded from current resources, when the improvements have a useful life of 25 years or more. Debt maturities will not exceed the useful life of the improvement. Combined debt service payments will not exceed 10% of recurring General Operating Fund revenues, regardless of the source of repayment. The City will generally use bank qualified bonds because of the lower cost of borrowing and reduced administrative burden.

**VIII. Interfund Transfers for General Fund Support of Other Activities:**

**A. Administrative Overhead:** The City provides support services for City activities through a variety of administrative support programs. As a result, some expenditures that benefit activities outside of the General Fund are not being directly allocated but are accounted for in administrative support programs in the General Operating Fund. Cost allocations for activities outside of the General Operating Fund will be charged to the following activities:

- Activities that are primarily supported by user fees (for example, sanitary and storm sewer maintenance).
- For internal services when less than 75% of support comes from the General Operating Fund (for example, the Equipment Services and Information Technology Funds would not be charged).
- Additionally, to maximize the use of grant funds available to the City, funds that receive most or all of their revenue from grants will not be charged.

A step-down allocation method will be implemented to ensure that costs incurred related to services between administrative support departments are fully allocated before final allocations to other activities are made.

**B. Direct Cost Allocations:** Other costs that can be directly allocated to a specific activity will also be included in the transfer (for example, General Operating Fund sewer maintenance activities will be fully allocated to the sanitary sewer and stormwater programs).

**C. Payment in Lieu of Taxes for Parking Fund:** The Parking Fund has historically made a transfer for a payment in lieu of taxes to the General Operating Fund, for revenue generating properties that are tax exempt. This will be reassessed based on changes in tax rates and growth in EAV since it was last assessed.

# REVENUE ANALYSIS

## REVENUE PROJECTION APPROACH

Finance Department staff project most of the revenue accounts based on historical data and trends. In addition, assumptions are adjusted for other factors like national, state, and local economic forecasts, legislative issues, and experience. The City relies on the Illinois Municipal League (IML) for forecasts for major state shared revenues. This comprehensive analysis is applied on detailed level for both major and minor revenues; however, a detailed discussion of minor revenues is not provided in the budget document for practical reasons.

## INTRODUCTION

Total projected revenue for all City funds in FY2025 is \$81.4 million (excluding interfund transfers), which is an increase of \$7.8 million or 10.6% from the FY2024 estimated revenues of \$73.6 million.

The increase of \$7.8 million in FY2025 Proposed Budget revenues for all City funds is primarily due to increases in State and Federal grant funds, including Federal HOME funds, and grants for capital improvements, including construction of two new fire stations. This is shown below in the intergovernmental revenues category, which is expected to increase \$7.0M or 107.6% over FY2024.

	FY24 Estimate	FY25 Proposed	Variance	Variance %
40 - TAXES	39,743,124	41,174,557	1,431,433	3.6%
41 - INTERGOV. REVENUES	6,500,199	13,494,016	6,993,817	107.6%
42 - LICENSES & PERMITS	1,122,721	1,135,156	12,435	1.1%
43 - FINE, FORF & PENALTY	308,786	400,895	92,109	29.8%
44 - CHARGES FOR SERVICE	11,042,968	11,667,203	624,235	5.7%
45 - INVESTMENT INCOME	3,078,500	2,910,816	(167,684)	-5.4%
46 - MISC REVENUES	11,800,414	10,590,904	(1,209,510)	-10.2%
<b>Grand Total</b>	<b>73,596,712</b>	<b>81,373,547</b>	<b>7,776,835</b>	<b>10.6%</b>

Figure 1 - Revenues by Category

Taxes account for 51% of total revenues, followed by intergovernmental revenues with 17% and charges for service with 14%. These three categories combined for 82% of total revenues.

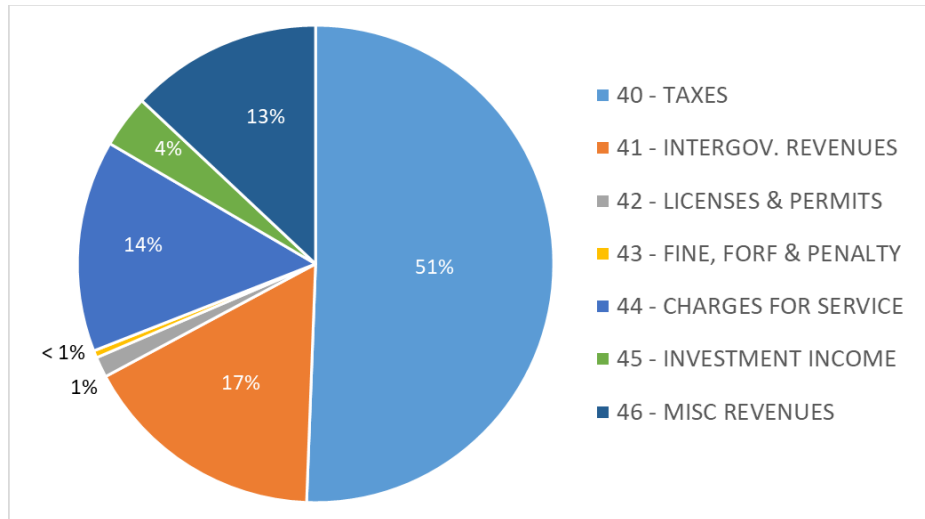


Figure 2 – Total Revenue Breakdown by Category

In FY2025, \$42.87 million or 52.7% of total revenues are reported in the City’s General Operating Fund (excluding interfund transfers), which provides for most basic City services, such as police and fire protection. General Fund revenues are budgeted to increase slightly by \$139,000 from the FY2024 estimate.

Row Labels	FY24	FY25	Variance	% of
100 - GENERAL FUND	42,728,069	42,866,773	138,704	52.7%
200 - CAPITAL REPLACMT & IMPROV FUND	2,859,586	10,420,000	7,560,414	12.8%
201 - STORMWATER UTILITY FUND	2,311,210	2,446,823	135,613	3.0%
202 - LOCAL MOTOR FUEL TAX FUND	3,600,157	1,044,698	(2,555,459)	1.3%
203 - MOTOR FUEL TAX FUND	3,085,369	4,504,474	1,419,105	5.5%
204 - SANITARY SEWER FUND	1,636,032	1,659,327	23,295	2.0%
300 - VEHICLE & EQUIPM REPLCMNT FUND	355,000	300,000	(55,000)	0.4%
301 - LANDSCAPE RECYCLING CTR FUND	800,025	800,025	(0)	1.0%
302 - HOME RECYCLING FUND	762,480	762,480	(0)	0.9%
310 - POLICE SPECIAL FUND	117,500	203,000	85,500	0.2%
320 - CABLE TV PEG FUND	66,000	66,000	(0)	0.1%
321 - ARMS PROGRAMMING FUND	(0)	(0)	(0)	0.0%
322 - CUSWDS FUND	71,277	80,456	9,179	0.1%
330 - COMMUNITY DEV SPECIAL FUND	1,000	1,000	(0)	0.0%
331 - COMMUNITY DEV GRANTS FUND	4,417,776	10,522,328	6,104,552	12.9%
332 - URBANA MARKET FUND	107,600	107,600	(0)	0.1%
342 - TIF 2	(0)	(0)	(0)	0.0%
343 - TIF 4	1,814,884	2,410,816	595,932	3.0%
344 - CENTRAL TIF	6,580,000	1,150,000	(5,430,000)	1.4%
350 - AMERICAN RESCUE PLAN FUND	350,000	150,000	(200,000)	0.2%
370 - RETAINED RISK FUND	110,000	110,000	(0)	0.1%
500 - PARKING FUND	1,643,000	1,643,000	(0)	2.0%
600 - EQUIPMENT SERVICES FUND	1,000	1,000	(0)	0.0%
610 - INFORMATION TECHNOLOGY FUND	43,747	43,747	(0)	0.1%
<b>Grand Total</b>	<b>73,596,712</b>	<b>81,373,547</b>	<b>7,776,835</b>	<b>100.0%</b>

Figure 3 – FY2025 Revenues by Fund

The largest source of General Operating Fund revenue is State and local (Home Rule) sales tax, and use tax, which is expected to bring \$14.61 million in revenue. Sales tax comprises about 16% of General Fund revenue, which is a concern because sales tax is relatively volatile. Other significant revenue sources in the General Operating Fund are property taxes (\$6.11 million, including taxes levied for pensions) and state income tax (\$6.6 million).

The following table lists revenues \$500,000 and greater, which represent 90.4% of total revenue.

	FY24 Estimate	FY25 Proposed	Variance
<b>100 - GENERAL FUND</b>			
40100 - PROPERTY TAXES	5,600,284	6,111,310	511,026
40201 - LOCAL FOOD AND BEVERAGE TAX	1,616,000	1,648,320	32,320
40203 - LOCAL HOTEL/MOTEL TAX	910,718	1,122,300	211,582
40205 - UTILITIES TAX	2,894,571	2,923,517	28,946
40301 - STATE INCOME TAX	6,331,574	6,555,456	223,882
40302 - PERSONAL PROPERTY REPL TAX	614,970	655,646	40,676
40304 - STATE USE TAX	1,540,340	1,617,012	76,672
40305 - STATE SALES TAX	7,549,686	6,795,051	(754,635)
40306 - HOME RULE SALES TAX	6,005,052	6,200,216	195,164
41320 - FEDERAL GRANTS - PUBLIC SAFETY	570,366	358,835	(211,531)
42301 - BUILDING PERMITS	483,543	504,117	20,574
44220 - FRANCHISE FEE	854,142	972,984	118,842
44510 - UI FIRE SERVICE	2,319,800	2,549,377	229,577
45000 - INVESTMENT INCOME	1,200,000	1,000,000	(200,000)
<b>200 - CAPITAL REPLACMT &amp; IMPROV FUND</b>			
46400 - PROCEEDS OF LONG-TERM DEBT	2,500,000	10,000,000	7,500,000
<b>201 - STORMWATER UTILITY FUND</b>			
44323 - STORMWATER FEES	2,078,176	2,285,994	207,818
<b>202 - LOCAL MOTOR FUEL TAX FUND</b>			
40204 - LOCAL MOTOR FUEL TAX	658,586	1,002,698	344,112
46290 - OTHER REIMBURSEMENTS	2,899,571	(0)	(2,899,571)
<b>203 - MOTOR FUEL TAX FUND</b>			
40308 - STATE MOTOR FUEL TAX	895,912	946,213	50,301
40310 - STATE MFT TRF	732,984	830,011	97,027
41130 - STATE GRANTS - STREETS AND HW	295,860	2,268,250	1,972,390
41330 - FEDERAL GRANTS - STREETS & HW	662,600	200,000	(462,600)
<b>204 - SANITARY SEWER FUND</b>			
44324 - SEWER FEES	1,553,032	1,576,327	23,295
<b>301 - LANDSCAPE RECYCLING CTR FUND</b>			
44310 - LANDSCAPE RECYCLING FEES	750,000	750,000	(0)
<b>331 - COMMUNITY DEV GRANTS FUND</b>			
41160 - OTHER STATE GRANTS	(0)	3,500,000	3,500,000
41340 - FEDERAL GRANTS - HOUSING & CD	3,851,710	6,732,328	2,880,618
<b>343 - TIF 4</b>			
40100 - PROPERTY TAXES	1,764,884	2,088,500	(323,616)
<b>344 - CENTRAL TIF</b>			
40100 - PROPERTY TAXES	930,000	1,000,000	70,000
46400 - PROCEEDS OF LONG-TERM DEBT	5,500,000	(0)	(5,500,000)
<b>500 - PARKING FUND</b>			
44410 - PARKING METERS	1,358,000	1,358,000	(0)
<b>Grand Total</b>	<b>64,992,361</b>	<b>73,552,462</b>	<b>8,560,101</b>

Figure 4 – Major Revenues Over \$500,000

# MAJOR REVENUE SOURCES

## PROPERTY TAX

The amount of property tax is produced by multiplying the property tax rate times the taxable equalized assessed value. There are generally two reasons that assessed value increases: (1) annexations and new development and (2) increases in the market value of current properties (which are assessed at 1/3 of market value). Taxable assessed value increased to \$751,677,610, which is an increase of 8.39% compared to the prior year.

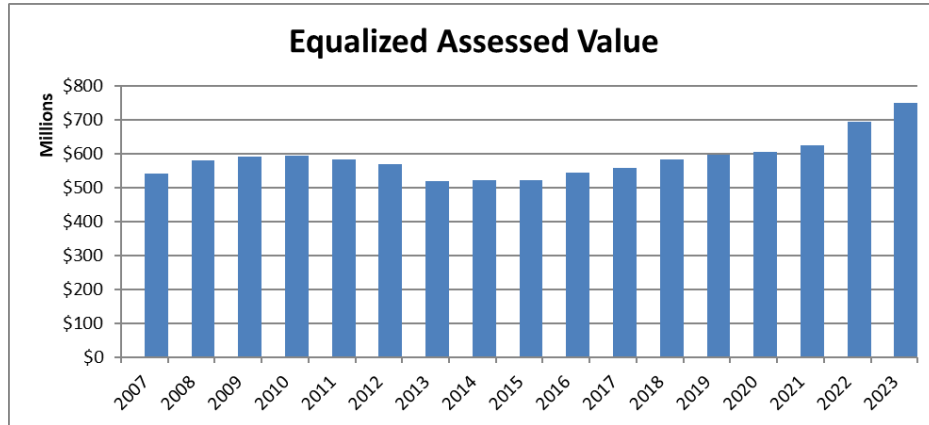


Figure 5 – Equalized Assessed Value

Homeowners may pay more to the City compared to last year because of increased property values. However, the City’s tax rate will remain the same at \$1.3499. The 2023 tax levy was approved in December 2023 and is paid by homeowners in June and September 2024.

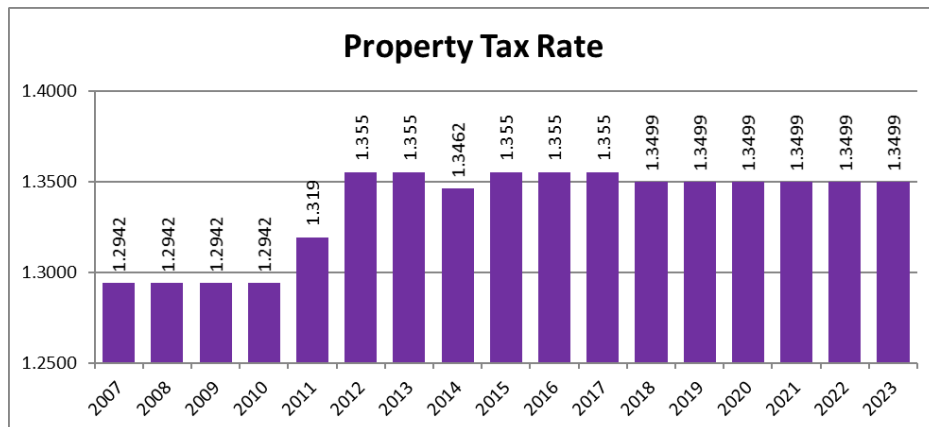


Figure 6 – Property Tax Rates

The City is one of nine different government agencies to which an Urbana homeowner will pay property tax. The chart below provides the allocation for the 2023 tax levy. The City was responsible for 12.7% of the total property tax. The School District was responsible for 54.5%, the Park District 11.9%, and the County 7.7%. Several smaller taxing districts

(Forest Preserve, Public Health District, and Mass Transit District) are grouped together to make the chart easier to read. The largest share of the City's property tax levy, 41.8%, goes to the Urbana Free Library.

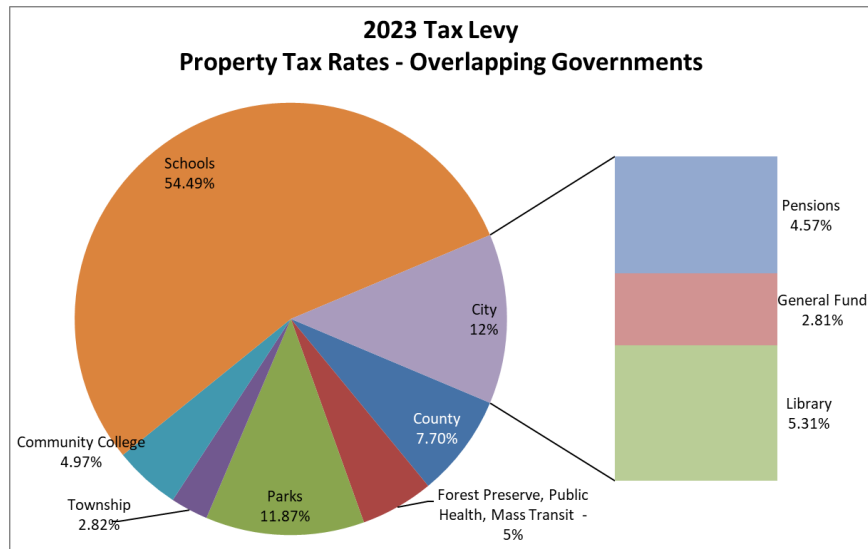


Figure 7 – Property Tax Rates – Overlapping Governments – 2023 Tax Levy

The maximum property tax rate for all taxing districts, including the City, schools, the park district and others, was \$10.6370 per \$100 of assessed value for the 2023 tax levy, which is 0.187 less than the 2022 tax levy. An owner occupied home valued at \$150,000 will pay total taxes of \$4,763 for 2023.

## SALES AND USE TAX

For FY2025, Governor Pritzker has proposed eliminating the 1% tax on groceries that is dedicated to local governments. This will have a significant impact on local governments across the State. This budget assumes that reduction will be implemented, which results in a reduction of about \$1 million in State sales tax revenues.

Overall State and Home Rule sales tax, and use tax stabilized in FY2024 after a multi-year period of post-pandemic recovery. That stabilization has resulted in the FY2024 State and Home Rule sales and use tax estimates being relatively flat to prior year, projected to be about 0.62% or \$93,567 lower than FY2023. The decrease is driven by elimination of the grocery tax, which, again, is estimated at \$1 million. Figure 8 shows the historical trend of these revenues on a combined basis.

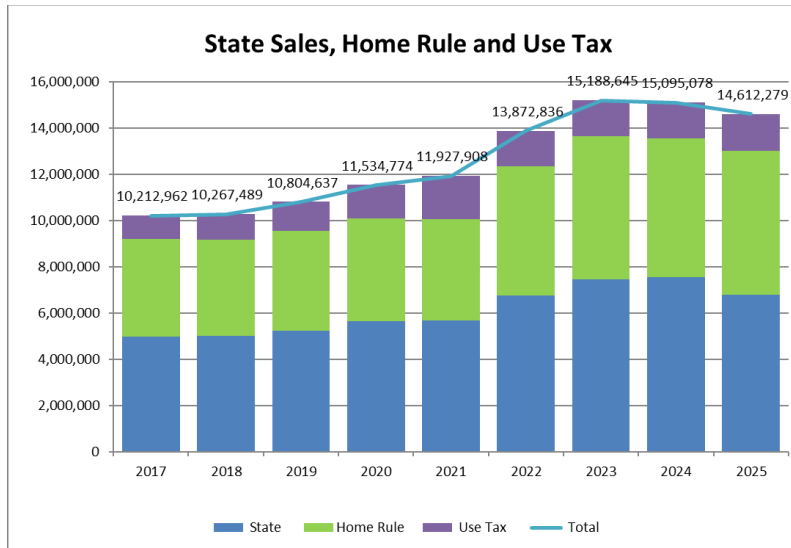


Figure 8 – Sales and Use Tax Revenues

\*\* Sales tax revenues are adjusted to cash basis in this chart to show a consistent trend.  
Home Rule Tax includes Cannabis tax beginning in FY2021

The City’s 3% municipal cannabis retailer’s occupation tax, which was effective on July 1, 2020, is included in Home Rule sales tax revenue. This tax on adult use cannabis is authorized under State law. Adult use cannabis sales are also subject to State and Home Rule sales tax.

A number of taxes are included in the sales and use tax category. They include the local share of sales tax imposed under state law (1%) and Urbana’s home-rule sales tax on general merchandise (1.5%). State use tax is a per capita distribution of a portion (1% of 6.25%) of use tax revenues remitted to the State. The 2020 Census showed a decrease in the City of Urbana’s population count from 41,250 to 38,336 (7.06% decrease). This decrease in population results in lower projected distributions of use tax. The current sales tax rate on general retail sales in Urbana is 9.0%. General merchandise sales tax is remitted directly to the State of Illinois. In addition, the City imposes local taxes on prepared food and beverages (2%), and packaged alcohol (3%).

Sales of drugs and medicine are exempt from all but the 1% State tax. Sales of licensed personal property such as automobiles are exempt from the City’s 1.5% home-rule authority tax, the County Public Safety 0.25% tax and the County School Facility 1% tax. In addition, the City of Urbana imposes a locally collected 2% on the sales of food and beverages that are prepared for immediate consumption. The tax on the sale of alcohol for consumption off-premises increased from 1% to 3% in FY2020.

Sales from remote retailers (no physical presence in Illinois) and “marketplace sales” by non-Illinois retailers that meet the threshold of 200 transactions or \$100,000 in revenue are subject to sales tax based on the destination.

All sales tax revenue is allocated to the General Operating Fund. Since sales tax is based on point of sale, a new retail store or a store closing can have a significant impact. The

Home Rule sales tax rate increased from 1% to 1.25% in 2007, and then again to 1.5% in 2014. The State imposes a 1.5% collection fee on Home Rules sales tax revenue.

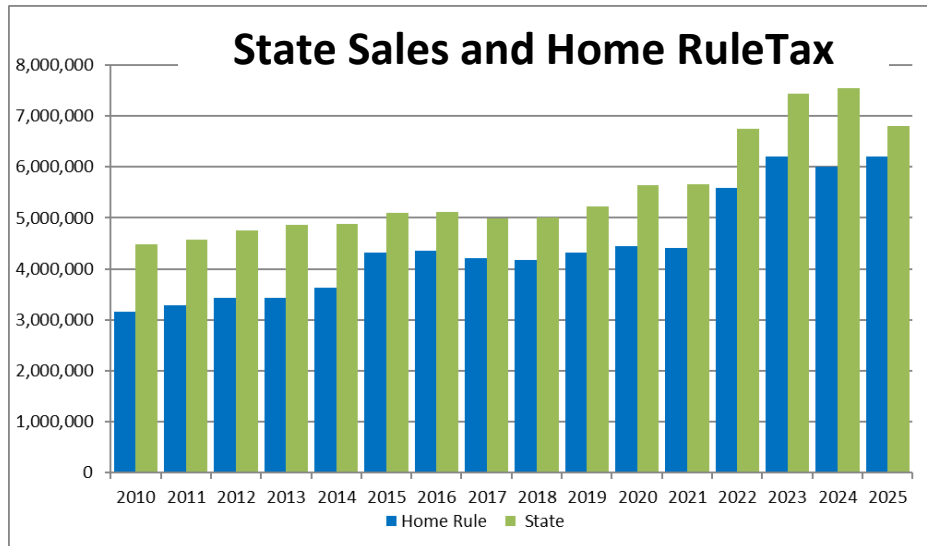


Figure 9 – Sales Tax Revenues

\*\* Sales tax revenues are adjusted to cash basis in this chart to show a consistent trend, even though they were accounted for on an accrual basis prior to FY2015. Home Rule Tax includes Cannabis tax beginning in FY2021

## STATE INCOME TAX

The State of Illinois imposes an income tax on individuals and corporations. A portion of this tax is returned to local governments based on population. All income tax revenue is allocated to the General Operating Fund. It has been difficult to project income tax accurately due to volatility related to changes in the State’s allocation to local governments, changes in tax rates, and changes in federal tax laws and tax amnesty programs. Income tax increases in 2011 and 2017 did not increase revenues for local governments because the State reduced the local share and kept 100% of the new revenues raised through higher taxes.

Income tax is distributed through the Local Government Distributive Fund (LGDF). Historically, 10% of receipts were allocated to the LGDF. In recent years, the State decreased LGDF distributions to 5.45% of individual income tax and 6.16% of corporate income tax, when the income tax was permanently increased in July 2017. The local government share of income tax has fluctuated and is currently at 6.16% of individual income tax and 6.845% of corporate income tax.

As previously mentioned, the 2020 census data showed a decrease in the City of Urbana’s population count (about 7% decrease), which affected the allocation beginning in December 2021, part of the way through FY2022. At the end of April 2024, income tax revenues are about 6% higher compared to prior year. As a result, a revised projection is estimated at about \$497K higher than the initial projection. In the FY2025 proposed budget, income tax revenue is projected at \$6.56 million or a 3.5% increase from the FY2024 revised projections.



## **UTILITY TAXES**

The City imposes a tax on utility company charges for the sales of electricity, natural gas, and water. The tax on electricity is based on a kilowatt-hour “consumption” tax. Therefore, increases in electricity costs tend to encourage reduction of usage and a corresponding reduction of tax income to the City. The tax on natural gas and water remains at 5% of gross receipts and the tax on telecommunications is 6% of gross receipts.

All utility tax revenue is allocated to the General Operating Fund. Since utility tax is also based on point of sale, annexations and new development will affect this revenue. Over the past ten years, the amount received from individual components of the utility tax has been extremely volatile due to changes in telephone usage (increase in cell phones and other alternatives); price decreases in the telecommunications industry in general, price increases and decreases in natural gas and electricity, and weather conditions. This tax is expected to generate \$2.92 million in FY2025.

In FY2011, the City imposed a use tax on the purchase of natural gas. This tax is applied to large utility customers that purchase natural gas wholesale from out of state suppliers and are not subject to the utility tax. The natural gas use tax increased from 3.5 cents per therm to 5-cents per therm in April 2016. FY2017 was the first full year of revenue from this increase, affecting about a dozen large utility customers. This tax is expected to generate \$429,551 in FY2025.

## **SERVICE CHARGES AND FEES**

The City charges fees to users of certain services, where it is deemed in the best interest of the public that users pay directly for a service. The schedule of fees was updated on May 28, 2024. The proposed FY2025 budget for user fees reflects the increase of about 4.25% to the majority of license, permit, and service fees. This is in line with the City’s five-year financial forecast that was presented to the Council in December 2023. Since these fees are directly related to providing a specific service, the City’s practice has been to increase these fees similar to the increase in cost of personnel that provide these services. However, some of these fees can be impacted by usage, as well. Examples of some of the most significant of these charges are:

- The University of Illinois reimburses the City for costs incurred to provide fire safety services to a portion of the campus. Revenues from this service charge are reported in the General Operating Fund, along with the expenses related to providing the service (in Fire Department budget). The amount of this charge for FY2025 is estimated to be \$2.5 million.
- The City of Urbana charges users of the Landscape Recycling Center fees to drop off landscape waste, which is then converted into recycled mulch, compost and firewood, which is sold. The amount expected in FY2025 is approximately \$750,000. Revenues from this service charge are reported in the Landscape Recycling Center Fund along with the expenses related to providing the service.
- The City rents parking spaces and utilizes parking meters to generate revenues that are used to maintain and construct parking facilities. Revenues from these parking

services are allocated to the Parking Fund, where expenses of maintaining parking services are reported. The amount expected in FY2025 is \$1.6 million.

## **COMMUNITY DEVELOPMENT BLOCK GRANT, HOUSING IMPROVEMENT AND OTHER FEDERAL AND STATE GRANTS**

The City of Urbana receives monies from the U.S. Department of Housing and Urban Development (HUD) and the State of Illinois for programs to improve the quality of life and housing of low-income persons and for grants to sub recipients and other community agencies, in accordance with the City's Consolidated Plan. The majority of these monies are in the form of the Community Development Block Grant and HOME Investment Partnership Act. These revenues are allocated to the City's Community Development Grant Funds and restricted for uses under the plan and HUD program guidelines.

## **TAX INCREMENT FINANCING DISTRICT PROPERTY TAXES**

All incremental property taxes in the two active tax increment financing districts of the City, above the base level when the district was established, are reported in the City's Tax Increment special funds. These revenues are restricted to pay for development improvements within the district boundaries in accordance with the redevelopment plan and State TIF laws. Increases in the future will be dependent upon new projects that will add to the assessed value and increases in property values.

## **STATE MOTOR FUEL TAX**

Approximately 1/12 of the 10 cents/gallon gasoline tax imposed by the State is returned to local governments based on population. Motor fuel tax revenues are allocated to the Motor Fuel Tax Fund and are restricted for certain street maintenance and improvements, per Illinois Department of Transportation (IDOT) regulations. Since motor fuel tax is based on gallons used, it will increase only if gasoline consumption increases in the state or if Urbana's population increases compared to the state population. Revenues are expected to dwindle as vehicles become more fuel efficient and more drivers use electric vehicles. However, the need for maintenance will remain.

The estimate for State Motor Fuel Tax for FY2025 is \$946,216. The estimate for Transportation Renewal Fund (TRF) is \$830,011. The allocation is also affected by the decrease in population.

## **LOCAL MOTOR FUEL TAX**

In FY2011, the City imposed a new tax of 2 cents per gallon of gasoline sold in the city limits. Revenues from this local motor fuel tax are used for street maintenance and road safety improvements. Urbana increased its rate to 4 cents, effective July 1, 2012; and to 5 cents effective August 1, 2015. Revenues and costs of this program are reported in the Local Motor Fuel Tax Fund. Local Motor Fuel Tax revenues for FY2025 are estimated to be

\$1,002,698. Staff anticipates proposing an increase to fund much needed transportation improvements during the coming fiscal year.

## **RECYCLING TAXES**

The budget includes a recycling tax of \$3.25 monthly per residence to pay for the City's curbside recycling program and green initiatives. Revenues from these taxes are allocated to the U-Cycle Fund. This fee is collected by the Sanitary District as part of its regular billing process.

## **SEWER BENEFIT TAX**

The City imposes a tax on all property owners to pay for sanitary sewer maintenance and related improvements. This tax is collected as part of the bill a homeowner receives from the Sanitary District. It is based on the amount of water that is used and returned to the City's sanitary sewer system. The amount charged per 100 gallons of water used is determined annually by the City Council. Revenues from this tax are allocated to the City's Sanitary Sewer Improvement Fund. Currently, the average amount paid by a household of four people is \$72/year to help cover the cost of sewer maintenance and improvements. The sewer tax rate will be increased from \$0.1602 to \$0.1670, which is about 4.25% increase, effective January 1, 2025. The FY2025 estimated revenue is \$1.58 million.

## **STORM WATER UTILITY FEE**

The City imposed a fee based on runoff generated from each property to fund the management and replacement of the aging storm sewer infrastructure. The fee went into effect July 1, 2013. On January 1, 2025, the rate will increase from \$8.00 to \$8.80 per month per equivalent residential unit (ERU), raising an estimated \$2.29 million in FY2025. This fee is also collected by the Sanitary District.

## **LOCAL FOOD & BEVERAGE TAX**

The City imposes a tax on the receipts of local food and beverage purchases. This tax increased from 1.5% to 2%, effective March 1, 2020. All local food and beverage tax revenue is allocated to the General Operating Fund. FY2025 revenues are estimated to be \$1.65 million.

## **HOTEL/MOTEL TAX**

The City imposes a tax on the receipts of hotel and motel room rentals. This tax remains the same at 7%. All hotel tax revenue is allocated to the General Operating Fund. As of April 2024, local hotel/motel tax revenues are at 96% of the budget, which is higher than anticipated. As a result, local hotel/motel tax revenue is expected to be higher than estimated for FY2024 at \$1.06 million, which is about \$150K higher than current budget. The FY2025 revenues are similarly expected to increase and are estimated at \$1.12M, which is higher than the FY2024 estimate.

## **LICENSES AND PERMITS**

The City requires that persons involved in certain activities obtain an annual license and/or permit. Usually, these licenses and permits involve an inspection of the activity in some manner and registration of persons responsible for the activity. Examples of some of the major license and permit revenues that are received by the City are liquor licenses and various building permits. All license/permit revenue is allocated to the General Operating Fund. City policy is to increase the amount charged for these permits and licenses annually similar to increases in expenses incurred by the City in administering these activities, which is approximate to labor costs.

## **FINES AND TICKETS**

The City receives revenue in the form of fines from certain violations of Ordinances and laws and from parking-ticket violations. Most fine revenue is allocated to the General Operating Fund to offset the costs of administering the violation and collection of the fine. Some police fine revenue (D.U.I. and drug seizure) is required by law to be accounted for separately and used for certain police equipment and costs.

## **INVESTMENT INCOME**

The City invests all monies that are not needed to pay expenses, in various interest earning securities. The length of maturity and type depends upon the amount available and when it is projected that these invested amounts will be needed. Because the City invests in securities that have relatively short maturities, the impact of fluctuations in interest rates has a significant impact. Interest earned is deposited to each of the City's funds based on average balances invested.



# CHANGES IN FUND BALANCE AND BUDGET SUMMARY FOR FY2024-2025

	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b><u>CITY OPERATING FUNDS</u></b>					
100 - GENERAL FUND					
Beginning Fund Balance	17,269,609	19,801,679	27,211,185	27,211,185	25,876,858
Revenue	41,357,923	44,924,553	43,108,109	45,817,482	46,231,812
Expense	38,825,853	37,515,047	47,209,337	47,151,809	55,101,975
Ending Fund Balance	19,801,679	27,211,185	23,109,957	25,876,858	17,006,695
370 - RETAINED RISK FUND					
Beginning Fund Balance	2,007,701	2,570,692	2,715,357	2,715,357	3,301,142
Revenue	1,546,701	1,463,868	2,585,200	2,655,200	1,801,437
Expense	983,710	1,319,203	2,069,415	2,069,415	1,567,590
Ending Fund Balance	2,570,692	2,715,357	3,231,142	3,301,142	3,534,989
<b>TOTAL CITY OPERATING FUNDS</b>					
Beginning Fund Balance	19,277,311	22,372,371	29,926,542	29,926,542	29,178,000
Revenue	42,904,624	46,388,421	45,693,309	48,472,682	48,033,249
Expense	39,809,563	38,834,250	49,278,752	49,221,224	56,669,565
Ending Fund Balance	22,372,371	29,926,542	26,341,099	29,178,000	20,541,684
<b><u>INTERNAL SERVICE FUNDS</u></b>					
600 - EQUIPMENT SERVICES FUND					
Beginning Fund Balance	267,496	280,096	83,755	83,755	65,915
Revenue	1,077,115	1,051,791	1,369,310	1,399,310	1,249,220
Expense	1,064,514	1,248,132	1,425,878	1,417,150	1,318,139
Ending Fund Balance	280,096	83,755	27,187	65,915	(3,004)
610 - INFORMATION TECHNOLOGY FUND					
Beginning Fund Balance	119,754	(34,347)	50,628	50,628	141,876
Revenue	790,318	1,047,945	1,405,960	1,405,960	1,365,190
Expense	944,419	962,970	1,267,647	1,314,712	1,373,584
Ending Fund Balance	(34,347)	50,628	188,941	141,876	133,482
<b>TOTAL INTERNAL SERVICE FUNDS</b>					
Beginning Fund Balance	387,250	245,750	134,383	134,383	207,791
Revenue	1,867,432	2,099,736	2,775,270	2,805,270	2,614,410
Expense	2,008,933	2,211,102	2,693,525	2,731,862	2,691,723
Ending Fund Balance	245,750	134,383	216,128	207,791	130,478

# CHANGES IN FUND BALANCE AND BUDGET SUMMARY FOR FY2024-2025

	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b><u>ENTERPRISE FUND</u></b>					
500 - PARKING FUND					
Beginning Fund Balance	1,075,650	661,955	712,796	712,796	383,268
Revenue	1,212,763	1,431,235	1,634,250	1,643,000	1,643,000
Expense	1,626,459	1,380,394	1,750,172	1,972,528	2,073,530
Ending Fund Balance	661,955	712,796	596,874	383,268	(47,262)
<b>TOTAL ENTERPRISE FUND</b>					
Beginning Fund Balance	1,075,650	661,955	712,796	712,796	383,268
Revenue	1,212,763	1,431,235	1,634,250	1,643,000	1,643,000
Expense	1,626,459	1,380,394	1,750,172	1,972,528	2,073,530
Ending Fund Balance	661,955	712,796	596,874	383,268	(47,262)
 <b><u>RESERVE FUND</u></b>					
360 - GENERAL RESERVE FUND					
Beginning Fund Balance	3,003,777	3,005,578	3,082,634	3,082,634	1,617,634
Revenue	1,801	77,056	60,000	135,000	80,000
Expense	-	-	800,000	1,600,000	-
Ending Fund Balance	3,005,578	3,082,634	2,342,634	1,617,634	1,697,634
<b>TOTAL RESERVE FUND</b>					
Beginning Fund Balance	3,003,777	3,005,578	3,082,634	3,082,634	1,617,634
Revenue	1,801	77,056	60,000	135,000	80,000
Expense	-	-	800,000	1,600,000	-
Ending Fund Balance	3,005,578	3,082,634	2,342,634	1,617,634	1,697,634

# CHANGES IN FUND BALANCE AND BUDGET SUMMARY FOR FY2024-2025

	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b><u>CAPITAL IMPROVEMENT FUNDS</u></b>					
200 - CAPITAL REPLACMT & IMPROV FUND					
Beginning Fund Balance	3,930,776	4,999,480	4,175,893	4,175,893	(10,998,788)
Revenue	3,826,167	1,054,421	17,125,627	5,235,213	17,469,619
Expense	2,757,463	1,878,008	24,990,891	20,409,894	5,804,329
Ending Fund Balance	4,999,480	4,175,893	(3,689,371)	(10,998,788)	666,502
201 - STORMWATER UTILITY FUND					
Beginning Fund Balance	1,922,736	2,428,420	2,948,087	2,948,087	1,123,890
Revenue	1,707,732	1,777,787	1,936,889	2,311,210	2,446,823
Expense	1,202,047	1,258,120	4,271,297	4,135,407	3,248,928
Ending Fund Balance	2,428,420	2,948,087	613,679	1,123,890	321,785
202 - LOCAL MOTOR FUEL TAX FUND					
Beginning Fund Balance	1,488,834	1,437,810	966,067	966,067	2,898,610
Revenue	696,658	800,663	783,586	3,945,157	1,044,698
Expense	747,683	1,272,406	1,611,711	2,012,614	810,000
Ending Fund Balance	1,437,810	966,067	137,942	2,898,610	3,133,308
203 - MOTOR FUEL TAX FUND					
Beginning Fund Balance	5,348,797	6,572,269	5,378,861	5,378,861	4,027,017
Revenue	2,225,120	2,193,224	3,414,799	3,085,369	4,504,474
Expense	1,001,648	3,386,633	6,805,005	4,437,213	7,772,834
Ending Fund Balance	6,572,269	5,378,861	1,988,655	4,027,017	758,657
204 - SANITARY SEWER FUND					
Beginning Fund Balance	1,222,823	1,523,337	1,756,914	1,756,914	743,378
Revenue	1,393,923	1,402,891	2,870,032	2,562,718	2,586,013
Expense	1,093,408	1,169,314	3,945,567	3,576,254	2,355,905
Ending Fund Balance	1,523,337	1,756,914	681,379	743,378	973,486
205 - SUPPL CAPITAL IMPROVEMENT FUND					
Beginning Fund Balance	-	-	-	-	-
Revenue	-	-	-	-	-
Expense	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-
206 - BONEYARD PROJECT FUND					
Beginning Fund Balance	-	-	-	-	-
Revenue	-	-	-	-	-
Expense	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-
<b>TOTAL CAPITAL IMPROVEMENT FUNDS</b>					
Beginning Fund Balance	13,913,966	16,961,316	15,225,822	15,225,822	(2,205,893)
Revenue	9,849,600	7,228,986	26,130,933	17,139,667	28,051,627
Expense	6,802,250	8,964,480	41,624,471	34,571,382	19,991,996
Ending Fund Balance	16,961,316	15,225,822	(267,716)	(2,205,893)	5,853,738



# CHANGES IN FUND BALANCE AND BUDGET SUMMARY FOR FY2024-2025

	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b><u>SPECIAL REVENUE FUNDS</u></b>					
<b>300 - VEHICLE &amp; EQUIPM REPLCMNT FUND</b>					
Beginning Fund Balance	4,537,206	5,865,116	6,185,247	6,185,247	5,274,087
Revenue	2,009,990	1,984,001	2,339,205	2,594,205	2,420,179
Expense	682,081	1,663,870	3,457,180	3,505,365	1,908,686
Ending Fund Balance	5,865,116	6,185,247	5,067,272	5,274,087	5,785,580
<b>301 - LANDSCAPE RECYCLING CTR FUND</b>					
Beginning Fund Balance	989,302	1,209,969	996,605	996,605	770,761
Revenue	826,515	857,500	760,525	800,025	800,025
Expense	605,848	1,070,864	1,316,355	1,025,869	962,059
Ending Fund Balance	1,209,969	996,605	440,775	770,761	608,727
<b>302 - HOME RECYCLING FUND</b>					
Beginning Fund Balance	422,812	530,184	534,623	534,623	499,324
Revenue	737,782	736,963	737,005	762,480	762,480
Expense	630,411	732,523	797,779	797,779	798,817
Ending Fund Balance	530,184	534,623	473,849	499,324	462,987
<b>310 - POLICE SPECIAL FUND</b>					
Beginning Fund Balance	157,762	199,839	236,884	236,884	155,113
Revenue	102,591	99,449	96,500	117,500	203,000
Expense	60,514	62,404	199,271	199,271	212,583
Ending Fund Balance	199,839	236,884	134,113	155,113	145,530
<b>320 - CABLE TV PEG FUND</b>					
Beginning Fund Balance	174,947	128,975	119,242	119,242	132,793
Revenue	55,969	57,678	66,000	66,000	66,000
Expense	101,942	67,411	52,449	52,449	47,624
Ending Fund Balance	128,975	119,242	132,793	132,793	151,169
<b>321 - ARMS PROGRAMMING FUND</b>					
Beginning Fund Balance	269,793	253,084	251,337	251,337	251,337
Revenue	6,730	14,156	-	-	-
Expense	23,438	15,903	-	-	251,337
Ending Fund Balance	253,084	251,337	251,337	251,337	-
<b>322 - CUSWDS FUND</b>					
Beginning Fund Balance	154,575	101,429	133,795	133,795	117,176
Revenue	10,064	70,607	71,277	71,277	80,456
Expense	63,210	38,241	87,896	87,896	80,421
Ending Fund Balance	101,429	133,795	117,176	117,176	117,211
<b>330 - COMMUNITY DEV SPECIAL FUND</b>					
Beginning Fund Balance	142,589	95,951	99,342	99,342	127,039
Revenue	221,061	257,977	393,798	393,797	331,632
Expense	267,699	254,586	416,832	366,100	428,922
Ending Fund Balance	95,951	99,342	76,308	127,039	29,749
<b>331 - COMMUNITY DEV GRANTS FUND</b>					
Beginning Fund Balance	(95,511)	(364,829)	(794,659)	(794,659)	(4,109,177)
Revenue	939,875	1,498,311	4,919,742	4,507,776	10,522,328

# CHANGES IN FUND BALANCE AND BUDGET SUMMARY FOR FY2024-2025

Expense	1,209,194	1,928,141	9,278,223	7,822,294	6,866,115
Ending Fund Balance	(364,829)	(794,659)	(5,153,140)	(4,109,177)	(452,964)
<b>332 - URBANA MARKET FUND</b>					
Beginning Fund Balance	20,857	74,217	98,157	98,157	65,991
Revenue	138,419	111,229	107,600	107,600	107,600
Expense	85,059	87,289	139,766	139,766	128,600
Ending Fund Balance	74,217	98,157	65,991	65,991	44,991
<b>340 - POST TIF CLOSURE FUND</b>					
Beginning Fund Balance	(170)	(0)	-	-	-
Revenue	170	420	-	-	-
Expense	-	420	-	-	-
Ending Fund Balance	(0)	-	-	-	-
<b>341 - TIF 1</b>					
Beginning Fund Balance	-	-	-	-	-
Revenue	-	-	-	-	-
Expense	-	-	-	-	-
Ending Fund Balance	-	-	-	-	-
<b>342 - TIF 2</b>					
Beginning Fund Balance	1,811,702	2,104,463	-	-	-
Revenue	1,599,650	866,253	-	-	-
Expense	1,306,888	2,970,716	-	-	-
Ending Fund Balance	2,104,463	-	-	-	-
<b>343 - TIF 4</b>					
Beginning Fund Balance	3,536,850	4,497,638	5,618,963	5,618,963	4,401,462
Revenue	1,672,751	1,647,397	1,814,884	1,814,884	2,410,816
Expense	711,962	526,072	3,148,023	3,032,385	4,709,547
Ending Fund Balance	4,497,638	5,618,963	4,285,824	4,401,462	2,102,731
<b>344 - CENTRAL TIF</b>					
Beginning Fund Balance	114,412	288,357	3,217,920	3,217,920	2,415,452
Revenue	477,641	3,412,258	6,300,000	6,580,000	1,150,000
Expense	303,696	482,695	9,362,477	7,382,468	3,088,165
Ending Fund Balance	288,357	3,217,920	155,443	2,415,452	477,287
<b>350 - AMERICAN RESCUE PLAN FUND</b>					
Beginning Fund Balance	6,487,280	12,945,890	9,563,378	9,563,378	3,398,574
Revenue	6,494,833	314,999	50,000	350,000	150,000
Expense	36,223	3,697,510	7,680,805	6,514,804	2,449,790
Ending Fund Balance	12,945,890	9,563,378	1,932,573	3,398,574	1,098,784
<b>TOTAL SPECIAL REVENUE FUNDS</b>					
Beginning Fund Balance	18,724,406	27,930,282	26,260,834	26,260,834	13,499,932
Revenue	15,294,041	11,929,197	17,656,536	18,165,544	19,004,516
Expense	6,088,164	13,598,646	35,937,054	30,926,446	21,932,666
Ending Fund Balance	27,930,282	26,260,834	7,980,316	13,499,932	10,571,783

# CHANGES IN FUND BALANCE AND BUDGET SUMMARY FOR FY2024-2025

	FY22 Actual	FY23 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>TOTAL ALL FUNDS (INCLUDING TRANSFERS)</b>					
Beginning Fund Balance	56,382,361	71,177,252	75,343,011	75,343,011	42,680,732
Revenue	71,130,261	69,154,630	93,950,298	88,361,163	99,426,802
Expense	56,335,369	64,988,872	132,083,975	121,023,442	103,359,480
Ending Fund Balance	71,177,252	75,343,011	37,209,334	42,680,732	38,748,054
<b>LESS INTERFUND TRANSFERS</b>					
Revenue	10,683,312	11,417,867	14,873,766	14,764,451	18,053,255
Expense	11,762,940	13,048,057	14,873,766	13,719,920	18,563,501
<b>TOTAL ALL FUNDS (EXCLUDING TRANSFERS)</b>					
Beginning Fund Balance	56,382,361	71,177,252	75,343,011	75,343,011	42,680,732
Revenue	60,446,950	57,736,763	79,076,532	73,596,712	81,373,547
Expense	44,572,429	51,940,815	117,210,209	107,303,522	84,795,979
Ending Fund Balance	72,256,881	76,973,201	37,209,334	41,636,201	39,258,300

# PERSONNEL SUMMARY

GENERAL FUND (100)		FY24 Adopted	FY25 Proposed
<b>City Clerk</b>	City Clerk	2.0000	2.0000
<b>Executive Department</b>	Mayor / City Administrator	7.0000	6.5000
	Legal	4.0000	4.0000
	Human Relations	2.0000	2.0000
	Public Communications	1.0000	1.0000
	UPTV	1.6750	1.6750
<b>TOTAL</b>		<b>15.6750</b>	<b>15.1750</b>
<b>Finance Department</b>	Finance Administration	3.0000	3.0000
	Administrative Services	4.0000	4.0000
	Financial Services	5.2500	5.2500
	Parking Enforcement	3.0000	3.0000
	Human Resources	6.0000	6.0000
<b>TOTAL</b>		<b>21.2500</b>	<b>21.2500</b>
<b>Police Department</b>	Police Administration	3.0000	4.0000
	Police Patrol	45.6000	54.0000
	Criminal Investigation	13.5000	15.1000
	Police Support Services	10.0000	10.0000
	School Resource Officers	2.0000	2.0000
<b>TOTAL</b>		<b>74.1000</b>	<b>85.1000</b>
<b>Fire Department</b>	Fire Operations	61.0000	61.0000
	Fire Administration	3.0000	3.0000
	Fire Prevention	2.0000	2.0000
<b>TOTAL</b>		<b>66.0000</b>	<b>66.0000</b>
<b>Public Works Department (PW)</b>	Administration	5.0000	5.0000
	Urban Forestry	3.8800	3.8800
	Landscape Management	5.8800	5.8800
	City Facilities	3.5000	3.5000
	Tool Room	0.9000	0.9000
	Traffic Control	3.6000	3.6000
	Street Lighting	3.9000	3.9000
	Street Maintenance & Construction	12.0000	12.0000
	Sewer Maintenance & Construction	4.5000	4.5000
	Traffic Signals	1.3000	1.3000
	ROW & Technical Support / FY18 Seasonal	0.2000	0.2000
	Engineering	11.6500	11.6500
	Environmental Management	0.5000	0.5000
Environmental Compliance	-	-	
<b>TOTAL</b>		<b>56.8100</b>	<b>56.8100</b>
<b>Community Development Department (CD)</b>	Administration	2.0700	2.0000
	Economic Development	0.7500	0.6250
	Public Arts	0.0875	0.0875
	Planning & Zoning	6.2500	5.1750
	New Construction	4.5000	4.5000
	Housing	1.1670	1.1670
	Rental Housing	1.1500	2.0000
	Environmental Compliance	0.6670	0.6670
<b>TOTAL</b>		<b>16.6415</b>	<b>16.2215</b>
<b>GENERAL FUND TOTAL</b>		<b>252.4765</b>	<b>262.5565</b>

# PERSONNEL SUMMARY

		FY24 Adopted	FY25 Proposed
<b>LANDSCAPE RECYCLING FUND (301)</b>			
PW	Landscape Recycling Center	4.6900	4.6900
<b>TOTAL</b>		<b>4.6900</b>	<b>4.6900</b>
<b>HOME RECYCLING FUND (302)</b>			
PW	Home Recycling	1.2500	1.2500
<b>TOTAL</b>		<b>1.2500</b>	<b>1.2500</b>
<b>POLICE SPECIAL FUND (310)</b>			
PD	Cannabis Excise Tax	0.4000	0.4000
<b>TOTAL</b>		<b>0.4000</b>	<b>0.4000</b>
<b>ARMS PROGRAMMING FUND (321)</b>			
Executive	ARMS	-	-
<b>TOTAL</b>		<b>-</b>	<b>-</b>
<b>CD SPECIAL FUND (330)</b>			
CD	Urban Revelopment & Housing	4.0960	3.6660
<b>TOTAL</b>		<b>4.0960</b>	<b>3.6660</b>
<b>MARKET FUND (332)</b>			
CD	Farmers' Market	1.4675	1.4675
<b>TOTAL</b>		<b>1.4675</b>	<b>1.4675</b>
<b>TIF 4 (343)</b>			
CD	Economic Development	0.9000	0.8500
<b>TOTAL</b>		<b>0.9000</b>	<b>0.8500</b>
<b>Central TIF (344)</b>			
CD	Economic Development	0.7000	0.2000
	Public Arts	1.0000	1.0000
<b>TOTAL</b>		<b>1.7000</b>	<b>1.2000</b>
<b>PARKING FUND (500)</b>			
PW	Parking System	2.3000	2.3000
	Parking Garage Operations	0.8000	0.8000
<b>TOTAL</b>		<b>3.1000</b>	<b>3.1000</b>
<b>EQUIPMENT SERVICES FUND (600)</b>			
PW	Equipment Services	5.2000	5.2000
<b>TOTAL</b>		<b>5.2000</b>	<b>5.2000</b>
<b>INFORMATION TECHNOLOGY (610)</b>			
Executive	Information Technology	5.6000	6.3000
<b>TOTAL</b>		<b>5.6000</b>	<b>6.3000</b>
<b>OTHER FUNDS TOTAL</b>		<b>28.4035</b>	<b>28.1235</b>
<b>CITY GRAND TOTAL</b>		<b>280.8800</b>	<b>290.6800</b>

# FUND STRUCTURE

All City funds are included in the annual budget document except one agency fund. The agency fund (Treasury) does not account for expenditures as defined by state law, but merely receives and disburses money on behalf of other funds or parties (employees). Budgeted funds are classified into the following types in the budget document:

## **GOVERNMENTAL FUNDS** (major funds are marked in bold)

- Operating Funds: As the name implies, these funds provide for basic services (e.g. Police and Fire) as opposed to capital improvements, insurance reserves, etc. Most positions are budgeted in these funds.
  - **100 - General Operating Fund**
  - 370 - Retained Risk Fund
- Community Improvement Funds: These funds provide for capital improvements and certain community and economic development programs.
  - **200 - Capital Replacement & Improvement Fund**
  - 201 - Stormwater Utility Fund
  - 202 - Local Motor Fuel Tax Fund
  - **203 - Motor Fuel Tax Fund**
  - 204 - Sanitary Sewer Fund
- Special Revenue Funds: Special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for a specific purpose.
  - **300 - Vehicle & Equipment Replacement Fund**
  - 301 - Landscape Recycling Center Fund
  - 302 - Home Recycling Fund
  - 310 - Police Special Fund
  - 320 - Cable TV Peg Fund
  - 321 - Arms Programming Fund
  - 322 - CUSWDS Fund
  - 330 - Community Development Special Fund
  - 331 - Community Development Grants Fund
  - 332 - Farmers Market Fund

- 340 - Post TIF Closure Fund
- 341 - TIF 1 Fund
- 342 - TIF 2 Fund
- 343 - TIF 4 Fund
- 344 - Central TIF Fund
- 350 – American Rescue Plan Fund
- General Reserve Fund: This fund holds funds related to the ongoing dispute about hospital property taxes, keeping them separate from other reserves.
  - **360 - General Reserve Fund**

### ***PROPRIETARY FUNDS***

- Internal Service Funds: Internal Service Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the government, on a cost reimbursement basis.
  - 600 - Equipment Services Fund
  - 610 - Information Technology Fund
- Enterprise Fund: Enterprise funds account for activities that are financed and operated in a manner similar to private-sector businesses – where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government has decided that periodic determination of net income is appropriate for accountability purposes.
  - 500 – Parking Fund

# ACCOUNT STRUCTURE

The City of Urbana’s General Ledger (GL) account structure is made up of 3 segments: Organization Segment, Object Segment and Project Segment (when applicable). For example:

<b>Org</b>	<b>Object</b>	<b>Project (when applicable)</b>
20040470 (CIP Fund Capital Project)	52105 (Planning Services)	40112 (Pavement Maintenance)

## Organization (Org) Segment

The organization segment combines fund, department, and program together to create one segment. For example: org code **20040470** can be broken out as follows:

<b>Fund Description</b>	<b>Department Description</b>	<b>Division Description</b>
200 (CIP Fund )	40 (Public Works)	470 (Capital Projects)

## Object Segment

Object codes are utilized for indicating what type of account will be used for any activity. The first number in each object code states what type of account the object code is; object codes have been designed as follows:

- Object Codes starting with a 4 (40000-49999) are Revenue Accounts
- Object Codes starting with a 5 (50000-59999) are Expense Accounts

## Project Code (when applicable)

Project accounting, also referred to as projects within the general ledger, is the addition of a project segment to the regular GL account. The project code can be added to a GL account to track another layer of detail within the existing chart structure. The project code is often used to track grants and capital projects. The majority of the City accounts do not use project codes.



# PROGRAM BUDGETING

The City of Urbana budget organizes costs for general operations into departments and programs (cost centers). Following is a listing of these departments and programs:

- **01 - City Council**
  - 100 - General Fund
    - 10001100 - City Council
  
- **05 - City Clerk**
  - 100 - General Fund
    - 10005100 - City Clerk
  
- **10 - Executive**
  - 100 - General Fund
    - 10010101 - Mayor's Office/City Administrator
    - 10010103 – Legal
    - 10010104 – Human Relations
    - 10010107 - UPTV
    - 10010110 - Public Communications
  - 320 - Cable TV Peg Fund
    - 32010107 - UPTV Peg
  - 321 - Arms Programming Fund
    - 32110108 – ARMS
  - 610 - Information Technology Fund
    - 61010106 - IT
  
- **15 - Human Resources & Finance**
  - 100 - General Fund
    - 10015150 - Human Resources & Finance Administration
    - 10015151 - Administrative Services
    - 10015152 - Financial Services
    - 10015153 - Parking Enforcement
    - 10010155 - Human Resources

- **20 - Police**

- 100 - General Fund

- 10020200 - Police Administration
    - 10020201 - Police Patrol
    - 10020202 - Police Criminal Investigation
    - 10020203 - Police Support Services
    - 10020204 - Police Animal Control
    - 10020211 - School Resource Officers

- 310 - Police Special Fund

- 31020205 - Police DUI
    - 31020206 - State Narcotics Forfeitures
    - 31020207 - Federal Narcotics Forfeitures
    - 31020209 - Metro Swat
    - 31020210 – E-Citations
    - 31020212 – Cannabis Excise Tax

- **30 - Fire**

- 100 - General Fund

- 10030300 - Fire Operations
    - 10030301 - Fire Administration
    - 10030302 - Fire Prevention

- **40 - Public Works**

- 100 - General Fund

- 10040400 - Public Works Administration
    - 10040401 - Urban Forestry
    - 10040402 - Landscape Management
    - 10040410 - Facilities Maintenance
    - 10040420 - Tool Room
    - 10040421 - Snow And Ice Removal
    - 10040422 - Traffic Control
    - 10040423 - Street Lighting
    - 10040424 - Street Maintenance & Construction
    - 10040425 - Sewer Maintenance & Construction
    - 10040426 - Traffic Signals
    - 10040427 - ROW And Technical Support

- 10040440 - Engineering - Development
    - 10040450 - Environment & Sustainability
  - 200 - Capital Replacement & Improvement Fund
    - 20040470 - CIP Fund Capital Projects
  - 201 - Stormwater Utility Fund
    - 20140470 - Stormwater Capital Projects
  - 202 - Local Motor Fuel Tax Fund
    - 20240470 - LMFT Capital Projects
  - 203 - Motor Fuel Tax Fund
    - 20340470 - MFT Capital Projects
  - 204 - Sanitary sewer fund
    - 20440470 - Sewer Capital Projects
  - 301 - Landscape Recycling Center Fund
    - 30140402 - Landscape Recycling Center
  - 302 - Home Recycling Fund
    - 30240402 - Home Recycling
    - 30240452 – Recycling
  - 322 – CUSWDS Fund
    - 32240453 - CUSWDS
  - 500 - Parking Fund
    - 50040412 - Parking System
    - 50040413 - Parking Garage Operations
  - 600 - Equipment Services Fund
    - 60040460 - Equipment Services
- **50 - Community Development**
  - 100 - General Fund
    - 10050500 - Community Development Admin
    - 10050501 - Gen Fund Economic Development
    - 10050504 - Public Arts
    - 10050510 - Planning And Zoning
    - 10050520 - New Construction
    - 10050521 - Housing
    - 10050522 - Rental Housing
    - 10050523 - Social Services
    - 10050551 - Environmental Control
  - 330 - Community Development Special Fund

- 33050530 - Community Development
    - 33050535 - Blight Reduction Program
    - 33050536 - Abandoned Property Program
  - 331 - Community Development Grants Fund
    - 33150531 - Community Dev Block Grant
    - 33150532 - HOME
    - 33150533 - Emergency Solutions Grant
    - 33150534 - Supportive Housing Program
  - 332 - Farmers Market Fund
    - 33250501 - Economic Development
    - 33250503 - Farmers Market
  - 340 - Post TIF Closure Fund
    - 34050501 - Economic Development
  - 341 - TIF 1 Fund
    - 34150501 - Economic Development
    - 34150502 - TIF 1
    - 34150504 - Public Arts
  - 342 - TIF 2 Fund
    - 34250501 - Economic Development
    - 34250502 - TIF 2
    - 34250504 - Public Arts
  - 343 - TIF 4 Fund
    - 34350501 - Economic Development
  - 344 - Central TIF
    - 34450501 - Economic Development
    - 34450504 - Public Arts
- **60 - General Services**
  - 100 - General Fund
    - 10060109 - Sister City
    - 10060610 - GF Non-Dept General Services
  - 300 - Vehicle & Equipment Replacement Fund
    - 30060600 - Vehicle & Equip Replacement

- 350 – American Rescue Plan Fund
  - 35060620 – American Rescue Plan
- 360 - General Reserve Fund
  - 36060610 – General Reserve Payments
- 370 - Retained Risk Fund
  - 37060154 - Retained Risk
  
- **80 - Library**
  - 802 - Library General Fund
    - 80280800 - Library Administration
    - 80280801 - Library Centralized Costs
    - 80280802 - Adult & Youth Services
    - 80280803 - Archives
    - 80280804 - Library Café
    - 80280805 - Library Facilities
    - 80280806 - Library Acquisitions
    - 80280807 - Library Circulation
    - 80280808 - Library IT
    - 80280809 - Library Development & Promotion
    - 80280851 - Merchandise Sales
  - 810 - Library Trust Fund
    - 81080821 - Admin Endowments
    - 81080822 - Adult Endowment
    - 81080823 - Children's Endowments
    - 81080824 - Archives Endowments
    - 81080831 - Admin Gifts
    - 81080832 - Adult Gifts
    - 81080833 - Children Gifts
    - 81080834 - Archives Gifts
  - 820 - Library Building Fund
    - 82080852 - Building Costs

# FUND STATEMENT

## 100 - GENERAL FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	32,760,034	34,409,889	27,750,290	33,370,093	34,760,758	35,307,135
41 - INTERGOV. REVENUES	362,619	731,653	615,309	749,766	1,014,474	389,635
42 - LICENSES & PERMITS	1,040,836	1,340,509	605,135	1,122,721	1,122,721	1,135,156
43 - FINE, FORF & PENALTY	226,944	208,518	126,276	294,286	253,286	264,895
44 - CHARGES FOR SERVICE	4,111,332	4,202,738	3,719,596	4,156,830	4,156,830	4,549,952
45 - INVESTMENT INCOME	2,020	614,264	940,112	105,000	1,200,000	1,000,000
46 - MISC REVENUES	227,374	283,141	548,666	220,000	220,000	220,000
49 - TRANSFERS IN	2,626,764	3,133,840	2,320,685	3,089,413	3,089,413	3,365,039
	<b><u>41,357,923</u></b>	<b><u>44,924,553</u></b>	<b><u>36,626,069</u></b>	<b><u>43,108,109</u></b>	<b><u>45,817,482</u></b>	<b><u>46,231,812</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	25,916,397	26,344,387	23,107,076	30,220,088	30,264,535	34,093,751
51 - MATERIALS & SUPPLIES	814,221	852,681	787,676	1,204,871	1,208,477	1,016,086
52 - CONTRACTUAL SERVICES	3,798,686	4,524,486	4,027,362	6,313,835	6,182,841	5,623,881
53 - CAPITAL OUTLAY	-	-	-	-	-	-
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	8,296,548	5,793,494	6,552,696	9,470,544	9,495,956	14,368,257
	<b><u>38,825,853</u></b>	<b><u>37,515,047</u></b>	<b><u>34,474,810</u></b>	<b><u>47,209,337</u></b>	<b><u>47,151,809</u></b>	<b><u>55,101,975</u></b>
<b>Net Revenue / (Expense)</b>	<b>2,532,070</b>	<b>7,409,506</b>	<b>2,151,259</b>	<b>(4,101,228)</b>	<b>(1,334,327)</b>	<b>(8,870,163)</b>

<b>Beginning Fund Balance</b>	<b>27,211,185</b>	<b>25,876,858</b>
<b>Ending Fund Balance</b>	<b>25,876,858</b>	<b>17,006,695</b>

The General Operating Fund provides for basic City services such as Police and Fire protection, and all other expenditures that do not have a designated revenue source.

Fund Balance Note: Of the \$17 million fund balance in the General Operating Fund, \$5.285 million is assigned for future expenditures. \$4.5 million is assigned for future transfers for capital improvements and \$785,000 is assigned for the second and third years of a Community Engagement Team pilot program in the Police Department. Excluding the assigned portion, the ending fund balance would be \$11.72 million, which is 26.1% of recurring expenditures. This compares to the City's policy of maintaining a fund balance of at least 25% of recurring expenditures.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>100 - GENERAL FUND</u></b>						
<b>40 - TAXES</b>						
100-40100   PROPERTY TAXES	4,630,262	4,695,043	2,971,167	5,600,284	5,600,284	6,111,310
100-40201   LOCAL FOOD AND BEVERAGE TAX	1,675,017	1,886,492	1,669,238	1,616,000	1,616,000	1,648,320
100-40202   PACKAGE LIQUOR SALES TAX	340,328	315,142	258,928	342,946	342,946	315,016
100-40203   LOCAL HOTEL/MOTEL TAX	967,311	1,222,549	1,057,944	910,718	910,718	1,122,300
100-40205   UTILITIES TAX	3,019,151	2,899,674	2,333,783	2,894,571	2,894,571	2,923,517
100-40206   NATURAL GAS USE TAX	446,054	441,272	305,391	425,298	425,298	429,551
100-40301   STATE INCOME TAX	6,030,093	5,974,538	4,921,561	5,672,961	6,331,574	6,555,456
100-40302   PPRT	805,648	910,619	599,802	614,970	614,970	655,646
100-40303   TELECOMMUNICATIONS TAX	448,701	443,051	352,145	442,119	442,119	446,540
100-40304   STATE USE TAX	1,533,107	1,571,992	1,210,830	1,517,530	1,540,340	1,617,012
100-40305   STATE SALES TAX	6,745,974	7,329,117	6,387,025	7,052,578	7,549,686	6,795,051
100-40306   HOME RULE SALES TAX	5,593,755	6,213,478	5,285,352	5,898,688	6,005,052	6,200,216
100-40307   STATE GAMING TAX	523,286	504,866	395,649	379,230	485,000	485,000
100-40399   OTHER STATE TAXES	1,347	2,055	2,014	2,200	2,200	2,200
	<b><u>32,760,034</u></b>	<b><u>34,409,889</u></b>	<b><u>27,750,827</u></b>	<b><u>33,370,093</u></b>	<b><u>34,760,758</u></b>	<b><u>35,307,135</u></b>
<b>41 - INTERGOV. REVENUES</b>						
100-41120   STATE GRANTS - PUBLIC SAFETY	-	-	309,708	146,500	411,208	7,500
100-41150   STATE GRANTS - CULTURE & RECR	5,700	8,600	9,600	19,500	19,500	9,900
100-41320   FEDERAL GRANTS - PUBLIC SAFETY	87,142	697,022	282,049	570,366	570,366	358,835
100-41360   OTHER FEDERAL GRANTS	256,249	13,080	-	-	-	-
100-41510   OTHER GRANTS (NOV-GOV)	4,882	-	1,000	-	-	-
100-41699   OTHER INTERGOV PAYMENTS	8,645	12,952	12,952	13,400	13,400	13,400
	<b><u>362,619</u></b>	<b><u>731,653</u></b>	<b><u>615,309</u></b>	<b><u>749,766</u></b>	<b><u>1,014,474</u></b>	<b><u>389,635</u></b>
<b>42 - LICENSES &amp; PERMITS</b>						
100-42101   FOOD HANDLERS LICENSE	17,253	17,963	22,774	18,727	18,727	18,727
100-42102   LIQUOR LICENSE	429,188	400,378	37,442	390,150	390,150	406,750
100-42103   SANITARY HAULER LICENSE	12,710	22,496	14,534	18,275	18,275	18,275
100-42104   AMUSEMENT DEVICE LICENSE	2,415	1,070	1,680	3,111	3,111	3,111
100-42105   VEHICLE FOR HIRE LICENSE	2,555	1,910	1,735	5,202	5,202	5,202
100-42107   HOTEL/MOTEL LICENSE	2,240	2,614	996	2,331	2,331	2,331
100-42109   ELECTRICIANS LICENSE	21,425	18,900	11,560	19,768	19,768	19,768
100-42199   MISCELLANEOUS LICENSES	77,720	38,884	6,030	38,142	38,142	9,142
100-42301   BUILDING PERMITS	380,794	760,597	425,956	483,543	483,543	504,117
100-42302   FIRE PREVENTION PERMITS	14,009	963	929	71,528	71,528	74,571
100-42305   EROSION CONTROL PERMITS	12,700	8,760	4,432	5,410	5,410	5,640
100-42306   ENGINEERING PERMITS	17,162	13,471	23,882	9,884	9,884	10,305
100-42901   SPECIAL PARKING ZONE PERMITS	50,665	52,504	43,692	56,650	56,650	57,217
	<b><u>1,040,836</u></b>	<b><u>1,340,509</u></b>	<b><u>595,642</u></b>	<b><u>1,122,721</u></b>	<b><u>1,122,721</u></b>	<b><u>1,135,156</u></b>
<b>43 - FINE, FORF &amp; PENALTY</b>						
100-43102   NOTICE TO APPEAR FINES	10,126	7,553	4,965	26,286	26,286	26,286
100-43201   PARKING TICKETS	159,336	140,210	68,098	151,000	110,000	120,000
100-43202   TRAFFIC CITATIONS	45,599	51,009	40,227	100,000	100,000	101,375
100-43901   DOG CONTROL FINES AND FEES	5,040	4,500	3,660	7,000	7,000	7,096
100-43903   ORDINANCE VIOLATION FINES	6,843	5,247	9,291	10,000	10,000	10,138
	<b><u>226,944</u></b>	<b><u>208,518</u></b>	<b><u>126,241</u></b>	<b><u>294,286</u></b>	<b><u>253,286</u></b>	<b><u>264,895</u></b>
<b>44 - CHARGES FOR SERVICE</b>						
100-44201   BACKGROUND CHECK	830	1,008	411	1,117	1,117	1,117
100-44202   LIVESCAN FINGERPRINTING FEE	1,125	1,483	470	6,763	6,763	7,051
100-44203   VEHICLE TOWING & IMPOUND FEE	33,585	62,900	41,900	44,218	44,218	46,099
100-44220   FRANCHISE FEE	767,055	797,084	624,067	854,142	854,142	972,984
100-44503   TREE SERVICES	875	2,625	3,625	-	-	-
100-44510   UI FIRE SERVICE	2,388,992	2,430,820	2,318,184	2,319,800	2,319,800	2,549,377

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
100-44512   USD SCHOOL RESOURCE OFFICERS	315,716	271,691	180,037	280,031	280,031	294,877
100-44601   RENTAL REGISTRATION FEE	277,645	280,217	287,011	295,769	295,769	308,353
100-44602   ZONING REVIEW FEES	8,975	4,505	2,890	7,491	7,491	7,810
100-44603   PLAN REVIEW FEES	121,188	222,866	162,640	208,083	208,083	216,936
100-44605   ENTERPRISE ZONE FEE	121,179	43,544	34,361	64,506	64,506	67,251
100-44699   OTHER BUILDING RELATED FEES	34,815	36,219	8,700	34,334	34,334	35,795
100-44999   OTHER FEES	39,353	47,777	52,780	40,576	40,576	42,302
	<b><u>4,111,332</u></b>	<b><u>4,202,738</u></b>	<b><u>3,717,077</u></b>	<b><u>4,156,830</u></b>	<b><u>4,156,830</u></b>	<b><u>4,549,952</u></b>
<b>45 - INVESTMENT INCOME</b>						
100-45000   INVESTMENT INCOME	2,020	614,264	940,112	105,000	1,200,000	1,000,000
	<b><u>2,020</u></b>	<b><u>614,264</u></b>	<b><u>940,112</u></b>	<b><u>105,000</u></b>	<b><u>1,200,000</u></b>	<b><u>1,000,000</u></b>
<b>46 - MISC REVENUES</b>						
100-46201   DAMAGE TO CITY PROPERTY	6,238	73,054	82,463	30,000	30,000	30,000
100-46202   NUISANCE ABATEMENT	20,503	19,521	32,507	20,000	20,000	20,000
100-46210   DEPARTMENT REIMBURSEMENTS	70,363	146,124	224,285	125,000	125,000	125,000
100-46290   OTHER REIMBURSEMENTS	13,331	18,540	202,700	24,000	24,000	24,000
100-46300   DONATIONS/CONTRIBUTIONS/GIFTS	104,530	1,185	-	1,000	1,000	1,000
100-46900   OTHER MISCELLANEOUS REVENUES	12,410	24,717	6,456	20,000	20,000	20,000
100-46910   LEASE PROCEEDS	-	-	-	-	-	-
	<b><u>227,374</u></b>	<b><u>283,141</u></b>	<b><u>548,411</u></b>	<b><u>220,000</u></b>	<b><u>220,000</u></b>	<b><u>220,000</u></b>
<b>49 - TRANSFERS IN</b>						
100-49201   TFR FROM STORMWATER FUND	617,478	612,540	531,549	708,732	708,732	798,564
100-49204   TFR FROM SANITARY SEWER FUND	881,006	878,477	781,919	1,042,558	1,042,558	1,168,906
100-49301   TFR FROM LRC FUND	42,735	106,423	74,823	99,764	99,764	100,255
100-49302   TFR FROM HOME RECYCLING FUND	82,471	133,616	88,208	117,611	117,611	117,352
100-49322   TFR FROM CUSWDS FUND	13,669	14,011	14,501	14,501	14,501	14,864
100-49350   TRF FROM ARPA	-	515,681	157,202	209,603	209,603	215,891
100-49500   TFR FROM PARKING FUND	989,405	873,092	672,483	896,644	896,644	949,207
	<b><u>2,626,764</u></b>	<b><u>3,133,840</u></b>	<b><u>2,320,685</u></b>	<b><u>3,089,413</u></b>	<b><u>3,089,413</u></b>	<b><u>3,365,039</u></b>
<b>100 - GENERAL FUND TOTAL</b>	<b>41,357,923</b>	<b>44,924,553</b>	<b>36,614,305</b>	<b>43,108,109</b>	<b>45,817,482</b>	<b>46,231,812</b>



# CITY COUNCIL

---

*The mission of the Urbana City Council is to establish laws for citizen welfare, determine policies that govern providing municipal services and approve certain Mayoral appointments.*

---

## Overview & Services

The City Council is composed of seven members, each elected from a different ward. The Urbana City Council or Committee of the Whole meets every Monday at 7:00 p.m. (Tuesdays following legal holidays, no meetings on 5th Mondays). Cancellations, postponements, public hearings, or special meetings are posted in City Hall and listed on the City of Urbana website. Meetings may be called as necessary with at least 48 hours public notice.

City Council meetings are held in the Council Chambers at City Hall at 400 S. Vine Street, unless notice is given of another location. Meetings of the Urbana City Council and its various commissions and boards are open to the public. Agendas are posted on the bulletin board at City Hall (main bulletin board in the north entrance of the building), outside the Council Chambers, as well as on the City's website.

### **City Council (10001100)**

- Establish laws for citizen welfare.
- Determine policies that govern providing municipal services.
- Approve certain Mayoral appointments.

## Contact Information

Ward	Member	Contact
1	Maryalice Wu	<a href="mailto:mwu@urbanaininois.us">mwu@urbanaininois.us</a>
2	Christopher Evans	<a href="mailto:caevans@urbanaininois.us">caevans@urbanaininois.us</a>
3	Shirese Hursey	<a href="mailto:sehursey@urbanaininois.us">sehursey@urbanaininois.us</a>
4	Jaya Kolisetty	<a href="mailto:jkolisetty@urbanaininois.us">jkolisetty@urbanaininois.us</a>
5	Chaundra Bishop	<a href="mailto:cmbishop@urbanaininois.us">cmbishop@urbanaininois.us</a>
6	Grace Wilken	<a href="mailto:gwilken@urbanaininois.us">gwilken@urbanaininois.us</a>
7	James Quisenberry	<a href="mailto:jpquisenberry@urbanaininois.us">jpquisenberry@urbanaininois.us</a>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b><u>10001100 - CITY COUNCIL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10001100-50110   SALARY - REGULAR EMPLOYEES	47,961	49,000	49,000	49,000	49,000	49,000
10001100-50220   FICA AND MEDICARE	3,669	3,749	3,749	3,752	3,752	3,752
	<b><u>51,630</u></b>	<b><u>52,749</u></b>	<b><u>52,749</u></b>	<b><u>52,752</u></b>	<b><u>52,752</u></b>	<b><u>52,752</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10001100-51100   OFFICE SUPPLIES	46	-	-	289	289	297
10001100-51200   PUBLICATIONS	-	-	-	115	115	119
	<b><u>46</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>404</u></b>	<b><u>404</u></b>	<b><u>416</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10001100-52320   TRAVEL, EDUCATION AND TRAINING	2,814	1,260	623	7,218	7,218	7,417
	<b><u>2,814</u></b>	<b><u>1,260</u></b>	<b><u>623</u></b>	<b><u>7,218</u></b>	<b><u>7,218</u></b>	<b><u>7,417</u></b>
<b>10001100 - CITY COUNCIL TOTAL</b>	<b>54,491</b>	<b>54,008</b>	<b>53,372</b>	<b>60,374</b>	<b>60,374</b>	<b>60,585</b>

# CITY CLERK'S OFFICE

---

*The mission of the City Clerk is to provide professional records management, to meet all legal notice requirements for meetings, to serve as clerk to the City Council and to assist the County Clerk in conducting elections.*

---

## Overview & Services

In Urbana, the City Clerk is one of only two citywide elected positions, along with the Mayor. The City Clerk's office is the starting point for Freedom of Information Act (FOIA) questions and requests.

### **City Clerk (10005140)**

- Provide professional records management for official City records and documents.
- Meet all legal notice requirements for meetings.
- Serve as clerk to the City Council.
- Prepare Council agenda packets for the City Council and make available to the public on the City's website.
- Maintain the Urbana City Code.
- Assist the County Clerk in conducting elections.
- Issue certain licenses, such as raffle licenses.
- Register domestic partnerships.
- Assist staff and elected officials with compliance with requirements for filing Economic Interest Statements annually.
- Serve as Ex-Officio Clerk for the Cunningham Township Board, whose members are the same as the City Council.

## Contact Information

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday - Friday 8AM - 5PM	400 S Vine St, Urbana, IL 61801	(217) 384-2362

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>10005140 - CITY CLERK</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10005140-50110   SALARY - REGULAR EMPLOYEES	108,631	120,699	85,959	121,481	121,481	141,973
10005140-50120   SALARY - TEMPORARY EMPLOYEES	5,962	-	-	-	-	-
10005140-50131   REGULAR OVERTIME	463	-	-	1,117	1,117	1,165
10005140-50160   SEPARATION PAY	82	-	3,048	3,048	3,048	-
10005140-50210   INSURANCE	8,768	10,691	11,202	8,754	8,754	35,116
10005140-50220   FICA AND MEDICARE	8,861	9,298	6,834	9,448	9,448	10,098
10005140-50251   IMRF & SURS	11,330	9,723	6,362	9,252	9,252	10,606
	<b><u>144,096</u></b>	<b><u>150,411</u></b>	<b><u>113,405</u></b>	<b><u>153,100</u></b>	<b><u>153,100</u></b>	<b><u>198,958</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10005140-51100   OFFICE SUPPLIES	1,095	822	435	1,831	2,281	2,344
10005140-51200   PUBLICATIONS	5,450	6,132	4,156	7,765	7,765	7,979
10005140-51900   OTHER SUPPLIES	-	-	-	533	83	-
	<b><u>6,545</u></b>	<b><u>6,955</u></b>	<b><u>4,590</u></b>	<b><u>10,129</u></b>	<b><u>10,129</u></b>	<b><u>10,323</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10005140-52101   LEGAL SERVICES	459	1,132	1,031	1,141	1,141	1,173
10005140-52310   DUES AND MEMBERSHIPS	665	515	600	611	611	700
10005140-52320   TRAVEL, EDUCATION AND TRAINING	2,415	1,347	915	3,969	3,969	4,000
10005140-52600   UTILITIES	-	-	-	187	187	193
10005140-52999   OTHER CONTRACTUAL SERVICES	-	25	25	793	793	815
	<b><u>3,539</u></b>	<b><u>3,019</u></b>	<b><u>2,571</u></b>	<b><u>6,701</u></b>	<b><u>6,701</u></b>	<b><u>6,881</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10005140-59300   TFR TO VERF FUND	1,599	1,630	1,247	1,663	1,663	1,697
10005140-59370   TFR TO RETAINED RISK FUND	3,925	4,062	121	161	161	435
10005140-59600   TFR TO EQUIPMENT SERVICES	219	138	78	218	218	173
10005140-59610   TFR TO INFORMATION TECH FUND	13,322	8,785	4,965	10,493	10,493	6,988
	<b><u>19,065</u></b>	<b><u>14,614</u></b>	<b><u>6,412</u></b>	<b><u>12,535</u></b>	<b><u>12,535</u></b>	<b><u>9,293</u></b>
<b>10005140 - CITY CLERK TOTAL</b>	<b>173,246</b>	<b>174,999</b>	<b>126,977</b>	<b>182,465</b>	<b>182,465</b>	<b>225,455</b>

# EXECUTIVE DEPARTMENT

---

The Executive Department provides leadership and centralized support functions to City agencies to implement the Mayor's vision and the Mayor/Council goals.

---

## Overview & Services

The department consists the Office of the Mayor and City Administrator, as well as four divisions: Legal, Human Rights & Equity, Public Communications, and Information Technology. The Mayor is the City's Chief Executive Officer, representing the City in an official capacity and providing leadership for the organization. The City Administrator is the City's Chief Administrative Officer and is responsible for management of City operations.

### **Office of the Mayor and City Administrator (10010101)**

- Appoint high-level senior staff positions.
- Manage intergovernmental relations.
- Represent the City on a variety of intergovernmental boards.
- Provide executive leadership and manage all City operations.
- Issue liquor licenses and review special event permits.
- Make appointments to all of the City's boards and commissions.
- Plan internal City events, such as events recognizing employees.

### **Legal Division (10010103)**

- Provide legal support for the City of Urbana.
- Draft or review and approve legal documents, such as contracts and intergovernmental agreements, Ordinances, and resolutions.
- Prosecute and defend all suits against, for and on behalf of the City of Urbana.
- Appear in court for ordinance violations.
- File and record liens to collect amounts due the City.
- Support property acquisition as needed.
- Review complex FOIA requests.
- Review and coordinate with insurance representatives regarding large liability claims.

### **Human Rights & Equity (10010104)**

- Enforce the Human Rights Ordinance.

- Promote diversity in the City’s contracting and purchasing.
- Prepare vendor workforce statistics for review by Human Relations Commission related to Equal Employment Opportunity (EEO) contract compliance.
- Plan community events, including job training and expungement workshops. Participate in planning other community events.
- Improve police/community relations by planning general outreach and addressing concerns before they become formalized complaints with CPRB.
- Staff the following boards and commissions:
  - Citizen Police Review Board (CPRB)
  - Human Relations Commission (HRC)

**Information Technology (61010106, 10010107, ARMS Fund, UPTV Fund)**

- Provide general IT support to the City of Urbana and the Urbana Park District. This includes securing IT systems from viruses and hackers and providing secure backup for data, as well as managing equipment replacement and installation, and software licenses.
- Provide support for software selection and implementation for all City IT systems.
- Provide support to the City Clerk for FOIA requests that require searches of electronic records.
- Manage Urbana Public Television (UPTV), including broadcast of public meetings and other public, education, and government access programming.

**Public Communications (10010110)**

- Provide timely, accurate information about City services and programs to the public and local media.
- Manage the City’s website and social media accounts.
- Draft press releases and public statements.
- Facilitate the City’s Communications Committee, composed of staff from all City departments.

**Contact Information**

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday - Friday 8AM - 5PM	400 S Vine St, Urbana, IL 61801	(217) 384-2456

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>10 - EXECUTIVE SUMMARY</b>						
<b><u>10010101 - MAYOR'S OFFICE/CITY ADMINSTRTR</u></b>						
50 - SALARIES & BENEFITS	638,142	697,908	724,295	946,221	946,221	878,864
51 - MATERIALS & SUPPLIES	2,112	4,510	1,994	3,937	3,937	3,050
52 - CONTRACTUAL SERVICES	117,928	87,982	74,624	163,477	163,477	119,002
59 - INTERFUND & TFRS OUT	27,186	32,051	15,840	30,643	30,643	43,315
	<b><u>785,368</u></b>	<b><u>822,450</u></b>	<b><u>816,753</u></b>	<b><u>1,144,278</u></b>	<b><u>1,144,278</u></b>	<b><u>1,044,231</u></b>
<b><u>10010103 - LEGAL</u></b>						
50 - SALARIES & BENEFITS	140,202	163,406	150,793	263,546	278,546	523,102
51 - MATERIALS & SUPPLIES	532	1,283	678	1,510	1,510	2,240
52 - CONTRACTUAL SERVICES	243,026	262,503	190,772	325,289	286,289	84,219
59 - INTERFUND & TFRS OUT	25,904	9,716	4,829	10,286	10,286	12,498
	<b><u>409,663</u></b>	<b><u>436,908</u></b>	<b><u>347,072</u></b>	<b><u>600,631</u></b>	<b><u>576,631</u></b>	<b><u>622,059</u></b>
<b><u>10010104 - OFC OF HUMAN RIGHTS &amp; EQUITY</u></b>						
50 - SALARIES & BENEFITS	208,984	153,698	162,591	222,242	222,242	206,120
51 - MATERIALS & SUPPLIES	2,351	865	193	800	800	823
52 - CONTRACTUAL SERVICES	33,431	34,766	10,174	55,666	55,666	66,077
59 - INTERFUND & TFRS OUT	10,492	9,992	3,061	6,011	6,011	12,013
	<b><u>255,258</u></b>	<b><u>199,321</u></b>	<b><u>176,020</u></b>	<b><u>284,719</u></b>	<b><u>284,719</u></b>	<b><u>285,033</u></b>
<b><u>10010107 - UPTV General Fund</u></b>						
50 - SALARIES & BENEFITS	99,092	80,410	68,740	85,944	85,944	89,341
59 - INTERFUND & TFRS OUT	4,674	20,683	11,436	24,769	24,769	7,193
	<b><u>103,766</u></b>	<b><u>101,093</u></b>	<b><u>80,176</u></b>	<b><u>110,713</u></b>	<b><u>110,713</u></b>	<b><u>96,534</u></b>
<b><u>10010110 - PUBLIC COMMUNICATIONS</u></b>						
50 - SALARIES & BENEFITS	39,673	85,461	72,783	86,888	86,888	94,856
51 - MATERIALS & SUPPLIES	1,003	919	86	218	218	224
52 - CONTRACTUAL SERVICES	10,876	13,469	10,530	15,865	15,865	23,344
59 - INTERFUND & TFRS OUT	2,692	4,105	2,460	4,958	4,958	6,391
	<b><u>54,244</u></b>	<b><u>103,954</u></b>	<b><u>85,859</u></b>	<b><u>107,929</u></b>	<b><u>107,929</u></b>	<b><u>124,815</u></b>
<b>10 - EXECUTIVE TOTAL</b>	<b>1,608,300</b>	<b>1,663,726</b>	<b>1,505,880</b>	<b>2,248,270</b>	<b>2,224,270</b>	<b>2,172,672</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>10010101 - MAYOR'S OFFICE/CITY ADMINSTRTR</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10010101-50110   SALARY - REGULAR EMPLOYEES	506,726	564,198	588,290	747,982	747,982	686,875
10010101-50120   SALARY - TEMPORARY EMPLOYEES	-	-	2,600	2,400	2,400	-
10010101-50131   REGULAR OVERTIME	2,393	3,931	-	5,000	5,000	5,213
10010101-50156   BONUS	5,000	-	-	-	-	-
10010101-50210   INSURANCE	41,540	48,670	51,241	86,996	86,996	88,546
10010101-50220   FICA AND MEDICARE	36,983	40,242	42,492	52,739	52,739	48,285
10010101-50230   EMPLOYEE ALLOWANCES	207	1,223	600	1,420	1,420	1,420
10010101-50240   RHS CONTRIBUTION	1,013	2,984	3,826	3,179	3,179	3,461
10010101-50251   IMRF & SURS	44,280	36,660	35,247	46,505	46,505	45,064
	<b><u>638,142</u></b>	<b><u>697,908</u></b>	<b><u>724,295</u></b>	<b><u>946,221</u></b>	<b><u>946,221</u></b>	<b><u>878,864</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10010101-51100   OFFICE SUPPLIES	1,917	4,175	1,623	3,487	3,487	2,600
10010101-51200   PUBLICATIONS	194	335	372	450	450	450
	<b><u>2,112</u></b>	<b><u>4,510</u></b>	<b><u>1,994</u></b>	<b><u>3,937</u></b>	<b><u>3,937</u></b>	<b><u>3,050</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10010101-52101   LEGAL SERVICES	63,576	22,914	6,659	6,863	6,863	2,000
10010101-52102   TECHNOLOGY SERVICES	7,400	8,900	11,584	12,601	12,601	21,640
10010101-52199   OTHER PROFESSIONAL SERVICES	-	4,866	24,290	28,940	28,940	2,000
10010101-52310   DUES AND MEMBERSHIPS	8,329	6,734	8,383	9,130	9,130	9,730
10010101-52320   TRAVEL, EDUCATION AND TRAINING	8,628	21,855	13,696	50,787	50,787	26,395
10010101-52600   UTILITIES	1,465	1,755	1,271	1,934	1,934	1,988
10010101-52902   POSTAGE & PRINTING	272	327	36	339	339	349
10010101-52999   OTHER CONTRACTUAL SERVICES	28,257	20,631	8,705	52,883	52,883	54,900
	<b><u>117,928</u></b>	<b><u>87,982</u></b>	<b><u>74,624</u></b>	<b><u>163,477</u></b>	<b><u>163,477</u></b>	<b><u>119,002</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10010101-59300   TFR TO VERF FUND	2,951	3,009	2,302	3,069	3,069	3,131
10010101-59370   TFR TO RETAINED RISK FUND	6,769	7,006	422	562	562	1,653
10010101-59600   TFR TO EQUIPMENT SERVICES	1,469	1,130	892	1,643	1,643	1,875
10010101-59610   TFR TO INFORMATION TECH FUND	15,997	20,905	12,225	25,369	25,369	36,656
	<b><u>27,186</u></b>	<b><u>32,051</u></b>	<b><u>15,840</u></b>	<b><u>30,643</u></b>	<b><u>30,643</u></b>	<b><u>43,315</u></b>
<b>10010101 - MAYOR'S OFFICE/CITY ADMINSTRTR TOTAL</b>	<b>785,368</b>	<b>822,450</b>	<b>816,753</b>	<b>1,144,278</b>	<b>1,144,278</b>	<b>1,044,231</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10010103 - LEGAL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10010103-50110   SALARY - REGULAR EMPLOYEES	58,591	124,107	113,901	210,935	225,935	411,766
10010103-50120   SALARY - TEMPORARY EMPLOYEES	46,920	3,927	680	-	-	-
10010103-50131   REGULAR OVERTIME	-	-	-	310	310	324
10010103-50160   SEPARATION PAY	1,950	-	-	-	-	-
10010103-50210   INSURANCE	13,479	15,274	19,565	21,711	21,711	59,997
10010103-50220   FICA AND MEDICARE	7,899	9,413	8,187	13,143	13,143	23,632
10010103-50230   EMPLOYEE ALLOWANCES	104	562	300	660	660	1,120
10010103-50251   IMRF & SURS	11,259	10,123	8,159	16,787	16,787	26,263
	<b><u>140,202</u></b>	<b><u>163,406</u></b>	<b><u>150,793</u></b>	<b><u>263,546</u></b>	<b><u>278,546</u></b>	<b><u>523,102</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10010103-51100   OFFICE SUPPLIES	298	793	403	1,010	1,010	1,500
10010103-51200   PUBLICATIONS	234	490	275	500	500	740
	<b><u>532</u></b>	<b><u>1,283</u></b>	<b><u>678</u></b>	<b><u>1,510</u></b>	<b><u>1,510</u></b>	<b><u>2,240</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10010103-52101   LEGAL SERVICES	211,434	222,360	150,919	257,871	233,871	35,000
10010103-52102   TECHNOLOGY SERVICES	3,070	3,459	4,503	9,000	9,000	5,500
10010103-52199   OTHER PROFESSIONAL SERVICES	11,406	7,288	(272)	7,117	7,117	-
10010103-52310   DUES AND MEMBERSHIPS	146	-	-	369	369	3,569
10010103-52320   TRAVEL, EDUCATION AND TRAINING	16,970	20,951	15,734	20,933	20,933	24,650
10010103-52999   OTHER CONTRACTUAL SERVICES	-	8,446	19,889	30,000	15,000	15,500
	<b><u>243,026</u></b>	<b><u>262,503</u></b>	<b><u>190,772</u></b>	<b><u>325,289</u></b>	<b><u>286,289</u></b>	<b><u>84,219</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10010103-59370   TFR TO RETAINED RISK FUND	4,805	4,973	224	299	299	920
10010103-59610   TFR TO INFORMATION TECH FUND	21,099	4,743	4,605	9,987	9,987	11,578
	<b><u>25,904</u></b>	<b><u>9,716</u></b>	<b><u>4,829</u></b>	<b><u>10,286</u></b>	<b><u>10,286</u></b>	<b><u>12,498</u></b>
<b>10010103 - LEGAL TOTAL</b>	<b>409,663</b>	<b>436,908</b>	<b>347,072</b>	<b>600,631</b>	<b>576,631</b>	<b>622,059</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10010104 - OFC OF HUMAN RIGHTS &amp; EQUITY</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10010104-50110   SALARY - REGULAR EMPLOYEES	154,055	114,083	127,221	159,306	159,306	169,360
10010104-50120   SALARY - TEMPORARY EMPLOYEES	-	-	5,408	9,013	9,013	-
10010104-50160   SEPARATION PAY	-	6,961	1,326	1,326	1,326	-
10010104-50210   INSURANCE	27,792	13,329	8,816	27,600	27,600	10,779
10010104-50220   FICA AND MEDICARE	10,937	8,980	10,223	12,186	12,186	12,916
10010104-50230   EMPLOYEE ALLOWANCES	-	200	-	207	207	413
10010104-50251   IMRF & SURS	16,199	10,145	9,599	12,604	12,604	12,652
	<b><u>208,984</u></b>	<b><u>153,698</u></b>	<b><u>162,591</u></b>	<b><u>222,242</u></b>	<b><u>222,242</u></b>	<b><u>206,120</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10010104-51100   OFFICE SUPPLIES	761	550	193	300	300	309
10010104-51900   OTHER SUPPLIES	1,590	316	-	500	500	514
	<b><u>2,351</u></b>	<b><u>865</u></b>	<b><u>193</u></b>	<b><u>800</u></b>	<b><u>800</u></b>	<b><u>823</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10010104-52101   LEGAL SERVICES	1,914	24,982	2,720	18,707	18,707	15,322
10010104-52199   OTHER PROFESSIONAL SERVICES	-	90	303	2,910	2,910	15,000
10010104-52310   DUES AND MEMBERSHIPS	-	1,050	1,250	1,950	1,950	1,700
10010104-52320   TRAVEL, EDUCATION AND TRAINING	1,604	3,001	507	17,068	17,068	10,500
10010104-52500   INTERGOVERNMENTAL AND AGENCY	5,000	1,500	1,655	5,326	5,326	5,100
10010104-52600   UTILITIES	1,008	1,467	889	1,306	1,306	1,342
10010104-52902   POSTAGE & PRINTING	-	189	65	142	142	146
10010104-52909   ADV/MKTING/PUBLIC EDUCATION	404	813	2,035	3,257	3,257	3,967
10010104-52999   OTHER CONTRACTUAL SERVICES	23,500	1,673	750	5,000	5,000	13,000
	<b><u>33,431</u></b>	<b><u>34,766</u></b>	<b><u>10,174</u></b>	<b><u>55,666</u></b>	<b><u>55,666</u></b>	<b><u>66,077</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10010104-59370   TFR TO RETAINED RISK FUND	1,715	1,775	221	294	294	588
10010104-59610   TFR TO INFORMATION TECH FUND	8,777	8,217	2,840	5,717	5,717	11,425
	<b><u>10,492</u></b>	<b><u>9,992</u></b>	<b><u>3,061</u></b>	<b><u>6,011</u></b>	<b><u>6,011</u></b>	<b><u>12,013</u></b>
<b>10010104 - OFC OF HUMAN RIGHTS &amp; EQUITY TOTAL</b>	<b>255,258</b>	<b>199,321</b>	<b>176,020</b>	<b>284,719</b>	<b>284,719</b>	<b>285,033</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10010107 - UPTV General Fund</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10010107-50110   SALARY - REGULAR EMPLOYEES	61,308	59,363	52,243	61,582	61,582	64,534
10010107-50120   SALARY - TEMPORARY EMPLOYEES	8,335	9,238	6,480	11,986	11,986	14,190
10010107-50131   REGULAR OVERTIME	-	-	-	2,000	2,000	-
10010107-50160   SEPARATION PAY	12,868	-	-	-	-	-
10010107-50210   INSURANCE	3,330	1,875	1,683	19	19	19
10010107-50220   FICA AND MEDICARE	5,785	5,390	4,620	5,782	5,782	5,777
10010107-50240   RHS CONTRIBUTION	654	-	-	-	-	-
10010107-50251   IMRF & SURS	6,812	4,544	3,716	4,575	4,575	4,821
	<b><u>99,092</u></b>	<b><u>80,410</u></b>	<b><u>68,740</u></b>	<b><u>85,944</u></b>	<b><u>85,944</u></b>	<b><u>89,341</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10010107-59370   TFR TO RETAINED RISK FUND	4,674	4,838	965	1,287	1,287	928
10010107-59610   TFR TO INFORMATION TECH FUND	-	15,845	10,471	23,482	23,482	6,265
	<b><u>4,674</u></b>	<b><u>20,683</u></b>	<b><u>11,436</u></b>	<b><u>24,769</u></b>	<b><u>24,769</u></b>	<b><u>7,193</u></b>
<b>10010107 - UPTV General Fund TOTAL</b>	<b>103,766</b>	<b>101,093</b>	<b>80,176</b>	<b>110,713</b>	<b>110,713</b>	<b>96,534</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10010110 - PUBLIC COMMUNICATIONS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10010110-50110   SALARY - REGULAR EMPLOYEES	28,421	62,621	55,310	64,658	64,658	68,425
10010110-50210   INSURANCE	6,212	12,875	8,921	12,178	12,178	15,692
10010110-50220   FICA AND MEDICARE	1,950	4,290	3,958	4,444	4,444	4,796
10010110-50230   EMPLOYEE ALLOWANCES	104	267	-	477	477	491
10010110-50240   RHS CONTRIBUTION	-	327	654	327	327	341
10010110-50251   IMRF & SURS	2,986	5,081	3,940	4,804	4,804	5,111
	<b><u>39,673</u></b>	<b><u>85,461</u></b>	<b><u>72,783</u></b>	<b><u>86,888</u></b>	<b><u>86,888</u></b>	<b><u>94,856</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10010110-51100   OFFICE SUPPLIES	1,003	919	86	218	218	224
	<b><u>1,003</u></b>	<b><u>919</u></b>	<b><u>86</u></b>	<b><u>218</u></b>	<b><u>218</u></b>	<b><u>224</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10010110-52310   DUES AND MEMBERSHIPS	-	-	200	200	200	200
10010110-52320   TRAVEL, EDUCATION AND TRAINING	82	281	55	154	154	165
10010110-52909   ADV/MKTING/PUBLIC EDUCATION	10,795	13,188	10,275	15,511	15,511	22,979
	<b><u>10,876</u></b>	<b><u>13,469</u></b>	<b><u>10,530</u></b>	<b><u>15,865</u></b>	<b><u>15,865</u></b>	<b><u>23,344</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10010110-59370   TFR TO RETAINED RISK FUND	-	-	61	81	81	326
10010110-59610   TFR TO INFORMATION TECH FUND	2,692	4,105	2,399	4,877	4,877	6,065
	<b><u>2,692</u></b>	<b><u>4,105</u></b>	<b><u>2,460</u></b>	<b><u>4,958</u></b>	<b><u>4,958</u></b>	<b><u>6,391</u></b>
<b>10010110 - PUBLIC COMMUNICATIONS TOTAL</b>	<b>54,244</b>	<b>103,954</b>	<b>85,859</b>	<b>107,929</b>	<b>107,929</b>	<b>124,815</b>

# HUMAN RESOURCES & FINANCE DEPARTMENT

---

*The City of Urbana Human Resources & Finance Department is committed to maintaining the fiscal stability of the City and supporting our employees.*

---

## Overview & Services

The Human Resources & Finance Department consists of three divisions: Administration; Finance, which includes both Administrative and Financial Services; and Human Resources.

### **Administration (10015150)**

- Coordinate development of the City's annual budget and support development of the Capital Improvement Plan.
- Manage adjustments to the budget, as needed, throughout the year, consistent with the City Code and established policies.
- Prepare an annual Financial Forecast to provide context for the budget process.
- Perform other financial planning and analysis.
- Recommend and implement Financial Policies approved by the City Council.
- Provide centralized coordination and policy adherence for the City's decentralized purchasing functions.
- Manage the City's investment portfolio, ensuring that cash is available as needed.
- Coordinate risk management activities, selecting appropriate insurance and maintaining reserves for uninsured losses.
- Prepare the City's annual property tax levy.
- Provide financial advice related to economic development projects.
- Serve as Treasurer (through the Finance Director) for the City's Police and Fire Pension Funds.

### **Administrative Services (10015151 and 10015153)**

- Serve as the public point of contact for the Finance Department, including accepting payments and responding to various inquiries.
- Collect parking fines and payments for permit parking.
- Coordinate with Public Works staff on overall management of the parking system.
- Enforce parking regulations and manage disputes about parking violations.
- Manage the City's permit parking program.
- Maintain the City's Fee Schedule, including recommending updates to City fees.
- Respond to routine, small value liability insurance claims.
- Manage certain licensing functions, including taxi, hotel/motel, amusement devices, and video gaming terminal licenses. Support liquor licenses renewals.

**Financial Services (10015152)**

- Invoice customers for amounts due the City and follow up to collect, as necessary.
- Coordinate with the Urbana-Champaign Sanitary District, which invoices for Sewer and Stormwater Fees, and the City’s Recycling Tax.
- Manage payments to City vendors.
- Manage the City’s payroll system and employee payroll.
- Prepare various financial reports including monthly vendor payment reports, quarterly financial reports, and other reports, as required.
- Manage the City’s external audit and provide a comprehensive annual financial report (CAFR) annually.
- Maintain the general ledger accounting system for the City and the Urbana Free Library.

**Human Resources (10010155)**

- Provide human resources support for the City.
- Manage employee compensation and benefits for the City.
- Manage employee relations and provide leadership for collective bargaining and contract administration with three labor unions:
  - Fraternal Order of Police (FOP)
  - International Association of Firefighters (IAFF)
  - American Federation of State, County, and Municipal Employees (AFSCME)
- Coordinate all City hiring including testing, interviewing, and evaluation of applicants with department staff, and promote diversity in the City’s workforce.
- Review and coordinate with third party administrator on all workers compensation claims.
- Provide training programs for City staff.
- Orient new employees and coordinate separation with departing employees.
- Lead the City’s Insured Benefits Committee, which includes representatives of all employee groups, in review of insurance proposals and long-term benefit strategies.
- Staff the Civil Service Commission.

**Contact Information**

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday - Friday 8AM - 5PM	Finance 400 S Vine St, Urbana, IL 61801	(217) 384-2346
Monday – Friday 8AM – 5 PM	Human Resources & Administration 136 W. Main St, Urbana IL 61801	217-384-2455

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>15 - HUMAN RESOURCES &amp; FINANCE DEPT SUMMARY</b>						
<b><u>10015150 - HUMAN RESOURCES &amp; FINANCE ADM</u></b>						
50 - SALARIES & BENEFITS	363,019	349,936	299,515	410,618	410,618	434,826
51 - MATERIALS & SUPPLIES	3,038	1,231	3,587	9,572	9,572	6,357
52 - CONTRACTUAL SERVICES	157,537	143,984	164,282	174,930	173,761	186,637
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	15,432	36,424	19,006	32,725	32,725	22,667
	<b><u>539,027</u></b>	<b><u>531,576</u></b>	<b><u>486,390</u></b>	<b><u>627,845</u></b>	<b><u>626,676</u></b>	<b><u>650,487</u></b>
<b><u>10015151 - ADMINISTRATIVE SERVICES</u></b>						
50 - SALARIES & BENEFITS	339,079	422,040	309,403	397,872	397,872	407,055
51 - MATERIALS & SUPPLIES	7,924	6,583	5,422	11,180	11,180	10,000
52 - CONTRACTUAL SERVICES	49,318	32,338	23,414	47,065	44,815	37,381
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	20,548	20,373	9,515	21,236	21,236	25,996
	<b><u>416,870</u></b>	<b><u>481,334</u></b>	<b><u>347,753</u></b>	<b><u>477,353</u></b>	<b><u>475,103</u></b>	<b><u>480,432</u></b>
<b><u>10015152 - FINANCIAL SERVICES</u></b>						
50 - SALARIES & BENEFITS	371,794	367,514	327,035	510,001	510,001	571,533
51 - MATERIALS & SUPPLIES	2,997	3,355	2,522	3,598	3,598	3,674
52 - CONTRACTUAL SERVICES	38,841	28,081	22,287	49,130	49,130	39,018
59 - INTERFUND & TFRS OUT	20,990	22,303	12,288	25,938	25,938	31,920
	<b><u>434,622</u></b>	<b><u>421,253</u></b>	<b><u>364,132</u></b>	<b><u>588,667</u></b>	<b><u>588,667</u></b>	<b><u>646,145</u></b>
<b><u>10015153 - PARKING ENFORCEMENT</u></b>						
50 - SALARIES & BENEFITS	171,695	119,350	52,314	202,308	202,308	220,741
51 - MATERIALS & SUPPLIES	242	1,923	-	1,531	1,531	500
52 - CONTRACTUAL SERVICES	-	-	-	60,944	59,444	14,836
59 - INTERFUND & TFRS OUT	36,884	35,509	20,587	41,591	41,591	29,394
	<b><u>208,820</u></b>	<b><u>156,782</u></b>	<b><u>72,901</u></b>	<b><u>306,374</u></b>	<b><u>304,874</u></b>	<b><u>265,471</u></b>
<b><u>10015155 - HUMAN RESOURCES</u></b>						
50 - SALARIES & BENEFITS	483,419	469,194	538,652	735,184	735,184	712,593
51 - MATERIALS & SUPPLIES	13,522	11,847	14,220	22,567	19,567	8,033
52 - CONTRACTUAL SERVICES	85,438	283,179	221,322	445,349	453,329	375,141
53 - CAPITAL OUTLAY	-	-	-	-	-	-
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	14,817	150,120	14,337	28,693	28,693	38,485
	<b><u>597,196</u></b>	<b><u>914,341</u></b>	<b><u>788,531</u></b>	<b><u>1,231,793</u></b>	<b><u>1,236,773</u></b>	<b><u>1,134,252</u></b>
<b>15 - HUMAN RESOURCES &amp; FINANCE DEPT TOTAL</b>	<b>2,196,535</b>	<b>2,505,285</b>	<b>2,059,707</b>	<b>3,232,033</b>	<b>3,232,093</b>	<b>3,176,787</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10015150 - HUMAN RESOURCES &amp; FINANCE ADM</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10015150-50110   SALARY - REGULAR EMPLOYEES	273,929	271,680	236,903	319,534	319,534	337,777
10015150-50120   SALARY - TEMPORARY EMPLOYEES	5,460	7,369	-	-	-	-
10015150-50156   BONUS	2,500	-	-	-	-	-
10015150-50160   SEPARATION PAY	-	-	5,200	5,201	5,201	-
10015150-50210   INSURANCE	29,016	25,856	20,316	36,344	36,344	45,892
10015150-50220   FICA AND MEDICARE	20,204	19,994	17,658	23,373	23,373	23,768
10015150-50230   EMPLOYEE ALLOWANCES	1,326	846	300	360	360	360
10015150-50240   RHS CONTRIBUTION	1,582	1,629	1,714	1,678	1,678	1,797
10015150-50251   IMRF & SURS	29,004	22,562	17,424	24,128	24,128	25,232
	<b><u>363,019</u></b>	<b><u>349,936</u></b>	<b><u>299,515</u></b>	<b><u>410,618</u></b>	<b><u>410,618</u></b>	<b><u>434,826</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10015150-51100   OFFICE SUPPLIES	3,038	491	2,900	3,000	3,000	3,083
10015150-51200   PUBLICATIONS	-	-	-	650	650	300
10015150-51411   SMALL SCHEDULED EQUIPMENT	-	-	-	4,661	4,661	1,674
10015150-51900   OTHER SUPPLIES	-	741	687	1,261	1,261	1,300
	<b><u>3,038</u></b>	<b><u>1,231</u></b>	<b><u>3,587</u></b>	<b><u>9,572</u></b>	<b><u>9,572</u></b>	<b><u>6,357</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10015150-52102   TECHNOLOGY SERVICES	84,198	84,198	88,124	86,799	87,660	92,137
10015150-52199   OTHER PROFESSIONAL SERVICES	68,065	56,280	64,278	73,031	73,031	78,010
10015150-52310   DUES AND MEMBERSHIPS	905	610	1,275	1,070	1,070	1,170
10015150-52320   TRAVEL, EDUCATION AND TRAINING	4,369	2,896	10,605	14,030	12,000	15,320
	<b><u>157,537</u></b>	<b><u>143,984</u></b>	<b><u>164,282</u></b>	<b><u>174,930</u></b>	<b><u>173,761</u></b>	<b><u>186,637</u></b>
<b>54 - DEBT SERVICE</b>						
10015150-54100   PRINCIPAL	-	-	-	-	-	-
10015150-54200   INTEREST	-	-	-	-	-	-
	=	=	=	=	=	=
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10015150-59300   TFR TO VERF FUND	3,620	19,941	2,587	3,449	3,449	3,518
10015150-59370   TFR TO RETAINED RISK FUND	3,762	3,894	7,198	9,597	9,597	1,163
10015150-59600   TFR TO EQUIPMENT SERVICES	71	-	-	67	67	29
10015150-59610   TFR TO INFORMATION TECH FUND	7,979	12,589	9,222	19,612	19,612	17,957
	<b><u>15,432</u></b>	<b><u>36,424</u></b>	<b><u>19,006</u></b>	<b><u>32,725</u></b>	<b><u>32,725</u></b>	<b><u>22,667</u></b>
<b>10015150 - HUMAN RESOURCES &amp; FINANCE ADM TOTAL</b>	<b>539,027</b>	<b>531,576</b>	<b>486,390</b>	<b>627,845</b>	<b>626,676</b>	<b>650,487</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10015151 - ADMINISTRATIVE SERVICES</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10015151-50110   SALARY - REGULAR EMPLOYEES	265,788	293,650	246,265	319,914	319,914	322,847
10015151-50120   SALARY - TEMPORARY EMPLOYEES	-	113	-	-	-	-
10015151-50160   SEPARATION PAY	-	45,059	-	-	-	-
10015151-50210   INSURANCE	24,404	30,235	26,441	29,685	29,685	37,245
10015151-50220   FICA AND MEDICARE	20,117	24,716	18,392	23,739	23,739	24,133
10015151-50230   EMPLOYEE ALLOWANCES	362	332	705	765	765	360
10015151-50240   RHS CONTRIBUTION	654	654	-	-	-	-
10015151-50251   IMRF & SURS	27,754	27,281	17,600	23,769	23,769	22,470
	<b><u>339,079</u></b>	<b><u>422,040</u></b>	<b><u>309,403</u></b>	<b><u>397,872</u></b>	<b><u>397,872</u></b>	<b><u>407,055</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10015151-51900   OTHER SUPPLIES	7,924	6,583	5,422	11,180	11,180	10,000
	<b><u>7,924</u></b>	<b><u>6,583</u></b>	<b><u>5,422</u></b>	<b><u>11,180</u></b>	<b><u>11,180</u></b>	<b><u>10,000</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10015151-52102   TECHNOLOGY SERVICES	11,342	10,818	11,292	13,131	13,131	13,131
10015151-52199   OTHER PROFESSIONAL SERVICES	986	1,225	543	3,140	3,140	2,000
10015151-52310   DUES AND MEMBERSHIPS	465	400	130	691	691	650
10015151-52320   TRAVEL, EDUCATION AND TRAINING	672	9,875	5,597	13,250	11,000	11,100
10015151-52902   POSTAGE & PRINTING	39	51	-	500	500	500
10015151-52907   CREDIT CARD & BANK FEES	21,896	9,969	5,851	16,353	16,353	10,000
10015151-52999   OTHER CONTRACTUAL SERVICES	13,919	-	-	-	-	-
	<b><u>49,318</u></b>	<b><u>32,338</u></b>	<b><u>23,414</u></b>	<b><u>47,065</u></b>	<b><u>44,815</u></b>	<b><u>37,381</u></b>
<b>54 - DEBT SERVICE</b>						
10015151-54100   PRINCIPAL	-	-	-	-	-	-
10015151-54200   INTEREST	-	-	-	-	-	-
	=	=	=	=	=	=
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10015151-59370   TFR TO RETAINED RISK FUND	3,565	3,690	486	648	648	1,841
10015151-59600   TFR TO EQUIPMENT SERVICES	1,154	275	157	1,110	1,110	516
10015151-59610   TFR TO INFORMATION TECH FUND	15,829	16,408	8,873	19,478	19,478	23,639
	<b><u>20,548</u></b>	<b><u>20,373</u></b>	<b><u>9,515</u></b>	<b><u>21,236</u></b>	<b><u>21,236</u></b>	<b><u>25,996</u></b>
<b>10015151 - ADMINISTRATIVE SERVICES TOTAL</b>	<b>416,870</b>	<b>481,334</b>	<b>347,753</b>	<b>477,353</b>	<b>475,103</b>	<b>480,432</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10015152 - FINANCIAL SERVICES</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10015152-50110   SALARY - REGULAR EMPLOYEES	292,541	299,195	266,156	403,153	403,153	432,493
10015152-50120   SALARY - TEMPORARY EMPLOYEES	-	-	3,863	15,200	15,200	15,000
10015152-50131   REGULAR OVERTIME	177	1,748	-	-	-	-
10015152-50156   BONUS	7,500	-	-	-	-	-
10015152-50210   INSURANCE	15,195	16,285	15,514	26,951	26,951	59,521
10015152-50220   FICA AND MEDICARE	23,022	23,089	20,727	30,825	30,825	30,656
10015152-50230   EMPLOYEE ALLOWANCES	1,446	1,326	300	1,035	1,035	360
10015152-50240   RHS CONTRIBUTION	1,639	2,322	2,458	3,129	3,129	3,498
10015152-50251   IMRF & SURS	30,274	23,548	18,018	29,708	29,708	30,005
	<b><u>371,794</u></b>	<b><u>367,514</u></b>	<b><u>327,035</u></b>	<b><u>510,001</u></b>	<b><u>510,001</u></b>	<b><u>571,533</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10015152-51100   OFFICE SUPPLIES	2,997	3,355	2,522	3,598	3,598	3,674
	<b><u>2,997</u></b>	<b><u>3,355</u></b>	<b><u>2,522</u></b>	<b><u>3,598</u></b>	<b><u>3,598</u></b>	<b><u>3,674</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10015152-52102   TECHNOLOGY SERVICES	-	-	150	13,127	13,127	4,154
10015152-52310   DUES AND MEMBERSHIPS	500	500	350	500	500	750
10015152-52320   TRAVEL, EDUCATION AND TRAINING	16,793	7,100	2,366	8,900	8,900	6,779
10015152-52902   POSTAGE & PRINTING	17,780	16,386	14,894	22,076	22,076	23,341
10015152-52999   OTHER CONTRACTUAL SERVICES	3,768	4,095	4,527	4,527	4,527	3,994
	<b><u>38,841</u></b>	<b><u>28,081</u></b>	<b><u>22,287</u></b>	<b><u>49,130</u></b>	<b><u>49,130</u></b>	<b><u>39,018</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10015152-59300   TFR TO VERF FUND	997	1,017	778	1,037	1,037	1,057
10015152-59370   TFR TO RETAINED RISK FUND	4,409	4,563	477	636	636	1,664
10015152-59610   TFR TO INFORMATION TECH FUND	15,584	16,723	11,033	24,265	24,265	29,199
	<b><u>20,990</u></b>	<b><u>22,303</u></b>	<b><u>12,288</u></b>	<b><u>25,938</u></b>	<b><u>25,938</u></b>	<b><u>31,920</u></b>
<b>10015152 - FINANCIAL SERVICES TOTAL</b>	<b>434,622</b>	<b>421,253</b>	<b>364,132</b>	<b>588,667</b>	<b>588,667</b>	<b>646,145</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10015153 - PARKING ENFORCEMENT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10015153-50110   SALARY - REGULAR EMPLOYEES	117,700	78,626	38,153	140,507	140,507	139,506
10015153-50131   REGULAR OVERTIME	172	-	-	-	-	-
10015153-50160   SEPARATION PAY	-	4,107	-	-	-	-
10015153-50210   INSURANCE	31,726	22,466	8,828	39,759	39,759	59,483
10015153-50220   FICA AND MEDICARE	7,787	5,432	1,906	9,521	9,521	9,188
10015153-50230   EMPLOYEE ALLOWANCES	1,950	1,843	690	2,081	2,081	2,142
10015153-50251   IMRF & SURS	12,361	6,876	2,737	10,440	10,440	10,422
	<b><u>171,695</u></b>	<b><u>119,350</u></b>	<b><u>52,314</u></b>	<b><u>202,308</u></b>	<b><u>202,308</u></b>	<b><u>220,741</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10015153-51410   SMALL TOOLS & EQUIPMENT	242	1,923	-	1,531	1,531	500
	<b><u>242</u></b>	<b><u>1,923</u></b>	<b><u>-</u></b>	<b><u>1,531</u></b>	<b><u>1,531</u></b>	<b><u>500</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10015153-52102   TECHNOLOGY SERVICES	-	-	-	58,694	58,694	12,586
10015153-52320   TRAVEL, EDUCATION AND TRAINING	-	-	-	2,250	750	2,250
	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>60,944</u></b>	<b><u>59,444</u></b>	<b><u>14,836</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10015153-59300   TFR TO VERF FUND	8,832	9,004	6,889	9,185	9,185	9,368
10015153-59370   TFR TO RETAINED RISK FUND	3,310	3,426	6,365	8,486	8,486	3,968
10015153-59600   TFR TO EQUIPMENT SERVICES	13,684	11,330	3,201	14,596	14,596	10,518
10015153-59610   TFR TO INFORMATION TECH FUND	11,058	11,749	4,133	9,324	9,324	5,540
	<b><u>36,884</u></b>	<b><u>35,509</u></b>	<b><u>20,587</u></b>	<b><u>41,591</u></b>	<b><u>41,591</u></b>	<b><u>29,394</u></b>
<b>10015153 - PARKING ENFORCEMENT TOTAL</b>	<b>208,820</b>	<b>156,782</b>	<b>72,901</b>	<b>306,374</b>	<b>304,874</b>	<b>265,471</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10015155 - HUMAN RESOURCES</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10015155-50110   SALARY - REGULAR EMPLOYEES	320,274	291,686	409,966	540,879	540,879	544,221
10015155-50120   SALARY - TEMPORARY EMPLOYEES	8,286	78,672	1,738	-	-	-
10015155-50131   REGULAR OVERTIME	-	-	2,865	2,000	2,000	2,000
10015155-50155   EDUCATIONAL INCENTIVE	1,074	-	-	1,672	1,672	1,744
10015155-50156   BONUS	5,000	-	-	-	-	-
10015155-50160   SEPARATION PAY	30,330	-	-	-	-	-
10015155-50210   INSURANCE	53,376	43,038	62,997	106,382	106,382	82,102
10015155-50220   FICA AND MEDICARE	24,784	26,521	29,202	37,591	37,591	39,463
10015155-50230   EMPLOYEE ALLOWANCES	1,358	905	900	1,343	1,343	1,080
10015155-50240   RHS CONTRIBUTION	1,695	784	1,267	1,240	1,240	1,328
10015155-50251   IMRF & SURS	37,242	27,588	29,717	40,584	40,584	40,655
10015155-50290   RELOCATION EXPENSE	-	-	-	3,493	3,493	-
	<b><u>483,419</u></b>	<b><u>469,194</u></b>	<b><u>538,652</u></b>	<b><u>735,184</u></b>	<b><u>735,184</u></b>	<b><u>712,593</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10015155-51100   OFFICE SUPPLIES	1,835	1,883	3,401	8,267	8,267	7,500
10015155-51410   SMALL TOOLS & EQUIPMENT	-	7,879	-	2,782	2,782	-
10015155-51900   OTHER SUPPLIES	11,687	2,085	10,819	11,518	8,518	533
	<b><u>13,522</u></b>	<b><u>11,847</u></b>	<b><u>14,220</u></b>	<b><u>22,567</u></b>	<b><u>19,567</u></b>	<b><u>8,033</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10015155-52101   LEGAL SERVICES	-	30,827	56,221	68,892	68,891	15,413
10015155-52102   TECHNOLOGY SERVICES	4,969	8,086	10,021	13,410	13,410	30,000
10015155-52103   MEDICAL SERVICES	26,175	25,934	11,719	21,707	21,707	51,504
10015155-52199   OTHER PROFESSIONAL SERVICES	22,319	20,732	9,358	30,957	30,957	31,500
10015155-52201   BUILDING REPAIR & MAINT	-	23,503	1,343	10,000	17,980	-
10015155-52310   DUES AND MEMBERSHIPS	2,872	2,123	1,188	4,250	4,250	4,575
10015155-52320   TRAVEL, EDUCATION AND TRAINING	5,690	43,769	8,035	38,643	38,643	36,725
10015155-52600   UTILITIES	-	450	-	8,573	8,573	8,809
10015155-52901   JANITORIAL SERVICES	-	595	197	22,517	22,517	-
10015155-52902   POSTAGE & PRINTING	45	449	55	598	598	615
10015155-52904   RECRUITING EXPENSES	9,583	89,890	43,139	114,453	114,453	61,500
10015155-52930   OFFICE LEASING	-	27,400	75,923	90,000	90,000	120,000
10015155-52999   OTHER CONTRACTUAL SERVICES	13,786	9,422	4,124	21,350	21,350	14,500
	<b><u>85,438</u></b>	<b><u>283,179</u></b>	<b><u>221,322</u></b>	<b><u>445,349</u></b>	<b><u>453,329</u></b>	<b><u>375,141</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10015155-59300   TFR TO VERF FUND	-	127,250	-	-	-	-
10015155-59370   TFR TO RETAINED RISK FUND	3,676	3,805	455	606	606	1,744
10015155-59610   TFR TO INFORMATION TECH FUND	11,141	19,065	13,882	28,087	28,087	36,741
	<b><u>14,817</u></b>	<b><u>150,120</u></b>	<b><u>14,337</u></b>	<b><u>28,693</u></b>	<b><u>28,693</u></b>	<b><u>38,485</u></b>
<b>10015155 - HUMAN RESOURCES TOTAL</b>	<b>597,196</b>	<b>914,341</b>	<b>788,531</b>	<b>1,231,793</b>	<b>1,236,773</b>	<b>1,134,252</b>

# POLICE DEPARTMENT

---

*The mission of the Urbana Police Department is to enhance the quality of life in the City of Urbana by working cooperatively with the community and within the framework of the Constitution to enforce laws, preserve the peace, reduce the fear of crime, and provide a safe environment for all. The Urbana Police Department will continually strive for excellence in the performance of its duties through education, training, and collaboration with its citizens.*

---

## Overview & Services

The Police Department consists of three divisions: Police Support Services, Police Patrol and Police Investigations, overseen by Police Administration.

### **Police Administration (10020200)**

- Set policies and procedures for the agency
- Represent the City of Urbana in the community
- Represent the City on various boards and commissions, including the following:
  - METCAD Policy Board
- Support the following boards and commissions:
  - Traffic Commission
  - Citizen Police Review Board (CPRB)

### **Police Patrol (10020201)**

- Respond to all calls for police service
- Provide crime prevention and enforce local ordinances
- Enforce traffic laws and parking regulations
- Investigate accidents and all offenses; apprehend criminal offenders
- Provide on-call conflict management and crisis intervention services
- Participate in the centralized dispatching system (METCAD)
- Implement community policing strategy through fixed beat assignment, foot patrols, bike patrol, special details, and problem solving with citizens
- Provide METRO SWAT for a barricaded subject or hostage situation

### **Police Criminal Investigation (10020202)**

- Investigate, follow-up and write reports for major crimes (including call-outs)
  - Deaths including murder, suicide, accidents, fatal traffic crashes, and other suspicious deaths
  - Sexual assaults or abuse
  - Home Invasion
  - Armed robbery of a business or armed robbery where the victim was injured

- Aggravated battery involving serious injury; i.e. shooting, stabbing, or beating, etc.
- Kidnapping
- Explosive devices
- Process and take evidence to Illinois State Police Laboratory
- Provide support to METRO SWAT for a barricaded subject or hostage situation
- Manage video and body camera footage

**Police Support Services (10020203 & 10020204)**

- Provide customer service and desk coverage for citizens
- Provide statistical analysis of crime data for City Council & public
- Process subpoenas for records and Freedom of Information Act requests
- Provide Livescan fingerprinting (for background, job applications, etc.)
- Process expungement orders and LEADS validations
- Register all sex offenders in the City
- Issue police clearance letters
- Provide notary services
- Provide animal control services through a contract with Champaign County
- Provide community liaison/educational services
  - Public education such as Risk Watch and Neighborhood Watch
  - Collect, transport, and process abandoned bikes; biannual bike giveaway

**School Resource Officers (10020211)**

- Provide school resources officers to Urbana School District #116 in the Middle School and High School, under an agreement between the City of Urbana and the School District.

**Contact Information**

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday – Sunday 7AM – 11PM	400 S Vine St, Urbana, IL 61801	(217) 384-2320

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>20 - POLICE SUMMARY</b>						
<b><u>10020200 - POLICE ADMINISTRATION</u></b>						
50 - SALARIES & BENEFITS	563,780	384,168	567,812	726,630	726,630	844,249
51 - MATERIALS & SUPPLIES	1,407	4,415	3,083	4,570	4,570	1,591
52 - CONTRACTUAL SERVICES	106,662	109,882	164,137	376,829	381,565	197,639
59 - INTERFUND & TFRS OUT	134,314	143,345	234,554	312,563	312,563	551,944
	<b><u>806,163</u></b>	<b><u>641,810</u></b>	<b><u>969,587</u></b>	<b><u>1,420,592</u></b>	<b><u>1,425,328</u></b>	<b><u>1,595,423</u></b>
<b><u>10020201 - POLICE PATROL</u></b>						
50 - SALARIES & BENEFITS	6,415,838	6,453,412	5,666,894	7,282,150	7,282,150	9,000,972
51 - MATERIALS & SUPPLIES	66,085	82,093	100,141	123,430	123,430	124,832
52 - CONTRACTUAL SERVICES	697,809	738,874	761,439	863,303	863,303	843,387
59 - INTERFUND & TFRS OUT	710,431	697,580	488,087	793,755	793,755	1,097,937
	<b><u>7,890,162</u></b>	<b><u>7,971,960</u></b>	<b><u>7,016,560</u></b>	<b><u>9,062,638</u></b>	<b><u>9,062,638</u></b>	<b><u>11,067,128</u></b>
<b><u>10020202 - POLICE CRIMINAL INVESTIGATION</u></b>						
50 - SALARIES & BENEFITS	1,476,965	1,400,787	1,250,398	1,821,173	1,821,173	2,017,303
51 - MATERIALS & SUPPLIES	536	1,503	932	3,430	3,430	4,525
52 - CONTRACTUAL SERVICES	36,806	45,940	34,031	53,416	53,416	90,135
59 - INTERFUND & TFRS OUT	136,689	222,188	103,774	159,871	159,871	186,619
	<b><u>1,650,996</u></b>	<b><u>1,670,418</u></b>	<b><u>1,389,135</u></b>	<b><u>2,037,890</u></b>	<b><u>2,037,890</u></b>	<b><u>2,298,582</u></b>
<b><u>10020203 - POLICE SUPPORT SERVICES</u></b>						
50 - SALARIES & BENEFITS	870,554	947,351	854,445	928,951	928,951	965,728
51 - MATERIALS & SUPPLIES	23,435	23,947	24,219	24,895	24,895	25,580
52 - CONTRACTUAL SERVICES	14,885	16,713	14,867	29,431	24,695	33,376
59 - INTERFUND & TFRS OUT	59,595	60,242	37,196	76,075	76,075	86,449
	<b><u>968,469</u></b>	<b><u>1,048,253</u></b>	<b><u>930,727</u></b>	<b><u>1,059,352</u></b>	<b><u>1,054,616</u></b>	<b><u>1,111,133</u></b>
<b><u>10020204 - POLICE ANIMAL CONTROL</u></b>						
50 - SALARIES & BENEFITS	1,161	-	-	-	-	-
52 - CONTRACTUAL SERVICES	43,500	116,969	96,904	105,643	105,643	108,549
59 - INTERFUND & TFRS OUT	19,182	6,262	-	5,035	-	-
	<b><u>63,843</u></b>	<b><u>123,231</u></b>	<b><u>96,904</u></b>	<b><u>110,678</u></b>	<b><u>105,643</u></b>	<b><u>108,549</u></b>
<b><u>10020211 - SCHOOL RESOURCE OFFICERS</u></b>						
50 - SALARIES & BENEFITS	269,216	260,642	232,295	287,904	287,904	306,795
51 - MATERIALS & SUPPLIES	-	81	-	633	633	651
52 - CONTRACTUAL SERVICES	-	3,143	2,935	3,644	3,644	3,746
59 - INTERFUND & TFRS OUT	17,245	17,653	18,033	27,836	27,836	37,662
	<b><u>286,461</u></b>	<b><u>281,519</u></b>	<b><u>253,263</u></b>	<b><u>320,017</u></b>	<b><u>320,017</u></b>	<b><u>348,854</u></b>
<b>20 - POLICE TOTAL</b>	<b>11,666,094</b>	<b>11,737,190</b>	<b>10,656,175</b>	<b>14,011,167</b>	<b>14,006,132</b>	<b>16,529,669</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10020200 - POLICE ADMINISTRATION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10020200-50110   SALARY - REGULAR EMPLOYEES	331,328	225,255	359,764	420,849	427,314	538,905
10020200-50151   HOLIDAY PAY	-	-	-	-	-	4,273
10020200-50156   BONUS	-	-	10,000	10,000	10,000	-
10020200-50160   SEPARATION PAY	75,519	-	15,223	15,223	8,758	-
10020200-50210   INSURANCE	22,767	21,429	18,818	37,731	37,731	56,613
10020200-50220   FICA AND MEDICARE	8,810	6,790	20,071	19,782	19,782	21,763
10020200-50230   EMPLOYEE ALLOWANCES	2,402	2,474	1,000	2,680	2,680	3,991
10020200-50240   RHS CONTRIBUTION	3,607	2,234	2,367	2,324	2,324	1,727
10020200-50251   IMRF & SURS	6,830	5,571	20,632	5,366	5,366	27,230
10020200-50252   POLICE PENSION	112,516	120,415	119,937	212,675	212,675	189,747
	<b><u>563,780</u></b>	<b><u>384,168</u></b>	<b><u>567,812</u></b>	<b><u>726,630</u></b>	<b><u>726,630</u></b>	<b><u>844,249</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10020200-51200   PUBLICATIONS	157	165	-	171	171	176
10020200-51900   OTHER SUPPLIES	1,250	4,250	3,083	4,399	4,399	1,415
	<b><u>1,407</u></b>	<b><u>4,415</u></b>	<b><u>3,083</u></b>	<b><u>4,570</u></b>	<b><u>4,570</u></b>	<b><u>1,591</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10020200-52199   OTHER PROFESSIONAL SERVICES	35	49,147	94,042	290,901	295,637	120,648
10020200-52310   DUES AND MEMBERSHIPS	12,730	10,546	13,012	13,961	13,961	14,345
10020200-52320   TRAVEL, EDUCATION AND TRAINING	9,518	18,516	19,028	26,533	26,533	15,961
10020200-52500   INTERGOVERNMENTAL AND AGENCY	84,380	31,673	38,056	45,247	45,247	46,492
10020200-52600   UTILITIES	-	-	-	187	187	193
	<b><u>106,662</u></b>	<b><u>109,882</u></b>	<b><u>164,137</u></b>	<b><u>376,829</u></b>	<b><u>381,565</u></b>	<b><u>197,639</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10020200-59300   TFR TO VERF FUND	108,364	111,181	209,177	294,138	294,138	512,784
10020200-59370   TFR TO RETAINED RISK FUND	11,448	11,849	3,418	4,557	4,557	7,034
10020200-59600   TFR TO EQUIPMENT SERVICES	4,081	7,726	15,672	3,935	3,935	9,484
10020200-59610   TFR TO INFORMATION TECH FUND	10,421	12,589	6,287	9,933	9,933	22,642
	<b><u>134,314</u></b>	<b><u>143,345</u></b>	<b><u>234,554</u></b>	<b><u>312,563</u></b>	<b><u>312,563</u></b>	<b><u>551,944</u></b>
<b>10020200 - POLICE ADMINISTRATION TOTAL</b>	<b>806,163</b>	<b>641,810</b>	<b>969,587</b>	<b>1,420,592</b>	<b>1,425,328</b>	<b>1,595,423</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10020201 - POLICE PATROL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10020201-50110   SALARY - REGULAR EMPLOYEES	3,481,643	3,399,489	3,179,455	3,865,780	3,870,241	4,763,796
10020201-50131   REGULAR OVERTIME	243,177	261,459	239,561	202,686	202,686	211,301
10020201-50132   STEP OVERTIME	15,324	18,589	22,129	34,536	34,536	36,004
10020201-50133   OVERTIME TRAINING	29,434	69,560	64,953	52,526	52,526	45,373
10020201-50151   HOLIDAY PAY	166,548	159,356	155,070	199,062	199,062	235,441
10020201-50156   BONUS	-	475,000	72,500	149,000	149,000	602,500
10020201-50160   SEPARATION PAY	78,789	19,469	13,833	13,836	9,375	-
10020201-50210   INSURANCE	473,498	449,581	362,651	519,746	519,746	783,277
10020201-50211   PSEBA	55,882	61,470	53,417	89,189	89,189	78,060
10020201-50220   FICA AND MEDICARE	56,796	62,171	52,551	65,064	65,064	82,476
10020201-50230   EMPLOYEE ALLOWANCES	56,893	46,605	45,530	69,384	69,384	72,303
10020201-50240   RHS CONTRIBUTION	1,138	2,480	2,610	2,449	2,449	2,736
10020201-50252   POLICE PENSION	1,756,716	1,428,183	1,402,635	2,018,892	2,018,892	2,087,705
	<b><u>6,415,838</u></b>	<b><u>6,453,412</u></b>	<b><u>5,666,894</u></b>	<b><u>7,282,150</u></b>	<b><u>7,282,150</u></b>	<b><u>9,000,972</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10020201-51410   SMALL TOOLS & EQUIPMENT	-	-	13,629	25,000	25,000	-
10020201-51600   UNIFORMS	47,270	57,646	66,389	74,984	74,984	103,309
10020201-51900   OTHER SUPPLIES	18,815	24,447	20,122	23,446	23,446	21,523
	<b><u>66,085</u></b>	<b><u>82,093</u></b>	<b><u>100,141</u></b>	<b><u>123,430</u></b>	<b><u>123,430</u></b>	<b><u>124,832</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10020201-52102   TECHNOLOGY SERVICES	2,500	-	-	-	-	-
10020201-52103   MEDICAL SERVICES	-	-	-	36,110	36,110	9,199
10020201-52202   EQUIPMENT REPAIR & MAINT	5,794	16,384	7,862	7,891	7,891	8,109
10020201-52320   TRAVEL, EDUCATION AND TRAINING	52,200	60,781	84,836	89,311	89,311	93,823
10020201-52500   INTERGOVERNMENTAL AND AGENCY	628,713	645,409	647,159	700,618	700,618	701,643
10020201-52600   UTILITIES	6,156	13,855	13,503	21,204	21,204	21,788
10020201-52999   OTHER CONTRACTUAL SERVICES	2,445	2,445	8,080	8,169	8,169	8,825
	<b><u>697,809</u></b>	<b><u>738,874</u></b>	<b><u>761,439</u></b>	<b><u>863,303</u></b>	<b><u>863,303</u></b>	<b><u>843,387</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10020201-59300   TFR TO VERF FUND	247,080	210,832	192,115	256,153	256,153	351,687
10020201-59370   TFR TO RETAINED RISK FUND	161,163	166,804	104,767	139,689	139,689	328,783
10020201-59600   TFR TO EQUIPMENT SERVICES	182,509	140,187	108,299	205,591	205,591	173,826
10020201-59610   TFR TO INFORMATION TECH FUND	119,679	179,757	82,906	192,322	192,322	243,641
	<b><u>710,431</u></b>	<b><u>697,580</u></b>	<b><u>488,087</u></b>	<b><u>793,755</u></b>	<b><u>793,755</u></b>	<b><u>1,097,937</u></b>
<b>10020201 - POLICE PATROL TOTAL</b>	<b>7,890,162</b>	<b>7,971,960</b>	<b>7,016,560</b>	<b>9,062,638</b>	<b>9,062,638</b>	<b>11,067,128</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10020202 - POLICE CRIMINAL INVESTIGATION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10020202-50110   SALARY - REGULAR EMPLOYEES	831,650	836,413	736,737	1,092,154	1,092,154	1,292,237
10020202-50120   SALARY - TEMPORARY EMPLOYEES	2,000	16,542	6,574	9,800	9,800	-
10020202-50131   REGULAR OVERTIME	89,579	84,610	79,942	46,564	46,564	48,543
10020202-50151   HOLIDAY PAY	13,197	11,250	11,707	12,019	12,019	12,410
10020202-50152   STANDBY PAY	13,305	13,675	11,528	15,198	15,198	15,844
10020202-50156   BONUS	-	10,000	-	-	-	-
10020202-50160   SEPARATION PAY	55,577	-	18,038	18,039	18,039	-
10020202-50210   INSURANCE	75,265	90,586	61,274	147,978	147,978	171,013
10020202-50220   FICA AND MEDICARE	22,051	22,971	22,576	35,157	35,157	34,280
10020202-50230   EMPLOYEE ALLOWANCES	11,262	9,790	9,412	12,379	12,379	12,720
10020202-50240   RHS CONTRIBUTION	1,892	777	813	800	800	-
10020202-50251   IMRF & SURS	12,639	10,762	11,880	28,136	28,136	24,154
10020202-50252   POLICE PENSION	348,548	293,413	279,917	402,949	402,949	406,102
	<b><u>1,476,965</u></b>	<b><u>1,400,787</u></b>	<b><u>1,250,398</u></b>	<b><u>1,821,173</u></b>	<b><u>1,821,173</u></b>	<b><u>2,017,303</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10020202-51410   SMALL TOOLS & EQUIPMENT	536	1,146	856	908	908	1,933
10020202-51600   UNIFORMS	-	357	76	2,522	2,522	2,592
	<b><u>536</u></b>	<b><u>1,503</u></b>	<b><u>932</u></b>	<b><u>3,430</u></b>	<b><u>3,430</u></b>	<b><u>4,525</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10020202-52102   TECHNOLOGY SERVICES	13,732	22,095	20,109	26,376	26,376	53,102
10020202-52199   OTHER PROFESSIONAL SERVICES	2,247	8,918	2,985	9,445	9,445	9,705
10020202-52202   EQUIPMENT REPAIR & MAINT	957	1,534	431	1,703	1,703	1,750
10020202-52320   TRAVEL, EDUCATION AND TRAINING	19,870	13,392	9,947	15,159	15,159	24,824
10020202-52600   UTILITIES	-	-	560	733	733	754
	<b><u>36,806</u></b>	<b><u>45,940</u></b>	<b><u>34,031</u></b>	<b><u>53,416</u></b>	<b><u>53,416</u></b>	<b><u>90,135</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10020202-59300   TFR TO VERF FUND	19,834	91,341	19,165	25,553	25,553	27,403
10020202-59370   TFR TO RETAINED RISK FUND	44,786	46,354	25,793	34,390	34,390	61,783
10020202-59600   TFR TO EQUIPMENT SERVICES	30,129	42,380	28,672	32,977	32,977	37,081
10020202-59610   TFR TO INFORMATION TECH FUND	41,940	42,112	30,144	66,951	66,951	60,352
	<b><u>136,689</u></b>	<b><u>222,188</u></b>	<b><u>103,774</u></b>	<b><u>159,871</u></b>	<b><u>159,871</u></b>	<b><u>186,619</u></b>
<b>10020202 - POLICE CRIMINAL INVESTIGATION TOTAL</b>	<b>1,650,996</b>	<b>1,670,418</b>	<b>1,389,135</b>	<b>2,037,890</b>	<b>2,037,890</b>	<b>2,298,582</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10020203 - POLICE SUPPORT SERVICES</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10020203-50110   SALARY - REGULAR EMPLOYEES	571,406	674,912	632,061	669,938	669,938	684,925
10020203-50120   SALARY - TEMPORARY EMPLOYEES	5,301	9,127	5,930	8,700	8,700	-
10020203-50131   REGULAR OVERTIME	19,576	23,297	10,879	17,514	17,514	18,259
10020203-50156   BONUS	-	10,000	-	-	-	-
10020203-50160   SEPARATION PAY	-	1,448	536	-	-	-
10020203-50210   INSURANCE	83,028	93,785	86,984	80,102	80,102	105,686
10020203-50220   FICA AND MEDICARE	35,186	39,427	35,642	41,946	41,946	42,349
10020203-50230   EMPLOYEE ALLOWANCES	3,250	5,759	4,910	4,449	4,449	4,572
10020203-50240   RHS CONTRIBUTION	1,792	1,894	1,972	1,931	1,931	2,068
10020203-50251   IMRF & SURS	45,567	38,060	30,911	40,132	40,132	40,903
10020203-50252   POLICE PENSION	105,449	49,643	44,619	64,239	64,239	66,966
	<b><u>870,554</u></b>	<b><u>947,351</u></b>	<b><u>854,445</u></b>	<b><u>928,951</u></b>	<b><u>928,951</u></b>	<b><u>965,728</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10020203-51100   OFFICE SUPPLIES	9,199	8,841	8,744	9,260	9,260	9,515
10020203-51900   OTHER SUPPLIES	14,236	15,106	15,474	15,635	15,635	16,065
	<b><u>23,435</u></b>	<b><u>23,947</u></b>	<b><u>24,219</u></b>	<b><u>24,895</u></b>	<b><u>24,895</u></b>	<b><u>25,580</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10020203-52102   TECHNOLOGY SERVICES	1,198	764	1,050	3,052	3,052	11,136
10020203-52202   EQUIPMENT REPAIR & MAINT	929	1,737	317	3,449	3,449	3,544
10020203-52600   UTILITIES	-	-	-	598	598	615
10020203-52902   POSTAGE & PRINTING	796	1,566	5,519	6,571	1,835	1,886
10020203-52903   COMMUNICATION SERVICES	11,962	12,646	7,981	15,761	15,761	16,195
	<b><u>14,885</u></b>	<b><u>16,713</u></b>	<b><u>14,867</u></b>	<b><u>29,431</u></b>	<b><u>24,695</u></b>	<b><u>33,376</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10020203-59370   TFR TO RETAINED RISK FUND	14,717	15,232	6,544	8,725	8,725	23,291
10020203-59600   TFR TO EQUIPMENT SERVICES	6,489	8,075	4,234	7,270	7,270	7,275
10020203-59610   TFR TO INFORMATION TECH FUND	38,389	36,935	26,418	60,080	60,080	55,883
	<b><u>59,595</u></b>	<b><u>60,242</u></b>	<b><u>37,196</u></b>	<b><u>76,075</u></b>	<b><u>76,075</u></b>	<b><u>86,449</u></b>
<b>10020203 - POLICE SUPPORT SERVICES TOTAL</b>	<b>968,469</b>	<b>1,048,253</b>	<b>930,727</b>	<b>1,059,352</b>	<b>1,054,616</b>	<b>1,111,133</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10020204 - POLICE ANIMAL CONTROL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10020204-50110   SALARY - REGULAR EMPLOYEES	791	-	-	-	-	-
10020204-50160   SEPARATION PAY	396	-	-	-	-	-
10020204-50210   INSURANCE	(254)	-	-	-	-	-
10020204-50220   FICA AND MEDICARE	90	-	-	-	-	-
10020204-50251   IMRF & SURS	138	-	-	-	-	-
	<b><u>1,161</u></b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>
<b>52 - CONTRACTUAL SERVICES</b>						
10020204-52199   OTHER PROFESSIONAL SERVICES	510	-	-	-	-	-
10020204-52999   OTHER CONTRACTUAL SERVICES	42,990	116,969	96,904	105,643	105,643	108,549
	<b><u>43,500</u></b>	<b><u>116,969</u></b>	<b><u>96,904</u></b>	<b><u>105,643</u></b>	<b><u>105,643</u></b>	<b><u>108,549</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10020204-59300   TFR TO VERF FUND	8,916	4,061	-	-	-	-
10020204-59370   TFR TO RETAINED RISK FUND	2,127	2,201	-	-	-	-
10020204-59600   TFR TO EQUIPMENT SERVICES	4,666	-	-	5,035	-	-
10020204-59610   TFR TO INFORMATION TECH FUND	3,473	-	-	-	-	-
	<b><u>19,182</u></b>	<b><u>6,262</u></b>	<b>=</b>	<b><u>5,035</u></b>	<b>=</b>	<b>=</b>
<b>10020204 - POLICE ANIMAL CONTROL TOTAL</b>	<b>63,843</b>	<b>123,231</b>	<b>96,904</b>	<b>110,678</b>	<b>105,643</b>	<b>108,549</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10020211 - SCHOOL RESOURCE OFFICERS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10020211-50110   SALARY - REGULAR EMPLOYEES	156,434	161,926	141,855	167,647	167,647	176,160
10020211-50151   HOLIDAY PAY	5,392	5,582	5,158	5,349	5,349	5,523
10020211-50210   INSURANCE	27,577	25,245	21,126	24,356	24,356	31,384
10020211-50220   FICA AND MEDICARE	2,225	2,288	1,999	2,241	2,241	2,388
10020211-50230   EMPLOYEE ALLOWANCES	2,474	2,474	2,474	2,680	2,680	2,754
10020211-50252   POLICE PENSION	75,114	63,128	59,683	85,631	85,631	88,586
	<b><u>269,216</u></b>	<b><u>260,642</u></b>	<b><u>232,295</u></b>	<b><u>287,904</u></b>	<b><u>287,904</u></b>	<b><u>306,795</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10020211-51900   OTHER SUPPLIES	-	81	-	633	633	651
	=	<b><u>81</u></b>	=	<b><u>633</u></b>	<b><u>633</u></b>	<b><u>651</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10020211-52103   MEDICAL SERVICES	-	-	-	224	224	231
10020211-52310   DUES AND MEMBERSHIPS	-	-	-	91	91	94
10020211-52320   TRAVEL, EDUCATION AND TRAINING	-	3,143	2,935	3,329	3,329	3,421
	=	<b><u>3,143</u></b>	<b><u>2,935</u></b>	<b><u>3,644</u></b>	<b><u>3,644</u></b>	<b><u>3,746</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10020211-59300   TFR TO VERF FUND	13,025	13,285	10,163	13,551	13,551	13,822
10020211-59370   TFR TO RETAINED RISK FUND	4,220	4,368	4,397	5,863	5,863	13,758
10020211-59610   TFR TO INFORMATION TECH FUND	-	-	3,473	8,422	8,422	10,082
	<b><u>17,245</u></b>	<b><u>17,653</u></b>	<b><u>18,033</u></b>	<b><u>27,836</u></b>	<b><u>27,836</u></b>	<b><u>37,662</u></b>
<b>10020211 - SCHOOL RESOURCE OFFICERS TOTAL</b>	<b>286,461</b>	<b>281,519</b>	<b>253,263</b>	<b>320,017</b>	<b>320,017</b>	<b>348,854</b>

# FIRE DEPARTMENT

---

*The mission of the Fire Department is to serve our community by providing effective emergency response services and quality prevention and education programs that will minimize the loss of life and property resulting from fires, medical emergencies, and other hazardous conditions.*

---

## Overview & Services

The Fire department consists of three divisions: Fire Administration, Fire Operations, and Fire Prevention.

### **Fire Administration (10030301)**

- Represent the City of Urbana in the community.
- Provide Chief coverage on major emergency incidents.

### **Fire Operations (10030300)**

- Provide fire suppression and respond to emergency medical calls.
- Provide special operations and hazmat/technical rescue.
- Compile and maintain hazardous materials safety plans for all hazmat facilities.
- Conduct hazmat site safety planning and inspections.
- Provide emergency and major incident planning and coordination.
- Investigate fires and arson including cause and origin investigations, interviews, and report writing.
- Provide biennial inspections of commercial and multifamily properties.
- Create and maintain commercial pre-fire planning annually or biennially.
- Inspect and install smoke detectors and distribute new detector batteries.
- License ambulance services in accordance with state and local law.
- Participate in planning for special events and provide a presence at events as required.
- Provide fire protection services to the University of Illinois campus under the terms of an intergovernmental agreement.

### **Fire Prevention (10030302)**

- Inspect and approve new construction plans.
- Provide annual inspection of high-hazard commercial properties and issue fire prevention permits

- Represent the department at various fire, life safety, and public relations meetings and events.
- Enforce fire and life safety codes, to include conducting field inspections, approving new building plans, coordinating activities with the Office of the State Fire Marshal, and witnessing the installation and testing of fire suppression and detection systems and underground tanks.
- Provide fire and life safety education programs, news releases, and information distribution.
- Investigate fires to determine origin and cause, to include interviewing witnesses, collecting evidence, assisting the police in prosecution for arson, and counseling juvenile fire setters.
- Participate in school and community based career programs promoting fire service as a career choice.
- Oversee the Knox Box program to provide immediate access to secure buildings.
- Provide fire prevention and inspection services to the University of Illinois under the terms of an intergovernmental agreement.

### **Contact Information**

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday - Friday 8AM - 5PM	400 S Vine St, Urbana, IL 61801	(217) 384-2420

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>30 - FIRE SUMMARY</b>						
<b><u>10030300 - FIRE OPERATIONS</u></b>						
50 - SALARIES & BENEFITS	7,816,662	7,360,134	6,326,717	7,541,599	7,539,846	8,057,977
51 - MATERIALS & SUPPLIES	168,026	195,606	185,352	228,676	237,282	142,336
52 - CONTRACTUAL SERVICES	376,123	428,662	435,353	484,398	485,742	455,110
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	879,809	1,155,654	1,400,801	2,053,359	2,083,359	1,855,955
	<b><u>9,240,619</u></b>	<b><u>9,140,056</u></b>	<b><u>8,348,223</u></b>	<b><u>10,308,032</u></b>	<b><u>10,346,229</u></b>	<b><u>10,511,378</u></b>
<b><u>10030301 - FIRE ADMINISTRATION</u></b>						
50 - SALARIES & BENEFITS	430,399	467,570	418,006	488,298	488,298	523,162
51 - MATERIALS & SUPPLIES	4,476	6,699	5,224	7,197	7,197	4,545
52 - CONTRACTUAL SERVICES	9,910	12,504	2,915	13,196	13,196	16,796
59 - INTERFUND & TFRS OUT	11,243	16,365	21,991	35,064	35,064	38,374
	<b><u>456,028</u></b>	<b><u>503,138</u></b>	<b><u>448,136</u></b>	<b><u>543,755</u></b>	<b><u>543,755</u></b>	<b><u>582,877</u></b>
<b><u>10030302 - COMMUNITY RISK REDUCTION</u></b>						
50 - SALARIES & BENEFITS	123,988	161,874	10,915	258,233	258,233	335,038
51 - MATERIALS & SUPPLIES	9,165	9,063	6,329	9,010	9,010	9,258
52 - CONTRACTUAL SERVICES	3,103	3,357	8,421	10,880	10,880	5,709
59 - INTERFUND & TFRS OUT	8,587	7,698	8,560	13,331	13,331	6,650
	<b><u>144,843</u></b>	<b><u>181,992</u></b>	<b><u>34,225</u></b>	<b><u>291,454</u></b>	<b><u>291,454</u></b>	<b><u>356,655</u></b>
<b>30 - FIRE TOTAL</b>	<b>9,841,490</b>	<b>9,825,186</b>	<b>8,830,585</b>	<b>11,143,241</b>	<b>11,181,438</b>	<b>11,450,910</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10030300 - FIRE OPERATIONS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10030300-50110   SALARY - REGULAR EMPLOYEES	4,481,531	4,638,955	4,107,169	4,883,482	4,932,196	5,041,579
10030300-50131   REGULAR OVERTIME	865,667	529,180	493,928	407,380	407,380	343,504
10030300-50151   HOLIDAY PAY	157,187	160,348	138,909	191,277	191,277	197,380
10030300-50153   UPGRADE PAY	66,182	79,469	62,852	51,227	51,227	53,405
10030300-50154   SPECIALTY PAY	22,396	27,894	-	43,223	43,223	45,060
10030300-50155   EDUCATIONAL INCENTIVE	18,354	18,858	21,269	19,500	19,500	28,575
10030300-50160   SEPARATION PAY	706	151,846	98,919	98,922	48,455	-
10030300-50210   INSURANCE	691,141	726,508	601,008	754,759	754,759	890,350
10030300-50211   PSEBA	-	-	-	-	-	-
10030300-50220   FICA AND MEDICARE	76,248	77,819	66,890	67,463	67,463	69,403
10030300-50230   EMPLOYEE ALLOWANCES	25,200	25,300	26,700	27,700	27,700	28,462
10030300-50240   RHS CONTRIBUTION	3,269	2,262	3,669	3,637	3,637	3,469
10030300-50253   FIRE PENSION	1,408,780	921,694	705,403	993,029	993,029	1,356,790
	<b><u>7,816,662</u></b>	<b><u>7,360,134</u></b>	<b><u>6,326,717</u></b>	<b><u>7,541,599</u></b>	<b><u>7,539,846</u></b>	<b><u>8,057,977</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10030300-51320   REPAIR & MAINTENANCE MATERIALS	11,528	19,626	14,093	14,970	14,970	13,209
10030300-51410   SMALL TOOLS & EQUIPMENT	28,340	28,816	21,969	25,176	25,176	25,869
10030300-51411   SMALL SCHEDULED EQUIPMENT	27,898	-	-	13,531	22,137	4,684
10030300-51600   UNIFORMS	54,345	131,097	134,648	159,913	159,913	83,073
10030300-51900   OTHER SUPPLIES	45,914	16,067	14,642	15,086	15,086	15,501
	<b><u>168,026</u></b>	<b><u>195,606</u></b>	<b><u>185,352</u></b>	<b><u>228,676</u></b>	<b><u>237,282</u></b>	<b><u>142,336</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10030300-52102   TECHNOLOGY SERVICES	50,107	50,208	58,829	58,830	50,224	51,606
10030300-52103   MEDICAL SERVICES	(6,115)	22,855	20,713	33,353	33,353	23,369
10030300-52202   EQUIPMENT REPAIR & MAINT	15,512	14,436	10,610	16,522	17,472	16,977
10030300-52203   MAINTENANCE AGREEMENTS	1,197	7,427	1,050	4,244	4,244	4,361
10030300-52310   DUES AND MEMBERSHIPS	1,480	1,480	1,295	1,605	1,605	1,605
10030300-52320   TRAVEL, EDUCATION AND TRAINING	99,312	82,975	128,100	131,725	140,725	111,250
10030300-52500   INTERGOVERNMENTAL AND AGENCY	197,341	197,657	200,814	203,677	203,677	210,551
10030300-52600   UTILITIES	7,090	8,816	6,562	9,936	9,936	10,210
10030300-52903   COMMUNICATION SERVICES	10,200	10,859	7,268	10,895	10,895	11,195
10030300-52904   RECRUITING EXPENSES	-	31,950	112	13,611	13,611	13,986
	<b><u>376,123</u></b>	<b><u>428,662</u></b>	<b><u>435,353</u></b>	<b><u>484,398</u></b>	<b><u>485,742</u></b>	<b><u>455,110</u></b>
<b>54 - DEBT SERVICE</b>						
10030300-54100   PRINCIPAL	-	-	-	-	-	-
10030300-54200   INTEREST	-	-	-	-	-	-
	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10030300-59300   TFR TO VERF FUND	335,401	413,841	439,790	586,386	586,386	354,385
10030300-59370   TFR TO RETAINED RISK FUND	196,810	203,698	613,200	817,600	817,600	865,152
10030300-59600   TFR TO EQUIPMENT SERVICES	215,944	295,938	241,656	399,351	429,351	328,066
10030300-59610   TFR TO INFORMATION TECH FUND	131,654	242,177	106,155	250,022	250,022	308,352
	<b><u>879,809</u></b>	<b><u>1,155,654</u></b>	<b><u>1,400,801</u></b>	<b><u>2,053,359</u></b>	<b><u>2,083,359</u></b>	<b><u>1,855,955</u></b>
<b>10030300 - FIRE OPERATIONS TOTAL</b>	<b>9,240,619</b>	<b>9,140,056</b>	<b>8,348,223</b>	<b>10,308,032</b>	<b>10,346,229</b>	<b>10,511,378</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10030301 - FIRE ADMINISTRATION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10030301-50110   SALARY - REGULAR EMPLOYEES	331,868	363,446	298,585	339,651	339,651	397,033
10030301-50160   SEPARATION PAY	8,923	-	41,177	41,177	41,177	-
10030301-50210   INSURANCE	33,780	34,051	21,165	31,053	31,053	24,415
10030301-50220   FICA AND MEDICARE	8,008	8,797	8,333	9,233	9,233	10,292
10030301-50230   EMPLOYEE ALLOWANCES	800	800	800	800	800	822
10030301-50240   RHS CONTRIBUTION	-	2,058	2,197	2,143	2,143	1,502
10030301-50251   IMRF & SURS	6,479	5,838	4,058	5,592	5,592	5,629
10030301-50253   FIRE PENSION	40,540	52,580	41,690	58,649	58,649	83,469
	<b><u>430,399</u></b>	<b><u>467,570</u></b>	<b><u>418,006</u></b>	<b><u>488,298</u></b>	<b><u>488,298</u></b>	<b><u>523,162</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10030301-51100   OFFICE SUPPLIES	4,476	4,019	3,251	4,423	4,423	4,545
10030301-51900   OTHER SUPPLIES	-	2,680	1,974	2,774	2,774	-
	<b><u>4,476</u></b>	<b><u>6,699</u></b>	<b><u>5,224</u></b>	<b><u>7,197</u></b>	<b><u>7,197</u></b>	<b><u>4,545</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10030301-52310   DUES AND MEMBERSHIPS	1,075	3,435	2,217	3,810	3,810	3,810
10030301-52320   TRAVEL, EDUCATION AND TRAINING	5,123	6,334	630	5,780	5,780	9,280
10030301-52500   INTERGOVERNMENTAL AND AGENCY	-	2,390	-	3,406	3,406	3,500
10030301-52902   POSTAGE & PRINTING	212	345	69	200	200	206
10030301-52999   OTHER CONTRACTUAL SERVICES	3,500	-	-	-	-	-
	<b><u>9,910</u></b>	<b><u>12,504</u></b>	<b><u>2,915</u></b>	<b><u>13,196</u></b>	<b><u>13,196</u></b>	<b><u>16,796</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10030301-59300   TFR TO VERF FUND	3,657	3,730	3,357	4,476	4,476	3,880
10030301-59370   TFR TO RETAINED RISK FUND	-	-	11,031	14,708	14,708	15,508
10030301-59610   TFR TO INFORMATION TECH FUND	7,586	12,635	7,603	15,880	15,880	18,986
	<b><u>11,243</u></b>	<b><u>16,365</u></b>	<b><u>21,991</u></b>	<b><u>35,064</u></b>	<b><u>35,064</u></b>	<b><u>38,374</u></b>
<b>10030301 - FIRE ADMINISTRATION TOTAL</b>	<b>456,028</b>	<b>503,138</b>	<b>448,136</b>	<b>543,755</b>	<b>543,755</b>	<b>582,877</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10030302 - COMMUNITY RISK REDUCTION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10030302-50110   SALARY - REGULAR EMPLOYEES	69,068	68,204	-	183,749	183,749	243,925
10030302-50131   REGULAR OVERTIME	2,519	51,121	-	-	-	-
10030302-50160   SEPARATION PAY	-	101	-	-	-	-
10030302-50210   INSURANCE	13,228	11,905	-	31,803	31,803	48,716
10030302-50220   FICA AND MEDICARE	4,953	4,807	-	12,826	12,826	8,309
10030302-50230   EMPLOYEE ALLOWANCES	400	400	-	800	800	822
10030302-50251   IMRF & SURS	7,547	5,655	-	13,653	13,653	7,413
10030302-50253   FIRE PENSION	26,274	19,680	10,915	15,402	15,402	25,853
	<b><u>123,988</u></b>	<b><u>161,874</u></b>	<b><u>10,915</u></b>	<b><u>258,233</u></b>	<b><u>258,233</u></b>	<b><u>335,038</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10030302-51900   OTHER SUPPLIES	9,165	9,063	6,329	9,010	9,010	9,258
	<b><u>9,165</u></b>	<b><u>9,063</u></b>	<b><u>6,329</u></b>	<b><u>9,010</u></b>	<b><u>9,010</u></b>	<b><u>9,258</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10030302-52310   DUES AND MEMBERSHIPS	10	10	110	235	235	235
10030302-52320   TRAVEL, EDUCATION AND TRAINING	3,093	3,339	8,307	9,600	9,600	4,400
10030302-52907   CREDIT CARD & BANK FEES	-	8	4	1,045	1,045	1,074
	<b><u>3,103</u></b>	<b><u>3,357</u></b>	<b><u>8,421</u></b>	<b><u>10,880</u></b>	<b><u>10,880</u></b>	<b><u>5,709</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10030302-59300   TFR TO VERF FUND	3,531	3,601	3,241	4,321	4,321	3,747
10030302-59370   TFR TO RETAINED RISK FUND	-	-	3,098	4,131	4,131	2,079
10030302-59610   TFR TO INFORMATION TECH FUND	5,056	4,097	2,221	4,879	4,879	824
	<b><u>8,587</u></b>	<b><u>7,698</u></b>	<b><u>8,560</u></b>	<b><u>13,331</u></b>	<b><u>13,331</u></b>	<b><u>6,650</u></b>
<b>10030302 - COMMUNITY RISK REDUCTION TOTAL</b>	<b>144,843</b>	<b>181,992</b>	<b>34,225</b>	<b>291,454</b>	<b>291,454</b>	<b>356,655</b>

# PUBLIC WORKS DEPARTMENT

---

*The Urbana Public Works Department promotes growth in the City of Urbana by maintaining, constructing, and improving the City's infrastructure. We preserve the quality of life for citizens, visitors, businesses, and government agencies (both within the City and in the surrounding areas). Our department strives to provide prompt and courteous service in a professional, efficient, and cost-effective manner to safeguard the safety, health, and welfare of those we serve.*

---

## Overview & Services

The Public Works Department consists of two divisions: Operations and Engineering.

### **Administration (1040400)**

- Engage in long-term planning activities related to the City's infrastructure systems, including capital improvement planning, Champaign-Urbana Urbanized Area Transportation System (CUUATS), and others.

#### *Sustainability and Resilience (10040450 and Fund 302)*

- Manage the City's U-Cycle recycling programs for all residents.
- Manage collection of leaves and yard waste from residences in the City.
- Provide other recycling programs, such as electronics recycling and battery recycling.
- Address energy efficiency, water conservation, and recycling.
- Manage the City's electric aggregation program.
- Staff the Champaign-Urbana Solid Waste Disposal System (CUSWDS), and intergovernmental organization responsible for maintenance of the closed landfill.
- Staff the Sustainability Advisory Commission.
- Collaborate with the Arbor Section of the Operations Division on the financial performance of the Landscape Recycling Center (LRC).
- Oversee the preparation and validation of the City's emergency preparedness and resilience plans.

### **Engineering (10040440, CIP Funds)**

- Perform various studies, analyze management of infrastructure systems, and plan for infrastructure improvements.
- Manage complex construction projects to maintain and improve the City's infrastructure systems.
- Design capital improvements or contract for professional design services.
- Maintain GIS layers related to transportation infrastructure.

- Staff the following commissions:
  - Traffic Commission
  - Bicycle and Pedestrian Advisory Commission
- Coordinate development of master plans for infrastructure systems.
- Comply with federal requirements to implement the National Pollutant Discharge Elimination System (NPDES) and maintain required City permits as mandated by the Clean Water Act.
- Review development plans, subdivision plans and easements.
- Maintain GIS and addressing data.
- Perform stormwater detention basin inspections.
- Perform bridge inspections.
- Issue right-of-way and erosion control permits.
- Manage municipal rights-of-way.

**Operations Division (10040420, 10040427)**

- Engage in long-term planning activities for City facilities; participate in planning for other infrastructure systems.
- Provide coordination and support for special events, including managing street closures.
- Manage removal of snow and ice from City streets and parking lots to ensure safe travel.
- Handle Joint Utility Locating Information for Excavators (JULIE) locate requests to prevent damage and allow for safe excavation.

*Arbor (10040401, 10040402, and Fund 301)*

- Provide certain services for City owned trees and plant resources such as planting, watering, pest control, clearance trimming, nuisance abatement, and tree removal.
- Manage landscape maintenance for all City owned facilities, parks, designated parkways and medians, parking lots, and green space projects.
- Operate the LRC to provide a sustainable way to recycle yard debris such as grass clippings, brush, and plant cuttings into useful mulches and composts.
- Staff the Tree Commission.

*Streets (10040424)*

- Maintain and repair streets, sidewalks, municipal parking lots, and rights-of-way.
- Sweep City streets on a regular schedule.
- Provide leaf collection on City streets.

*Signals & Lights (10040423, 10040426)*

- Maintain and repair street and municipal parking lot lighting systems.
- Maintain and repair municipal traffic signal systems.

Signs & Sewers (10040422, 10040425)

- Maintain and repair street and traffic control signs and lane markings.
- Maintain and repair municipal storm and sanitary sewer systems.

Public Facilities (10040410, Fund 500)

- Provide maintenance services for all municipal facilities, including administering contracts for elevator services, architectural and mechanical services, boiler inspection, custodial services, and other related services.
- Coordinate various construction and remodeling projects for City facilities including maintenance, repair, safety, accessibility, and code improvement projects.
- Remove snow and ice around City facilities.
- Manage and maintain the City's Downtown parking deck.
- Maintain parking meters and collect parking meter revenue.

Fleet (Fund 600)

- Maintain all City vehicles, including performing routine, preventive maintenance.
- Coordinate replacement of the City's fleet of vehicles and major equipment.
- Manage fueling of City vehicles and equipment.

**Contact Information**

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday - Friday 7:30AM - 5PM	706 S Glover Ave, Urbana, IL 61802	(217) 384-2342

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>40 - PUBLIC WORKS SUMMARY</b>						
<b><u>10040400 - PUBLIC WORKS ADMINISTRATION</u></b>						
50 - SALARIES & BENEFITS	338,228	438,526	498,973	619,644	619,644	630,387
51 - MATERIALS & SUPPLIES	4,105	7,280	2,450	8,046	9,046	8,263
52 - CONTRACTUAL SERVICES	76,943	63,968	4,667	13,131	12,331	8,134
59 - INTERFUND & TFRS OUT	57,896	44,442	45,101	70,015	70,015	51,211
	<b><u>477,173</u></b>	<b><u>554,216</u></b>	<b><u>551,190</u></b>	<b><u>710,836</u></b>	<b><u>711,036</u></b>	<b><u>697,995</u></b>
<b><u>10040401 - URBAN FORESTRY</u></b>						
50 - SALARIES & BENEFITS	293,251	291,564	177,803	262,283	262,283	350,914
51 - MATERIALS & SUPPLIES	22,537	17,945	16,393	23,761	23,761	25,567
52 - CONTRACTUAL SERVICES	103,885	77,675	65,226	248,216	248,216	75,355
59 - INTERFUND & TFRS OUT	138,292	158,688	157,148	207,500	207,500	168,670
	<b><u>557,964</u></b>	<b><u>545,872</u></b>	<b><u>416,571</u></b>	<b><u>741,760</u></b>	<b><u>741,760</u></b>	<b><u>620,506</u></b>
<b><u>10040402 - LANDSCAPE MANAGEMENT</u></b>						
50 - SALARIES & BENEFITS	204,974	202,612	228,815	358,300	358,300	374,846
51 - MATERIALS & SUPPLIES	12,779	7,411	12,107	36,478	36,478	15,946
52 - CONTRACTUAL SERVICES	60,794	51,582	53,090	100,567	100,567	79,570
59 - INTERFUND & TFRS OUT	76,358	94,177	83,692	119,676	119,676	105,195
	<b><u>354,905</u></b>	<b><u>355,782</u></b>	<b><u>377,704</u></b>	<b><u>615,021</u></b>	<b><u>615,021</u></b>	<b><u>575,557</u></b>
<b><u>10040410 - FACILITIES MAINTENANCE</u></b>						
50 - SALARIES & BENEFITS	295,000	308,319	260,547	331,047	331,047	363,728
51 - MATERIALS & SUPPLIES	55,673	53,950	49,814	57,310	57,310	59,487
52 - CONTRACTUAL SERVICES	370,318	439,967	313,585	453,090	453,090	467,675
59 - INTERFUND & TFRS OUT	50,517	60,475	31,567	49,412	49,412	67,328
	<b><u>771,509</u></b>	<b><u>862,710</u></b>	<b><u>655,513</u></b>	<b><u>890,859</u></b>	<b><u>890,859</u></b>	<b><u>958,218</u></b>
<b><u>10040420 - TOOL ROOM</u></b>						
50 - SALARIES & BENEFITS	65,716	59,790	55,095	61,638	61,638	67,743
51 - MATERIALS & SUPPLIES	31,480	28,739	33,360	105,809	105,809	43,987
52 - CONTRACTUAL SERVICES	112	100	28	489	489	-
59 - INTERFUND & TFRS OUT	66,932	41,441	32,773	59,682	59,682	50,790
	<b><u>164,239</u></b>	<b><u>130,070</u></b>	<b><u>121,256</u></b>	<b><u>227,618</u></b>	<b><u>227,618</u></b>	<b><u>162,520</u></b>
<b><u>10040421 - SNOW AND ICE REMOVAL</u></b>						
50 - SALARIES & BENEFITS	129,086	116,846	126,387	189,327	189,327	178,086
51 - MATERIALS & SUPPLIES	102,888	139,821	92,466	101,764	101,764	121,622
52 - CONTRACTUAL SERVICES	4,620	3,313	5,272	14,325	14,325	12,230
59 - INTERFUND & TFRS OUT	19,492	12,360	85,842	99,117	99,117	85,749
	<b><u>256,086</u></b>	<b><u>272,340</u></b>	<b><u>309,968</u></b>	<b><u>404,533</u></b>	<b><u>404,533</u></b>	<b><u>397,687</u></b>
<b><u>10040422 - TRAFFIC CONTROL</u></b>						
50 - SALARIES & BENEFITS	247,907	105,997	178,679	262,614	262,614	320,494
51 - MATERIALS & SUPPLIES	53,314	30,260	11,585	41,692	41,692	43,727
52 - CONTRACTUAL SERVICES	2,601	2,458	1,466	6,466	6,466	5,699
59 - INTERFUND & TFRS OUT	66,255	71,703	66,159	90,163	90,163	84,287
	<b><u>370,077</u></b>	<b><u>210,418</u></b>	<b><u>257,889</u></b>	<b><u>400,935</u></b>	<b><u>400,935</u></b>	<b><u>454,207</u></b>
<b><u>10040423 - STREET LIGHTING</u></b>						
50 - SALARIES & BENEFITS	146,857	164,484	198,578	323,660	323,660	399,219
51 - MATERIALS & SUPPLIES	34,830	32,127	21,975	54,328	54,328	56,898
52 - CONTRACTUAL SERVICES	332,356	414,118	298,691	323,865	323,865	336,432
59 - INTERFUND & TFRS OUT	97,159	89,634	64,346	93,400	93,400	97,311
	<b><u>611,201</u></b>	<b><u>700,364</u></b>	<b><u>583,590</u></b>	<b><u>795,253</u></b>	<b><u>795,253</u></b>	<b><u>889,860</u></b>
<b><u>10040424 - STREET MAINT. &amp; CONSTRUCTION</u></b>						
50 - SALARIES & BENEFITS	859,920	886,393	694,481	962,541	993,741	1,070,896
51 - MATERIALS & SUPPLIES	85,219	97,898	133,336	182,711	182,711	181,492

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
52 - CONTRACTUAL SERVICES	37,999	53,926	51,118	84,922	84,722	66,702
59 - INTERFUND & TFRS OUT	538,062	539,081	522,357	773,412	773,412	676,524
	<b><u>1,521,200</u></b>	<b><u>1,577,298</u></b>	<b><u>1,401,291</u></b>	<b><u>2,003,585</u></b>	<b><u>2,034,585</u></b>	<b><u>1,995,614</u></b>
<b><u>10040425 - SEWER MAINT. &amp; CONSTRUCTION</u></b>						
50 - SALARIES & BENEFITS	403,634	388,613	349,099	423,594	423,594	464,612
51 - MATERIALS & SUPPLIES	61,042	45,162	27,211	52,005	52,005	45,840
52 - CONTRACTUAL SERVICES	6,517	7,271	10,310	17,454	17,454	11,989
59 - INTERFUND & TFRS OUT	207,615	256,022	207,259	283,056	283,056	262,226
	<b><u>678,808</u></b>	<b><u>697,068</u></b>	<b><u>593,879</u></b>	<b><u>776,109</u></b>	<b><u>776,109</u></b>	<b><u>784,667</u></b>
<b><u>10040426 - TRAFFIC SIGNALS</u></b>						
50 - SALARIES & BENEFITS	112,294	127,752	122,598	142,293	142,293	149,674
51 - MATERIALS & SUPPLIES	17,436	16,379	11,546	23,703	23,703	24,864
52 - CONTRACTUAL SERVICES	5,317	165,185	62,177	155,444	155,444	56,293
59 - INTERFUND & TFRS OUT	43,455	52,253	32,029	50,748	50,748	48,218
	<b><u>178,503</u></b>	<b><u>361,569</u></b>	<b><u>228,351</u></b>	<b><u>372,188</u></b>	<b><u>372,188</u></b>	<b><u>279,049</u></b>
<b><u>10040427 - ROW AND TECHNICAL SUPPORT</u></b>						
50 - SALARIES & BENEFITS	22,396	20,332	21,764	24,319	24,319	26,240
52 - CONTRACTUAL SERVICES	28,934	39,281	179,569	204,675	202,568	68,207
59 - INTERFUND & TFRS OUT	10,911	10,349	11,992	16,774	16,774	9,759
	<b><u>62,241</u></b>	<b><u>69,962</u></b>	<b><u>213,325</u></b>	<b><u>245,768</u></b>	<b><u>243,661</u></b>	<b><u>104,206</u></b>
<b><u>10040440 - ENGINEERING</u></b>						
50 - SALARIES & BENEFITS	671,617	805,069	824,787	1,177,745	1,177,745	1,318,618
51 - MATERIALS & SUPPLIES	3,585	2,317	4,628	22,504	19,504	4,111
52 - CONTRACTUAL SERVICES	71,733	118,974	96,079	342,365	345,515	141,838
59 - INTERFUND & TFRS OUT	88,191	83,361	48,145	94,086	94,086	89,265
	<b><u>835,125</u></b>	<b><u>1,009,721</u></b>	<b><u>973,639</u></b>	<b><u>1,636,700</u></b>	<b><u>1,636,850</u></b>	<b><u>1,553,832</u></b>
<b><u>10040441 - ENGINEERING - TRANSPORTATION</u></b>						
59 - INTERFUND & TFRS OUT	4,437	-	-	-	-	-
	<b><u>4,437</u></b>	=	=	=	=	=
<b><u>10040442 - ENGINEERING - DRAININAGE</u></b>						
59 - INTERFUND & TFRS OUT	1,163	-	-	-	-	-
	<b><u>1,163</u></b>	=	=	=	=	=
<b><u>10040450 - ENVIRONMENT &amp; SUSTAINABILITY</u></b>						
50 - SALARIES & BENEFITS	60,255	62,473	54,692	58,807	58,807	66,390
51 - MATERIALS & SUPPLIES	50	6	41	379	379	275
52 - CONTRACTUAL SERVICES	6,712	30,861	30,046	143,525	43,525	144,840
59 - INTERFUND & TFRS OUT	8,147	6,626	1,138	2,476	2,476	2,953
	<b><u>75,163</u></b>	<b><u>99,966</u></b>	<b><u>85,918</u></b>	<b><u>205,187</u></b>	<b><u>105,187</u></b>	<b><u>214,458</u></b>
<b><u>10040451 - ENVIRONMENTAL CONTROL</u></b>						
59 - INTERFUND & TFRS OUT	5,209	-	-	-	-	-
	<b><u>5,209</u></b>	=	=	=	=	=
<b>40 - PUBLIC WORKS TOTAL</b>	<b>6,925,003</b>	<b>7,447,355</b>	<b>6,770,083</b>	<b>10,026,352</b>	<b>9,955,595</b>	<b>9,688,376</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040400 - PUBLIC WORKS ADMINISTRATION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040400-50110   SALARY - REGULAR EMPLOYEES	260,025	279,772	374,788	444,919	444,919	486,012
10040400-50120   SALARY - TEMPORARY EMPLOYEES	-	32,152	12,550	12,551	12,551	-
10040400-50156   BONUS	1,000	-	-	-	-	-
10040400-50160   SEPARATION PAY	798	37,504	4,203	4,204	4,204	-
10040400-50210   INSURANCE	29,539	37,118	49,344	92,190	92,190	72,082
10040400-50220   FICA AND MEDICARE	18,959	24,100	28,528	31,478	31,478	34,908
10040400-50230   EMPLOYEE ALLOWANCES	254	482	705	-	-	1,080
10040400-50240   RHS CONTRIBUTION	737	760	816	-	-	-
10040400-50251   IMRF & SURS	26,916	26,639	28,039	34,302	34,302	36,305
	<b><u>338,228</u></b>	<b><u>438,526</u></b>	<b><u>498,973</u></b>	<b><u>619,644</u></b>	<b><u>619,644</u></b>	<b><u>630,387</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040400-51100   OFFICE SUPPLIES	3,767	4,801	1,453	3,055	4,055	4,325
10040400-51200   PUBLICATIONS	-	201	-	279	279	-
10040400-51411   SMALL SCHEDULED EQUIPMENT	338	51	50	1,895	1,895	500
10040400-51900   OTHER SUPPLIES	-	2,227	947	2,817	2,817	3,438
	<b><u>4,105</u></b>	<b><u>7,280</u></b>	<b><u>2,450</u></b>	<b><u>8,046</u></b>	<b><u>9,046</u></b>	<b><u>8,263</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040400-52102   TECHNOLOGY SERVICES	-	42,946	-	-	-	-
10040400-52199   OTHER PROFESSIONAL SERVICES	71,501	-	-	-	-	-
10040400-52202   EQUIPMENT REPAIR & MAINT	2,042	1,721	785	1,765	1,765	-
10040400-52310   DUES AND MEMBERSHIPS	584	748	997	1,500	1,500	1,014
10040400-52320   TRAVEL, EDUCATION AND TRAINING	142	-	1,350	1,850	2,050	3,950
10040400-52902   POSTAGE & PRINTING	1,721	651	1,500	1,856	856	2,600
10040400-52999   OTHER CONTRACTUAL SERVICES	954	17,902	35	6,160	6,160	570
	<b><u>76,943</u></b>	<b><u>63,968</u></b>	<b><u>4,667</u></b>	<b><u>13,131</u></b>	<b><u>12,331</u></b>	<b><u>8,134</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040400-59300   TFR TO VERF FUND	13,132	9,880	33,820	45,093	45,093	11,812
10040400-59370   TFR TO RETAINED RISK FUND	11,251	11,645	373	497	497	1,414
10040400-59600   TFR TO EQUIPMENT SERVICES	11,337	4,463	4,227	11,499	11,499	7,821
10040400-59610   TFR TO INFORMATION TECH FUND	22,176	18,454	6,681	12,926	12,926	30,164
	<b><u>57,896</u></b>	<b><u>44,442</u></b>	<b><u>45,101</u></b>	<b><u>70,015</u></b>	<b><u>70,015</u></b>	<b><u>51,211</u></b>
<b>10040400 - PUBLIC WORKS ADMINISTRATION TOTAL</b>	<b>477,173</b>	<b>554,216</b>	<b>551,190</b>	<b>710,836</b>	<b>711,036</b>	<b>697,995</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040401 - URBAN FORESTRY</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040401-50110   SALARY - REGULAR EMPLOYEES	199,773	207,572	119,651	164,424	172,378	238,443
10040401-50120   SALARY - TEMPORARY EMPLOYEES	10,321	10,156	11,736	13,527	13,527	14,628
10040401-50156   BONUS	4,000	-	-	-	-	-
10040401-50160   SEPARATION PAY	-	-	6,387	10,364	2,410	-
10040401-50210   INSURANCE	38,809	38,543	17,843	37,289	37,289	60,724
10040401-50220   FICA AND MEDICARE	15,929	16,061	10,411	17,779	17,779	16,705
10040401-50230   EMPLOYEE ALLOWANCES	1,968	2,028	2,435	2,118	2,118	2,177
10040401-50240   RHS CONTRIBUTION	330	350	385	379	379	404
10040401-50251   IMRF & SURS	22,121	16,855	8,955	16,403	16,403	17,833
	<b><u>293,251</u></b>	<b><u>291,564</u></b>	<b><u>177,803</u></b>	<b><u>262,283</u></b>	<b><u>262,283</u></b>	<b><u>350,914</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040401-51320   REPAIR & MAINTENANCE MATERIALS	1,134	1,251	331	1,931	1,931	1,985
10040401-51410   SMALL TOOLS & EQUIPMENT	4,896	1,767	338	4,839	4,839	4,973
10040401-51600   UNIFORMS	-	-	-	-	-	1,150
10040401-51900   OTHER SUPPLIES	16,506	14,927	15,725	16,991	16,991	17,459
	<b><u>22,537</u></b>	<b><u>17,945</u></b>	<b><u>16,393</u></b>	<b><u>23,761</u></b>	<b><u>23,761</u></b>	<b><u>25,567</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040401-52199   OTHER PROFESSIONAL SERVICES	2,608	2,436	120	3,525	3,525	3,499
10040401-52202   EQUIPMENT REPAIR & MAINT	125	302	183	1,033	1,033	1,062
10040401-52310   DUES AND MEMBERSHIPS	665	340	389	1,688	1,688	1,735
10040401-52320   TRAVEL, EDUCATION AND TRAINING	1,250	1,887	1,978	3,436	3,436	3,531
10040401-52600   UTILITIES	1,187	1,404	801	1,932	1,932	1,986
10040401-52905   EQUIPMENT RENTAL	-	-	194	598	598	615
10040401-52906   LANDSCAPING SERVICES	92,261	51,093	55,634	64,449	64,449	62,927
10040401-52906-40907   LANDSCAPING SERVICES [ ARBOR DAY DONATION ]	5,745	19,879	5,586	71,436	71,436	-
10040401-52999   OTHER CONTRACTUAL SERVICES	43	333	341	100,119	100,119	-
	<b><u>103,885</u></b>	<b><u>77,675</u></b>	<b><u>65,226</u></b>	<b><u>248,216</u></b>	<b><u>248,216</u></b>	<b><u>75,355</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040401-59300   TFR TO VERF FUND	55,202	45,374	64,469	85,958	85,958	64,062
10040401-59370   TFR TO RETAINED RISK FUND	26,312	27,233	41,152	54,869	54,869	33,193
10040401-59600   TFR TO EQUIPMENT SERVICES	51,381	71,964	45,382	52,058	52,058	64,288
10040401-59610   TFR TO INFORMATION TECH FUND	5,397	14,117	6,146	14,615	14,615	7,127
	<b><u>138,292</u></b>	<b><u>158,688</u></b>	<b><u>157,148</u></b>	<b><u>207,500</u></b>	<b><u>207,500</u></b>	<b><u>168,670</u></b>
<b>10040401 - URBAN FORESTRY TOTAL</b>	<b>557,964</b>	<b>545,872</b>	<b>416,571</b>	<b>741,760</b>	<b>741,760</b>	<b>620,506</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040402 - LANDSCAPE MANAGEMENT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040402-50110   SALARY - REGULAR EMPLOYEES	147,185	153,396	178,113	219,170	219,170	235,557
10040402-50120   SALARY - TEMPORARY EMPLOYEES	16,988	9,464	3,179	68,714	68,714	72,090
10040402-50210   INSURANCE	10,765	12,070	17,999	28,549	28,549	22,634
10040402-50220   FICA AND MEDICARE	12,749	12,725	14,127	21,313	21,313	23,445
10040402-50230   EMPLOYEE ALLOWANCES	1,318	1,358	2,028	2,122	2,122	2,181
10040402-50240   RHS CONTRIBUTION	330	350	385	379	379	404
10040402-50251   IMRF & SURS	15,638	13,249	12,985	18,053	18,053	18,535
	<b><u>204,974</u></b>	<b><u>202,612</u></b>	<b><u>228,815</u></b>	<b><u>358,300</u></b>	<b><u>358,300</u></b>	<b><u>374,846</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040402-51320   REPAIR & MAINTENANCE MATERIALS	3,191	2,606	3,095	4,688	4,688	4,817
10040402-51410   SMALL TOOLS & EQUIPMENT	1,996	701	791	2,842	2,842	2,921
10040402-51411   SMALL SCHEDULED EQUIPMENT	7,593	4,103	8,220	28,948	28,948	7,066
10040402-51600   UNIFORMS	-	-	-	-	-	1,142
	<b><u>12,779</u></b>	<b><u>7,411</u></b>	<b><u>12,107</u></b>	<b><u>36,478</u></b>	<b><u>36,478</u></b>	<b><u>15,946</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040402-52202   EQUIPMENT REPAIR & MAINT	336	-	98	634	634	652
10040402-52320   TRAVEL, EDUCATION AND TRAINING	60	1,332	530	2,300	2,300	2,364
10040402-52600   UTILITIES	635	642	444	1,206	1,206	1,240
10040402-52906   LANDSCAPING SERVICES	59,278	48,920	51,488	95,197	95,197	75,314
10040402-52999   OTHER CONTRACTUAL SERVICES	484	688	530	1,231	1,231	-
	<b><u>60,794</u></b>	<b><u>51,582</u></b>	<b><u>53,090</u></b>	<b><u>100,567</u></b>	<b><u>100,567</u></b>	<b><u>79,570</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040402-59099   OTHER INTERDEPT CHARGES	17,837	20,055	10,340	22,258	22,258	22,258
10040402-59300   TFR TO VERF FUND	20,373	24,210	17,920	23,893	23,893	18,687
10040402-59370   TFR TO RETAINED RISK FUND	19,691	20,380	29,927	39,902	39,902	24,669
10040402-59600   TFR TO EQUIPMENT SERVICES	16,282	19,512	19,125	18,696	18,696	21,922
10040402-59610   TFR TO INFORMATION TECH FUND	2,175	10,020	6,380	14,927	14,927	17,659
	<b><u>76,358</u></b>	<b><u>94,177</u></b>	<b><u>83,692</u></b>	<b><u>119,676</u></b>	<b><u>119,676</u></b>	<b><u>105,195</u></b>
<b>10040402 - LANDSCAPE MANAGEMENT TOTAL</b>	<b>354,905</b>	<b>355,782</b>	<b>377,704</b>	<b>615,021</b>	<b>615,021</b>	<b>575,557</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040410 - FACILITIES MAINTENANCE</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040410-50110   SALARY - REGULAR EMPLOYEES	200,289	216,021	187,612	239,894	239,894	251,164
10040410-50156   BONUS	5,000	-	-	-	-	-
10040410-50160   SEPARATION PAY	-	4,178	-	-	-	-
10040410-50210   INSURANCE	51,626	52,258	43,569	55,630	55,630	75,129
10040410-50220   FICA AND MEDICARE	13,994	14,837	12,851	14,536	14,536	15,381
10040410-50230   EMPLOYEE ALLOWANCES	1,558	2,088	2,060	2,162	2,162	2,222
10040410-50240   RHS CONTRIBUTION	1,109	1,158	1,021	1,000	1,000	1,071
10040410-50251   IMRF & SURS	21,424	17,778	13,434	17,825	17,825	18,761
	<b><u>295,000</u></b>	<b><u>308,319</u></b>	<b><u>260,547</u></b>	<b><u>331,047</u></b>	<b><u>331,047</u></b>	<b><u>363,728</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040410-51320   REPAIR & MAINTENANCE MATERIALS	34,952	28,252	33,136	38,579	40,942	42,068
10040410-51410   SMALL TOOLS & EQUIPMENT	2,843	1,517	-	2,052	2,052	2,109
10040410-51411   SMALL SCHEDULED EQUIPMENT	17,878	24,181	16,677	16,679	14,316	14,509
10040410-51600   UNIFORMS	-	-	-	-	-	801
	<b><u>55,673</u></b>	<b><u>53,950</u></b>	<b><u>49,814</u></b>	<b><u>57,310</u></b>	<b><u>57,310</u></b>	<b><u>59,487</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040410-52104   DISPOSAL & RECYCLING SERVICES	1,388	1,502	1,477	3,412	3,412	6,828
10040410-52199   OTHER PROFESSIONAL SERVICES	8,564	7,050	6,718	9,830	9,830	10,101
10040410-52201   BUILDING REPAIR & MAINT	53,355	58,465	45,427	58,361	58,361	59,438
10040410-52202   EQUIPMENT REPAIR & MAINT	1,318	6,876	1,332	3,725	3,725	3,828
10040410-52310   DUES AND MEMBERSHIPS	50	-	199	321	321	300
10040410-52320   TRAVEL, EDUCATION AND TRAINING	1,429	1,707	1,548	3,257	3,257	3,347
10040410-52600   UTILITIES	223,956	252,596	157,708	248,261	248,261	255,089
10040410-52901   JANITORIAL SERVICES	79,920	111,336	97,384	124,130	124,130	127,544
10040410-52999   OTHER CONTRACTUAL SERVICES	339	435	1,792	1,793	1,793	1,200
	<b><u>370,318</u></b>	<b><u>439,967</u></b>	<b><u>313,585</u></b>	<b><u>453,090</u></b>	<b><u>453,090</u></b>	<b><u>467,675</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040410-59300   TFR TO VERF FUND	9,802	9,997	7,648	10,197	10,197	6,235
10040410-59370   TFR TO RETAINED RISK FUND	18,516	19,164	10,870	14,493	14,493	33,162
10040410-59600   TFR TO EQUIPMENT SERVICES	9,510	14,384	6,502	10,253	10,253	10,909
10040410-59610   TFR TO INFORMATION TECH FUND	12,689	16,930	6,548	14,469	14,469	17,022
	<b><u>50,517</u></b>	<b><u>60,475</u></b>	<b><u>31,567</u></b>	<b><u>49,412</u></b>	<b><u>49,412</u></b>	<b><u>67,328</u></b>
<b>10040410 - FACILITIES MAINTENANCE TOTAL</b>	<b>771,509</b>	<b>862,710</b>	<b>655,513</b>	<b>890,859</b>	<b>890,859</b>	<b>958,218</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040420 - TOOL ROOM</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040420-50110   SALARY - REGULAR EMPLOYEES	43,053	44,825	39,838	46,801	46,801	49,528
10040420-50156   BONUS	6,000	-	-	-	-	-
10040420-50210   INSURANCE	7,746	7,982	9,706	7,869	7,869	11,146
10040420-50220   FICA AND MEDICARE	3,693	3,340	2,698	3,490	3,490	3,369
10040420-50251   IMRF & SURS	5,225	3,644	2,853	3,478	3,478	3,700
	<b><u>65,716</u></b>	<b><u>59,790</u></b>	<b><u>55,095</u></b>	<b><u>61,638</u></b>	<b><u>61,638</u></b>	<b><u>67,743</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040420-51410   SMALL TOOLS & EQUIPMENT	25,229	20,371	26,010	26,472	26,472	27,200
10040420-51411   SMALL SCHEDULED EQUIPMENT	3,323	6,338	4,509	76,471	76,471	13,368
10040420-51600   UNIFORMS	-	-	-	-	-	474
10040420-51900   OTHER SUPPLIES	2,928	2,031	2,841	2,866	2,866	2,945
	<b><u>31,480</u></b>	<b><u>28,739</u></b>	<b><u>33,360</u></b>	<b><u>105,809</u></b>	<b><u>105,809</u></b>	<b><u>43,987</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040420-52999   OTHER CONTRACTUAL SERVICES	112	100	28	489	489	-
	<b><u>112</u></b>	<b><u>100</u></b>	<b><u>28</u></b>	<b><u>489</u></b>	<b><u>489</u></b>	<b><u>-</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040420-59300   TFR TO VERF FUND	37,696	27,192	20,802	27,736	27,736	28,291
10040420-59370   TFR TO RETAINED RISK FUND	-	-	2,743	3,657	3,657	1,958
10040420-59600   TFR TO EQUIPMENT SERVICES	24,660	10,806	7,455	24,218	24,218	15,802
10040420-59610   TFR TO INFORMATION TECH FUND	4,576	3,443	1,773	4,071	4,071	4,739
	<b><u>66,932</u></b>	<b><u>41,441</u></b>	<b><u>32,773</u></b>	<b><u>59,682</u></b>	<b><u>59,682</u></b>	<b><u>50,790</u></b>
<b>10040420 - TOOL ROOM TOTAL</b>	<b>164,239</b>	<b>130,070</b>	<b>121,256</b>	<b>227,618</b>	<b>227,618</b>	<b>162,520</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040421 - SNOW AND ICE REMOVAL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040421-50131   REGULAR OVERTIME	88,010	75,964	87,945	160,758	160,758	148,303
10040421-50152   STANDBY PAY	19,216	21,920	19,580	28,569	28,569	29,783
10040421-50210   INSURANCE	3,003	3,656	2,987	-	-	-
10040421-50220   FICA AND MEDICARE	8,058	7,403	8,128	-	-	-
10040421-50251   IMRF & SURS	10,797	7,904	7,747	-	-	-
	<b><u>129,086</u></b>	<b><u>116,846</u></b>	<b><u>126,387</u></b>	<b><u>189,327</u></b>	<b><u>189,327</u></b>	<b><u>178,086</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040421-51340   SALT	94,578	130,727	84,448	87,674	87,674	107,144
10040421-51410   SMALL TOOLS & EQUIPMENT	8,310	1,652	3,738	6,609	6,609	6,791
10040421-51900   OTHER SUPPLIES	-	7,442	4,280	7,481	7,481	7,687
	<b><u>102,888</u></b>	<b><u>139,821</u></b>	<b><u>92,466</u></b>	<b><u>101,764</u></b>	<b><u>101,764</u></b>	<b><u>121,622</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040421-52102   TECHNOLOGY SERVICES	1,373	1,421	1,478	1,863	1,863	1,915
10040421-52320   TRAVEL, EDUCATION AND TRAINING	60	240	549	1,300	1,300	1,336
10040421-52600   UTILITIES	1,088	1,283	997	2,308	2,308	2,372
10040421-52905   EQUIPMENT RENTAL	-	-	-	4,276	4,276	4,394
10040421-52999   OTHER CONTRACTUAL SERVICES	2,099	368	2,248	4,578	4,578	2,213
	<b><u>4,620</u></b>	<b><u>3,313</u></b>	<b><u>5,272</u></b>	<b><u>14,325</u></b>	<b><u>14,325</u></b>	<b><u>12,230</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040421-59099   OTHER INTERDEPT CHARGES	-	-	67,501	67,510	67,510	-
10040421-59300   TFR TO VERF FUND	1,899	1,016	777	1,036	1,036	73,552
10040421-59370   TFR TO RETAINED RISK FUND	10,960	11,344	17,564	23,419	23,419	8,628
10040421-59600   TFR TO EQUIPMENT SERVICES	6,633	-	-	7,152	7,152	3,569
	<b><u>19,492</u></b>	<b><u>12,360</u></b>	<b><u>85,842</u></b>	<b><u>99,117</u></b>	<b><u>99,117</u></b>	<b><u>85,749</u></b>
<b>10040421 - SNOW AND ICE REMOVAL TOTAL</b>	<b>256,086</b>	<b>272,340</b>	<b>309,968</b>	<b>404,533</b>	<b>404,533</b>	<b>397,687</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040422 - TRAFFIC CONTROL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040422-50110   SALARY - REGULAR EMPLOYEES	166,334	72,709	135,328	167,078	167,078	227,186
10040422-50160   SEPARATION PAY	1,986	4,518	-	-	-	-
10040422-50210   INSURANCE	47,872	15,993	22,654	62,768	62,768	58,638
10040422-50220   FICA AND MEDICARE	11,499	5,365	9,269	14,703	14,703	15,932
10040422-50230   EMPLOYEE ALLOWANCES	1,986	706	1,588	1,578	1,578	1,622
10040422-50240   RHS CONTRIBUTION	107	505	139	136	136	146
10040422-50251   IMRF & SURS	18,122	6,201	9,702	16,351	16,351	16,970
	<b><u>247,907</u></b>	<b><u>105,997</u></b>	<b><u>178,679</u></b>	<b><u>262,614</u></b>	<b><u>262,614</u></b>	<b><u>320,494</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040422-51320   REPAIR & MAINTENANCE MATERIALS	51,815	28,939	10,638	39,520	39,520	40,607
10040422-51410   SMALL TOOLS & EQUIPMENT	1,499	1,321	947	2,172	2,172	2,232
10040422-51600   UNIFORMS	-	-	-	-	-	888
	<b><u>53,314</u></b>	<b><u>30,260</u></b>	<b><u>11,585</u></b>	<b><u>41,692</u></b>	<b><u>41,692</u></b>	<b><u>43,727</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040422-52310   DUES AND MEMBERSHIPS	895	573	199	966	966	993
10040422-52320   TRAVEL, EDUCATION AND TRAINING	594	425	170	3,535	3,535	3,633
10040422-52600   UTILITIES	880	1,040	720	1,044	1,044	1,073
10040422-52999   OTHER CONTRACTUAL SERVICES	232	420	377	921	921	-
	<b><u>2,601</u></b>	<b><u>2,458</u></b>	<b><u>1,466</u></b>	<b><u>6,466</u></b>	<b><u>6,466</u></b>	<b><u>5,699</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040422-59300   TFR TO VERF FUND	21,147	21,566	35,249	46,998	46,998	39,107
10040422-59370   TFR TO RETAINED RISK FUND	15,106	15,635	15,148	20,197	20,197	7,765
10040422-59600   TFR TO EQUIPMENT SERVICES	21,809	23,471	14,368	19,959	19,959	23,599
10040422-59610   TFR TO INFORMATION TECH FUND	8,193	11,031	1,395	3,009	3,009	13,816
	<b><u>66,255</u></b>	<b><u>71,703</u></b>	<b><u>66,159</u></b>	<b><u>90,163</u></b>	<b><u>90,163</u></b>	<b><u>84,287</u></b>
<b>10040422 - TRAFFIC CONTROL TOTAL</b>	<b>370,077</b>	<b>210,418</b>	<b>257,889</b>	<b>400,935</b>	<b>400,935</b>	<b>454,207</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040423 - STREET LIGHTING</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040423-50110   SALARY - REGULAR EMPLOYEES	105,739	129,724	159,049	225,529	225,529	284,392
10040423-50160   SEPARATION PAY	4,134	-	-	-	-	-
10040423-50210   INSURANCE	15,426	13,858	14,405	55,299	55,299	70,534
10040423-50220   FICA AND MEDICARE	8,248	9,883	12,143	19,560	19,560	20,165
10040423-50230   EMPLOYEE ALLOWANCES	1,336	706	1,358	2,664	2,664	2,738
10040423-50240   RHS CONTRIBUTION	107	129	139	136	136	146
10040423-50251   IMRF & SURS	11,866	10,183	11,485	20,472	20,472	21,244
	<b><u>146,857</u></b>	<b><u>164,484</u></b>	<b><u>198,578</u></b>	<b><u>323,660</u></b>	<b><u>323,660</u></b>	<b><u>399,219</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040423-51410   SMALL TOOLS & EQUIPMENT	959	830	-	1,125	1,125	1,156
10040423-51600   UNIFORMS	-	-	-	-	-	1,075
10040423-51900   OTHER SUPPLIES	33,871	31,297	21,975	53,203	53,203	54,667
	<b><u>34,830</u></b>	<b><u>32,127</u></b>	<b><u>21,975</u></b>	<b><u>54,328</u></b>	<b><u>54,328</u></b>	<b><u>56,898</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040423-52299   OTHER MAINT COSTS	47,230	3,661	-	9,361	9,361	9,619
10040423-52320   TRAVEL, EDUCATION AND TRAINING	-	65	135	1,358	1,358	6,225
10040423-52600   UTILITIES	284,750	409,814	298,317	312,007	312,007	320,588
10040423-52999   OTHER CONTRACTUAL SERVICES	376	578	239	1,139	1,139	-
	<b><u>332,356</u></b>	<b><u>414,118</u></b>	<b><u>298,691</u></b>	<b><u>323,865</u></b>	<b><u>323,865</u></b>	<b><u>336,432</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040423-59300   TFR TO VERF FUND	36,043	32,203	24,623	32,830	32,830	33,835
10040423-59370   TFR TO RETAINED RISK FUND	20,113	20,817	11,969	15,959	15,959	13,776
10040423-59600   TFR TO EQUIPMENT SERVICES	31,629	31,321	23,914	35,878	35,878	34,632
10040423-59610   TFR TO INFORMATION TECH FUND	9,374	5,293	3,840	8,733	8,733	15,068
	<b><u>97,159</u></b>	<b><u>89,634</u></b>	<b><u>64,346</u></b>	<b><u>93,400</u></b>	<b><u>93,400</u></b>	<b><u>97,311</u></b>
<b>10040423 - STREET LIGHTING TOTAL</b>	<b>611,201</b>	<b>700,364</b>	<b>583,590</b>	<b>795,253</b>	<b>795,253</b>	<b>889,860</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040424 - STREET MAINT. &amp; CONSTRUCTION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040424-50110   SALARY - REGULAR EMPLOYEES	637,054	657,863	519,604	721,246	721,516	775,533
10040424-50120   SALARY - TEMPORARY EMPLOYEES	-	-	-	-	31,200	-
10040424-50156   BONUS	4,000	-	-	-	-	-
10040424-50160   SEPARATION PAY	2,135	11,566	134	270	-	-
10040424-50210   INSURANCE	93,786	105,289	91,613	122,017	122,017	172,538
10040424-50220   FICA AND MEDICARE	48,135	49,662	38,134	54,296	54,296	55,793
10040424-50230   EMPLOYEE ALLOWANCES	7,139	7,448	6,775	7,831	7,831	8,047
10040424-50240   RHS CONTRIBUTION	107	129	988	955	955	1,036
10040424-50251   IMRF & SURS	67,564	54,437	37,234	55,926	55,926	57,949
	<b><u>859,920</u></b>	<b><u>886,393</u></b>	<b><u>694,481</u></b>	<b><u>962,541</u></b>	<b><u>993,741</u></b>	<b><u>1,070,896</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040424-51310   CONSTRUCTION MATERIALS	80,860	79,026	109,634	155,051	157,551	153,139
10040424-51320   REPAIR & MAINTENANCE MATERIALS	2,874	13,030	15,724	17,004	14,504	14,903
10040424-51410   SMALL TOOLS & EQUIPMENT	1,484	5,841	7,538	10,656	10,656	10,950
10040424-51600   UNIFORMS	-	-	400	-	-	2,500
10040424-51900   OTHER SUPPLIES	-	-	40	-	-	-
	<b><u>85,219</u></b>	<b><u>97,898</u></b>	<b><u>133,336</u></b>	<b><u>182,711</u></b>	<b><u>182,711</u></b>	<b><u>181,492</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040424-52320   TRAVEL, EDUCATION AND TRAINING	30	1,375	514	9,596	9,396	9,860
10040424-52600   UTILITIES	440	520	320	1,630	1,630	1,675
10040424-52905   EQUIPMENT RENTAL	1,205	142	8,168	16,810	16,810	5,270
10040424-52999   OTHER CONTRACTUAL SERVICES	36,324	51,889	42,116	56,886	56,886	49,897
	<b><u>37,999</u></b>	<b><u>53,926</u></b>	<b><u>51,118</u></b>	<b><u>84,922</u></b>	<b><u>84,722</u></b>	<b><u>66,702</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040424-59300   TFR TO VERF FUND	300,413	290,929	263,169	350,892	350,892	320,243
10040424-59370   TFR TO RETAINED RISK FUND	47,626	49,293	99,190	132,253	132,253	90,991
10040424-59600   TFR TO EQUIPMENT SERVICES	185,289	155,694	140,162	242,935	242,935	219,450
10040424-59610   TFR TO INFORMATION TECH FUND	4,734	43,165	19,836	47,332	47,332	45,840
	<b><u>538,062</u></b>	<b><u>539,081</u></b>	<b><u>522,357</u></b>	<b><u>773,412</u></b>	<b><u>773,412</u></b>	<b><u>676,524</u></b>
<b>10040424 - STREET MAINT. &amp; CONSTRUCTION TOTAL</b>	<b><u>1,521,200</u></b>	<b><u>1,577,298</u></b>	<b><u>1,401,291</u></b>	<b><u>2,003,585</u></b>	<b><u>2,034,585</u></b>	<b><u>1,995,614</u></b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040425 - SEWER MAINT. &amp; CONSTRUCTION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040425-50110   SALARY - REGULAR EMPLOYEES	279,777	279,891	257,715	311,742	311,742	333,353
10040425-50156   BONUS	6,000	-	-	-	-	-
10040425-50160   SEPARATION PAY	-	2,015	-	-	-	-
10040425-50210   INSURANCE	64,070	60,235	51,492	60,584	60,584	77,033
10040425-50220   FICA AND MEDICARE	20,284	20,143	18,498	22,817	22,817	23,868
10040425-50230   EMPLOYEE ALLOWANCES	3,348	3,113	2,790	5,152	5,152	5,294
10040425-50240   RHS CONTRIBUTION	107	429	139	136	136	146
10040425-50251   IMRF & SURS	30,049	22,788	18,466	23,163	23,163	24,918
	<b><u>403,634</u></b>	<b><u>388,613</u></b>	<b><u>349,099</u></b>	<b><u>423,594</u></b>	<b><u>423,594</u></b>	<b><u>464,612</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040425-51410   SMALL TOOLS & EQUIPMENT	34,949	28,510	14,924	33,795	33,795	24,964
10040425-51600   UNIFORMS	-	-	-	-	-	2,165
10040425-51900   OTHER SUPPLIES	26,093	16,652	12,287	18,210	18,210	18,711
	<b><u>61,042</u></b>	<b><u>45,162</u></b>	<b><u>27,211</u></b>	<b><u>52,005</u></b>	<b><u>52,005</u></b>	<b><u>45,840</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040425-52320   TRAVEL, EDUCATION AND TRAINING	4,156	4,329	4,884	9,488	9,488	9,749
10040425-52600   UTILITIES	1,636	1,340	890	2,180	2,180	2,240
10040425-52999   OTHER CONTRACTUAL SERVICES	725	1,602	4,536	5,786	5,786	-
	<b><u>6,517</u></b>	<b><u>7,271</u></b>	<b><u>10,310</u></b>	<b><u>17,454</u></b>	<b><u>17,454</u></b>	<b><u>11,989</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040425-59099   OTHER INTERDEPT CHARGES	23,660	25,716	-	31,000	31,000	31,000
10040425-59300   TFR TO VERF FUND	113,027	114,521	96,110	128,146	128,146	108,364
10040425-59370   TFR TO RETAINED RISK FUND	22,227	23,005	39,971	53,295	53,295	37,048
10040425-59600   TFR TO EQUIPMENT SERVICES	43,168	74,548	63,058	51,246	51,246	62,905
10040425-59610   TFR TO INFORMATION TECH FUND	5,533	18,232	8,120	19,369	19,369	22,909
	<b><u>207,615</u></b>	<b><u>256,022</u></b>	<b><u>207,259</u></b>	<b><u>283,056</u></b>	<b><u>283,056</u></b>	<b><u>262,226</u></b>
<b>10040425 - SEWER MAINT. &amp; CONSTRUCTION TOTAL</b>	<b>678,808</b>	<b>697,068</b>	<b>593,879</b>	<b>776,109</b>	<b>776,109</b>	<b>784,667</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040426 - TRAFFIC SIGNALS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040426-50110   SALARY - REGULAR EMPLOYEES	85,844	100,227	97,233	112,206	112,206	116,015
10040426-50210   INSURANCE	10,081	11,240	10,073	12,379	12,379	15,287
10040426-50220   FICA AND MEDICARE	6,563	7,352	7,441	8,491	8,491	8,795
10040426-50230   EMPLOYEE ALLOWANCES	686	706	720	744	744	765
10040426-50240   RHS CONTRIBUTION	107	129	139	136	136	146
10040426-50251   IMRF & SURS	9,012	8,098	6,993	8,337	8,337	8,666
	<b><u>112,294</u></b>	<b><u>127,752</u></b>	<b><u>122,598</u></b>	<b><u>142,293</u></b>	<b><u>142,293</u></b>	<b><u>149,674</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040426-51600   UNIFORMS	-	-	-	-	-	509
10040426-51900   OTHER SUPPLIES	17,436	16,379	11,546	23,703	23,703	24,355
	<b><u>17,436</u></b>	<b><u>16,379</u></b>	<b><u>11,546</u></b>	<b><u>23,703</u></b>	<b><u>23,703</u></b>	<b><u>24,864</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040426-52202   EQUIPMENT REPAIR & MAINT	998	-	232	2,214	2,214	2,275
10040426-52320   TRAVEL, EDUCATION AND TRAINING	1,837	821	1,385	1,738	1,738	1,786
10040426-52600   UTILITIES	2,367	2,978	1,848	2,172	2,172	2,232
10040426-52999   OTHER CONTRACTUAL SERVICES	116	161,385	58,712	149,320	149,320	50,000
	<b><u>5,317</u></b>	<b><u>165,185</u></b>	<b><u>62,177</u></b>	<b><u>155,444</u></b>	<b><u>155,444</u></b>	<b><u>56,293</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040426-59300   TFR TO VERF FUND	21,091	19,986	15,290	20,386	20,386	20,794
10040426-59370   TFR TO RETAINED RISK FUND	10,225	10,583	10,437	13,916	13,916	9,823
10040426-59600   TFR TO EQUIPMENT SERVICES	9,452	16,390	3,687	10,462	10,462	10,601
10040426-59610   TFR TO INFORMATION TECH FUND	2,687	5,293	2,615	5,984	5,984	7,000
	<b><u>43,455</u></b>	<b><u>52,253</u></b>	<b><u>32,029</u></b>	<b><u>50,748</u></b>	<b><u>50,748</u></b>	<b><u>48,218</u></b>
<b>10040426 - TRAFFIC SIGNALS TOTAL</b>	<b>178,503</b>	<b>361,569</b>	<b>228,351</b>	<b>372,188</b>	<b>372,188</b>	<b>279,049</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040427 - ROW AND TECHNICAL SUPPORT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040427-50110   SALARY - REGULAR EMPLOYEES	15,990	14,949	16,951	18,693	18,693	19,682
10040427-50160   SEPARATION PAY	-	504	-	-	-	-
10040427-50210   INSURANCE	3,638	2,480	2,271	2,761	2,761	3,515
10040427-50220   FICA AND MEDICARE	1,091	1,106	1,231	1,343	1,343	1,430
10040427-50230   EMPLOYEE ALLOWANCES	-	-	-	42	42	44
10040427-50240   RHS CONTRIBUTION	-	75	94	91	91	99
10040427-50251   IMRF & SURS	1,676	1,218	1,216	1,389	1,389	1,470
	<b><u>22,396</u></b>	<b><u>20,332</u></b>	<b><u>21,764</u></b>	<b><u>24,319</u></b>	<b><u>24,319</u></b>	<b><u>26,240</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040427-52102   TECHNOLOGY SERVICES	20,391	15,784	171,335	189,507	34,389	45,180
10040427-52320   TRAVEL, EDUCATION AND TRAINING	-	1,125	-	1,005	1,005	6,171
10040427-52500   INTERGOVERNMENTAL AND AGENCY	7,147	8,558	7,019	11,658	11,658	11,979
10040427-52999   OTHER CONTRACTUAL SERVICES	1,395	13,815	1,215	2,505	155,516	4,877
	<b><u>28,934</u></b>	<b><u>39,281</u></b>	<b><u>179,569</u></b>	<b><u>204,675</u></b>	<b><u>202,568</u></b>	<b><u>68,207</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040427-59300   TFR TO VERF FUND	3,657	3,730	7,042	9,389	9,389	3,996
10040427-59370   TFR TO RETAINED RISK FUND	1,599	1,655	896	1,195	1,195	734
10040427-59600   TFR TO EQUIPMENT SERVICES	4,866	1,758	3,618	5,226	5,226	3,953
10040427-59610   TFR TO INFORMATION TECH FUND	789	3,206	437	964	964	1,076
	<b><u>10,911</u></b>	<b><u>10,349</u></b>	<b><u>11,992</u></b>	<b><u>16,774</u></b>	<b><u>16,774</u></b>	<b><u>9,759</u></b>
<b>10040427 - ROW AND TECHNICAL SUPPORT TOTAL</b>	<b>62,241</b>	<b>69,962</b>	<b>213,325</b>	<b>245,768</b>	<b>243,661</b>	<b>104,206</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040440 - ENGINEERING</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040440-50110   SALARY - REGULAR EMPLOYEES	488,479	607,261	633,269	855,265	859,508	997,204
10040440-50120   SALARY - TEMPORARY EMPLOYEES	20,220	11,503	5,902	16,224	16,224	16,224
10040440-50131   REGULAR OVERTIME	-	597	2,496	7,989	7,989	8,329
10040440-50156   BONUS	2,200	-	-	-	-	-
10040440-50160   SEPARATION PAY	10,361	-	4,242	4,243	-	-
10040440-50210   INSURANCE	58,607	90,159	83,410	148,074	148,074	149,459
10040440-50220   FICA AND MEDICARE	38,543	44,668	46,842	68,910	68,910	72,936
10040440-50230   EMPLOYEE ALLOWANCES	551	1,025	1,260	2,019	2,019	2,340
10040440-50240   RHS CONTRIBUTION	1,441	2,176	2,309	2,282	2,282	2,421
10040440-50251   IMRF & SURS	51,216	47,681	45,056	72,739	72,739	69,705
	<b><u>671,617</u></b>	<b><u>805,069</u></b>	<b><u>824,787</u></b>	<b><u>1,177,745</u></b>	<b><u>1,177,745</u></b>	<b><u>1,318,618</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040440-51410   SMALL TOOLS & EQUIPMENT	177	1,926	4,576	6,000	3,000	3,083
10040440-51411   SMALL SCHEDULED EQUIPMENT	3,408	391	53	16,504	16,504	1,028
	<b><u>3,585</u></b>	<b><u>2,317</u></b>	<b><u>4,628</u></b>	<b><u>22,504</u></b>	<b><u>19,504</u></b>	<b><u>4,111</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040440-52102   TECHNOLOGY SERVICES	6,350	33,844	40,111	58,630	58,630	26,749
10040440-52106   ARCHITECTURAL & ENG SERVICES	7,499	5,177	4,984	7,297	10,297	15,718
10040440-52199   OTHER PROFESSIONAL SERVICES	48,270	64,719	43,309	244,650	244,800	81,256
10040440-52202   EQUIPMENT REPAIR & MAINT	-	-	-	435	435	447
10040440-52310   DUES AND MEMBERSHIPS	2,272	1,614	1,754	3,150	3,150	3,150
10040440-52320   TRAVEL, EDUCATION AND TRAINING	1,873	1,585	1,658	6,000	6,000	6,000
10040440-52600   UTILITIES	4,638	5,341	3,527	6,210	6,210	4,500
10040440-52902   POSTAGE & PRINTING	37	5,166	560	1,050	1,050	550
10040440-52907   CREDIT CARD & BANK FEES	390	748	106	374	374	385
10040440-52999   OTHER CONTRACTUAL SERVICES	404	780	69	14,569	14,569	3,083
	<b><u>71,733</u></b>	<b><u>118,974</u></b>	<b><u>96,079</u></b>	<b><u>342,365</u></b>	<b><u>345,515</u></b>	<b><u>141,838</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040440-59300   TFR TO VERF FUND	18,434	17,617	17,951	23,934	23,934	17,015
10040440-59370   TFR TO RETAINED RISK FUND	21,728	22,488	797	1,062	1,062	3,165
10040440-59600   TFR TO EQUIPMENT SERVICES	19,522	14,306	7,614	20,895	20,895	16,197
10040440-59610   TFR TO INFORMATION TECH FUND	28,507	28,950	21,784	48,195	48,195	52,888
	<b><u>88,191</u></b>	<b><u>83,361</u></b>	<b><u>48,145</u></b>	<b><u>94,086</u></b>	<b><u>94,086</u></b>	<b><u>89,265</u></b>
<b>10040440 - ENGINEERING TOTAL</b>	<b>835,125</b>	<b>1,009,721</b>	<b>973,639</b>	<b>1,636,700</b>	<b>1,636,850</b>	<b>1,553,832</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b><u>10040441 - ENGINEERING - TRANSPORTATION</u></b>						
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040441-59610   TFR TO INFORMATION TECH FUND	4,437	-	-	-	-	-
	<u>4,437</u>	=	=	=	=	=
<b>10040441 - ENGINEERING - TRANSPORTATION TOTAL</b>	<b>4,437</b>	-	-	-	-	-

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b><u>10040442 - ENGINEERING - DRAININAGE</u></b>						
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040442-59610   TFR TO INFORMATION TECH FUND	1,163	-	-	-	-	-
	<b><u>1,163</u></b>	=	=	=	=	=
<b>10040442 - ENGINEERING - DRAININAGE TOTAL</b>	<b>1,163</b>	-	-	-	-	-

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040450 - ENVIRONMENT &amp; SUSTAINABILITY</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10040450-50110   SALARY - REGULAR EMPLOYEES	46,870	49,609	43,890	46,568	46,568	52,238
10040450-50210   INSURANCE	4,284	4,441	3,697	4,372	4,372	5,347
10040450-50220   FICA AND MEDICARE	3,574	3,781	3,344	3,546	3,546	3,997
10040450-50230   EMPLOYEE ALLOWANCES	181	181	150	403	403	415
10040450-50240   RHS CONTRIBUTION	418	430	468	458	458	491
10040450-50251   IMRF & SURS	4,928	4,032	3,143	3,460	3,460	3,902
	<b><u>60,255</u></b>	<b><u>62,473</u></b>	<b><u>54,692</u></b>	<b><u>58,807</u></b>	<b><u>58,807</u></b>	<b><u>66,390</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10040450-51200   PUBLICATIONS	50	-	-	262	262	175
10040450-51900   OTHER SUPPLIES	-	6	41	117	117	100
	<b><u>50</u></b>	<b><u>6</u></b>	<b><u>41</u></b>	<b><u>379</u></b>	<b><u>379</u></b>	<b><u>275</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10040450-52104   DISPOSAL & RECYCLING SERVICES	673	-	-	1,262	1,262	1,000
10040450-52310   DUES AND MEMBERSHIPS	612	1,200	1,400	1,442	1,442	1,200
10040450-52320   TRAVEL, EDUCATION AND TRAINING	-	326	-	1,534	1,534	2,272
10040450-52500   INTERGOVERNMENTAL AND AGENCY	-	27,203	27,808	27,808	27,808	28,573
10040450-52600   UTILITIES	4,849	496	166	9,413	9,413	9,672
10040450-52909   ADV/MKTING/PUBLIC EDUCATION	577	1,635	671	2,066	2,066	2,123
10040450-52999   OTHER CONTRACTUAL SERVICES	-	-	-	100,000	-	100,000
	<b><u>6,712</u></b>	<b><u>30,861</u></b>	<b><u>30,046</u></b>	<b><u>143,525</u></b>	<b><u>43,525</u></b>	<b><u>144,840</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040450-59370   TFR TO RETAINED RISK FUND	4,292	4,442	57	76	76	208
10040450-59610   TFR TO INFORMATION TECH FUND	3,855	2,184	1,081	2,400	2,400	2,745
	<b><u>8,147</u></b>	<b><u>6,626</u></b>	<b><u>1,138</u></b>	<b><u>2,476</u></b>	<b><u>2,476</u></b>	<b><u>2,953</u></b>
<b>10040450 - ENVIRONMENT &amp; SUSTAINABILITY TOTAL</b>	<b>75,163</b>	<b>99,966</b>	<b>85,918</b>	<b>205,187</b>	<b>105,187</b>	<b>214,458</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10040451 - ENVIRONMENTAL CONTROL</u></b>						
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10040451-59600   TFR TO EQUIPMENT SERVICES	4,846	-	-	-	-	-
10040451-59610   TFR TO INFORMATION TECH FUND	363	-	-	-	-	-
	<b><u>5,209</u></b>	=	=	=	=	=
<b>10040451 - ENVIRONMENTAL CONTROL TOTAL</b>	<b>5,209</b>	-	-	-	-	-

# COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

---

*The mission of the Community Development Services Department is to enhance the quality of life for Urbana citizens by providing economic development, affordable housing, land use planning, zoning enforcement, and building safety code enforcement.*

---

## Overview & Services

The Community Development Services Department consists of four divisions: Economic Development, Building Safety, Planning, and Grants Management.

### **Planning (10050510)**

- Plan for long-term City growth and evaluate policies for consistency with comprehensive plan and neighborhood or area planning.
- Manage community visioning projects.
- Write, enforce, explain, and amend zoning and subdivision regulations.
- Review and approve non-development-related permits.
- Respond to zoning verification and planning/zoning-related FOIA requests.
- Lead interdepartmental staff review, negotiation, and board/commission/Council review process for annexations, developments, and subdivisions.
- Review building, sign, and other permits for zoning compliance.
- Administer Historic Preservation regulations; process Certificates of Appropriateness and applications for landmarks and historic districts; promote historic preservation; apply for federal historic districts; assist building owners with understanding historic tax credits, preservation regulations, etc.
- Assist Public Works Department with pedestrian and bicycle planning and implementation of transportation plans, projects, and programs.
- Participate in creation of and amendments to regional plans (e.g., Curtis Road Corridor Study), attend regular meetings and outreach events.
- Staff the following boards and commissions:
  - Design Review Board
  - Historic Preservation Commission
  - Plan Commission
  - Zoning Board of Appeals

### **Economic Development (10050501, 10050504, 10010109, Market Fund, TIF Funds)**

- Administer Economic Development programs to attract developers and incentivize new development and redevelopment projects for the City.
- Manage the Tax Increment Financing (TIF) Districts including TIF Incentives as well as the Urbana Enterprise Zone (including the Think Urbana program, which provides incentives for new residential construction).

- Operate the Urbana Farmer’s Market with a vision to connect the community with local food growers and producers, strengthen our local food economy, provide access to local artisans, and serve as a community gathering place.
- Administer the Public Arts and Culture program to foster a city where all residents may engage with the arts and where artists thrive and are valued.
- Staff the following boards and commissions:
  - Enterprise Zone Advisory Board
  - TIF Joint Review Board
  - Arts & Culture Commission

**Building Safety (10050520, 10050521, 10050522, 10050551)**

- Lead construction plan review and permitting process, including distribution of submittals for review to other departments and divisions, code review of plan submittals, communicating responses; provide inspection services; issue permits; and collect fees.
- Review, issue permits and inspect sewer connections, coordinate reporting process with Urbana-Champaign Sanitary District (UCSD).
- License electrical contractors.
- Provide inspection and reporting services for U of I Certified housing, including inspection reports; attend and provide training; conduct follow-up inspections; and provide contract administration.
- Inspect and verify code violations; respond to citizen, tenant, and neighborhood complaints; take progressive enforcement actions to ensure compliance.
- Manage vacant structure registration, support filing of legal complaints for court action, follow-up on reports from Police and Fire Departments regarding fires / structural damage / hazards.
- Register and inspect all rental properties in the City. This includes systematic notification, inspection, compliance monitoring, ticket issuance (when needed), and annual fee collection, as well as providing landlord training via Central Illinois Rental Property Professionals (CIRPP) and University of Illinois Off-Campus-Community Living.
- Lead process for review and adoption of up-to-date construction codes to ensure application of current building codes and best practices.
- Enforce property maintenance code (vegetation, refuse control, and sidewalk snow removal).
- Staff the Building Safety Code Board of Appeals

**Grants Management (10050523, Fund 330 - CD Special Fund, Fund 331 CD Grants Fund)**

- Administer Federal funding from the Department of Housing and Urban Development (HUD) for affordable housing, community development, and social service programs intended to improve the quality of life and increase the number of affordable housing opportunities for low- and moderate-income Urbana residents. Act as lead agency for the Urbana HOME Consortium including working with the City of Champaign and Champaign County on affordable housing initiatives.
  - HOME Investment Partnership Program
  - Community Development Block Grant (CDBG)
- Manage or support other grant programs.
- Work closely with neighborhood organizations, social services agencies, and citizens, in accordance with a Citizen Participation Plan adopted by City Council in 2018, to develop the City's five-year Consolidated Plan and Annual Action Plans to ensure that plans and budgets meet current community needs.
- Administer the City's program for funding social services, including facilitating allocation decisions, preparing agreements for recipients, monitoring compliance, and making payments.
- Staff the Community Development Commission.

**Contact Information**

<b>Business Hours</b>	<b>Address</b>	<b>Phone Number</b>
Monday - Friday 8AM - 5PM	400 S Vine St, Urbana, IL 61801	(217) 384-2372

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>50 - COMMUNITY DEVELOPMENT SUMMARY</b>						
<b><u>10050500 - COMMUNITY DEVELOPMENT ADMIN</u></b>						
50 - SALARIES & BENEFITS	113,567	148,443	229,527	243,186	243,186	292,787
51 - MATERIALS & SUPPLIES	2,006	2,088	1,433	3,790	3,790	3,632
52 - CONTRACTUAL SERVICES	5,089	3,903	36,742	53,171	53,171	18,938
59 - INTERFUND & TFRS OUT	41,461	38,409	16,394	32,494	32,494	42,543
	<b><u>162,124</u></b>	<b><u>192,842</u></b>	<b><u>284,096</u></b>	<b><u>332,641</u></b>	<b><u>332,641</u></b>	<b><u>357,900</u></b>
<b><u>10050501 - GEN FUND ECONOMIC DEVELOPMENT</u></b>						
50 - SALARIES & BENEFITS	65,998	47,046	39,151	69,798	69,798	79,633
51 - MATERIALS & SUPPLIES	539	119	189	575	575	591
52 - CONTRACTUAL SERVICES	63,578	116,601	58,907	123,087	123,626	115,003
59 - INTERFUND & TFRS OUT	12,415	12,568	13,572	26,699	26,699	15,907
	<b><u>142,530</u></b>	<b><u>176,334</u></b>	<b><u>111,819</u></b>	<b><u>220,159</u></b>	<b><u>220,698</u></b>	<b><u>211,134</u></b>
<b><u>10050504 - PUBLIC ARTS</u></b>						
50 - SALARIES & BENEFITS	2,881	-	-	12,193	12,193	3,229
51 - MATERIALS & SUPPLIES	9,361	7	1,448	10,350	10,350	8,000
52 - CONTRACTUAL SERVICES	39,066	23,064	26,268	82,911	82,911	45,793
59 - INTERFUND & TFRS OUT	1,958	2,381	-	-	-	-
	<b><u>53,266</u></b>	<b><u>25,453</u></b>	<b><u>27,716</u></b>	<b><u>105,454</u></b>	<b><u>105,454</u></b>	<b><u>57,022</u></b>
<b><u>10050510 - PLANNING AND ZONING</u></b>						
50 - SALARIES & BENEFITS	449,492	490,474	298,290	560,076	560,076	559,405
51 - MATERIALS & SUPPLIES	2,627	2,004	634	2,248	2,248	2,413
52 - CONTRACTUAL SERVICES	67,673	95,680	73,921	85,422	85,422	131,824
59 - INTERFUND & TFRS OUT	32,535	30,109	13,910	26,649	26,649	24,154
	<b><u>552,326</u></b>	<b><u>618,267</u></b>	<b><u>386,756</u></b>	<b><u>674,395</u></b>	<b><u>674,395</u></b>	<b><u>717,796</u></b>
<b><u>10050520 - NEW CONSTRUCTION</u></b>						
50 - SALARIES & BENEFITS	344,897	359,378	352,160	469,675	469,675	541,895
51 - MATERIALS & SUPPLIES	871	3,853	993	6,161	6,161	6,332
52 - CONTRACTUAL SERVICES	2,984	2,657	2,296	6,059	6,059	5,906
59 - INTERFUND & TFRS OUT	28,934	32,672	26,813	41,916	41,916	98,250
	<b><u>377,686</u></b>	<b><u>398,560</u></b>	<b><u>382,263</u></b>	<b><u>523,811</u></b>	<b><u>523,811</u></b>	<b><u>652,383</u></b>
<b><u>10050521 - CODE COMPLIANCE</u></b>						
50 - SALARIES & BENEFITS	100,685	104,746	72,540	112,092	112,092	121,622
51 - MATERIALS & SUPPLIES	-	2,437	90	3,274	3,274	3,365
52 - CONTRACTUAL SERVICES	60,772	83,554	45,723	108,891	111,911	114,699
59 - INTERFUND & TFRS OUT	12,865	14,078	11,026	14,622	15,069	11,145
	<b><u>174,322</u></b>	<b><u>204,815</u></b>	<b><u>129,379</u></b>	<b><u>238,879</u></b>	<b><u>242,346</u></b>	<b><u>250,831</u></b>
<b><u>10050522 - RENTAL HOUSING</u></b>						
50 - SALARIES & BENEFITS	86,084	88,708	77,317	98,881	98,881	212,915
51 - MATERIALS & SUPPLIES	436	-	-	696	696	716
52 - CONTRACTUAL SERVICES	28,594	25,210	2,555	27,212	27,212	27,961
59 - INTERFUND & TFRS OUT	18,170	15,235	12,019	15,825	15,825	71,081
	<b><u>133,284</u></b>	<b><u>129,153</u></b>	<b><u>91,891</u></b>	<b><u>142,614</u></b>	<b><u>142,614</u></b>	<b><u>312,673</u></b>
<b><u>10050523 - SOCIAL SERVICES</u></b>						
52 - CONTRACTUAL SERVICES	40,109	61,577	27,162	79,387	79,387	281,571
	<b><u>40,109</u></b>	<b><u>61,577</u></b>	<b><u>27,162</u></b>	<b><u>79,387</u></b>	<b><u>79,387</u></b>	<b><u>281,571</u></b>
<b><u>10050551 - ENVIRONMENTAL CONTROL</u></b>						
50 - SALARIES & BENEFITS	52,078	54,231	46,033	54,761	54,761	58,452
59 - INTERFUND & TFRS OUT	3,907	5,283	1,580	7,921	7,921	5,317
	<b><u>55,985</u></b>	<b><u>59,514</u></b>	<b><u>47,613</u></b>	<b><u>62,682</u></b>	<b><u>62,682</u></b>	<b><u>63,769</u></b>
<b>50 - COMMUNITY DEVELOPMENT TOTAL</b>	<b>1,691,633</b>	<b>1,866,516</b>	<b>1,488,694</b>	<b>2,380,022</b>	<b>2,384,029</b>	<b>2,905,080</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>60 - GENERAL SERVICES SUMMARY</b>						
<b><u>10060109 - SISTER CITY</u></b>						
52 - CONTRACTUAL SERVICES	1,392	5,296	3,151	6,074	6,074	15,000
	<b><u>1,392</u></b>	<b><u>5,296</u></b>	<b><u>3,151</u></b>	<b><u>6,074</u></b>	<b><u>6,074</u></b>	<b><u>15,000</u></b>
<b><u>10060610 - GF NON-DEPT GENERAL SERVICES</u></b>						
50 - SALARIES & BENEFITS	-	524,574	-	-	-	-
52 - CONTRACTUAL SERVICES	361,184	271,643	231,069	340,712	340,712	677,822
59 - INTERFUND & TFRS OUT	4,488,434	1,439,270	2,531,720	3,578,627	3,578,627	8,199,619
	<b><u>4,849,618</u></b>	<b><u>2,235,487</u></b>	<b><u>2,762,789</u></b>	<b><u>3,919,339</u></b>	<b><u>3,919,339</u></b>	<b><u>8,877,441</u></b>
<b>60 - GENERAL SERVICES TOTAL</b>	<b>4,851,010</b>	<b>2,240,783</b>	<b>2,765,940</b>	<b>3,925,413</b>	<b>3,925,413</b>	<b>8,892,441</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050500 - COMMUNITY DEVELOPMENT ADMIN</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050500-50110   SALARY - REGULAR EMPLOYEES	82,543	118,806	179,493	196,400	196,537	227,510
10050500-50156   BONUS	2,000	-	-	-	-	-
10050500-50160   SEPARATION PAY	8,332	-	431	284	147	-
10050500-50210   INSURANCE	4,073	11,302	22,934	19,468	19,468	31,168
10050500-50220   FICA AND MEDICARE	6,623	8,975	12,897	14,293	14,293	17,027
10050500-50230   EMPLOYEE ALLOWANCES	-	15	300	360	360	-
10050500-50240   RHS CONTRIBUTION	608	-	559	-	-	-
10050500-50251   IMRF & SURS	9,389	9,344	12,913	12,381	12,381	17,082
	<b><u>113,567</u></b>	<b><u>148,443</u></b>	<b><u>229,527</u></b>	<b><u>243,186</u></b>	<b><u>243,186</u></b>	<b><u>292,787</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050500-51100   OFFICE SUPPLIES	2,006	1,738	1,021	2,285	2,285	2,885
10050500-51200   PUBLICATIONS	-	-	-	132	132	-
10050500-51410   SMALL TOOLS & EQUIPMENT	-	-	-	346	346	300
10050500-51900   OTHER SUPPLIES	-	350	412	1,027	1,027	447
	<b><u>2,006</u></b>	<b><u>2,088</u></b>	<b><u>1,433</u></b>	<b><u>3,790</u></b>	<b><u>3,790</u></b>	<b><u>3,632</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050500-52102   TECHNOLOGY SERVICES	-	-	30,598	32,500	32,500	-
10050500-52202   EQUIPMENT REPAIR & MAINT	3,210	-	-	9,394	9,394	9,128
10050500-52310   DUES AND MEMBERSHIPS	939	273	816	1,605	1,605	1,110
10050500-52320   TRAVEL, EDUCATION AND TRAINING	-	2,520	4,658	8,140	8,140	8,200
10050500-52600   UTILITIES	940	1,110	670	1,532	1,532	500
	<b><u>5,089</u></b>	<b><u>3,903</u></b>	<b><u>36,742</u></b>	<b><u>53,171</u></b>	<b><u>53,171</u></b>	<b><u>18,938</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050500-59300   TFR TO VERF FUND	5,271	12,827	2,163	2,884	2,884	2,942
10050500-59370   TFR TO RETAINED RISK FUND	4,493	4,650	163	217	217	8,927
10050500-59600   TFR TO EQUIPMENT SERVICES	3,500	3,706	2,086	5,052	5,052	4,038
10050500-59610   TFR TO INFORMATION TECH FUND	28,197	17,226	11,982	24,341	24,341	26,636
	<b><u>41,461</u></b>	<b><u>38,409</u></b>	<b><u>16,394</u></b>	<b><u>32,494</u></b>	<b><u>32,494</u></b>	<b><u>42,543</u></b>
<b>10050500 - COMMUNITY DEVELOPMENT ADMIN TOTAL</b>	<b>162,124</b>	<b>192,842</b>	<b>284,096</b>	<b>332,641</b>	<b>332,641</b>	<b>357,900</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050501 - GEN FUND ECONOMIC DEVELOPMENT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050501-50110   SALARY - REGULAR EMPLOYEES	54,610	37,614	27,001	51,717	51,280	63,432
10050501-50160   SEPARATION PAY	-	-	6,705	5,832	6,269	-
10050501-50210   INSURANCE	1,542	3,373	882	3,898	3,898	7,315
10050501-50220   FICA AND MEDICARE	4,098	2,761	2,380	4,075	4,075	4,388
10050501-50251   IMRF & SURS	5,748	3,298	2,183	4,276	4,276	4,498
	<b><u>65,998</u></b>	<b><u>47,046</u></b>	<b><u>39,151</u></b>	<b><u>69,798</u></b>	<b><u>69,798</u></b>	<b><u>79,633</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050501-51100   OFFICE SUPPLIES	539	119	189	575	575	591
	<b><u>539</u></b>	<b><u>119</u></b>	<b><u>189</u></b>	<b><u>575</u></b>	<b><u>575</u></b>	<b><u>591</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050501-52102   TECHNOLOGY SERVICES	-	-	4,500	5,140	5,140	5,000
10050501-52310   DUES AND MEMBERSHIPS	948	853	826	990	990	1,010
10050501-52320   TRAVEL, EDUCATION AND TRAINING	1,188	1,538	2,200	2,824	3,364	3,600
10050501-52410   DEVELOPMENT INCENTIVES	2,492	6,869	-	31,647	31,647	90,593
10050501-52420   ED CONTRIBUTION	43,763	89,780	37,500	45,603	45,603	12,500
10050501-52600   UTILITIES	-	-	-	138	138	-
10050501-52909   ADV/MKTING/PUBLIC EDUCATION	15,187	17,561	13,881	36,744	36,744	2,300
	<b><u>63,578</u></b>	<b><u>116,601</u></b>	<b><u>58,907</u></b>	<b><u>123,087</u></b>	<b><u>123,626</u></b>	<b><u>115,003</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050501-59370   TFR TO RETAINED RISK FUND	3,613	3,739	1,550	2,067	2,067	679
10050501-59610   TFR TO INFORMATION TECH FUND	8,802	8,829	12,021	24,632	24,632	15,228
	<b><u>12,415</u></b>	<b><u>12,568</u></b>	<b><u>13,572</u></b>	<b><u>26,699</u></b>	<b><u>26,699</u></b>	<b><u>15,907</u></b>
<b>10050501 - GEN FUND ECONOMIC DEVELOPMENT TOTAL</b>	<b>142,530</b>	<b>176,334</b>	<b>111,819</b>	<b>220,159</b>	<b>220,698</b>	<b>211,134</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050504 - PUBLIC ARTS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050504-50120   SALARY - TEMPORARY EMPLOYEES	2,676	-	-	11,274	11,274	3,000
10050504-50220   FICA AND MEDICARE	205	-	-	919	919	229
	<b><u>2,881</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>12,193</u></b>	<b><u>12,193</u></b>	<b><u>3,229</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050504-51900   OTHER SUPPLIES	9,361	7	1,448	10,350	10,350	8,000
	<b><u>9,361</u></b>	<b><u>7</u></b>	<b><u>1,448</u></b>	<b><u>10,350</u></b>	<b><u>10,350</u></b>	<b><u>8,000</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050504-52102   TECHNOLOGY SERVICES	-	-	640	640	640	658
10050504-52310   DUES AND MEMBERSHIPS	-	-	-	71	71	100
10050504-52320   TRAVEL, EDUCATION AND TRAINING	-	571	-	1,021	1,021	2,658
10050504-52420   ED CONTRIBUTION	-	-	15,000	15,000	15,000	-
10050504-52800   GRANT MISC CONTRACTUAL SERVICE	10,000	-	1,800	10,350	10,350	11,635
10050504-52902   POSTAGE & PRINTING	-	-	-	1,118	1,118	585
10050504-52909   ADV/MKTING/PUBLIC EDUCATION	78	518	1,853	6,036	6,036	2,843
10050504-52999   OTHER CONTRACTUAL SERVICES	28,988	21,975	6,975	48,676	48,676	27,314
	<b><u>39,066</u></b>	<b><u>23,064</u></b>	<b><u>26,268</u></b>	<b><u>82,911</u></b>	<b><u>82,911</u></b>	<b><u>45,793</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050504-59610   TFR TO INFORMATION TECH FUND	1,958	2,381	-	-	-	-
	<b><u>1,958</u></b>	<b><u>2,381</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>10050504 - PUBLIC ARTS TOTAL</b>	<b>53,266</b>	<b>25,453</b>	<b>27,716</b>	<b>105,454</b>	<b>105,454</b>	<b>57,022</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050510 - PLANNING AND ZONING</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050510-50110   SALARY - REGULAR EMPLOYEES	328,733	368,190	223,612	415,843	418,340	400,303
10050510-50120   SALARY - TEMPORARY EMPLOYEES	4,750	-	2,089	6,216	6,216	6,216
10050510-50131   REGULAR OVERTIME	-	-	47	356	356	372
10050510-50160   SEPARATION PAY	-	3,691	2,497	2,497	-	-
10050510-50210   INSURANCE	57,802	60,130	36,795	72,669	72,669	94,627
10050510-50220   FICA AND MEDICARE	23,889	26,724	15,897	30,026	30,026	28,032
10050510-50240   RHS CONTRIBUTION	-	1,308	1,382	1,387	1,387	751
10050510-50251   IMRF & SURS	34,318	30,430	15,972	31,082	31,082	29,104
	<b><u>449,492</u></b>	<b><u>490,474</u></b>	<b><u>298,290</u></b>	<b><u>560,076</u></b>	<b><u>560,076</u></b>	<b><u>559,405</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050510-51100   OFFICE SUPPLIES	2,627	2,004	634	2,248	2,248	2,413
	<b><u>2,627</u></b>	<b><u>2,004</u></b>	<b><u>634</u></b>	<b><u>2,248</u></b>	<b><u>2,248</u></b>	<b><u>2,413</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050510-52102   TECHNOLOGY SERVICES	-	-	4,250	4,250	4,250	11,250
10050510-52310   DUES AND MEMBERSHIPS	2,390	907	984	2,506	2,506	2,325
10050510-52320   TRAVEL, EDUCATION AND TRAINING	3,169	11,409	2,871	6,552	6,552	6,750
10050510-52500   INTERGOVERNMENTAL AND AGENCY	61,515	60,758	63,849	63,849	63,849	59,421
10050510-52600   UTILITIES	-	-	-	322	322	331
10050510-52902   POSTAGE & PRINTING	599	741	1,511	1,982	1,982	1,000
10050510-52999   OTHER CONTRACTUAL SERVICES	-	21,866	457	5,961	5,961	50,747
	<b><u>67,673</u></b>	<b><u>95,680</u></b>	<b><u>73,921</u></b>	<b><u>85,422</u></b>	<b><u>85,422</u></b>	<b><u>131,824</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050510-59370   TFR TO RETAINED RISK FUND	3,696	3,825	680	906	906	2,340
10050510-59610   TFR TO INFORMATION TECH FUND	28,839	26,284	13,231	25,743	25,743	21,814
	<b><u>32,535</u></b>	<b><u>30,109</u></b>	<b><u>13,910</u></b>	<b><u>26,649</u></b>	<b><u>26,649</u></b>	<b><u>24,154</u></b>
<b>10050510 - PLANNING AND ZONING TOTAL</b>	<b>552,326</b>	<b>618,267</b>	<b>386,756</b>	<b>674,395</b>	<b>674,395</b>	<b>717,796</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050520 - NEW CONSTRUCTION</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050520-50110   SALARY - REGULAR EMPLOYEES	247,324	265,326	263,277	345,692	345,692	395,663
10050520-50131   REGULAR OVERTIME	-	204	-	2,283	2,283	2,381
10050520-50210   INSURANCE	51,491	52,542	50,211	69,664	69,664	89,262
10050520-50220   FICA AND MEDICARE	17,265	18,547	18,456	23,933	23,933	25,239
10050520-50230   EMPLOYEE ALLOWANCES	1,015	-	-	1,151	1,151	1,183
10050520-50240   RHS CONTRIBUTION	1,774	1,208	1,286	1,267	1,267	1,348
10050520-50251   IMRF & SURS	26,028	21,551	18,931	25,685	25,685	26,819
	<b><u>344,897</u></b>	<b><u>359,378</u></b>	<b><u>352,160</u></b>	<b><u>469,675</u></b>	<b><u>469,675</u></b>	<b><u>541,895</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050520-51100   OFFICE SUPPLIES	361	301	265	1,897	1,897	1,950
10050520-51200   PUBLICATIONS	511	152	-	650	650	668
10050520-51900   OTHER SUPPLIES	-	3,400	729	3,614	3,614	3,714
	<b><u>871</u></b>	<b><u>3,853</u></b>	<b><u>993</u></b>	<b><u>6,161</u></b>	<b><u>6,161</u></b>	<b><u>6,332</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050520-52310   DUES AND MEMBERSHIPS	508	145	355	785	785	495
10050520-52320   TRAVEL, EDUCATION AND TRAINING	1,168	1,080	969	2,471	2,471	2,530
10050520-52600   UTILITIES	1,307	1,432	972	2,113	2,113	2,172
10050520-52902   POSTAGE & PRINTING	-	-	-	690	690	709
	<b><u>2,984</u></b>	<b><u>2,657</u></b>	<b><u>2,296</u></b>	<b><u>6,059</u></b>	<b><u>6,059</u></b>	<b><u>5,906</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050520-59300   TFR TO VERF FUND	7,664	7,815	6,287	8,383	8,383	63,732
10050520-59370   TFR TO RETAINED RISK FUND	6,406	6,630	9,118	12,157	12,157	6,693
10050520-59600   TFR TO EQUIPMENT SERVICES	3,014	3,704	3,344	3,948	3,948	1,452
10050520-59610   TFR TO INFORMATION TECH FUND	11,850	14,524	8,064	17,428	17,428	26,373
	<b><u>28,934</u></b>	<b><u>32,672</u></b>	<b><u>26,813</u></b>	<b><u>41,916</u></b>	<b><u>41,916</u></b>	<b><u>98,250</u></b>
<b>10050520 - NEW CONSTRUCTION TOTAL</b>	<b>377,686</b>	<b>398,560</b>	<b>382,263</b>	<b>523,811</b>	<b>523,811</b>	<b>652,383</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050521 - CODE COMPLIANCE</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050521-50110   SALARY - REGULAR EMPLOYEES	69,989	75,295	53,690	80,399	80,399	84,199
10050521-50131   REGULAR OVERTIME	-	204	-	1,337	1,337	1,394
10050521-50210   INSURANCE	17,120	17,555	10,445	16,950	16,950	21,644
10050521-50220   FICA AND MEDICARE	4,876	5,253	3,800	5,614	5,614	5,938
10050521-50230   EMPLOYEE ALLOWANCES	1,015	-	-	1,151	1,151	1,183
10050521-50240   RHS CONTRIBUTION	327	327	800	667	667	974
10050521-50251   IMRF & SURS	7,358	6,111	3,806	5,974	5,974	6,290
	<b><u>100,685</u></b>	<b><u>104,746</u></b>	<b><u>72,540</u></b>	<b><u>112,092</u></b>	<b><u>112,092</u></b>	<b><u>121,622</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050521-51200   PUBLICATIONS	-	-	-	117	117	121
10050521-51410   SMALL TOOLS & EQUIPMENT	-	545	90	358	358	368
10050521-51900   OTHER SUPPLIES	-	1,892	-	2,799	2,799	2,876
	-	<b><u>2,437</u></b>	<b><u>90</u></b>	<b><u>3,274</u></b>	<b><u>3,274</u></b>	<b><u>3,365</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050521-52102   TECHNOLOGY SERVICES	24,000	21,600	25,500	37,967	37,967	39,012
10050521-52104   DISPOSAL & RECYCLING SERVICES	33,649	37,151	9,660	49,611	49,611	54,144
10050521-52199   OTHER PROFESSIONAL SERVICES	56	250	-	-	4,040	4,152
10050521-52320   TRAVEL, EDUCATION AND TRAINING	773	95	100	2,043	2,043	1,740
10050521-52600   UTILITIES	852	979	666	1,207	1,207	1,241
10050521-52902   POSTAGE & PRINTING	1,443	1,706	1,611	3,120	6,120	6,289
10050521-52907   CREDIT CARD & BANK FEES	-	17,798	8,186	10,514	6,494	3,570
10050521-52908   DEMOLITION	-	3,975	-	4,429	4,429	4,551
	<b><u>60,772</u></b>	<b><u>83,554</u></b>	<b><u>45,723</u></b>	<b><u>108,891</u></b>	<b><u>111,911</u></b>	<b><u>114,699</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050521-59300   TFR TO VERF FUND	1,647	1,679	1,130	1,507	1,507	1,352
10050521-59370   TFR TO RETAINED RISK FUND	2,489	2,576	2,110	2,813	2,813	1,670
10050521-59600   TFR TO EQUIPMENT SERVICES	4,319	4,995	5,205	4,653	5,100	5,290
10050521-59610   TFR TO INFORMATION TECH FUND	4,410	4,829	2,581	5,649	5,649	2,833
	<b><u>12,865</u></b>	<b><u>14,078</u></b>	<b><u>11,026</u></b>	<b><u>14,622</u></b>	<b><u>15,069</u></b>	<b><u>11,145</u></b>
<b>10050521 - CODE COMPLIANCE TOTAL</b>	<b>174,322</b>	<b>204,815</b>	<b>129,379</b>	<b>238,879</b>	<b>242,346</b>	<b>250,831</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050522 - RENTAL HOUSING</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050522-50110   SALARY - REGULAR EMPLOYEES	65,094	68,640	60,664	76,856	76,856	154,853
10050522-50131   REGULAR OVERTIME	-	-	-	572	572	597
10050522-50210   INSURANCE	9,321	9,395	7,784	10,054	10,054	32,926
10050522-50220   FICA AND MEDICARE	4,826	5,060	4,530	5,689	5,689	12,259
10050522-50251   IMRF & SURS	6,843	5,613	4,339	5,710	5,710	12,280
	<b><u>86,084</u></b>	<b><u>88,708</u></b>	<b><u>77,317</u></b>	<b><u>98,881</u></b>	<b><u>98,881</u></b>	<b><u>212,915</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
10050522-51410   SMALL TOOLS & EQUIPMENT	436	-	-	696	696	716
	<b><u>436</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>696</u></b>	<b><u>696</u></b>	<b><u>716</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
10050522-52907   CREDIT CARD & BANK FEES	28,594	25,210	2,555	27,212	27,212	27,961
	<b><u>28,594</u></b>	<b><u>25,210</u></b>	<b><u>2,555</u></b>	<b><u>27,212</u></b>	<b><u>27,212</u></b>	<b><u>27,961</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050522-59300   TFR TO VERF FUND	2,003	2,043	1,562	2,083	2,083	57,306
10050522-59370   TFR TO RETAINED RISK FUND	1,743	1,804	3,038	4,050	4,050	2,090
10050522-59600   TFR TO EQUIPMENT SERVICES	6,301	7,185	5,219	4,867	4,867	6,079
10050522-59610   TFR TO INFORMATION TECH FUND	8,123	4,203	2,200	4,825	4,825	5,606
	<b><u>18,170</u></b>	<b><u>15,235</u></b>	<b><u>12,019</u></b>	<b><u>15,825</u></b>	<b><u>15,825</u></b>	<b><u>71,081</u></b>
<b>10050522 - RENTAL HOUSING TOTAL</b>	<b>133,284</b>	<b>129,153</b>	<b>91,891</b>	<b>142,614</b>	<b>142,614</b>	<b>312,673</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050523 - SOCIAL SERVICES</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
10050523-52999   OTHER CONTRACTUAL SERVICES	40,109	61,577	27,162	79,387	79,387	281,571
	<b><u>40,109</u></b>	<b><u>61,577</u></b>	<b><u>27,162</u></b>	<b><u>79,387</u></b>	<b><u>79,387</u></b>	<b><u>281,571</u></b>
<b>10050523 - SOCIAL SERVICES TOTAL</b>	<b>40,109</b>	<b>61,577</b>	<b>27,162</b>	<b>79,387</b>	<b>79,387</b>	<b>281,571</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10050551 - ENVIRONMENTAL CONTROL</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10050551-50110   SALARY - REGULAR EMPLOYEES	38,882	41,255	35,519	42,160	42,160	44,181
10050551-50210   INSURANCE	5,719	6,050	4,948	5,833	5,833	7,182
10050551-50220   FICA AND MEDICARE	2,951	3,130	2,696	3,200	3,200	3,353
10050551-50240   RHS CONTRIBUTION	436	436	327	436	436	436
10050551-50251   IMRF & SURS	4,088	3,360	2,544	3,132	3,132	3,300
	<b><u>52,078</u></b>	<b><u>54,231</u></b>	<b><u>46,033</u></b>	<b><u>54,761</u></b>	<b><u>54,761</u></b>	<b><u>58,452</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10050551-59370   TFR TO RETAINED RISK FUND	2,372	2,455	77	103	103	283
10050551-59600   TFR TO EQUIPMENT SERVICES	-	-	-	4,567	4,567	1,429
10050551-59610   TFR TO INFORMATION TECH FUND	1,535	2,828	1,502	3,251	3,251	3,605
	<b><u>3,907</u></b>	<b><u>5,283</u></b>	<b><u>1,580</u></b>	<b><u>7,921</u></b>	<b><u>7,921</u></b>	<b><u>5,317</u></b>
<b>10050551 - ENVIRONMENTAL CONTROL TOTAL</b>	<b>55,985</b>	<b>59,514</b>	<b>47,613</b>	<b>62,682</b>	<b>62,682</b>	<b>63,769</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10060109 - SISTER CITY</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
10060109-52999   OTHER CONTRACTUAL SERVICES	1,392	5,296	3,151	6,074	6,074	15,000
	<b><u>1,392</u></b>	<b><u>5,296</u></b>	<b><u>3,151</u></b>	<b><u>6,074</u></b>	<b><u>6,074</u></b>	<b><u>15,000</u></b>
<b>10060109 - SISTER CITY TOTAL</b>	<b>1,392</b>	<b>5,296</b>	<b>3,151</b>	<b>6,074</b>	<b>6,074</b>	<b>15,000</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b><u>10060610 - GF NON-DEPT GENERAL SERVICES</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
10060610-50156   BONUS	-	479,500	-	-	-	-
10060610-50220   FICA AND MEDICARE	-	22,298	-	-	-	-
10060610-50251   IMRF & SURS	-	22,776	-	-	-	-
	=	<b><u>524,574</u></b>	=	=	=	=
<b>52 - CONTRACTUAL SERVICES</b>						
10060610-52410   DEVELOPMENT INCENTIVES	28,281	4,159	2,362	21,825	21,825	26,226
10060610-52500   INTERGOVERNMENTAL AND AGENCY	278,909	264,131	225,667	315,188	315,188	651,596
10060610-52800   GRANT MISC CONTRACTUAL SERVICE	50,000	-	-	-	-	-
10060610-52999   OTHER CONTRACTUAL SERVICES	3,994	3,353	3,040	3,699	3,699	-
	<b><u>361,184</u></b>	<b><u>271,643</u></b>	<b><u>231,069</u></b>	<b><u>340,712</u></b>	<b><u>340,712</u></b>	<b><u>677,822</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
10060610-59200   TFR TO CA REPL & IMPR FUND	3,738,434	839,270	1,781,720	2,375,627	2,375,627	6,249,619
10060610-59300   TFR TO VERF FUND	-	-	-	-	-	1,950,000
10060610-59370   TFR TO RETAINED RISK FUND	750,000	600,000	750,000	1,000,000	1,000,000	-
10060610-59610   TFR TO INFORMATION TECH FUND	-	-	-	203,000	203,000	-
	<b><u>4,488,434</u></b>	<b><u>1,439,270</u></b>	<b><u>2,531,720</u></b>	<b><u>3,578,627</u></b>	<b><u>3,578,627</u></b>	<b><u>8,199,619</u></b>
<b>10060610 - GF NON-DEPT GENERAL SERVICES TOTAL</b>	<b>4,849,618</b>	<b>2,235,487</b>	<b>2,762,789</b>	<b>3,919,339</b>	<b>3,919,339</b>	<b>8,877,441</b>

# FUND STATEMENT

## 200 - CAPITAL REPLACMT & IMPROV FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	3,130	98,048	109,023	2,715,000	15,000	215,000
44 - CHARGES FOR SERVICE	702	1	4,300	-	-	-
45 - INVESTMENT INCOME	1,650	111,652	130,529	35,000	175,000	175,000
46 - MISC REVENUES	82,250	5,451	86,721	12,000,000	2,669,586	10,030,000
49 - TRANSFERS IN	3,738,434	839,270	1,781,720	2,375,627	2,375,627	7,049,619
	<b><u>3,826,167</u></b>	<b><u>1,054,421</u></b>	<b><u>2,112,293</u></b>	<b><u>17,125,627</u></b>	<b><u>5,235,213</u></b>	<b><u>17,469,619</u></b>
<b>EXPENSE</b>						
51 - MATERIALS & SUPPLIES	-	-	-	-	-	-
52 - CONTRACTUAL SERVICES	125,638	195,780	592,154	2,506,564	1,954,091	1,428,000
53 - CAPITAL OUTLAY	2,631,826	1,682,228	1,526,924	22,473,070	18,455,803	4,376,329
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	-	-	-	11,258	-	-
	<b><u>2,757,463</u></b>	<b><u>1,878,008</u></b>	<b><u>2,119,078</u></b>	<b><u>24,990,891</u></b>	<b><u>20,409,894</u></b>	<b><u>5,804,329</u></b>
<b>Net Revenue / (Expense)</b>	<b>1,068,703</b>	<b>(823,587)</b>	<b>(6,786)</b>	<b>(7,865,264)</b>	<b>(15,174,681)</b>	<b>11,665,290</b>

Beginning Fund Balance    4,175,893    (10,998,788)  
Ending Fund Balance    (10,998,788)    666,502

The Capital Replacement & Improvement Fund pays for capital improvements that do not have a designated revenue source, or for improvements for which the designated funding source is not adequate. Additional information on the Five-Year Capital Improvement Plan is available in the Supplemental Information section of this document.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>200 - CAPITAL REPLACMT &amp; IMPROV FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
200-41130-40111   STATE GRANTS - STREETS AND HW [ HIGH CROSS ROAD IL 130 ]	3,130	5,048	16,023	-	-	-
200-41130-40141   STATE GRANTS - STREETS AND HW [ TRAFFIC SIGNAL MAINTENANCE ]	-	-	-	15,000	15,000	15,000
200-41130-40143   STATE GRANTS - STREETS AND HW [ VINE & WASHINGTON ]	-	-	-	-	-	200,000
200-41130-40602   STATE GRANTS - STREETS AND HW [ CAMPUS LIGHTING IMPROVEMENT ]	-	93,000	93,000	-	-	-
200-41160   OTHER STATE GRANTS	-	-	-	2,700,000	-	-
	<b><u>3,130</u></b>	<b><u>98,048</u></b>	<b><u>109,023</u></b>	<b><u>2,715,000</u></b>	<b><u>15,000</u></b>	<b><u>215,000</u></b>
<b>44 - CHARGES FOR SERVICE</b>						
200-44505   PROPERTY RENTAL	702	1	4,300	-	-	-
	<b><u>702</u></b>	<b><u>1</u></b>	<b><u>4,300</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>45 - INVESTMENT INCOME</b>						
200-45000   INVESTMENT INCOME	1,650	111,652	130,529	35,000	175,000	175,000
	<b><u>1,650</u></b>	<b><u>111,652</u></b>	<b><u>130,529</u></b>	<b><u>35,000</u></b>	<b><u>175,000</u></b>	<b><u>175,000</u></b>
<b>46 - MISC REVENUES</b>						
200-46100   SALE OF PROPERTY	2	-	46,833	-	-	-
200-46290-40102   OTHER REIMBURSEMENTS [ MCORE ]	64,002	-	-	-	37,303	-
200-46290-40602   OTHER REIMBURSEMENTS [ CAMPUS LIGHTING IMPROVEMENT ]	9,600	-	-	-	93,000	-
200-46400-40800   PROCEEDS OF LONG-TERM DEBT [ CITY FACILITY IMPROVEMENT ]	-	-	-	12,000,000	2,500,000	10,000,000
200-46900   OTHER MISCELLANEOUS REVENUES	8,646	5,451	39,887	-	-	-
200-46900-40401   OTHER MISCELLANEOUS REVENUES [ BRIDGE MAINTENANCE PROJECTS ]	-	-	-	-	39,283	30,000
	<b><u>82,250</u></b>	<b><u>5,451</u></b>	<b><u>86,721</u></b>	<b><u>12,000,000</u></b>	<b><u>2,669,586</u></b>	<b><u>10,030,000</u></b>
<b>49 - TRANSFERS IN</b>						
200-49100   TFR FROM GENERAL FUND	3,738,434	839,270	1,781,720	2,375,627	2,375,627	7,049,619
	<b><u>3,738,434</u></b>	<b><u>839,270</u></b>	<b><u>1,781,720</u></b>	<b><u>2,375,627</u></b>	<b><u>2,375,627</u></b>	<b><u>7,049,619</u></b>
<b>200 - CAPITAL REPLACMT &amp; IMPROV FUND TOTAL</b>	<b>3,826,167</b>	<b>1,054,421</b>	<b>2,112,293</b>	<b>17,125,627</b>	<b>5,235,213</b>	<b>17,469,619</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>20040470 - CIP FUND CAPITAL PROJECTS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
20040470-52105-40109   PLANNING SERVICES [ WASHINGTON ST BRIDGE RECONSTRUCTION ]	-	-	394,688	492,000	492,000	-
20040470-52105-40112   PLANNING SERVICES [ PAVEMENT MANAGEMENT ]	-	7,923	8,688	216,898	201,898	35,000
20040470-52105-40120   PLANNING SERVICES [ MISC. TRAFFIC STUDIES ]	3,966	10,868	(7,540)	47,318	54,858	20,000
20040470-52105-40132   PLANNING SERVICES [ WRIGHT ST: CHURCH TO COLUMBIA ]	-	-	-	-	-	50,000
20040470-52105-40164   PLANNING SERVICES [ FLORIDA AT JAMES CHERRY ]	-	-	-	600,000	600,000	-
20040470-52105-40172   PLANNING SERVICES [ COUNTRY CLUB & PERKINS ]	-	-	-	76,000	76,000	367,000
20040470-52105-40513   PLANNING SERVICES [ CARLE SANITARY SEWER ]	-	-	82,588	665,333	165,000	500,000
20040470-52105-40602   PLANNING SERVICES [ CAMPUS LIGHTING IMPROVEMENT ]	70,826	-	-	-	-	-
20040470-52105-40604   PLANNING SERVICES [ ANNUAL SIGNAL CR&I ]	10,845	88,125	-	41,000	41,000	246,000
20040470-52105-40606   PLANNING SERVICES [ ANNUAL STREET LIGHTING CR&I ]	-	77,346	265	2,154	2,154	-
20040470-52108-40135   ENGINEERING SERVICES [ FLORIDA: W LINCOLN - HILLCREST ]	40,000	-	-	-	-	-
20040470-52204-40101   INFRASTRUCTURE MAINT [ SIDEWALK MAINTENANCE ]	-	11,519	112,546	260,861	261,181	150,000
20040470-52204-40401   INFRASTRUCTURE MAINT [ BRIDGE MAINTENANCE PROJECTS ]	-	-	920	105,000	60,000	60,000
	<b><u>125,638</u></b>	<b><u>195,780</u></b>	<b><u>592,154</u></b>	<b><u>2,506,564</u></b>	<b><u>1,954,091</u></b>	<b><u>1,428,000</u></b>
<b>53 - CAPITAL OUTLAY</b>						
20040470-53100-40800   LAND [ CITY FACILITY IMPROVEMENT ]	907,629	-	268,072	270,407	290,000	-
20040470-53200-40800   BUILDING [ CITY FACILITY IMPROVEMENT ]	1,152,252	1,637,127	1,085,140	19,576,993	16,049,476	3,621,738
20040470-53200-40817   BUILDING [ CITYWIDE STORAGE ROOFTOP SOLAR ]	-	-	-	30,000	25,000	5,000
20040470-53301-40102   HIGHWAY AND STREETS [ MCORE ]	26,991	12,822	-	314,682	314,682	-
20040470-53301-40113   HIGHWAY AND STREETS [ BIKE LANES & SIDEPATHS ]	-	22,175	17,536	22,777	17,536	21,791
20040470-53301-40121   HIGHWAY AND STREETS [ UNIVERSITY: WRIGHT - MAPLE ]	-	-	-	97,896	97,896	-
20040470-53301-40160   HIGHWAY AND STREETS [ ANNUAL PAVEMENT MARKING PROGRAM ]	-	-	12,098	28,400	12,098	30,000
20040470-53302-40141   LIGHTING AND SIGNALS [ TRAFFIC SIGNAL MAINTENANCE ]	-	-	-	50,000	50,000	-
20040470-53302-40602   LIGHTING AND SIGNALS [ CAMPUS LIGHTING IMPROVEMENT ]	536,445	-	-	-	-	-
20040470-53305-40162   OTHER CONSTRUCTION [ EQUITY AND QUALITY OF LIFE PROJECTS ]	-	2,250	123,448	1,985,885	1,552,885	633,000
20040470-53305-40181   OTHER CONSTRUCTION [ MISC MATERIAL TESTING ]	-	-	3,443	15,000	15,000	15,000
20040470-53305-40908   OTHER CONSTRUCTION [ LANDFILL MANAGEMENT ]	8,510	7,854	17,188	81,030	31,230	49,800
	<b><u>2,631,826</u></b>	<b><u>1,682,228</u></b>	<b><u>1,526,924</u></b>	<b><u>22,473,070</u></b>	<b><u>18,455,803</u></b>	<b><u>4,376,329</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
20040470-59330   TFR TO CD SPECIAL FUND	-	-	-	11,258	-	-
	=	=	=	<b><u>11,258</u></b>	=	=
<b>20040470 - CIP FUND CAPITAL PROJECTS TOTAL</b>	<b>2,757,463</b>	<b>1,878,008</b>	<b>2,119,078</b>	<b>24,990,891</b>	<b>20,409,894</b>	<b>5,804,329</b>

# FUND STATEMENT

## 201 - STORMWATER UTILITY FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	-	-	-	64,800	-	-
44 - CHARGES FOR SERVICE	1,706,465	1,686,552	1,684,640	1,707,089	2,078,176	2,285,994
45 - INVESTMENT INCOME	1,267	73,177	88,866	15,000	120,000	120,000
46 - MISC REVENUES	-	18,058	113,034	150,000	113,034	40,829
	<b><u>1,707,732</u></b>	<b><u>1,777,787</u></b>	<b><u>1,886,541</u></b>	<b><u>1,936,889</u></b>	<b><u>2,311,210</u></b>	<b><u>2,446,823</u></b>
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	131,328	255,005	916,416	1,529,724	1,487,448	1,467,284
53 - CAPITAL OUTLAY	133,601	311,309	1,012,694	1,950,031	1,856,417	898,614
59 - INTERFUND & TFRS OUT	937,118	691,806	593,657	791,542	791,542	883,030
	<b><u>1,202,047</u></b>	<b><u>1,258,120</u></b>	<b><u>2,522,766</u></b>	<b><u>4,271,297</u></b>	<b><u>4,135,407</u></b>	<b><u>3,248,928</u></b>
<b>Net Revenue / (Expense)</b>	<b>505,684</b>	<b>519,667</b>	<b>(636,226)</b>	<b>(2,334,408)</b>	<b>(1,824,197)</b>	<b>(802,105)</b>
				<b>Beginning Fund Balance</b>	<b>2,948,087</b>	<b>1,123,890</b>
				<b>Ending Fund Balance</b>	<b>1,123,890</b>	<b>321,785</b>

This fund receives revenues from the stormwater utility fee and is used to fund improvements to drainage systems. Additional information on the Five-Year Capital Improvement Plan is available in the Supplemental Information section of this document.

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>201 - STORMWATER UTILITY FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
201-41160   OTHER STATE GRANTS	-	-	-	64,800	-	-
	=	=	=	<b><u>64,800</u></b>	=	=
<b>44 - CHARGES FOR SERVICE</b>						
201-44323   STORMWATER FEES	1,706,465	1,686,552	1,684,640	1,707,089	-	-
201-44323-49201   STORMWATER FEES [ FUND 201 - CIP ]	-	-	-	-	2,078,176	2,285,994
	<b><u>1,706,465</u></b>	<b><u>1,686,552</u></b>	<b><u>1,684,640</u></b>	<b><u>1,707,089</u></b>	<b><u>2,078,176</u></b>	<b><u>2,285,994</u></b>
<b>45 - INVESTMENT INCOME</b>						
201-45000   INVESTMENT INCOME	1,267	73,177	88,866	15,000	-	-
201-45000-49201   INVESTMENT INCOME [ FUND 201 - CIP ]	-	-	-	-	120,000	120,000
	<b><u>1,267</u></b>	<b><u>73,177</u></b>	<b><u>88,866</u></b>	<b><u>15,000</u></b>	<b><u>120,000</u></b>	<b><u>120,000</u></b>
<b>46 - MISC REVENUES</b>						
201-46290   OTHER REIMBURSEMENTS	-	644	113,034	150,000	-	-
201-46290-49201   OTHER REIMBURSEMENTS [ FUND 201 - CIP ]	-	-	-	-	113,034	40,829
201-46900   OTHER MISCELLANEOUS REVENUES	-	17,414	-	-	-	-
	=	<b><u>18,058</u></b>	<b><u>113,034</u></b>	<b><u>150,000</u></b>	<b><u>113,034</u></b>	<b><u>40,829</u></b>
<b>201 - STORMWATER UTILITY FUND TOTAL</b>	<b>1,707,732</b>	<b>1,777,787</b>	<b>1,886,541</b>	<b>1,936,889</b>	<b>2,311,210</b>	<b>2,446,823</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>20140470 - STORMWATER CAPITAL PROJECTS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
20140470-52102   TECHNOLOGY SERVICES	1,200	-	-	-	-	-
20140470-52105-40419   PLANNING SERVICES [ STORM SEWER ABANDONMENT STUDY ]	-	-	47,035	102,742	52,150	50,591
20140470-52105-40420   PLANNING SERVICES [ COLER AVE BRICK ARCH STORM SEWER ]	-	-	-	50,000	50,000	50,000
20140470-52106-40412   ARCHITECTURAL & ENG SERVICES [ STORMWATER MANAGEMENT PLANNING ]	9,568	78,461	466,786	828,050	828,050	50,000
20140470-52199-40404   OTHER PROFESSIONAL SERVICES [ STREAM AND RAIN GAUGE MONITORING ]	15,400	15,400	15,800	19,853	19,853	20,349
20140470-52204-40402   INFRASTRUCTURE MAINT [ STORM SEWER CLEANING & TELEVISIONING ]	-	-	263,949	342,000	342,000	1,070,000
20140470-52299-40411   OTHER MAINT COSTS [ HAZARD. SUMP PUMP DISCH. ABATEMENT ]	-	-	-	9,817	9,817	10,000
20140470-52320   TRAVEL, EDUCATION AND TRAINING	1,201	-	-	-	-	-
20140470-52500-40407   INTERGOVERNMENTAL AND AGENCY [ DRAINAGE DISTRICT PAYMENTS ]	12,618	25,445	14,525	14,525	14,525	14,888
20140470-52906-40405   LANDSCAPING SERVICES [ BONEYARD CREEK MAINTENANCE ]	22,531	65,366	42,443	63,073	62,902	81,657
20140470-52907   CREDIT CARD & BANK FEES	702	-	(40)	-	-	-
20140470-52909-40409   ADV/MKTING/PUBLIC EDUCATION [ PUBLIC EDUCATION & OUTREACH ]	735	802	868	2,500	2,500	2,500
20140470-52999   OTHER CONTRACTUAL SERVICES	43,508	3,493	3,699	8,800	-	-
20140470-52999-40406   OTHER CONTRACTUAL SERVICES [ MOSQUITO SURVELLIANCE/ABATEMENT ]	21,914	21,178	14,118	28,506	28,506	29,219
20140470-52999-40408   OTHER CONTRACTUAL SERVICES [ MS4 NPDES PERMIT FEE ]	1,024	1,000	1,000	1,000	1,000	1,000
20140470-52999-40410   OTHER CONTRACTUAL SERVICES [ STORMWATER INCENTIVE PROGRAM ]	1,000	-	-	5,000	5,000	5,000
20140470-52999-40413   OTHER CONTRACTUAL SERVICES [ SUF BILLING COSTS ]	-	43,860	46,233	53,858	62,345	68,580
20140470-52999-49201   OTHER CONTRACTUAL SERVICES [ FUND 201 - CIP ]	-	-	-	-	8,800	13,500
	<b><u>131,401</u></b>	<b><u>255,005</u></b>	<b><u>916,416</u></b>	<b><u>1,529,724</u></b>	<b><u>1,487,448</u></b>	<b><u>1,467,284</u></b>
<b>53 - CAPITAL OUTLAY</b>						
20140470-53303-40102   STORMWATER [ MCORE ]	-	120,115	-	-	-	-
20140470-53303-40400   STORMWATER [ STORMWATER SEWER MISC. REPAIRS ]	133,601	176,309	166,657	311,949	311,949	375,000
20140470-53303-40414   STORMWATER [ BONEYARD CREEK CROSSING IMPROVEMENT ]	-	-	283,160	333,639	333,639	100,000
20140470-53303-40416   STORMWATER [ Vine Street Pump Station ]	-	-	51,720	75,000	75,000	-
20140470-53303-40417   STORMWATER [ STORM SEWER RECONSTRUCTION ]	-	-	19,406	386,260	292,646	93,614
20140470-53303-40418   STORMWATER [ STORM SEWER LINING ]	-	14,886	491,752	843,183	843,183	330,000
	<b><u>133,601</u></b>	<b><u>311,309</u></b>	<b><u>1,012,694</u></b>	<b><u>1,950,031</u></b>	<b><u>1,856,417</u></b>	<b><u>898,614</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
20140470-59100   TFR TO GENERAL FUND	617,478	612,540	531,549	708,732	708,732	798,564
20140470-59300   TFR TO VERF FUND	319,640	79,266	62,108	82,810	-	-
20140470-59300-49201   TFR TO VERF FUND [ FUND 201 - CIP ]	-	-	-	-	82,810	84,466
	<b><u>937,118</u></b>	<b><u>691,806</u></b>	<b><u>593,657</u></b>	<b><u>791,542</u></b>	<b><u>791,542</u></b>	<b><u>883,030</u></b>
<b>20140470 - STORMWATER CAPITAL PROJECTS TOTAL</b>	<b>1,202,120</b>	<b>1,258,120</b>	<b>2,522,766</b>	<b>4,271,297</b>	<b>4,135,407</b>	<b>3,248,928</b>

# FUND STATEMENT

## 202 - LOCAL MOTOR FUEL TAX FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	695,466	656,993	588,495	658,586	658,586	1,002,698
41 - INTERGOV. REVENUES	-	-	-	-	-	-
45 - INVESTMENT INCOME	1,192	28,669	47,670	10,000	42,000	42,000
46 - MISC REVENUES	-	-	2,971,825	-	2,899,571	-
49 - TRANSFERS IN	-	115,000	86,250	115,000	345,000	-
	<b><u>696,658</u></b>	<b><u>800,663</u></b>	<b><u>3,694,240</u></b>	<b><u>783,586</u></b>	<b><u>3,945,157</u></b>	<b><u>1,044,698</u></b>
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	180,365	299,555	403,440	660,208	649,400	-
53 - CAPITAL OUTLAY	264,750	666,884	351,179	647,753	1,059,464	810,000
54 - DEBT SERVICE	302,568	305,966	303,750	303,750	303,750	-
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>747,683</u></b>	<b><u>1,272,406</u></b>	<b><u>1,058,369</u></b>	<b><u>1,611,711</u></b>	<b><u>2,012,614</u></b>	<b><u>810,000</u></b>
<b>Net Revenue / (Expense)</b>	<b><u>(51,025)</u></b>	<b><u>(471,743)</u></b>	<b><u>2,635,871</u></b>	<b><u>(828,125)</u></b>	<b><u>1,932,543</u></b>	<b><u>234,698</u></b>
				<b>Beginning Fund Balance</b>	<b>966,067</b>	<b>2,898,610</b>
				<b>Ending Fund Balance</b>	<b>2,898,610</b>	<b>3,133,308</b>

This fund receives local motor fuel tax revenue, which is used to pay for transportation improvements. Additional information on the Five-Year Capital Improvement Plan is available in the Supplemental Information section of this document.



	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>202 - LOCAL MOTOR FUEL TAX FUND</u></b>						
<b>40 - TAXES</b>						
202-40204   LOCAL MOTOR FUEL TAX	695,466	656,993	588,495	658,586	658,586	1,002,698
	<b><u>695,466</u></b>	<b><u>656,993</u></b>	<b><u>588,495</u></b>	<b><u>658,586</u></b>	<b><u>658,586</u></b>	<b><u>1,002,698</u></b>
<b>45 - INVESTMENT INCOME</b>						
202-45000   INVESTMENT INCOME	1,192	28,669	47,670	10,000	42,000	42,000
	<b><u>1,192</u></b>	<b><u>28,669</u></b>	<b><u>47,670</u></b>	<b><u>10,000</u></b>	<b><u>42,000</u></b>	<b><u>42,000</u></b>
<b>46 - MISC REVENUES</b>						
202-46290-40183   OTHER REIMBURSEMENTS [ WINDSOR ROAD ]	-	-	2,971,825	-	2,899,571	-
	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>2,971,825</u></b>	<b><u>-</u></b>	<b><u>2,899,571</u></b>	<b><u>-</u></b>
<b>49 - TRANSFERS IN</b>						
202-49350   TRF FROM ARPA	-	115,000	86,250	115,000	345,000	-
	<b><u>-</u></b>	<b><u>115,000</u></b>	<b><u>86,250</u></b>	<b><u>115,000</u></b>	<b><u>345,000</u></b>	<b><u>-</u></b>
<b>202 - LOCAL MOTOR FUEL TAX FUND TOTAL</b>	<b>696,658</b>	<b>800,663</b>	<b>3,694,240</b>	<b>783,586</b>	<b>3,945,157</b>	<b>1,044,698</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b><u>20240470 - LMFT CAPITAL PROJECTS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
20240470-52101-40107   LEGAL SERVICES [ WINDSOR ROAD ]	117,848	178,915	355,682	538,993	538,993	-
20240470-52105-40109   PLANNING SERVICES [ WASHINGTON ST BRIDGE RECONSTRUCTION ]	12,620	101,339	5,541	5,541	5,541	-
20240470-52105-40124   PLANNING SERVICES [ LINCOLN: WASCHER - KILLARNEY ]	-	19,301	14,891	25,699	14,891	-
20240470-52105-40148   PLANNING SERVICES [ SAVANNAH GREEN: ALLEYS & SMITH RD ]	49,897	-	-	-	-	-
20240470-52105-40164   PLANNING SERVICES [ FLORIDA AT JAMES CHERRY ]	-	-	27,326	89,975	89,975	-
	<b><u>180,365</u></b>	<b><u>299,555</u></b>	<b><u>403,440</u></b>	<b><u>660,208</u></b>	<b><u>649,400</u></b>	<b><u>=</u></b>
<b>53 - CAPITAL OUTLAY</b>						
20240470-53301-40107   HIGHWAY AND STREETS [ WINDSOR ROAD ]	-	-	-	-	410,783	-
20240470-53301-40108   HIGHWAY AND STREETS [ ANNUAL STREET PATCHING ]	118,327	373,384	121,321	227,753	229,596	300,000
20240470-53301-40114   HIGHWAY AND STREETS [ OIL & CHIP, SEAL, PRESERVATION ]	118,836	140,061	229,858	230,500	229,585	320,000
20240470-53301-40144   HIGHWAY AND STREETS [ LINCOLN & SPRINGFIELD ]	1,915	818	-	-	-	-
20240470-53301-40159   HIGHWAY AND STREETS [ ANNUAL JOINT SEAL AND CRACK PROGRAM ]	-	129,071	-	189,500	189,500	190,000
20240470-53301-40160   HIGHWAY AND STREETS [ ANNUAL PAVEMENT MARKING PROGRAM ]	25,673	23,552	-	-	-	-
	<b><u>264,750</u></b>	<b><u>666,884</u></b>	<b><u>351,179</u></b>	<b><u>647,753</u></b>	<b><u>1,059,464</u></b>	<b><u>810,000</u></b>
<b>54 - DEBT SERVICE</b>						
20240470-54100   PRINCIPAL	285,000	295,000	300,000	300,000	300,000	-
20240470-54200   INTEREST	17,568	10,966	3,750	3,750	3,750	-
	<b><u>302,568</u></b>	<b><u>305,966</u></b>	<b><u>303,750</u></b>	<b><u>303,750</u></b>	<b><u>303,750</u></b>	<b><u>=</u></b>
<b>20240470 - LMFT CAPITAL PROJECTS TOTAL</b>	<b>747,683</b>	<b>1,272,406</b>	<b>1,058,369</b>	<b>1,611,711</b>	<b>2,012,614</b>	<b>810,000</b>

# FUND STATEMENT

## 203 - MOTOR FUEL TAX FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	2,101,573	2,056,977	1,407,379	1,628,896	1,628,896	1,776,224
41 - INTERGOV. REVENUES	120,472	-	-	1,680,903	1,196,473	2,468,250
45 - INVESTMENT INCOME	3,076	136,248	195,576	105,000	260,000	260,000
49 - TRANSFERS IN	-	-	-	-	-	-
	<b><u>2,225,120</u></b>	<b><u>2,193,224</u></b>	<b><u>1,602,955</u></b>	<b><u>3,414,799</u></b>	<b><u>3,085,369</u></b>	<b><u>4,504,474</u></b>
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	252,717	478,885	345,437	3,018,559	2,175,481	5,341,076
53 - CAPITAL OUTLAY	748,931	2,907,747	478,596	3,786,446	2,261,732	2,431,758
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>1,001,648</u></b>	<b><u>3,386,633</u></b>	<b><u>824,033</u></b>	<b><u>6,805,005</u></b>	<b><u>4,437,213</u></b>	<b><u>7,772,834</u></b>
<b>Net Revenue / (Expense)</b>	<b>1,223,473</b>	<b>(1,193,408)</b>	<b>778,922</b>	<b>(3,390,206)</b>	<b>(1,351,844)</b>	<b>(3,268,360)</b>

<b>Beginning Fund Balance</b>	<b>5,378,861</b>	<b>4,027,017</b>
<b>Ending Fund Balance</b>	<b>4,027,017</b>	<b>758,657</b>

This fund receives state-shared motor fuel tax revenue, which is used to pay for eligible transportation improvements. Additional information on the Five-Year Capital Improvement Plan is available in the Supplemental Information section of this document.

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>203 - MOTOR FUEL TAX FUND</u></b>						
<b>40 - TAXES</b>						
203-40308   STATE MOTOR FUEL TAX	952,905	885,808	728,401	895,912	895,912	946,213
203-40310   STATE MFT TRF	695,578	718,079	678,978	732,984	732,984	830,011
203-40312   STATE MFT-REBUILD IL FUND	453,090	453,090	-	-	-	-
	<b><u>2,101,573</u></b>	<b><u>2,056,977</u></b>	<b><u>1,407,379</u></b>	<b><u>1,628,896</u></b>	<b><u>1,628,896</u></b>	<b><u>1,776,224</u></b>
<b>41 - INTERGOV. REVENUES</b>						
203-41130-40129   STATE GRANTS - STREETS AND HW [ BAKERS LANE MUTLI-USE PATH ]	-	-	-	169,160	169,160	1,296,880
203-41130-40137   STATE GRANTS - STREETS AND HW [ FLORIDA MULTI-USE PATH ]	-	-	-	126,700	126,700	971,370
203-41200   OTHER STATE RECEIPTS	58,914	-	-	-	-	-
203-41330-40124   FEDERAL GRANTS - STREETS & HW [ LINCOLN: WASCHER - KILLARNEY ]	-	-	-	650,000	365,600	200,000
203-41330-40135   FEDERAL GRANTS - STREETS & HW [ FLORIDA: W LINCOLN - HILLCREST ]	-	-	-	497,030	297,000	-
203-41510   OTHER GRANTS (NON-GOV)	-	-	-	238,013	238,013	-
203-41699-40103   OTHER INTERGOV PAYMENTS [ LINCOLN: N SALINE - OLYMPIAN ]	61,558	-	-	-	-	-
	<b><u>120,472</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,680,903</u></b>	<b><u>1,196,473</u></b>	<b><u>2,468,250</u></b>
<b>45 - INVESTMENT INCOME</b>						
203-45000   INVESTMENT INCOME	3,076	136,248	195,576	105,000	260,000	260,000
	<b><u>3,076</u></b>	<b><u>136,248</u></b>	<b><u>195,576</u></b>	<b><u>105,000</u></b>	<b><u>260,000</u></b>	<b><u>260,000</u></b>
<b>203 - MOTOR FUEL TAX FUND TOTAL</b>	<b>2,225,120</b>	<b>2,193,224</b>	<b>1,602,955</b>	<b>3,414,799</b>	<b>3,085,369</b>	<b>4,504,474</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>20340470 - MFT CAPITAL PROJECTS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
20340470-52105-40124   PLANNING SERVICES [ LINCOLN: WASCHER - KILLARNEY ]	-	-	-	813,000	457,000	200,000
20340470-52105-40129   PLANNING SERVICES [ BAKERS LANE MUTLI-USE PATH ]	-	-	-	198,000	198,000	1,360,000
20340470-52105-40133   PLANNING SERVICES [ PHILO, COLORADO, ANDERSON RESURFACE ]	42,406	124,645	8,404	167,044	-	-
20340470-52105-40134   PLANNING SERVICES [ SPRINGFIELD: WRIGHT TO MCCULL ]	-	31,097	38,707	228,664	178,130	2,500,000
20340470-52105-40135   PLANNING SERVICES [ FLORIDA: W LINCOLN - HILLCREST ]	-	-	-	859,300	643,013	-
20340470-52105-40137   PLANNING SERVICES [ FLORIDA MULTI-USE PATH ]	-	-	-	155,000	155,000	971,370
20340470-52105-40142   PLANNING SERVICES [ RACE ST: WASHINGTON - CALIFORNIA ]	20,086	31,743	-	-	-	-
20340470-52105-40144   PLANNING SERVICES [ LINCOLN & SPRINGFIELD ]	115,321	66,636	521	521	-	-
20340470-52105-40148   PLANNING SERVICES [ SAVANNAH GREEN: ALLEYS & SMITH RD ]	-	175,522	220,544	305,879	305,879	-
20340470-52105-40149   PLANNING SERVICES [ LINCOLN: GREEN - FLORIDA ]	-	-	38,881	200,000	170,294	29,706
20340470-52105-40150   PLANNING SERVICES [ WINDSOR: RACE TO WEST BOUNDARY ]	74,904	16,037	-	22,986	-	-
20340470-52105-40167   PLANNING SERVICES [ BONEYARD CREEK BRIDGE REPAIR ]	-	11,835	38,380	68,165	68,165	280,000
20340470-52105-40171   PLANNING SERVICES [ Annual Bridge Inspection Program ]	-	21,372	-	-	-	-
	<b><u>252,717</u></b>	<b><u>478,885</u></b>	<b><u>345,437</u></b>	<b><u>3,018,559</u></b>	<b><u>2,175,481</u></b>	<b><u>5,341,076</u></b>
<b>53 - CAPITAL OUTLAY</b>						
20340470-53301-40102   HIGHWAY AND STREETS [ MCORE ]	-	377,764	-	321,620	321,620	-
20340470-53301-40133   HIGHWAY AND STREETS [ PHILO, COLORADO, ANDERSON RESURFACE ]	-	-	-	1,600,000	1,275,286	2,031,758
20340470-53301-40134   HIGHWAY AND STREETS [ SPRINGFIELD: WRIGHT TO MCCULL ]	-	-	-	1,200,000	-	-
20340470-53301-40142   HIGHWAY AND STREETS [ RACE ST: WASHINGTON - CALIFORNIA ]	74,629	419,697	-	-	-	-
20340470-53301-40144   HIGHWAY AND STREETS [ LINCOLN & SPRINGFIELD ]	881,522	994,089	478,596	478,596	478,596	-
20340470-53301-40150   HIGHWAY AND STREETS [ WINDSOR: RACE TO WEST BOUNDARY ]	-	1,116,197	-	186,230	186,230	-
20340470-53301-40168   HIGHWAY AND STREETS [ VINE AND ILLINOS ]	-	-	-	-	-	400,000
	<b><u>956,151</u></b>	<b><u>2,907,747</u></b>	<b><u>478,596</u></b>	<b><u>3,786,446</u></b>	<b><u>2,261,732</u></b>	<b><u>2,431,758</u></b>
<b>20340470 - MFT CAPITAL PROJECTS TOTAL</b>	<b>1,208,868</b>	<b>3,386,633</b>	<b>824,033</b>	<b>6,805,005</b>	<b>4,437,213</b>	<b>7,772,834</b>

# FUND STATEMENT

## 204 - SANITARY SEWER FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
44 - CHARGES FOR SERVICE	1,390,104	1,354,432	1,140,270	1,553,032	1,553,032	1,576,327
45 - INVESTMENT INCOME	855	46,229	60,544	21,000	83,000	83,000
46 - MISC REVENUES	2,965	2,230	7,599	-	-	-
49 - TRANSFERS IN	-	-	-	1,296,000	926,686	926,686
	<b><u>1,393,923</u></b>	<b><u>1,402,891</u></b>	<b><u>1,208,413</u></b>	<b><u>2,870,032</u></b>	<b><u>2,562,718</u></b>	<b><u>2,586,013</u></b>
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	107,506	148,390	254,828	606,989	606,989	178,307
53 - CAPITAL OUTLAY	100,878	138,350	302,887	2,291,842	1,922,528	1,004,314
59 - INTERFUND & TFRS OUT	885,024	882,574	785,053	1,046,737	1,046,737	1,173,284
	<b><u>1,093,408</u></b>	<b><u>1,169,314</u></b>	<b><u>1,342,767</u></b>	<b><u>3,945,567</u></b>	<b><u>3,576,254</u></b>	<b><u>2,355,905</u></b>
<b>Net Revenue / (Expense)</b>	<b>300,514</b>	<b>233,577</b>	<b>(134,354)</b>	<b>(1,075,535)</b>	<b>(1,013,536)</b>	<b>230,108</b>
				<b>Beginning Fund Balance</b>	<b>1,756,914</b>	<b>743,378</b>
				<b>Ending Fund Balance</b>	<b>743,378</b>	<b>973,486</b>

This fund receives sanitary sewer fee revenues, which are used to fund maintenance and improvement of the sanitary sewer system. Additional information on the Five-Year Capital Improvement Plan is available in the Supplemental Information section of this document.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>204 - SANITARY SEWER FUND</u></b>						
<b>44 - CHARGES FOR SERVICE</b>						
204-44324   SEWER FEES	1,390,104	1,354,432	1,140,270	1,553,032	1,553,032	1,576,327
	<b><u>1,390,104</u></b>	<b><u>1,354,432</u></b>	<b><u>1,140,270</u></b>	<b><u>1,553,032</u></b>	<b><u>1,553,032</u></b>	<b><u>1,576,327</u></b>
<b>45 - INVESTMENT INCOME</b>						
204-45000   INVESTMENT INCOME	855	46,229	60,544	21,000	83,000	83,000
	<b><u>855</u></b>	<b><u>46,229</u></b>	<b><u>60,544</u></b>	<b><u>21,000</u></b>	<b><u>83,000</u></b>	<b><u>83,000</u></b>
<b>46 - MISC REVENUES</b>						
204-46290   OTHER REIMBURSEMENTS	2,965	2,230	7,599	-	-	-
	<b><u>2,965</u></b>	<b><u>2,230</u></b>	<b><u>7,599</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>49 - TRANSFERS IN</b>						
204-49350   TRF FROM ARPA	-	-	-	1,296,000	926,686	926,686
	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,296,000</u></b>	<b><u>926,686</u></b>	<b><u>926,686</u></b>
<b>204 - SANITARY SEWER FUND TOTAL</b>	<b>1,393,923</b>	<b>1,402,891</b>	<b>1,208,413</b>	<b>2,870,032</b>	<b>2,562,718</b>	<b>2,586,013</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>20440470 - SEWER CAPITAL PROJECTS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
20440470-52102   TECHNOLOGY SERVICES	6,680	-	-	-	-	-
20440470-52105-40513   PLANNING SERVICES [ CARLE SANITARY SEWER ]	-	43,945	11,882	11,882	11,882	-
20440470-52105-40514   PLANNING SERVICES [ SANITARY PLANNING AND GIS ]	-	-	143,224	248,739	248,739	20,000
20440470-52105-40515   PLANNING SERVICES [ PUBLIC SANITARY SEWER GAPS STUDY ]	-	-	-	175,000	175,000	-
20440470-52907   CREDIT CARD & BANK FEES	390	-	(54)	-	-	-
20440470-52999   OTHER CONTRACTUAL SERVICES	38,139	13,647	160	17,193	-	-
20440470-52999-40501   OTHER CONTRACTUAL SERVICES [ SANITARY SEWER PRIVATE TO PUBLIC ]	-	445	3,500	25,000	25,000	25,000
20440470-52999-40503   OTHER CONTRACTUAL SERVICES [ SBF BILLING COSTS ]	-	39,109	35,130	49,675	49,675	51,116
20440470-52999-40504   OTHER CONTRACTUAL SERVICES [ ILLEGAL CONNECTION REIMBURSEMENT ]	4,000	-	-	4,000	4,000	4,000
20440470-52999-40505   OTHER CONTRACTUAL SERVICES [ SEWER LATERAL REIMBURSEMENT ]	50,016	51,244	57,619	65,000	65,000	50,000
20440470-52999-40506   OTHER CONTRACTUAL SERVICES [ OVERHEAD SEWER REIMBURSEMENT ]	8,328	-	3,366	10,500	10,500	10,500
20440470-52999-49204   OTHER CONTRACTUAL SERVICES [ FUND 204 - CIP ]	-	-	-	-	17,193	17,691
	<b><u>107,553</u></b>	<b><u>148,390</u></b>	<b><u>254,828</u></b>	<b><u>606,989</u></b>	<b><u>606,989</u></b>	<b><u>178,307</u></b>
<b>53 - CAPITAL OUTLAY</b>						
20440470-53304-40500   SANITARY SEWER [ SANITARY SEWER MISC. REPAIRS ]	91,742	28,909	27,661	269,758	269,758	210,000
20440470-53304-40510   SANITARY SEWER [ SANITARY SEWER TELEVISIONING ]	-	-	76,963	181,000	181,000	220,000
20440470-53304-40511   SANITARY SEWER [ SANITARY SEWER LINING ]	-	4,962	198,263	545,084	545,084	205,000
20440470-53304-40512   SANITARY SEWER [ SANITARY SEWER RECONSTRUCTION ]	9,137	102,279	-	-	-	-
20440470-53304-40513   SANITARY SEWER [ CARLE SANITARY SEWER ]	-	2,200	-	-	-	-
20440470-53304ARP   SANITARY SEWER	-	-	-	1,296,000	926,686	369,314
	<b><u>100,878</u></b>	<b><u>138,350</u></b>	<b><u>302,887</u></b>	<b><u>2,291,842</u></b>	<b><u>1,922,528</u></b>	<b><u>1,004,314</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
20440470-59100   TFR TO GENERAL FUND	881,006	878,477	781,919	1,042,558	1,042,558	-
20440470-59100-40502   TFR TO GENERAL FUND [ TRANSFER TO GENERAL FUND ]	-	-	-	-	-	1,168,906
20440470-59300   TFR TO VERF FUND	4,018	4,097	3,134	4,179	-	-
20440470-59300-49204   TFR TO VERF FUND [ FUND 204 - CIP ]	-	-	-	-	4,179	4,378
	<b><u>885,024</u></b>	<b><u>882,574</u></b>	<b><u>785,053</u></b>	<b><u>1,046,737</u></b>	<b><u>1,046,737</u></b>	<b><u>1,173,284</u></b>
<b>20440470 - SEWER CAPITAL PROJECTS TOTAL</b>	<b>1,093,455</b>	<b>1,169,314</b>	<b>1,342,767</b>	<b>3,945,567</b>	<b>3,576,254</b>	<b>2,355,905</b>



# FUND STATEMENT

## 300 - VEHICLE & EQUIPM REPLCMNT FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	1,000	7,818	-	-	-	-
45 - INVESTMENT INCOME	2,841	144,342	213,703	30,000	285,000	300,000
46 - MISC REVENUES	175,639	55,806	205,508	70,000	70,000	-
49 - TRANSFERS IN	1,830,510	1,776,035	1,648,477	2,239,205	2,239,205	2,120,179
	<b><u>2,009,990</u></b>	<b><u>1,984,001</u></b>	<b><u>2,067,688</u></b>	<b><u>2,339,205</u></b>	<b><u>2,594,205</u></b>	<b><u>2,420,179</u></b>
<b>EXPENSE</b>						
51 - MATERIALS & SUPPLIES	-	68,301	16,224	16,224	16,224	-
52 - CONTRACTUAL SERVICES	-	-	-	-	-	-
53 - CAPITAL OUTLAY	664,581	1,578,069	1,328,913	3,423,106	3,471,291	1,889,365
54 - DEBT SERVICE	17,500	17,500	17,500	17,850	17,850	19,321
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>682,081</u></b>	<b><u>1,663,870</u></b>	<b><u>1,362,637</u></b>	<b><u>3,457,180</u></b>	<b><u>3,505,365</u></b>	<b><u>1,908,686</u></b>
<b>Net Revenue / (Expense)</b>	<b>1,327,909</b>	<b>320,131</b>	<b>705,051</b>	<b>(1,117,975)</b>	<b>(911,160)</b>	<b>511,493</b>

<b>Beginning Fund Balance</b>	<b>6,185,247</b>	<b>5,274,087</b>
<b>Ending Fund Balance</b>	<b>5,274,087</b>	<b>5,785,580</b>

The VERF (Vehicle & Equipment Replacement Fund) collects fees from other City funds to pay for replacement of capital assets. Detail on scheduled replacements is available in the Supplemental Information section of this document.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>300 - VEHICLE &amp; EQUIPM REPLCMNT FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
300-41120   STATE GRANTS - PUBLIC SAFETY	1,000	1,000	-	-	-	-
	<b><u>1,000</u></b>	<b><u>7,818</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>45 - INVESTMENT INCOME</b>						
300-45000   INVESTMENT INCOME	2,841	144,342	213,703	30,000	285,000	300,000
	<b><u>2,841</u></b>	<b><u>144,342</u></b>	<b><u>213,703</u></b>	<b><u>30,000</u></b>	<b><u>285,000</u></b>	<b><u>300,000</u></b>
<b>46 - MISC REVENUES</b>						
300-46100   SALE OF PROPERTY	175,639	55,806	205,508	70,000	70,000	-
	<b><u>175,639</u></b>	<b><u>55,806</u></b>	<b><u>205,508</u></b>	<b><u>70,000</u></b>	<b><u>70,000</u></b>	<b><u>-</u></b>
<b>49 - TRANSFERS IN</b>						
300-49100   TFR FROM GENERAL FUND	1,426,308	1,656,308	1,506,818	2,024,326	2,024,326	1,998,935
300-49201   TFR FROM STORMWATER FUND	319,640	79,266	62,108	82,810	82,810	84,466
300-49204   TFR FROM SANITARY SEWER FUND	4,018	4,097	3,134	4,179	4,179	4,263
300-49302   TFR FROM HOME RECYCLING FUND	2,613	3,332	2,549	3,398	3,398	4,527
300-49310   TFR FROM NARCOTICS FORFEITURES	5,600	10,000	56,250	75,000	75,000	-
300-49500   TFR FROM PARKING FUND	3,589	3,661	2,801	3,735	3,735	3,810
300-49610   TFR FROM INFORMATION TECH FUND	68,742	19,371	14,818	45,757	45,757	24,178
	<b><u>1,830,510</u></b>	<b><u>1,776,035</u></b>	<b><u>1,648,477</u></b>	<b><u>2,239,205</u></b>	<b><u>2,239,205</u></b>	<b><u>2,120,179</u></b>
<b>300 - VEHICLE &amp; EQUIPM REPLCMNT FUND TOTAL</b>	<b>2,009,990</b>	<b>1,984,001</b>	<b>2,067,688</b>	<b>2,339,205</b>	<b>2,594,205</b>	<b>2,420,179</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>30060600 - VEHICLE &amp; EQUIP REPLACEMENT</u></b>						
<b>51 - MATERIALS &amp; SUPPLIES</b>						
30060600-51420   OFFICE FURNITURE	-	68,301	16,224	16,224	16,224	-
	=	<b><u>68,301</u></b>	<b><u>16,224</u></b>	<b><u>16,224</u></b>	<b><u>16,224</u></b>	=
<b>53 - CAPITAL OUTLAY</b>						
30060600-53410   MACHINERY	471,594	560,359	492,255	998,019	1,004,968	617,169
30060600-53420   VEHICLES	-	353,248	50,165	1,083,982	1,083,982	814,487
30060600-53430   FURNITURE AND FIXTURES	-	60,603	76,910	96,907	96,907	-
30060600-53440   OTHER EQUIPMENT	192,987	603,859	709,584	1,244,197	1,285,433	457,709
	<b><u>664,581</u></b>	<b><u>1,578,069</u></b>	<b><u>1,328,913</u></b>	<b><u>3,423,106</u></b>	<b><u>3,471,291</u></b>	<b><u>1,889,365</u></b>
<b>54 - DEBT SERVICE</b>						
30060600-54100   PRINCIPAL	17,500	17,500	17,500	17,850	17,850	19,321
	<b><u>17,500</u></b>	<b><u>17,500</u></b>	<b><u>17,500</u></b>	<b><u>17,850</u></b>	<b><u>17,850</u></b>	<b><u>19,321</u></b>
<b>30060600 - VEHICLE &amp; EQUIP REPLACEMENT TOTAL</b>	<b>682,081</b>	<b>1,663,870</b>	<b>1,362,637</b>	<b>3,457,180</b>	<b>3,505,365</b>	<b>1,908,686</b>

# FUND STATEMENT

## 301 - LANDSCAPE RECYCLING CTR FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	20,928	-	-	-	-	-
44 - CHARGES FOR SERVICE	790,399	828,711	698,249	750,000	750,000	750,000
45 - INVESTMENT INCOME	750	28,817	36,296	10,500	50,000	50,000
46 - MISC REVENUES	14,438	(28)	412	25	25	25
	<b><u>826,515</u></b>	<b><u>857,500</u></b>	<b><u>734,957</u></b>	<b><u>760,525</u></b>	<b><u>800,025</u></b>	<b><u>800,025</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	380,906	354,772	353,638	429,696	429,696	452,206
51 - MATERIALS & SUPPLIES	44,333	56,322	41,406	111,751	111,751	98,650
52 - CONTRACTUAL SERVICES	62,885	181,638	35,222	122,830	122,830	124,807
53 - CAPITAL OUTLAY	-	298,654	19,125	413,486	123,000	63,357
59 - INTERFUND & TFRS OUT	117,724	179,478	174,220	238,591	238,591	223,039
	<b><u>605,848</u></b>	<b><u>1,070,864</u></b>	<b><u>623,610</u></b>	<b><u>1,316,355</u></b>	<b><u>1,025,869</u></b>	<b><u>962,059</u></b>
<b>Net Revenue / (Expense)</b>	<b><u>220,667</u></b>	<b><u>(213,364)</u></b>	<b><u>111,347</u></b>	<b><u>(555,830)</u></b>	<b><u>(225,844)</u></b>	<b><u>(162,034)</u></b>

<b>Beginning Fund Balance</b>	<b>996,605</b>	<b>770,761</b>
<b>Ending Fund Balance</b>	<b>770,761</b>	<b>608,727</b>

The Landscape Recycling Center Fund accounts for costs of a county-wide, self-sustaining landscape recycling center. Revenues come from user fees.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>301 - LANDSCAPE RCYCLING CENTER FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
301-41510   OTHER GRANTS (NON-GOV)	20,928	-	-	-	-	-
	<b><u>20,928</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>44 - CHARGES FOR SERVICE</b>						
301-44310   LANDSCAPE RECYCLING FEES	790,399	828,711	698,249	750,000	750,000	750,000
	<b><u>790,399</u></b>	<b><u>828,711</u></b>	<b><u>698,249</u></b>	<b><u>750,000</u></b>	<b><u>750,000</u></b>	<b><u>750,000</u></b>
<b>45 - INVESTMENT INCOME</b>						
301-45000   INVESTMENT INCOME	750	28,817	36,296	10,500	50,000	50,000
	<b><u>750</u></b>	<b><u>28,817</u></b>	<b><u>36,296</u></b>	<b><u>10,500</u></b>	<b><u>50,000</u></b>	<b><u>50,000</u></b>
<b>46 - MISC REVENUES</b>						
301-46100   SALE OF PROPERTY	14,320	-	-	-	-	-
301-46600   CASH OVER/SHORT	118	(28)	412	25	25	25
	<b><u>14,438</u></b>	<b><u>(28)</u></b>	<b><u>412</u></b>	<b><u>25</u></b>	<b><u>25</u></b>	<b><u>25</u></b>
<b>301 - LANDSCAPE RCYCLING CENTER FUND TOTAL</b>	<b>826,515</b>	<b>857,500</b>	<b>734,957</b>	<b>760,525</b>	<b>800,025</b>	<b>800,025</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b>30140402 - LANDSCAPE RECYCLING CENTER</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
30140402-50110   SALARY - REGULAR EMPLOYEES	272,728	259,247	260,222	300,345	300,345	317,741
30140402-50120   SALARY - TEMPORARY EMPLOYEES	-	-	1,236	2,800	2,800	-
30140402-50131   REGULAR OVERTIME	3,890	3,929	4,444	18,428	18,428	19,212
30140402-50160   SEPARATION PAY	4,398	-	-	-	-	-
30140402-50210   INSURANCE	46,056	48,196	45,923	60,647	60,647	64,659
30140402-50220   FICA AND MEDICARE	20,545	18,943	19,337	20,936	20,936	22,722
30140402-50230   EMPLOYEE ALLOWANCES	2,427	1,984	2,175	2,677	2,677	2,751
30140402-50240   RHS CONTRIBUTION	1,255	1,292	1,352	1,339	1,339	1,386
30140402-50251   IMRF & SURS	29,609	21,181	18,949	22,524	22,524	23,735
	<b>380,906</b>	<b>354,772</b>	<b>353,638</b>	<b>429,696</b>	<b>429,696</b>	<b>452,206</b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
30140402-51100   OFFICE SUPPLIES	987	1,072	1,716	2,100	2,100	1,542
30140402-51310   CONSTRUCTION MATERIALS	4,130	9,381	4,792	22,891	22,891	19,531
30140402-51320   REPAIR & MAINTENANCE MATERIALS	2,283	313	1,568	8,000	8,000	8,220
30140402-51330   FUEL	34,369	41,488	30,004	62,484	62,484	61,650
30140402-51410   SMALL TOOLS & EQUIPMENT	2,565	4,068	3,326	16,276	16,276	7,707
	<b>44,333</b>	<b>56,322</b>	<b>41,406</b>	<b>111,751</b>	<b>111,751</b>	<b>98,650</b>
<b>52 - CONTRACTUAL SERVICES</b>						
30140402-52102   TECHNOLOGY SERVICES	-	-	2,389	4,500	4,500	2,055
30140402-52104   DISPOSAL & RECYCLING SERVICES	3,926	8,140	2,838	17,821	17,821	17,097
30140402-52199   OTHER PROFESSIONAL SERVICES	375	664	772	7,000	7,000	7,193
30140402-52201   BUILDING REPAIR & MAINT	5,261	3,296	2,746	5,604	5,604	5,759
30140402-52202   EQUIPMENT REPAIR & MAINT	27,857	4,296	8,981	33,603	33,603	34,528
30140402-52320   TRAVEL, EDUCATION AND TRAINING	60	270	-	2,037	2,037	2,094
30140402-52500   INTERGOVERNMENTAL AND AGENCY	-	131,047	-	-	-	-
30140402-52600   UTILITIES	14,406	685	59	12,594	12,594	12,941
30140402-52905   EQUIPMENT RENTAL	1,803	2,560	-	15,000	15,000	15,413
30140402-52907   CREDIT CARD & BANK FEES	20,191	17,505	14,679	20,000	20,000	20,550
30140402-52909   ADV/MKTING/PUBLIC EDUCATION	3,171	1,892	2,098	2,500	2,500	5,138
30140402-52999   OTHER CONTRACTUAL SERVICES	757	11,283	659	2,171	2,171	2,039
	<b>77,806</b>	<b>181,638</b>	<b>35,222</b>	<b>122,830</b>	<b>122,830</b>	<b>124,807</b>
<b>53 - CAPITAL OUTLAY</b>						
30140402-53301   HIGHWAY AND STREETS	-	62,000	-	-	-	-
30140402-53410   MACHINERY	-	227,285	19,125	400,486	110,000	50,000
30140402-53440   OTHER EQUIPMENT	-	9,369	-	13,000	13,000	13,357
	-	<b>298,654</b>	<b>19,125</b>	<b>413,486</b>	<b>123,000</b>	<b>63,357</b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
30140402-59100   TFR TO GENERAL FUND	42,735	106,423	74,823	99,764	99,764	100,255
30140402-59370   TFR TO RETAINED RISK FUND	4,335	4,487	37,403	49,871	49,871	31,603
30140402-59600   TFR TO EQUIPMENT SERVICES	66,796	48,490	54,546	71,942	71,942	73,741
30140402-59610   TFR TO INFORMATION TECH FUND	3,858	20,077	7,448	17,014	17,014	17,440
	<b>117,724</b>	<b>179,478</b>	<b>174,220</b>	<b>238,591</b>	<b>238,591</b>	<b>223,039</b>
<b>30140402 - LANDSCAPE RECYCLING CENTER TOTAL</b>	<b>620,769</b>	<b>1,070,864</b>	<b>623,610</b>	<b>1,316,355</b>	<b>1,025,869</b>	<b>962,059</b>

# FUND STATEMENT

## 302 - HOME RECYCLING FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
44 - CHARGES FOR SERVICE	737,493	721,756	654,839	736,430	736,430	736,430
45 - INVESTMENT INCOME	289	15,206	20,298	525	26,000	26,000
46 - MISC REVENUES	-	-	-	50	50	50
	<b><u>737,782</u></b>	<b><u>736,963</u></b>	<b><u>675,137</u></b>	<b><u>737,005</u></b>	<b><u>762,480</u></b>	<b><u>762,480</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	103,168	108,756	95,967	111,149	111,149	121,248
51 - MATERIALS & SUPPLIES	-	40,566	696	41,864	41,864	43,016
52 - CONTRACTUAL SERVICES	415,912	396,487	337,386	478,881	478,881	468,652
59 - INTERFUND & TFRS OUT	111,331	186,714	97,932	165,885	165,885	165,901
	<b><u>630,411</u></b>	<b><u>732,523</u></b>	<b><u>531,982</u></b>	<b><u>797,779</u></b>	<b><u>797,779</u></b>	<b><u>798,817</u></b>
<b>Net Revenue / (Expense)</b>	<b>107,371</b>	<b>4,439</b>	<b>143,155</b>	<b>(60,774)</b>	<b>(35,299)</b>	<b>(36,337)</b>

<b>Beginning Fund Balance</b>	<b>534,623</b>	<b>499,324</b>
<b>Ending Fund Balance</b>	<b>499,324</b>	<b>462,987</b>

This fund receives revenues from recycling taxes, which fund recycling services, yard waste disposal, and other related programs.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>302 - HOME RECYCLING FUND</u></b>						
<b>44 - CHARGES FOR SERVICE</b>						
302-44321   SINGLE FAMILY RECYCLING FEES	350,182	337,938	305,773	342,222	342,222	342,222
302-44322   MULTI-FAMILY RECYCLING FEES	387,311	383,819	349,066	394,208	394,208	394,208
	<b><u>737,493</u></b>	<b><u>721,756</u></b>	<b><u>654,839</u></b>	<b><u>736,430</u></b>	<b><u>736,430</u></b>	<b><u>736,430</u></b>
<b>45 - INVESTMENT INCOME</b>						
302-45000   INVESTMENT INCOME	289	15,206	20,298	525	26,000	26,000
	<b><u>289</u></b>	<b><u>15,206</u></b>	<b><u>20,298</u></b>	<b><u>525</u></b>	<b><u>26,000</u></b>	<b><u>26,000</u></b>
<b>46 - MISC REVENUES</b>						
302-46900   OTHER MISCELLANEOUS REVENUES	-	-	-	50	50	50
	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>50</u></b>	<b><u>50</u></b>	<b><u>50</u></b>
<b>302 - HOME RECYCLING FUND TOTAL</b>	<b>737,782</b>	<b>736,963</b>	<b>675,137</b>	<b>737,005</b>	<b>762,480</b>	<b>762,480</b>



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b><u>30240402 - HOME RECYCLING</u></b>						
<b>59 - INTERFUND &amp; TFRS OUT</b>						
30240402-59300   TFR TO VERF FUND	2,613	3,332	2,549	-	-	-
	<b><u>2,613</u></b>	<b><u>3,332</u></b>	<b><u>2,549</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>30240402 - HOME RECYCLING TOTAL</b>	<b>2,613</b>	<b>3,332</b>	<b>2,549</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>30240452 - RECYCLING</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
30240452-50110   SALARY - REGULAR EMPLOYEES	77,427	82,952	74,577	85,006	85,006	91,438
30240452-50131   REGULAR OVERTIME	388	996	470	1,599	1,599	1,667
30240452-50210   INSURANCE	10,717	11,018	9,267	10,930	10,930	13,441
30240452-50220   FICA AND MEDICARE	5,797	6,316	5,670	6,416	6,416	6,956
30240452-50230   EMPLOYEE ALLOWANCES	452	452	375	653	653	671
30240452-50240   RHS CONTRIBUTION	209	215	234	229	229	245
30240452-50251   IMRF & SURS	8,178	6,806	5,374	6,316	6,316	6,830
	<b><u>103,168</u></b>	<b><u>108,756</u></b>	<b><u>95,967</u></b>	<b><u>111,149</u></b>	<b><u>111,149</u></b>	<b><u>121,248</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
30240452-51900   OTHER SUPPLIES	-	40,566	696	41,864	41,864	43,016
	<b><u>-</u></b>	<b><u>40,566</u></b>	<b><u>696</u></b>	<b><u>41,864</u></b>	<b><u>41,864</u></b>	<b><u>43,016</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
30240452-52102   TECHNOLOGY SERVICES	-	-	-	1,086	1,086	1,116
30240452-52104   DISPOSAL & RECYCLING SERVICES	392,060	370,638	312,661	428,595	428,595	419,666
30240452-52310   DUES AND MEMBERSHIPS	875	805	675	805	805	805
30240452-52320   TRAVEL, EDUCATION AND TRAINING	-	259	549	4,560	4,560	2,000
30240452-52902   POSTAGE & PRINTING	-	140	614	8,875	8,875	9,120
30240452-52907   CREDIT CARD & BANK FEES	99	12	-	1,010	1,010	1,038
30240452-52909   ADV/MKTING/PUBLIC EDUCATION	1,591	3,156	2,346	3,950	3,950	4,059
30240452-52999   OTHER CONTRACTUAL SERVICES	21,287	21,477	20,542	30,000	30,000	30,848
	<b><u>415,912</u></b>	<b><u>396,487</u></b>	<b><u>337,386</u></b>	<b><u>478,881</u></b>	<b><u>478,881</u></b>	<b><u>468,652</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
30240452-59099   OTHER INTERDEPT CHARGES	19,240	40,830	-	34,000	34,000	34,000
30240452-59100   TFR TO GENERAL FUND	82,471	133,616	88,208	117,611	117,611	117,352
30240452-59300   TFR TO VERF FUND	-	-	-	3,398	3,398	4,527
30240452-59370   TFR TO RETAINED RISK FUND	1,936	2,004	3,071	4,094	4,094	2,286
30240452-59600   TFR TO EQUIPMENT SERVICES	653	1,370	1,168	469	469	754
30240452-59610   TFR TO INFORMATION TECH FUND	4,418	5,562	2,937	6,313	6,313	6,982
	<b><u>108,718</u></b>	<b><u>183,382</u></b>	<b><u>95,384</u></b>	<b><u>165,885</u></b>	<b><u>165,885</u></b>	<b><u>165,901</u></b>
<b>30240452 - RECYCLING TOTAL</b>	<b>627,798</b>	<b>729,191</b>	<b>529,434</b>	<b>797,779</b>	<b>797,779</b>	<b>798,817</b>

# FUND STATEMENT

## 310 - POLICE SPECIAL FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	63,055	59,070	53,828	50,000	50,000	55,000
43 - FINE, FORF & PENALTY	39,447	34,622	43,665	46,500	55,500	136,000
45 - INVESTMENT INCOME	88	5,758	8,119	-	12,000	12,000
46 - MISC REVENUES	-	-	368	-	-	-
49 - TRANSFERS IN	-	-	-	-	-	-
	<b><u>102,591</u></b>	<b><u>99,449</u></b>	<b><u>105,981</u></b>	<b><u>96,500</u></b>	<b><u>117,500</u></b>	<b><u>203,000</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	31,497	32,180	29,261	39,760	39,760	42,919
51 - MATERIALS & SUPPLIES	2,062	2,204	1,890	14,000	14,000	32,000
52 - CONTRACTUAL SERVICES	-	-	-	-	-	-
53 - CAPITAL OUTLAY	5,307	2,808	8,266	54,500	54,500	120,000
59 - INTERFUND & TFRS OUT	21,649	25,212	61,041	91,011	91,011	17,664
	<b><u>60,514</u></b>	<b><u>62,404</u></b>	<b><u>100,458</u></b>	<b><u>199,271</u></b>	<b><u>199,271</u></b>	<b><u>212,583</u></b>
<b>Net Revenue / (Expense)</b>	<b>42,077</b>	<b>37,045</b>	<b>5,522</b>	<b>(102,771)</b>	<b>(81,771)</b>	<b>(9,583)</b>

<b>Beginning Fund Balance</b>	<b>236,884</b>	<b>155,113</b>
<b>Ending Fund Balance</b>	<b>155,113</b>	<b>145,530</b>

This fund is restricted by law for specific Police Department expenditures. Revenues come from state and federal asset forfeitures, DUI fines, and cannabis excise tax revenues shared with local governments by the State.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>310 - POLICE SPECIAL FUNDS</u></b>						
<b>45 - INVESTMENT INCOME</b>						
310-45000   INVESTMENT INCOME	88	5,758	8,119	-	12,000	12,000
	<b>88</b>	<b>5,758</b>	<b>8,119</b>	<b>-</b>	<b>12,000</b>	<b>12,000</b>
<b>310 - POLICE SPECIAL FUNDS TOTAL</b>	<b>88</b>	<b>5,758</b>	<b>8,119</b>	<b>-</b>	<b>12,000</b>	<b>12,000</b>
<b><u>31020205 - POLICE DUI</u></b>						
<b>43 - FINE, FORF &amp; PENALTY</b>						
31020205-43301   DUI FINES	6,416	7,215	5,219	10,000	10,000	34,000
	<b>6,416</b>	<b>7,215</b>	<b>5,219</b>	<b>10,000</b>	<b>10,000</b>	<b>34,000</b>
<b>31020205 - POLICE DUI TOTAL</b>	<b>6,416</b>	<b>7,215</b>	<b>5,219</b>	<b>10,000</b>	<b>10,000</b>	<b>34,000</b>
<b><u>31020206 - STATE NARCOTICS FORFEITURES</u></b>						
<b>43 - FINE, FORF &amp; PENALTY</b>						
31020206-43302   STATE DRUG SEIZURES	32,149	26,153	36,490	30,000	30,000	65,000
	<b>32,149</b>	<b>26,153</b>	<b>36,490</b>	<b>30,000</b>	<b>30,000</b>	<b>65,000</b>
<b>31020206 - STATE NARCOTICS FORFEITURES TOTAL</b>	<b>32,149</b>	<b>26,153</b>	<b>36,490</b>	<b>30,000</b>	<b>30,000</b>	<b>65,000</b>
<b><u>31020207 - FEDERAL NARCOTICS FORFEITURES</u></b>						
<b>43 - FINE, FORF &amp; PENALTY</b>						
31020207-43303   FEDERAL DRUG SEIZURES	-	-	785	5,000	14,000	30,000
	<b>-</b>	<b>-</b>	<b>785</b>	<b>5,000</b>	<b>14,000</b>	<b>30,000</b>
<b>31020207 - FEDERAL NARCOTICS FORFEITURES TOTAL</b>	<b>-</b>	<b>-</b>	<b>785</b>	<b>5,000</b>	<b>14,000</b>	<b>30,000</b>
<b><u>31020210 - E-CITATIONS</u></b>						
<b>43 - FINE, FORF &amp; PENALTY</b>						
31020210-43999   OTHER FINES	882	1,254	1,172	1,500	1,500	7,000
	<b>882</b>	<b>1,254</b>	<b>1,172</b>	<b>1,500</b>	<b>1,500</b>	<b>7,000</b>
<b>31020210 - E-CITATIONS TOTAL</b>	<b>882</b>	<b>1,254</b>	<b>1,172</b>	<b>1,500</b>	<b>1,500</b>	<b>7,000</b>
<b><u>31020212 - CANNABIS EXCISE TAX</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
31020212-41200   OTHER STATE RECEIPTS	63,055	59,070	53,828	50,000	50,000	55,000
	<b>63,055</b>	<b>59,070</b>	<b>53,828</b>	<b>50,000</b>	<b>50,000</b>	<b>55,000</b>
<b>31020212 - CANNABIS EXCISE TAX TOTAL</b>	<b>63,055</b>	<b>59,070</b>	<b>53,828</b>	<b>50,000</b>	<b>50,000</b>	<b>55,000</b>
<b><u>31020213 - OPIOID REMEDIATION</u></b>						
<b>46 - MISC REVENUES</b>						
31020213-46900   OTHER MISCELLANEOUS REVENUES	-	-	368	-	-	-
	<b>-</b>	<b>-</b>	<b>368</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>31020213 - OPIOID REMEDIATION TOTAL</b>	<b>-</b>	<b>-</b>	<b>368</b>	<b>-</b>	<b>-</b>	<b>-</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>31020205 - POLICE DUI</u></b>						
<b>53 - CAPITAL OUTLAY</b>						
31020205-53440   OTHER EQUIPMENT	-	-	-	12,500	12,500	60,000
	=	=	=	<b><u>12,500</u></b>	<b><u>12,500</u></b>	<b><u>60,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
31020205-59300   TFR TO VERF FUND	-	-	30,000	40,000	40,000	-
	=	=	<b><u>30,000</u></b>	<b><u>40,000</u></b>	<b><u>40,000</u></b>	=
<b>31020205 - POLICE DUI TOTAL</b>	-	-	<b>30,000</b>	<b>52,500</b>	<b>52,500</b>	<b>60,000</b>
<b><u>31020206 - STATE NARCOTICS FORFEITURES</u></b>						
<b>51 - MATERIALS &amp; SUPPLIES</b>						
31020206-51410   SMALL TOOLS & EQUIPMENT	2,062	2,204	1,890	8,000	8,000	25,000
	<b><u>2,062</u></b>	<b><u>2,204</u></b>	<b><u>1,890</u></b>	<b><u>8,000</u></b>	<b><u>8,000</u></b>	<b><u>25,000</u></b>
<b>53 - CAPITAL OUTLAY</b>						
31020206-53440   OTHER EQUIPMENT	5,307	2,808	8,266	27,000	27,000	40,000
	<b><u>5,307</u></b>	<b><u>2,808</u></b>	<b><u>8,266</u></b>	<b><u>27,000</u></b>	<b><u>27,000</u></b>	<b><u>40,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
31020206-59300   TFR TO VERF FUND	-	10,000	26,250	35,000	35,000	-
31020206-59600   TFR TO EQUIPMENT SERVICES	16,049	15,212	4,086	15,072	15,072	15,449
	<b><u>16,049</u></b>	<b><u>25,212</u></b>	<b><u>30,336</u></b>	<b><u>50,072</u></b>	<b><u>50,072</u></b>	<b><u>15,449</u></b>
<b>31020206 - STATE NARCOTICS FORFEITURES TOTAL</b>	<b>23,418</b>	<b>30,224</b>	<b>40,493</b>	<b>85,072</b>	<b>85,072</b>	<b>80,449</b>
<b><u>31020207 - FEDERAL NARCOTICS FORFEITURES</u></b>						
<b>53 - CAPITAL OUTLAY</b>						
31020207-53440   OTHER EQUIPMENT	-	-	-	15,000	15,000	20,000
	=	=	=	<b><u>15,000</u></b>	<b><u>15,000</u></b>	<b><u>20,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
31020207-59300   TFR TO VERF FUND	5,600	-	-	-	-	-
	<b><u>5,600</u></b>	=	=	=	=	=
<b>31020207 - FEDERAL NARCOTICS FORFEITURES TOTAL</b>	<b>5,600</b>	-	-	<b>15,000</b>	<b>15,000</b>	<b>20,000</b>
<b><u>31020210 - E-CITATIONS</u></b>						
<b>51 - MATERIALS &amp; SUPPLIES</b>						
31020210-51900   OTHER SUPPLIES	-	-	-	6,000	6,000	7,000
	=	=	=	<b><u>6,000</u></b>	<b><u>6,000</u></b>	<b><u>7,000</u></b>
<b>31020210 - E-CITATIONS TOTAL</b>	-	-	-	<b>6,000</b>	<b>6,000</b>	<b>7,000</b>
<b><u>31020212 - CANNABIS EXCISE TAX</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
31020212-50110   SALARY - REGULAR EMPLOYEES	27,043	27,738	25,385	34,420	34,420	36,151
31020212-50210   INSURANCE	4,083	4,064	3,529	4,872	4,872	6,277
31020212-50220   FICA AND MEDICARE	371	378	348	468	468	491
	<b><u>31,497</u></b>	<b><u>32,180</u></b>	<b><u>29,261</u></b>	<b><u>39,760</u></b>	<b><u>39,760</u></b>	<b><u>42,919</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
31020212-59370   TFR TO RETAINED RISK FUND	-	-	704	939	939	2,215
	=	=	<b><u>704</u></b>	<b><u>939</u></b>	<b><u>939</u></b>	<b><u>2,215</u></b>
<b>31020212 - CANNABIS EXCISE TAX TOTAL</b>	<b>31,497</b>	<b>32,180</b>	<b>29,966</b>	<b>40,699</b>	<b>40,699</b>	<b>45,134</b>

# FUND STATEMENT

## 320 - CABLE TV PEG FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
44 - CHARGES FOR SERVICE	55,815	54,429	61,470	65,000	65,000	65,000
45 - INVESTMENT INCOME	154	3,249	4,851	1,000	1,000	1,000
49 - TRANSFERS IN	-	-	-	-	-	-
	<b><u>55,969</u></b>	<b><u>57,678</u></b>	<b><u>66,321</u></b>	<b><u>66,000</u></b>	<b><u>66,000</u></b>	<b><u>66,000</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	-	-	-	-	-	-
51 - MATERIALS & SUPPLIES	18,748	17,158	3,736	12,569	12,569	3,285
52 - CONTRACTUAL SERVICES	3,171	9,527	3,066	7,697	7,697	6,839
53 - CAPITAL OUTLAY	64,282	40,723	-	32,183	32,183	37,500
59 - INTERFUND & TFRS OUT	15,742	2	-	-	-	-
	<b><u>101,942</u></b>	<b><u>67,411</u></b>	<b><u>6,802</u></b>	<b><u>52,449</u></b>	<b><u>52,449</u></b>	<b><u>47,624</u></b>
<b>Net Revenue / (Expense)</b>	<b>(45,973)</b>	<b>(9,733)</b>	<b>59,519</b>	<b>13,551</b>	<b>13,551</b>	<b>18,376</b>

<b>Beginning Fund Balance</b>	<b>119,242</b>	<b>132,793</b>
<b>Ending Fund Balance</b>	<b>132,793</b>	<b>151,169</b>

The PEG Fund accounts for certain costs of the UPTV program. Revenues come from a share of cable franchise fees. Beginning in FY2021, all staff costs were moved to the General Fund.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>320 - CABLE TV PEG FUND</u></b>						
<b>44 - CHARGES FOR SERVICE</b>						
320-44210   UPTV PEG FEE	46,640	43,779	50,914	65,000	65,000	65,000
320-44999   OTHER FEES	9,175	10,650	10,556	-	-	-
	<b><u>55,815</u></b>	<b><u>54,429</u></b>	<b><u>61,470</u></b>	<b><u>65,000</u></b>	<b><u>65,000</u></b>	<b><u>65,000</u></b>
<b>45 - INVESTMENT INCOME</b>						
320-45000   INVESTMENT INCOME	154	3,249	4,851	1,000	1,000	1,000
	<b><u>154</u></b>	<b><u>3,249</u></b>	<b><u>4,851</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>
<b>320 - CABLE TV PEG FUND TOTAL</b>	<b>55,969</b>	<b>57,678</b>	<b>66,321</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b>32010107 - UPTV PEG</b>						
<b>51 - MATERIALS &amp; SUPPLIES</b>						
32010107-51410   SMALL TOOLS & EQUIPMENT	18,670	17,022	3,736	12,000	12,000	2,700
32010107-51900   OTHER SUPPLIES	78	136	-	569	569	585
	<b><u>18,748</u></b>	<b><u>17,158</u></b>	<b><u>3,736</u></b>	<b><u>12,569</u></b>	<b><u>12,569</u></b>	<b><u>3,285</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
32010107-52102   TECHNOLOGY SERVICES	1,624	1,604	2,889	4,140	4,140	4,254
32010107-52202   EQUIPMENT REPAIR & MAINT	500	6,595	-	-	-	-
32010107-52310   DUES AND MEMBERSHIPS	-	300	-	1,050	1,050	500
32010107-52320   TRAVEL, EDUCATION AND TRAINING	1,047	804	177	1,800	1,800	1,500
32010107-52600   UTILITIES	-	-	-	138	138	-
32010107-52909   ADV/MKTING/PUBLIC EDUCATION	-	225	-	569	569	585
	<b><u>3,171</u></b>	<b><u>9,527</u></b>	<b><u>3,066</u></b>	<b><u>7,697</u></b>	<b><u>7,697</u></b>	<b><u>6,839</u></b>
<b>53 - CAPITAL OUTLAY</b>						
32010107-53410   MACHINERY	105,927	-	-	30,000	30,000	37,500
32010107-53440   OTHER EQUIPMENT	-	40,723	-	2,183	2,183	-
	<b><u>105,927</u></b>	<b><u>40,723</u></b>	<b><u>-</u></b>	<b><u>32,183</u></b>	<b><u>32,183</u></b>	<b><u>37,500</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
32010107-59370   TFR TO RETAINED RISK FUND	1,169	-	-	-	-	-
32010107-59610   TFR TO INFORMATION TECH FUND	14,574	2	-	-	-	-
	<b><u>15,742</u></b>	<b><u>2</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>32010107 - UPTV PEG TOTAL</b>	<b>143,587</b>	<b>67,411</b>	<b>6,802</b>	<b>52,449</b>	<b>52,449</b>	<b>47,624</b>

# FUND STATEMENT

## 321 - ARMS PROGRAMMING FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	-	-	-	-	-	-
45 - INVESTMENT INCOME	170	6,130	-	-	-	-
46 - MISC REVENUES	6,560	8,026	-	-	-	-
49 - TRANSFERS IN	-	-	-	-	-	-
	<b><u>6,730</u></b>	<b><u>14,156</u></b>	=	=	=	=
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	165	-	-	-	-	-
51 - MATERIALS & SUPPLIES	-	-	-	-	-	-
52 - CONTRACTUAL SERVICES	23,274	15,903	-	-	-	251,337
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>23,438</u></b>	<b><u>15,903</u></b>	=	=	=	<b><u>251,337</u></b>
<b>Net Revenue / (Expense)</b>	<b>(16,709)</b>	<b>(1,747)</b>	-	-	-	<b>(251,337)</b>

<b>Beginning Fund Balance</b>	<b>251,337</b>	<b>251,337</b>
<b>Ending Fund Balance</b>	<b>251,337</b>	<b>-</b>

This fund received revenues from government agencies that used the area-wide police records management system managed by the City, and covered all associated costs. This fund will be closed in FY2025 because the replacement police records management system is managed by another agency.



	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>321 - ARMS PROGRAMMING FUND</u></b>						
<b>45 - INVESTMENT INCOME</b>						
321-45000   INVESTMENT INCOME	170	6,130	-	-	-	-
	<b><u>170</u></b>	<b><u>6,130</u></b>	=	=	=	=
<b>46 - MISC REVENUES</b>						
321-46900   OTHER MISCELLANEOUS REVENUES	6,560	8,026	-	-	-	-
	<b><u>6,560</u></b>	<b><u>8,026</u></b>	=	=	=	=
<b>321 - ARMS PROGRAMMING FUND TOTAL</b>	<b>6,730</b>	<b>14,156</b>	-	-	-	-

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b>32110108 - ARMS</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
32110108-50210   INSURANCE	153	-	-	-	-	-
32110108-50220   FICA AND MEDICARE	12	-	-	-	-	-
	<b>165</b>	=	=	=	=	=
<b>52 - CONTRACTUAL SERVICES</b>						
32110108-52102   TECHNOLOGY SERVICES	23,274	15,903	-	-	-	-
32110108-52500   INTERGOVERNMENTAL AND AGENCY	-	-	-	-	-	251,337
	<b>23,274</b>	<b>15,903</b>	=	=	=	<b>251,337</b>
<b>32110108 - ARMS TOTAL</b>	<b>23,438</b>	<b>15,903</b>	-	-	-	<b>251,337</b>

# FUND STATEMENT

## 322 - CUSWDS FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	9,972	67,048	63,265	71,277	71,277	80,456
44 - CHARGES FOR SERVICE	-	-	-	-	-	-
45 - INVESTMENT INCOME	92	3,558	4,022	-	-	-
	<b><u>10,064</u></b>	<b><u>70,607</u></b>	<b><u>67,287</u></b>	<b><u>71,277</u></b>	<b><u>71,277</u></b>	<b><u>80,456</u></b>
<b>EXPENSE</b>						
51 - MATERIALS & SUPPLIES	68	-	824	1,086	1,086	1,116
52 - CONTRACTUAL SERVICES	32,553	24,230	61,175	72,309	72,309	44,441
53 - CAPITAL OUTLAY	16,920	-	-	-	-	20,000
59 - INTERFUND & TFRS OUT	13,669	14,011	14,501	14,501	14,501	14,864
	<b><u>63,210</u></b>	<b><u>38,241</u></b>	<b><u>76,500</u></b>	<b><u>87,896</u></b>	<b><u>87,896</u></b>	<b><u>80,421</u></b>
<b>Net Revenue / (Expense)</b>	<b>(53,146)</b>	<b>32,366</b>	<b>(9,214)</b>	<b>(16,619)</b>	<b>(16,619)</b>	<b>35</b>

<b>Beginning Fund Balance</b>	<b>133,795</b>	<b>117,176</b>
<b>Ending Fund Balance</b>	<b>117,176</b>	<b>117,211</b>

Beginning in FY2021, the Champaign-Urbana Solid Waste Disposal System (CUSWDS) budget is included as a separate fund in the City's budget.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>322 - CUSWDS FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
322-41699   OTHER INTERGOV PAYMENTS	9,972	67,048	63,265	71,277	71,277	80,456
	<b><u>9,972</u></b>	<b><u>67,048</u></b>	<b><u>63,265</u></b>	<b><u>71,277</u></b>	<b><u>71,277</u></b>	<b><u>80,456</u></b>
<b>45 - INVESTMENT INCOME</b>						
322-45000   INVESTMENT INCOME	92	3,558	4,022	-	-	-
	<b><u>92</u></b>	<b><u>3,558</u></b>	<b><u>4,022</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>
<b>322 - CUSWDS FUND TOTAL</b>	<b>10,064</b>	<b>70,607</b>	<b>67,287</b>	<b>71,277</b>	<b>71,277</b>	<b>80,456</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b>32240453 - CUSWDS</b>						
<b>51 - MATERIALS &amp; SUPPLIES</b>						
32240453-51900   OTHER SUPPLIES	68	-	824	1,086	1,086	1,116
	<b>68</b>	<b>=</b>	<b>824</b>	<b>1,086</b>	<b>1,086</b>	<b>1,116</b>
<b>52 - CONTRACTUAL SERVICES</b>						
32240453-52106   ARCHITECTURAL & ENG SERVICES	15,328	11,715	9,570	13,031	13,031	13,967
32240453-52199   OTHER PROFESSIONAL SERVICES	6,118	7,115	7,430	8,464	8,464	7,193
32240453-52202   EQUIPMENT REPAIR & MAINT	-	-	36,075	36,000	36,000	2,231
32240453-52600   UTILITIES	-	-	-	543	543	500
32240453-52906   LANDSCAPING SERVICES	11,108	5,400	8,100	14,271	14,271	20,550
	<b>32,553</b>	<b>24,230</b>	<b>61,175</b>	<b>72,309</b>	<b>72,309</b>	<b>44,441</b>
<b>53 - CAPITAL OUTLAY</b>						
32240453-53440   OTHER EQUIPMENT	(16,920)	-	-	-	-	20,000
	<b>(16,920)</b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>20,000</b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
32240453-59100   TFR TO GENERAL FUND	13,669	14,011	14,501	14,501	14,501	14,864
	<b>13,669</b>	<b>14,011</b>	<b>14,501</b>	<b>14,501</b>	<b>14,501</b>	<b>14,864</b>
<b>32240453 - CUSWDS TOTAL</b>	<b>29,370</b>	<b>38,241</b>	<b>76,500</b>	<b>87,896</b>	<b>87,896</b>	<b>80,421</b>

# FUND STATEMENT

## 330 - COMMUNITY DEV SPECIAL FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	6,900	-	-	-	-	-
45 - INVESTMENT INCOME	-	-	-	1,000	1,000	1,000
46 - MISC REVENUES	-	-	-	-	-	-
49 - TRANSFERS IN	214,161	257,977	159,818	392,798	392,797	330,632
	<b><u>221,061</u></b>	<b><u>257,977</u></b>	<b><u>159,818</u></b>	<b><u>393,798</u></b>	<b><u>393,797</u></b>	<b><u>331,632</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	241,069	236,675	179,803	390,269	339,537	401,626
51 - MATERIALS & SUPPLIES	885	281	575	747	747	768
52 - CONTRACTUAL SERVICES	25,744	17,631	5,551	25,816	25,816	26,528
53 - CAPITAL OUTLAY	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>267,699</u></b>	<b><u>254,586</u></b>	<b><u>185,929</u></b>	<b><u>416,832</u></b>	<b><u>366,100</u></b>	<b><u>428,922</u></b>
<b>Net Revenue / (Expense)</b>	<b>(46,638)</b>	<b>3,391</b>	<b>(26,110)</b>	<b>(23,034)</b>	<b>27,697</b>	<b>(97,290)</b>

<b>Beginning Fund Balance</b>	<b>99,342</b>	<b>127,039</b>
<b>Ending Fund Balance</b>	<b>127,039</b>	<b>29,749</b>

This fund pays salaries and benefits for grant-funded positions and is reimbursed with grant funds, such as CDBG and HOME.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>330 - COMMUNITY DEV SPECIAL FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
330-41360   OTHER FEDERAL GRANTS	6,900	-	-	-	-	-
	<b><u>6,900</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>
<b>45 - INVESTMENT INCOME</b>						
330-45000   INVESTMENT INCOME	-	-	-	1,000	1,000	1,000
	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>
<b>49 - TRANSFERS IN</b>						
330-49200   TFR FROM CAP IMPR &REPL FUND	-	-	-	11,258	-	-
330-49331   TFR FROM CD GRANT FUND	214,161	257,977	159,818	381,540	392,797	330,632
	<b><u>214,161</u></b>	<b><u>257,977</u></b>	<b><u>159,818</u></b>	<b><u>392,798</u></b>	<b><u>392,797</u></b>	<b><u>330,632</u></b>
<b>330 - COMMUNITY DEV SPECIAL FUND TOTAL</b>	<b>221,061</b>	<b>257,977</b>	<b>159,818</b>	<b>393,798</b>	<b>393,797</b>	<b>331,632</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b><u>33050530 - COMMUNITY DEVELOPMENT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
33050530-50110   SALARY - REGULAR EMPLOYEES	181,295	181,543	137,525	301,090	255,000	283,903
33050530-50160   SEPARATION PAY	431	388	4,495	4,642	-	-
33050530-50210   INSURANCE	26,519	25,146	16,442	39,183	39,183	72,797
33050530-50220   FICA AND MEDICARE	13,519	13,552	10,351	22,499	22,499	21,527
33050530-50240   RHS CONTRIBUTION	218	1,235	1,118	547	547	839
33050530-50251   IMRF & SURS	19,088	14,811	9,871	22,308	22,308	22,560
	<b><u>241,069</u></b>	<b><u>236,675</u></b>	<b><u>179,803</u></b>	<b><u>390,269</u></b>	<b><u>339,537</u></b>	<b><u>401,626</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
33050530-51100   OFFICE SUPPLIES	885	281	575	747	747	768
	<b><u>885</u></b>	<b><u>281</u></b>	<b><u>575</u></b>	<b><u>747</u></b>	<b><u>747</u></b>	<b><u>768</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
33050530-52104   DISPOSAL & RECYCLING SERVICES	10,194	8,012	-	10,651	10,651	10,944
33050530-52310   DUES AND MEMBERSHIPS	985	100	-	900	900	1,450
33050530-52320   TRAVEL, EDUCATION AND TRAINING	10,009	6,810	2,072	7,660	7,660	8,550
33050530-52902   POSTAGE & PRINTING	3,437	2,709	3,479	5,326	5,326	4,819
33050530-52999   OTHER CONTRACTUAL SERVICES	1,120	-	-	1,279	1,279	765
	<b><u>25,744</u></b>	<b><u>17,631</u></b>	<b><u>5,551</u></b>	<b><u>25,816</u></b>	<b><u>25,816</u></b>	<b><u>26,528</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
33050530-59370   TFR TO RETAINED RISK FUND	-	-	-	-	-	-
	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>
<b>33050530 - COMMUNITY DEVELOPMENT TOTAL</b>	<b>267,699</b>	<b>254,586</b>	<b>185,929</b>	<b>416,832</b>	<b>366,100</b>	<b>428,922</b>



# FUND STATEMENT

## 331 - COMMUNITY DEV GRANTS FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	871,977	1,357,248	1,854,280	4,539,742	4,099,628	10,232,328
45 - INVESTMENT INCOME	-	-	-	-	-	-
46 - MISC REVENUES	67,898	81,063	35,538	290,000	318,148	290,000
49 - TRANSFERS IN	-	60,000	7,462	90,000	90,000	-
	<b><u>939,875</u></b>	<b><u>1,498,311</u></b>	<b><u>1,897,280</u></b>	<b><u>4,919,742</u></b>	<b><u>4,507,776</u></b>	<b><u>10,522,328</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	-	-	-	-	-	-
51 - MATERIALS & SUPPLIES	-	-	-	-	-	-
52 - CONTRACTUAL SERVICES	897,937	1,264,091	3,048,699	8,354,084	7,105,156	6,035,483
53 - CAPITAL OUTLAY	97,096	406,072	33,439	542,598	337,598	500,000
59 - INTERFUND & TFRS OUT	214,161	257,977	161,507	381,540	379,540	330,632
	<b><u>1,209,194</u></b>	<b><u>1,928,141</u></b>	<b><u>3,243,645</u></b>	<b><u>9,278,223</u></b>	<b><u>7,822,294</u></b>	<b><u>6,866,115</u></b>
<b>Net Revenue / (Expense)</b>	<b><u>(269,319)</u></b>	<b><u>(429,830)</u></b>	<b><u>(1,346,366)</u></b>	<b><u>(4,358,481)</u></b>	<b><u>(3,314,518)</u></b>	<b><u>3,656,213</u></b>

<b>Beginning Fund Balance</b>	<b>(794,659)</b>	<b>(4,109,177)</b>
<b>Ending Fund Balance</b>	<b>(4,109,177)</b>	<b>(452,964)</b>

This fund is used for grant-related expenditures for federal and state grants such as HOME, HOME ARP, Community Development Block Grant, and other grant programs. This fund normally shows a deficit fund balance because funds must be spent on programs before grant funds are disbursed.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>331 - COMMUNITY DEV GRANTS FUND</u></b>						
<b>49 - TRANSFERS IN</b>						
331-49350   TRF FROM ARPA	-	60,000	7,462	90,000	90,000	-
	=	<b><u>60,000</u></b>	<b><u>7,462</u></b>	<b><u>90,000</u></b>	<b><u>90,000</u></b>	=
<b>331 - COMMUNITY DEV GRANTS FUND TOTAL</b>	-	<b>60,000</b>	<b>7,462</b>	<b>90,000</b>	<b>90,000</b>	-
<b><u>33150531 - COMMUNITY DEV BLOCK GRANT</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
33150531-41340   FEDERAL GRANTS - HOUSING & CD	554,635	773,781	372,980	1,260,000	1,260,000	1,105,016
	<b><u>554,635</u></b>	<b><u>773,781</u></b>	<b><u>372,980</u></b>	<b><u>1,260,000</u></b>	<b><u>1,260,000</u></b>	<b><u>1,105,016</u></b>
<b>46 - MISC REVENUES</b>						
33150531-46700   GRANTS PROGRAM INCOME	18,946	45,835	35,538	-	28,148	-
33150531-46900   OTHER MISCELLANEOUS REVENUES	4,050	97	-	290,000	290,000	290,000
	<b><u>22,996</u></b>	<b><u>45,932</u></b>	<b><u>35,538</u></b>	<b><u>290,000</u></b>	<b><u>318,148</u></b>	<b><u>290,000</u></b>
<b>33150531 - COMMUNITY DEV BLOCK GRANT TOTAL</b>	<b>577,631</b>	<b>819,713</b>	<b>408,518</b>	<b>1,550,000</b>	<b>1,578,148</b>	<b>1,395,016</b>
<b><u>33150532 - HOME</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
33150532-41340   FEDERAL GRANTS - HOUSING & CD	249,285	464,892	1,392,255	2,506,824	2,506,824	5,627,312
	<b><u>249,285</u></b>	<b><u>464,892</u></b>	<b><u>1,392,255</u></b>	<b><u>2,506,824</u></b>	<b><u>2,506,824</u></b>	<b><u>5,627,312</u></b>
<b>46 - MISC REVENUES</b>						
33150532-46700   GRANTS PROGRAM INCOME	44,902	35,132	-	-	-	-
	<b><u>44,902</u></b>	<b><u>35,132</u></b>	=	=	=	=
<b>33150532 - HOME TOTAL</b>	<b>294,187</b>	<b>500,024</b>	<b>1,392,255</b>	<b>2,506,824</b>	<b>2,506,824</b>	<b>5,627,312</b>
<b><u>33150533 - EMERGENCY SOLUTIONS GRANT</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
33150533-41140   STATE GRANTS - HOUSING & CD	-	-	4,159	247,918	247,918	-
33150533-41340   FEDERAL GRANTS - HOUSING & CD	68,057	118,575	84,886	-	84,886	-
	<b><u>68,057</u></b>	<b><u>118,575</u></b>	<b><u>89,045</u></b>	<b><u>247,918</u></b>	<b><u>332,804</u></b>	=
<b>33150533 - EMERGENCY SOLUTIONS GRANT TOTAL</b>	<b>68,057</b>	<b>118,575</b>	<b>89,045</b>	<b>247,918</b>	<b>332,804</b>	-
<b><u>33150537 - DCEO GRANT</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
33150537-41160   OTHER STATE GRANTS	-	-	-	525,000	-	3,500,000
	=	=	=	<b><u>525,000</u></b>	=	<b><u>3,500,000</u></b>
<b>33150537 - DCEO GRANT TOTAL</b>	-	-	-	<b>525,000</b>	-	<b>3,500,000</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>33150531 - COMMUNITY DEV BLOCK GRANT</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
33150531-52105-40120   PLANNING SERVICES [ MISC. TRAFFIC STUDIES ]	-	-	7,540	-	-	-
33150531-52105-40170   PLANNING SERVICES [ CDBG SIDEWALKS ]	-	67,977	-	40,000	40,000	40,000
33150531-52105-40174   PLANNING SERVICES [ CDBG STREET LIGHTING ]	-	-	-	15,000	-	15,000
33150531-52800   GRANT MISC CONTRACTUAL SERVICE	242,702	306,517	119,922	1,116,829	315,000	238,000
	<b><u>242,702</u></b>	<b><u>374,494</u></b>	<b><u>127,463</u></b>	<b><u>1,171,829</u></b>	<b><u>355,000</u></b>	<b><u>293,000</u></b>
<b>53 - CAPITAL OUTLAY</b>						
33150531-53303-40170   STORMWATER [ CDBG SIDEWALKS ]	-	313,079	33,439	337,598	337,598	160,000
33150531-53305-40174   OTHER CONSTRUCTION [ CDBG STREET LIGHTING ]	-	-	-	205,000	-	340,000
33150531-53440   OTHER EQUIPMENT	97,096	92,993	-	-	-	-
	<b><u>97,096</u></b>	<b><u>406,072</u></b>	<b><u>33,439</u></b>	<b><u>542,598</u></b>	<b><u>337,598</u></b>	<b><u>500,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
33150531-59330   TFR TO CD SPECIAL FUND	142,973	131,573	76,984	150,540	150,540	77,000
	<b><u>142,973</u></b>	<b><u>131,573</u></b>	<b><u>76,984</u></b>	<b><u>150,540</u></b>	<b><u>150,540</u></b>	<b><u>77,000</u></b>
<b>33150531 - COMMUNITY DEV BLOCK GRANT TOTAL</b>	<b>482,771</b>	<b>912,139</b>	<b>237,885</b>	<b>1,864,967</b>	<b>843,138</b>	<b>870,000</b>
<b><u>33150532 - HOME</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
33150532-52800   GRANT MISC CONTRACTUAL SERVICE	359,813	621,808	1,116,392	3,317,776	3,317,776	5,373,680
33150532-52902   POSTAGE & PRINTING	-	-	-	75,000	-	-
	<b><u>359,813</u></b>	<b><u>621,808</u></b>	<b><u>1,116,392</u></b>	<b><u>3,392,776</u></b>	<b><u>3,317,776</u></b>	<b><u>5,373,680</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
33150532-59330   TFR TO CD SPECIAL FUND	51,767	84,573	59,419	156,000	156,000	253,632
	<b><u>51,767</u></b>	<b><u>84,573</u></b>	<b><u>59,419</u></b>	<b><u>156,000</u></b>	<b><u>156,000</u></b>	<b><u>253,632</u></b>
<b>33150532 - HOME TOTAL</b>	<b>411,580</b>	<b>706,381</b>	<b>1,175,811</b>	<b>3,548,776</b>	<b>3,473,776</b>	<b>5,627,312</b>
<b><u>33150533 - EMERGENCY SOLUTIONS GRANT</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
33150533-52800   GRANT MISC CONTRACTUAL SERVICE	295,421	71,706	15,643	247,918	247,918	-
	<b><u>295,421</u></b>	<b><u>71,706</u></b>	<b><u>15,643</u></b>	<b><u>247,918</u></b>	<b><u>247,918</u></b>	<b><u>-</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
33150533-59330   TFR TO CD SPECIAL FUND	19,421	14,059	-	-	-	-
	<b><u>19,421</u></b>	<b><u>14,059</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>33150533 - EMERGENCY SOLUTIONS GRANT TOTAL</b>	<b>314,843</b>	<b>85,765</b>	<b>15,643</b>	<b>247,918</b>	<b>247,918</b>	<b>-</b>
<b><u>33150537 - DCEO GRANT</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
33150537-52800   GRANT MISC CONTRACTUAL SERVICE	-	172,348	1,781,739	3,451,561	3,177,000	250,000
	<b><u>-</u></b>	<b><u>172,348</u></b>	<b><u>1,781,739</u></b>	<b><u>3,451,561</u></b>	<b><u>3,177,000</u></b>	<b><u>250,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
33150537-59330   TFR TO CD SPECIAL FUND	-	27,772	25,105	75,000	73,000	-
	<b><u>-</u></b>	<b><u>27,772</u></b>	<b><u>25,105</u></b>	<b><u>75,000</u></b>	<b><u>73,000</u></b>	<b><u>-</u></b>
<b>33150537 - DCEO GRANT TOTAL</b>	<b>-</b>	<b>200,120</b>	<b>1,806,844</b>	<b>3,526,561</b>	<b>3,250,000</b>	<b>250,000</b>
<b><u>33150538 - OTHER MISC PROGRAMS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
33150538-52800   GRANT MISC CONTRACTUAL SERVICE	-	23,735	7,462	90,000	7,462	118,803
	<b><u>-</u></b>	<b><u>23,735</u></b>	<b><u>7,462</u></b>	<b><u>90,000</u></b>	<b><u>7,462</u></b>	<b><u>118,803</u></b>
<b>33150538 - OTHER MISC PROGRAMS TOTAL</b>	<b>-</b>	<b>23,735</b>	<b>7,462</b>	<b>90,000</b>	<b>7,462</b>	<b>118,803</b>

# FUND STATEMENT

## 332 - URBANA MARKET FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	11,099	-	-	11,100	11,100	11,100
44 - CHARGES FOR SERVICE	127,293	59,326	150,197	95,500	95,500	95,500
45 - INVESTMENT INCOME	27	1,904	3,913	1,000	1,000	1,000
46 - MISC REVENUES	-	-	-	-	-	-
49 - TRANSFERS IN	-	50,000	-	-	-	-
	<b><u>138,419</u></b>	<b><u>111,229</u></b>	<b><u>154,110</u></b>	<b><u>107,600</u></b>	<b><u>107,600</u></b>	<b><u>107,600</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	63,926	70,114	60,189	81,591	81,591	86,070
52 - CONTRACTUAL SERVICES	17,326	12,792	12,376	53,371	53,371	36,480
59 - INTERFUND & TFRS OUT	3,807	4,384	2,168	4,804	4,804	6,050
	<b><u>85,059</u></b>	<b><u>87,289</u></b>	<b><u>74,734</u></b>	<b><u>139,766</u></b>	<b><u>139,766</u></b>	<b><u>128,600</u></b>
<b>Net Revenue / (Expense)</b>	<b>53,360</b>	<b>23,940</b>	<b>79,376</b>	<b>(32,166)</b>	<b>(32,166)</b>	<b>(21,000)</b>

<b>Beginning Fund Balance</b>	<b>98,157</b>	<b>65,991</b>
<b>Ending Fund Balance</b>	<b>65,991</b>	<b>44,991</b>

This fund includes activities related to the City's Market at the Square.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>332 - FARMERS MARKET FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
332-41360   OTHER FEDERAL GRANTS	11,099	-	-	11,100	11,100	11,100
	<b><u>11,099</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>11,100</u></b>	<b><u>11,100</u></b>	<b><u>11,100</u></b>
<b>44 - CHARGES FOR SERVICE</b>						
332-44504   FARMERS MARKET REVENUE	127,293	59,326	150,197	95,500	95,500	95,500
	<b><u>127,293</u></b>	<b><u>59,326</u></b>	<b><u>150,197</u></b>	<b><u>95,500</u></b>	<b><u>95,500</u></b>	<b><u>95,500</u></b>
<b>45 - INVESTMENT INCOME</b>						
332-45000   INVESTMENT INCOME	27	1,904	3,913	1,000	1,000	1,000
	<b><u>27</u></b>	<b><u>1,904</u></b>	<b><u>3,913</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>
<b>49 - TRANSFERS IN</b>						
332-49350   TRF FROM ARPA	-	50,000	-	-	-	-
	<b><u>=</u></b>	<b><u>50,000</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>	<b><u>=</u></b>
<b>332 - FARMERS MARKET FUND TOTAL</b>	<b>138,419</b>	<b>111,229</b>	<b>154,110</b>	<b>107,600</b>	<b>107,600</b>	<b>107,600</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>33250501 - ECONOMIC DEVELOPMENT</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
33250501-52999   OTHER CONTRACTUAL SERVICES	-	-	-	5,983	5,983	6,148
	=	=	=	<b><u>5,983</u></b>	<b><u>5,983</u></b>	<b><u>6,148</u></b>
<b>33250501 - ECONOMIC DEVELOPMENT TOTAL</b>	-	-	-	<b>5,983</b>	<b>5,983</b>	<b>6,148</b>
<b><u>33250503 - FARMERS MARKET</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
33250503-50110   SALARY - REGULAR EMPLOYEES	39,261	45,862	41,227	46,756	46,756	48,998
33250503-50120   SALARY - TEMPORARY EMPLOYEES	10,513	9,881	6,852	19,311	19,311	19,373
33250503-50210   INSURANCE	6,412	6,605	5,642	6,544	6,544	8,332
33250503-50220   FICA AND MEDICARE	3,613	4,063	3,516	4,852	4,852	5,053
33250503-50240   RHS CONTRIBUTION	-	-	-	654	654	654
33250503-50251   IMRF & SURS	4,127	3,703	2,952	3,474	3,474	3,660
	<b><u>63,926</u></b>	<b><u>70,114</u></b>	<b><u>60,189</u></b>	<b><u>81,591</u></b>	<b><u>81,591</u></b>	<b><u>86,070</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
33250503-52310   DUES AND MEMBERSHIPS	-	-	-	54	54	6,700
33250503-52320   TRAVEL, EDUCATION AND TRAINING	-	-	169	2,178	2,178	1,000
33250503-52600   UTILITIES	396	468	324	546	546	562
33250503-52710   INSURANCE PREMIUM	500	500	-	544	544	525
33250503-52800   GRANT MISC CONTRACTUAL SERVICE	2,238	562	1,518	14,386	14,386	2,500
33250503-52902   POSTAGE & PRINTING	11	19	-	777	777	799
33250503-52907   CREDIT CARD & BANK FEES	55	55	50	653	653	671
33250503-52909   ADV/MKTING/PUBLIC EDUCATION	8,541	7,870	5,694	21,593	21,593	17,500
33250503-52999   OTHER CONTRACTUAL SERVICES	5,585	3,318	4,622	6,657	6,657	75
	<b><u>17,326</u></b>	<b><u>12,792</u></b>	<b><u>12,376</u></b>	<b><u>47,388</u></b>	<b><u>47,388</u></b>	<b><u>30,332</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
33250503-59370   TFR TO RETAINED RISK FUND	-	-	-	-	-	-
33250503-59610   TFR TO INFORMATION TECH FUND	3,807	4,384	2,168	4,804	4,804	6,050
	<b><u>3,807</u></b>	<b><u>4,384</u></b>	<b><u>2,168</u></b>	<b><u>4,804</u></b>	<b><u>4,804</u></b>	<b><u>6,050</u></b>
<b>33250503 - FARMERS MARKET TOTAL</b>	<b>85,059</b>	<b>87,289</b>	<b>74,734</b>	<b>133,783</b>	<b>133,783</b>	<b>122,452</b>

# FUND STATEMENT

## 340 - POST TIF CLOSURE FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	-	-	-	-	-	-
45 - INVESTMENT INCOME	-	-	-	-	-	-
46 - MISC REVENUES	-	-	-	-	-	-
49 - TRANSFERS IN	170	420	-	-	-	-
	<u>170</u>	<u>420</u>	=	=	=	=
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	-	420	-	-	-	-
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	=	<u>420</u>	=	=	=	=
<hr/>						
<b>Net Revenue / (Expense)</b>	<b>170</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<hr/>						

	<b>Beginning Fund Balance</b>	-	-
	<b>Ending Fund Balance</b>	-	-

The Post Closure TIF Fund currently holds funds that are committed to projects when various TIFs are closed.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>340 - POST TIF CLOSURE FUND</u></b>						
<b>45 - INVESTMENT INCOME</b>						
340-45000   INVESTMENT INCOME	-	-	-	-	-	-
	=	=	=	=	=	=
<b>49 - TRANSFERS IN</b>						
340-49342   TFR FROM TIF 2	170	420	-	-	-	-
	<b><u>170</u></b>	<b><u>420</u></b>	=	=	=	=
<b>340 - POST TIF CLOSURE FUND TOTAL</b>	<b>170</b>	<b>420</b>	-	-	-	-



	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>34050501 - ECONOMIC DEVELOPMENT</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
34050501-52199   OTHER PROFESSIONAL SERVICES	-	420	-	-	-	-
	=	<b><u>420</u></b>	=	=	=	=
<b>59 - INTERFUND &amp; TFRS OUT</b>						
34050501-59100   TFR TO GENERAL FUND	-	-	-	-	-	-
34050501-59344   TFR TO CENTRAL TIF	-	-	-	-	-	-
	=	=	=	=	=	=
<b>34050501 - ECONOMIC DEVELOPMENT TOTAL</b>	-	<b>420</b>	-	-	-	-

# FUND STATEMENT

## 342 - TIF 2

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	1,598,381	849,223	-	-	-	-
45 - INVESTMENT INCOME	1,269	17,030	-	-	-	-
46 - MISC REVENUES	-	-	-	-	-	-
49 - TRANSFERS IN	-	-	-	-	-	-
	<b><u>1,599,650</u></b>	<b><u>866,253</u></b>	=	=	=	=
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	160,166	36,916	-	-	-	-
52 - CONTRACTUAL SERVICES	213,251	155,850	-	-	-	-
53 - CAPITAL OUTLAY	-	-	-	-	-	-
54 - DEBT SERVICE	933,302	-	-	-	-	-
59 - INTERFUND & TFRS OUT	170	2,777,950	-	-	-	-
	<b><u>1,306,888</u></b>	<b><u>2,970,716</u></b>	=	=	=	=
<b>Net Revenue / (Expense)</b>	<b>292,761</b>	<b>(2,104,463)</b>	-	-	-	-

	<b>Beginning Fund Balance</b>	-	-
	<b>Ending Fund Balance</b>	-	-

TIF 2 was closed on 12/31/2022.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>342 - TIF 2</u></b>						
<b>40 - TAXES</b>						
342-40100   PROPERTY TAXES	1,598,381	849,223	-	-	-	-
	<b><u>1,598,381</u></b>	<b><u>849,223</u></b>	=	=	=	=
<b>45 - INVESTMENT INCOME</b>						
342-45000   INVESTMENT INCOME	1,269	17,030	-	-	-	-
	<b><u>1,269</u></b>	<b><u>17,030</u></b>	=	=	=	=
<b>342 - TIF 2 TOTAL</b>	<b>1,599,650</b>	<b>866,253</b>	-	-	-	-

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>34250501 - ECONOMIC DEVELOPMENT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
34250501-50110   SALARY - REGULAR EMPLOYEES	58,592	16,676	-	-	-	-
34250501-50210   INSURANCE	7,933	1,728	-	-	-	-
34250501-50220   FICA AND MEDICARE	4,186	1,296	-	-	-	-
34250501-50240   RHS CONTRIBUTION	-	327	-	-	-	-
34250501-50251   IMRF & SURS	6,143	1,586	-	-	-	-
	<b><u>76,855</u></b>	<b><u>21,613</u></b>	=	=	=	=
<b>52 - CONTRACTUAL SERVICES</b>						
34250501-52310   DUES AND MEMBERSHIPS	283	-	-	-	-	-
34250501-52320   TRAVEL, EDUCATION AND TRAINING	450	-	-	-	-	-
34250501-52410   DEVELOPMENT INCENTIVES	204,694	155,850	-	-	-	-
34250501-52909   ADV/MKTING/PUBLIC EDUCATION	7,823	-	-	-	-	-
	<b><u>213,251</u></b>	<b><u>155,850</u></b>	=	=	=	=
<b>54 - DEBT SERVICE</b>						
34250501-54100   PRINCIPAL	920,000	-	-	-	-	-
34250501-54200   INTEREST	13,302	-	-	-	-	-
	<b><u>933,302</u></b>	=	=	=	=	=
<b>59 - INTERFUND &amp; TFRS OUT</b>						
34250501-59340   TFR TO POST TIF CLOSURE FUND	170	840	-	-	-	-
34250501-59344   TFR TO CENTRAL TIF	-	2,777,110	-	-	-	-
	<b><u>170</u></b>	<b><u>2,777,950</u></b>	=	=	=	=
<b>34250501 - ECONOMIC DEVELOPMENT TOTAL</b>	<b>1,223,578</b>	<b>2,955,413</b>	-	-	-	-
<b><u>34250504 - PUBLIC ARTS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
34250504-50110   SALARY - REGULAR EMPLOYEES	63,304	8,149	-	-	-	-
34250504-50120   SALARY - TEMPORARY EMPLOYEES	-	181	-	-	-	-
34250504-50160   SEPARATION PAY	-	4,464	-	-	-	-
34250504-50210   INSURANCE	8,575	428	-	-	-	-
34250504-50220   FICA AND MEDICARE	4,778	976	-	-	-	-
34250504-50251   IMRF & SURS	6,654	1,106	-	-	-	-
	<b><u>83,311</u></b>	<b><u>15,303</u></b>	=	=	=	=
<b>34250504 - PUBLIC ARTS TOTAL</b>	<b>83,311</b>	<b>15,303</b>	-	-	-	-

# FUND STATEMENT

## 343 - TIF 4

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	1,671,119	1,519,596	1,044,250	1,764,884	1,764,884	2,088,500
45 - INVESTMENT INCOME	1,632	127,801	210,132	50,000	50,000	322,316
49 - TRANSFERS IN	-	-	-	-	-	-
	<u>1,672,751</u>	<u>1,647,397</u>	<u>1,254,382</u>	<u>1,814,884</u>	<u>1,814,884</u>	<u>2,410,816</u>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	126,268	92,969	36,911	84,979	84,979	98,482
52 - CONTRACTUAL SERVICES	585,694	396,052	252,344	3,063,044	2,947,406	3,661,065
53 - CAPITAL OUTLAY	-	37,051	-	-	-	950,000
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<u>711,962</u>	<u>526,072</u>	<u>289,255</u>	<u>3,148,023</u>	<u>3,032,385</u>	<u>4,709,547</u>
<b>Net Revenue / (Expense)</b>	<b>960,789</b>	<b>1,121,325</b>	<b>965,127</b>	<b>(1,333,139)</b>	<b>(1,217,501)</b>	<b>(2,298,731)</b>

<b>Beginning Fund Balance</b>	<b>5,618,963</b>	<b>4,401,462</b>
<b>Ending Fund Balance</b>	<b>4,401,462</b>	<b>2,102,731</b>

TIF 4 (Cunningham TIF District) was established in 2001 and will end on 12/31/2025.

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>343 - TIF 4</u></b>						
<b>40 - TAXES</b>						
343-40100   PROPERTY TAXES	1,671,119	1,519,596	1,044,250	1,764,884	1,764,884	2,088,500
	<b><u>1,671,119</u></b>	<b><u>1,519,596</u></b>	<b><u>1,044,250</u></b>	<b><u>1,764,884</u></b>	<b><u>1,764,884</u></b>	<b><u>2,088,500</u></b>
<b>45 - INVESTMENT INCOME</b>						
343-45000   INVESTMENT INCOME	1,632	127,801	210,132	50,000	50,000	322,316
	<b><u>1,632</u></b>	<b><u>127,801</u></b>	<b><u>210,132</u></b>	<b><u>50,000</u></b>	<b><u>50,000</u></b>	<b><u>322,316</u></b>
<b>343 - TIF 4 TOTAL</b>	<b>1,672,751</b>	<b>1,647,397</b>	<b>1,254,382</b>	<b>1,814,884</b>	<b>1,814,884</b>	<b>2,410,816</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b><u>34350501 - ECONOMIC DEVELOPMENT</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
34350501-50110   SALARY - REGULAR EMPLOYEES	97,621	71,228	29,228	63,488	64,507	71,155
34350501-50160   SEPARATION PAY	-	-	2,586	2,586	1,567	-
34350501-50210   INSURANCE	11,243	10,271	498	9,080	9,080	17,055
34350501-50220   FICA AND MEDICARE	6,825	4,937	2,379	4,389	4,389	4,775
34350501-50240   RHS CONTRIBUTION	343	426	-	527	527	341
34350501-50251   IMRF & SURS	10,236	6,107	2,221	4,909	4,909	5,156
	<b><u>126,268</u></b>	<b><u>92,969</u></b>	<b><u>36,911</u></b>	<b><u>84,979</u></b>	<b><u>84,979</u></b>	<b><u>98,482</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
34350501-52101   LEGAL SERVICES	-	-	-	10,000	10,000	10,000
34350501-52102   TECHNOLOGY SERVICES	-	18,750	19,688	35,000	35,000	20,000
34350501-52105-40172   PLANNING SERVICES [ COUNTRY CLUB & PERKINS ]	-	-	-	152,000	152,000	733,000
34350501-52105-40177   PLANNING SERVICES [ TIF 4 SIDEWALKS ]	-	-	-	300,000	300,000	300,000
34350501-52105-40178   PLANNING SERVICES [ TIF 4 STREET LIGHTING ]	-	-	-	165,000	165,000	165,000
34350501-52105-40179   PLANNING SERVICES [ TIF 4 STREET PATCHING ]	-	-	-	100,000	100,000	-
34350501-52105-40180   PLANNING SERVICES [ TIF 4 INTERSECTION IMPROVEMENTS ]	-	-	-	-	-	200,000
34350501-52310   DUES AND MEMBERSHIPS	283	558	416	583	583	283
34350501-52320   TRAVEL, EDUCATION AND TRAINING	737	652	1,233	1,112	1,474	1,400
34350501-52410   DEVELOPMENT INCENTIVES	256,158	-	-	1,130,000	1,130,000	1,130,000
34350501-52420   ED CONTRIBUTION	-	9,382	9,382	14,382	14,382	14,382
34350501-52500   INTERGOVERNMENTAL AND AGENCY	328,267	360,677	217,812	350,000	404,000	445,000
34350501-52909   ADV/MKTING/PUBLIC EDUCATION	250	6,033	3,813	74,967	74,967	42,000
34350501-52999   OTHER CONTRACTUAL SERVICES	-	-	-	530,000	530,000	600,000
34350501-52999-40176   OTHER CONTRACTUAL SERVICES [ TIF 4 MISC TRAFFIC STUDIES ]	-	-	-	200,000	30,000	-
	<b><u>585,694</u></b>	<b><u>396,052</u></b>	<b><u>252,344</u></b>	<b><u>3,063,044</u></b>	<b><u>2,947,406</u></b>	<b><u>3,661,065</u></b>
<b>53 - CAPITAL OUTLAY</b>						
34350501-53301-40119   HIGHWAY AND STREETS [ CUNNINGHAM MULTI-USE PATH ]	-	37,051	-	-	-	-
34350501-53301-40185   HIGHWAY AND STREETS [ TIF 4 STREET SURF TREATMENT ]	-	-	-	-	-	500,000
34350501-53305-40516   OTHER CONSTRUCTION [ TIF 4 SEWER CLEAN & TV ]	-	-	-	-	-	300,000
34350501-53305-40517   OTHER CONSTRUCTION [ TIF 4 SEWER IMPRVMTS ]	-	-	-	-	-	150,000
	=	<b><u>37,051</u></b>	=	=	=	<b><u>950,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
34350501-59370   TFR TO RETAINED RISK FUND	-	-	-	-	-	-
	=	=	=	=	=	=
<b>34350501 - ECONOMIC DEVELOPMENT TOTAL</b>	<b>711,962</b>	<b>526,072</b>	<b>289,255</b>	<b>3,148,023</b>	<b>3,032,385</b>	<b>4,709,547</b>

# FUND STATEMENT

## 344 - CENTRAL TIF

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
40 - TAXES	477,690	583,741	486,661	775,000	930,000	1,000,000
45 - INVESTMENT INCOME	(48)	50,987	112,509	25,000	150,000	150,000
46 - MISC REVENUES	-	-	938	5,500,000	5,500,000	-
49 - TRANSFERS IN	-	2,777,530	-	-	-	-
	<b><u>477,641</u></b>	<b><u>3,412,258</u></b>	<b><u>600,107</u></b>	<b><u>6,300,000</u></b>	<b><u>6,580,000</u></b>	<b><u>1,150,000</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	-	105,611	92,320	147,221	147,221	111,508
52 - CONTRACTUAL SERVICES	303,696	377,084	523,940	8,950,824	6,935,247	2,826,657
53 - CAPITAL OUTLAY	-	-	114,431	264,432	300,000	150,000
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>303,696</u></b>	<b><u>482,695</u></b>	<b><u>730,692</u></b>	<b><u>9,362,477</u></b>	<b><u>7,382,468</u></b>	<b><u>3,088,165</u></b>
<b>Net Revenue / (Expense)</b>	<b>173,946</b>	<b>2,929,563</b>	<b>(130,585)</b>	<b>(3,062,477)</b>	<b>(802,468)</b>	<b>(1,938,165)</b>

<b>Beginning Fund Balance</b>	<b>3,217,920</b>	<b>2,415,452</b>
<b>Ending Fund Balance</b>	<b>2,415,452</b>	<b>477,287</b>

The Central TIF was established in FY2017, when TIF 1 was closed and TIF 2 was amended. This TIF will end on 12/31/2040.



	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>344 - CENTRAL TIF</u></b>						
<b>40 - TAXES</b>						
344-40100   PROPERTY TAXES	477,690	583,741	486,661	775,000	930,000	1,000,000
	<b><u>477,690</u></b>	<b><u>583,741</u></b>	<b><u>486,661</u></b>	<b><u>775,000</u></b>	<b><u>930,000</u></b>	<b><u>1,000,000</u></b>
<b>45 - INVESTMENT INCOME</b>						
344-45000   INVESTMENT INCOME	(48)	50,987	112,509	25,000	150,000	150,000
	<b><u>(48)</u></b>	<b><u>50,987</u></b>	<b><u>112,509</u></b>	<b><u>25,000</u></b>	<b><u>150,000</u></b>	<b><u>150,000</u></b>
<b>46 - MISC REVENUES</b>						
344-46300   DONATIONS/CONTRIBUTIONS/GIFTS	-	-	938	-	-	-
344-46400   PROCEEDS OF LONG-TERM DEBT	-	-	-	5,500,000	5,500,000	-
	=	=	<b><u>938</u></b>	<b><u>5,500,000</u></b>	<b><u>5,500,000</u></b>	=
<b>49 - TRANSFERS IN</b>						
344-49340   TFR FROM POST TIF CLOSURE FUND	-	-	-	-	-	-
344-49342   TFR FROM TIF 2	-	2,777,530	-	-	-	-
	=	<b><u>2,777,530</u></b>	=	=	=	=
<b>344 - CENTRAL TIF TOTAL</b>	<b>477,641</b>	<b>3,412,258</b>	<b>600,107</b>	<b>6,300,000</b>	<b>6,580,000</b>	<b>1,150,000</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b>34450501 - ECONOMIC DEVELOPMENT</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
34450501-50110   SALARY - REGULAR EMPLOYEES	-	68,255	26,193	46,075	46,075	25,267
34450501-50210   INSURANCE	-	4,535	1,497	3,068	3,068	1,662
34450501-50220   FICA AND MEDICARE	-	5,061	2,220	3,423	3,423	3,711
34450501-50240   RHS CONTRIBUTION	-	-	-	327	327	551
34450501-50251   IMRF & SURS	-	4,730	2,040	3,424	3,424	3,514
	=	<b>82,581</b>	<b>31,950</b>	<b>56,317</b>	<b>56,317</b>	<b>34,705</b>
<b>52 - CONTRACTUAL SERVICES</b>						
34450501-52101   LEGAL SERVICES	600	-	-	20,000	20,000	10,000
34450501-52102   TECHNOLOGY SERVICES	-	6,195	1,500	1,500	1,500	1,500
34450501-52105   PLANNING SERVICES	4,045	127,253	-	-	-	-
34450501-52105-40169   PLANNING SERVICES [ BONEYARD CREEK LIGHTING ]	-	-	-	9,000	9,000	-
34450501-52105-40175   PLANNING SERVICES [ DOWNTOWN SIDEWALKS ]	-	-	-	100,000	100,000	-
34450501-52106-40414   ARCHITECTURAL & ENG SERVICES [ BONEYARD CREEK CROSSING IMPROVEMENT ]	-	11,977	-	-	-	-
34450501-52310   DUES AND MEMBERSHIPS	738	1,092	950	1,100	1,100	850
34450501-52320   TRAVEL, EDUCATION AND TRAINING	3,889	5,561	2,136	6,094	6,280	1,650
34450501-52410   DEVELOPMENT INCENTIVES	136,827	125,120	233,017	5,932,133	5,932,133	385,000
34450501-52420   ED CONTRIBUTION	5,000	14,381	14,382	19,382	19,382	19,382
34450501-52908   DEMOLITION	-	-	99,056	1,385,568	155,000	1,345,000
34450501-52909   ADV/MKTING/PUBLIC EDUCATION	31,306	4,840	4,850	109,396	109,396	315
34450501-52999   OTHER CONTRACTUAL SERVICES	28,085	10,386	93,744	1,095,950	305,000	870,000
	<b>210,490</b>	<b>306,805</b>	<b>449,635</b>	<b>8,680,122</b>	<b>6,658,790</b>	<b>2,633,697</b>
<b>53 - CAPITAL OUTLAY</b>						
34450501-53100   LAND	-	-	114,431	114,432	300,000	-
34450501-53304-40169   SANITARY SEWER [ BONEYARD CREEK LIGHTING ]	-	-	-	150,000	-	150,000
	=	=	<b>114,431</b>	<b>264,432</b>	<b>300,000</b>	<b>150,000</b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
34450501-59370   TFR TO RETAINED RISK FUND	-	-	-	-	-	-
	=	=	=	=	=	=
<b>34450501 - ECONOMIC DEVELOPMENT TOTAL</b>	<b>210,490</b>	<b>389,386</b>	<b>596,016</b>	<b>9,000,871</b>	<b>7,015,107</b>	<b>2,818,402</b>
<b>34450504 - PUBLIC ARTS</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
34450504-50110   SALARY - REGULAR EMPLOYEES	-	17,458	46,177	63,208	63,208	57,438
34450504-50210   INSURANCE	-	3,132	7,418	18,837	18,837	10,767
34450504-50220   FICA AND MEDICARE	-	1,310	3,468	4,163	4,163	4,307
34450504-50251   IMRF & SURS	-	1,130	3,307	4,696	4,696	4,291
	=	<b>23,030</b>	<b>60,370</b>	<b>90,904</b>	<b>90,904</b>	<b>76,803</b>
<b>52 - CONTRACTUAL SERVICES</b>						
34450504-52420   ED CONTRIBUTION	-	-	15,000	15,000	15,000	-
34450504-52909   ADV/MKTING/PUBLIC EDUCATION	26,182	10,766	11,619	68,166	68,166	63,200
34450504-52999   OTHER CONTRACTUAL SERVICES	67,024	59,514	47,686	187,536	193,292	129,760
	<b>93,206</b>	<b>70,279</b>	<b>74,305</b>	<b>270,702</b>	<b>276,457</b>	<b>192,960</b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
34450504-59370   TFR TO RETAINED RISK FUND	-	-	-	-	-	-
	=	=	=	=	=	=
<b>34450504 - PUBLIC ARTS TOTAL</b>	<b>93,206</b>	<b>93,309</b>	<b>134,675</b>	<b>361,606</b>	<b>367,361</b>	<b>269,763</b>

# FUND STATEMENT

## 350 - AMERICAN RESCUE PLAN FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	6,487,280	-	-	-	-	-
45 - INVESTMENT INCOME	7,553	314,999	276,131	50,000	350,000	150,000
	<b><u>6,494,833</u></b>	<b><u>314,999</u></b>	<b><u>276,131</u></b>	<b><u>50,000</u></b>	<b><u>350,000</u></b>	<b><u>150,000</u></b>
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	36,223	2,956,829	2,790,467	5,970,202	5,970,201	2,118,899
59 - INTERFUND & TFRS OUT	-	740,681	250,914	1,710,603	544,603	330,891
	<b><u>36,223</u></b>	<b><u>3,697,510</u></b>	<b><u>3,041,381</u></b>	<b><u>7,680,805</u></b>	<b><u>6,514,804</u></b>	<b><u>2,449,790</u></b>
<b>Net Revenue / (Expense)</b>	<b>6,458,610</b>	<b>(3,382,512)</b>	<b>(2,765,250)</b>	<b>(7,630,805)</b>	<b>(6,164,804)</b>	<b>(2,299,790)</b>
				<b>Beginning Fund Balance</b>	<b>9,563,378</b>	<b>3,398,574</b>
				<b>Ending Fund Balance</b>	<b>3,398,574</b>	<b>1,098,784</b>

This fund holds revenues from the American Rescue Plan Act, which was approved in 2020. Revenues must be committed to qualifying expenditures by December 31, 2024.

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>350 - AMERICAN RESCUE PLAN FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
350-41360   OTHER FEDERAL GRANTS	6,487,280	-	-	-	-	-
	<b><u>6,487,280</u></b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>
<b>45 - INVESTMENT INCOME</b>						
350-45000   INVESTMENT INCOME	7,553	314,999	276,131	50,000	350,000	150,000
	<b><u>7,553</u></b>	<b><u>314,999</u></b>	<b><u>276,131</u></b>	<b><u>50,000</u></b>	<b><u>350,000</u></b>	<b><u>150,000</u></b>
<b>350 - AMERICAN RESCUE PLAN FUND TOTAL</b>	<b>6,494,833</b>	<b>314,999</b>	<b>276,131</b>	<b>50,000</b>	<b>350,000</b>	<b>150,000</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b>35060620 - AMERICAN RESCUE PLAN</b>						
<b>52 - CONTRACTUAL SERVICES</b>						
35060620-52500   INTERGOVERNMENTAL AND AGENCY	36,223	93,907	436,609	529,781	501,550	-
35060620-52800   GRANT MISC CONTRACTUAL SERVICE	-	2,862,922	2,353,858	5,440,421	5,440,420	2,118,899
35060620-52999   OTHER CONTRACTUAL SERVICES	-	-	-	-	28,231	-
	<b><u>36,223</u></b>	<b><u>2,956,829</u></b>	<b><u>2,790,467</u></b>	<b><u>5,970,202</u></b>	<b><u>5,970,201</u></b>	<b><u>2,118,899</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
35060620-59100   TFR TO GENERAL FUND	-	515,681	157,202	209,603	209,603	215,891
35060620-59202   TFR TO LMFT TAX FUND	-	115,000	86,250	115,000	115,000	115,000
35060620-59204   TFR TO SANITARY SEWER FUND	-	-	-	1,296,000	130,000	-
35060620-59331   TFR TO CD GRANTS FUND	-	60,000	7,462	90,000	90,000	-
35060620-59332   TFR TO FARMERS MARKET FUND	-	50,000	-	-	-	-
	-	<b><u>740,681</u></b>	<b><u>250,914</u></b>	<b><u>1,710,603</u></b>	<b><u>544,603</u></b>	<b><u>330,891</u></b>
<b>35060620 - AMERICAN RESCUE PLAN TOTAL</b>	<b>36,223</b>	<b>3,697,510</b>	<b>3,041,381</b>	<b>7,680,805</b>	<b>6,514,804</b>	<b>2,449,790</b>

# FUND STATEMENT

## 360 - GENERAL RESERVE FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
45 - INVESTMENT INCOME	1,801	77,056	103,103	60,000	135,000	80,000
49 - TRANSFERS IN	-	-	-	-	-	-
	<b><u>1,801</u></b>	<b><u>77,056</u></b>	<b><u>103,103</u></b>	<b><u>60,000</u></b>	<b><u>135,000</u></b>	<b><u>80,000</u></b>
<b>EXPENSE</b>						
52 - CONTRACTUAL SERVICES	-	-	-	800,000	1,600,000	-
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	=	=	=	<b><u>800,000</u></b>	<b><u>1,600,000</u></b>	=
<b>Net Revenue / (Expense)</b>	<b>1,801</b>	<b>77,056</b>	<b>103,103</b>	<b>(740,000)</b>	<b>(1,465,000)</b>	<b>80,000</b>
				<b>Beginning Fund Balance</b>	<b>3,082,634</b>	<b>1,617,634</b>
				<b>Ending Fund Balance</b>	<b>1,617,634</b>	<b>1,697,634</b>

This fund holds funds related to the ongoing dispute about hospital property taxes, keeping them separate from other reserves.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b><u>360 - GENERAL RESERVE FUND</u></b>						
<b>45 - INVESTMENT INCOME</b>						
360-45000   INVESTMENT INCOME	1,801	77,056	103,103	60,000	135,000	80,000
	<b><u>1,801</u></b>	<b><u>77,056</u></b>	<b><u>103,103</u></b>	<b><u>60,000</u></b>	<b><u>135,000</u></b>	<b><u>80,000</u></b>
<b>360 - GENERAL RESERVE FUND TOTAL</b>	<b>1,801</b>	<b>77,056</b>	<b>103,103</b>	<b>60,000</b>	<b>135,000</b>	<b>80,000</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>36060610 - GENERAL RESERVEPAYMENTS</u></b>						
<b>52 - CONTRACTUAL SERVICES</b>						
36060610-52723   OTHER CLAIMS & JUDGMENTS	-	-	-	800,000	1,600,000	-
	=	=	=	<b><u>800,000</u></b>	<b><u>1,600,000</u></b>	=
<b>36060610 - GENERAL RESERVEPAYMENTS TOTAL</b>	-	-	-	<b>800,000</b>	<b>1,600,000</b>	-



# FUND STATEMENT

## 370 - RETAINED RISK FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
45 - INVESTMENT INCOME	1,084	60,644	85,821	30,000	100,000	100,000
46 - MISC REVENUES	18,500	116	2,354	10,000	10,000	10,000
49 - TRANSFERS IN	1,527,117	1,403,107	1,908,900	2,545,200	2,545,200	1,691,437
	<b><u>1,546,701</u></b>	<b><u>1,463,868</u></b>	<b><u>1,997,074</u></b>	<b><u>2,585,200</u></b>	<b><u>2,655,200</u></b>	<b><u>1,801,437</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	-	-	-	-	-	-
51 - MATERIALS & SUPPLIES	-	-	-	2,000	2,000	2,000
52 - CONTRACTUAL SERVICES	983,710	1,319,203	1,295,568	2,067,415	2,067,415	1,565,590
59 - INTERFUND & TFRS OUT	-	-	-	-	-	-
	<b><u>983,710</u></b>	<b><u>1,319,203</u></b>	<b><u>1,295,568</u></b>	<b><u>2,069,415</u></b>	<b><u>2,069,415</u></b>	<b><u>1,567,590</u></b>
<b>Net Revenue / (Expense)</b>	<b>562,991</b>	<b>144,665</b>	<b>701,506</b>	<b>515,785</b>	<b>585,785</b>	<b>233,847</b>

<b>Beginning Fund Balance</b>	<b>2,715,357</b>	<b>3,301,142</b>
<b>Ending Fund Balance</b>	<b>3,301,142</b>	<b>3,534,989</b>

The Retained Risk Fund pays for ongoing costs for insurance, and liability and workers compensation claims, drawing on reserves as needed to pay claims.

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>370 - RETAINED RISK FUND</u></b>						
<b>45 - INVESTMENT INCOME</b>						
370-45000   INVESTMENT INCOME	1,084	60,644	85,821	30,000	100,000	100,000
	<b><u>1,084</u></b>	<b><u>60,644</u></b>	<b><u>85,821</u></b>	<b><u>30,000</u></b>	<b><u>100,000</u></b>	<b><u>100,000</u></b>
<b>46 - MISC REVENUES</b>						
370-46201   DAMAGE TO CITY PROPERTY	-	116	2,249	-	-	-
370-46290   OTHER REIMBURSEMENTS	18,500	-	-	10,000	10,000	10,000
370-46900   OTHER MISCELLANEOUS REVENUES	-	-	105	-	-	-
	<b><u>18,500</u></b>	<b><u>116</u></b>	<b><u>2,354</u></b>	<b><u>10,000</u></b>	<b><u>10,000</u></b>	<b><u>10,000</u></b>
<b>49 - TRANSFERS IN</b>						
370-49100   TFR FROM GENERAL FUND	1,480,339	1,355,901	1,837,067	2,449,423	2,449,423	1,613,474
370-49301   TFR FROM LRC FUND	4,335	4,487	37,403	49,871	49,871	31,603
370-49302   TFR FROM HOME RECYCLING FUND	1,936	2,004	3,071	4,094	4,094	2,286
370-49310   TFR FROM POLICE SPECIAL FUND	-	-	704	939	939	2,215
370-49320   TFR FROM CABLE TV PEG FUND	1,169	-	-	-	-	-
370-49330   TFR FROM CD SPECIAL FUND	-	-	-	-	-	3,061
370-49332   TFR FROM FARMERS MARKET FUND	-	-	-	-	-	2,235
370-49343   TFR FROM TIF 4	-	-	-	-	-	575
370-49344   TFR FROM CENTRAL TIF	-	-	-	-	-	2,489
370-49500   TFR FROM PARKING FUND	28,173	29,159	10,355	13,806	13,806	8,484
370-49600   TFR FROM EQUIPMENT SERVICES	6,541	6,770	13,908	18,544	18,544	19,398
370-49610   TFR FROM INFORMATION TECH FUND	4,624	4,786	6,392	8,523	8,523	5,617
	<b><u>1,527,117</u></b>	<b><u>1,403,107</u></b>	<b><u>1,908,900</u></b>	<b><u>2,545,200</u></b>	<b><u>2,545,200</u></b>	<b><u>1,691,437</u></b>
<b>370 - RETAINED RISK FUND TOTAL</b>	<b>1,546,701</b>	<b>1,463,868</b>	<b>1,997,074</b>	<b>2,585,200</b>	<b>2,655,200</b>	<b>1,801,437</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>37060154 - RETAINED RISK</u></b>						
<b>51 - MATERIALS &amp; SUPPLIES</b>						
37060154-51900   OTHER SUPPLIES	-	-	-	2,000	2,000	2,000
	=	=	=	<b><u>2,000</u></b>	<b><u>2,000</u></b>	<b><u>2,000</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
37060154-52199   OTHER PROFESSIONAL SERVICES	89,333	34,500	31,468	35,175	35,175	10,000
37060154-52320   TRAVEL, EDUCATION AND TRAINING	-	-	-	3,000	3,000	3,500
37060154-52710   INSURANCE PREMIUM	397,113	459,622	483,853	529,580	529,580	596,169
37060154-52721   WORKER'S COMP CLAIMS	583,109	629,861	546,961	1,098,000	1,098,000	772,869
37060154-52722   LIABILITY CLAIMS	510,908	195,220	233,287	401,660	401,660	183,052
	<b><u>1,580,463</u></b>	<b><u>1,319,203</u></b>	<b><u>1,295,568</u></b>	<b><u>2,067,415</u></b>	<b><u>2,067,415</u></b>	<b><u>1,565,590</u></b>
<b>37060154 - RETAINED RISK TOTAL</b>	<b>1,580,463</b>	<b>1,319,203</b>	<b>1,295,568</b>	<b>2,069,415</b>	<b>2,069,415</b>	<b>1,567,590</b>

# FUND STATEMENT

## 500 - PARKING FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	151	-	-	-	-	-
44 - CHARGES FOR SERVICE	1,211,842	1,410,471	1,093,239	1,608,000	1,608,000	1,608,000
45 - INVESTMENT INCOME	770	20,764	25,206	26,250	35,000	35,000
46 - MISC REVENUES	-	-	-	-	-	-
	<b><u>1,212,763</u></b>	<b><u>1,431,235</u></b>	<b><u>1,118,445</u></b>	<b><u>1,634,250</u></b>	<b><u>1,643,000</u></b>	<b><u>1,643,000</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	212,701	219,391	193,939	226,171	227,428	220,549
51 - MATERIALS & SUPPLIES	37,818	21,387	11,139	76,530	79,334	83,986
52 - CONTRACTUAL SERVICES	266,186	214,038	230,669	394,011	391,207	392,874
53 - CAPITAL OUTLAY	-	-	125,230	50,000	271,100	320,000
54 - DEBT SERVICE	-	-	-	-	-	-
59 - INTERFUND & TFRS OUT	1,109,753	925,577	696,265	1,003,460	1,003,460	1,056,121
	<b><u>1,626,459</u></b>	<b><u>1,380,394</u></b>	<b><u>1,257,241</u></b>	<b><u>1,750,172</u></b>	<b><u>1,972,528</u></b>	<b><u>2,073,530</u></b>
<b>Net Revenue / (Expense)</b>	<b>(413,696)</b>	<b>50,841</b>	<b>(138,796)</b>	<b>(115,922)</b>	<b>(329,528)</b>	<b>(430,530)</b>

<b>Beginning Fund Balance</b>	<b>712,796</b>	<b>383,268</b>
<b>Ending Fund Balance</b>	<b>383,268</b>	<b>(47,262)</b>

The Parking Fund receives meter revenues and parking rental receipts. Expenditures to maintain the parking system are included in this fund.

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>500 - PARKING FUND</u></b>						
<b>41 - INTERGOV. REVENUES</b>						
500-41360   OTHER FEDERAL GRANTS	151	-	-	-	-	-
	<b><u>151</u></b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>	<b>=</b>
<b>44 - CHARGES FOR SERVICE</b>						
500-44410   PARKING METERS	1,044,687	1,133,116	891,008	1,358,000	1,358,000	1,358,000
500-44420   PARKING RENTALS	155,455	277,355	202,231	250,000	250,000	250,000
500-44505   PROPERTY RENTAL	11,700	-	-	-	-	-
	<b><u>1,211,842</u></b>	<b><u>1,410,471</u></b>	<b><u>1,093,239</u></b>	<b><u>1,608,000</u></b>	<b><u>1,608,000</u></b>	<b><u>1,608,000</u></b>
<b>45 - INVESTMENT INCOME</b>						
500-45000   INVESTMENT INCOME	770	20,764	25,206	26,250	35,000	35,000
500-45100   INVESTMENT INCOME	-	-	-	-	-	-
	<b><u>770</u></b>	<b><u>20,764</u></b>	<b><u>25,206</u></b>	<b><u>26,250</u></b>	<b><u>35,000</u></b>	<b><u>35,000</u></b>
<b>500 - PARKING FUND TOTAL</b>	<b>1,212,763</b>	<b>1,431,235</b>	<b>1,118,445</b>	<b>1,634,250</b>	<b>1,643,000</b>	<b>1,643,000</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b><u>50040412 - PARKING SYSTEM</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
50040412-50110   SALARY - REGULAR EMPLOYEES	129,298	136,284	119,933	136,996	136,996	142,238
50040412-50120   SALARY - TEMPORARY EMPLOYEES	-	-	-	4,680	4,680	4,820
50040412-50131   REGULAR OVERTIME	1,950	1,112	2,028	1,143	1,143	1,192
50040412-50210   INSURANCE	15,727	13,399	11,403	11,003	11,003	13,686
50040412-50220   FICA AND MEDICARE	9,928	10,582	9,417	10,676	10,676	11,114
50040412-50230   EMPLOYEE ALLOWANCES	1,318	1,358	1,395	1,524	1,524	1,566
50040412-50240   RHS CONTRIBUTION	128	143	168	164	164	176
50040412-50251   IMRF & SURS	(78,114)	11,141	8,731	10,178	10,178	10,625
	<b><u>80,235</u></b>	<b><u>174,018</u></b>	<b><u>153,073</u></b>	<b><u>176,364</u></b>	<b><u>176,364</u></b>	<b><u>185,417</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
50040412-51100   OFFICE SUPPLIES	115	-	-	243	243	250
50040412-51310   CONSTRUCTION MATERIALS	-	-	-	803	803	826
50040412-51340   SALT	12,637	10,525	1,375	13,514	13,514	13,886
50040412-51410   SMALL TOOLS & EQUIPMENT	10,252	849	827	32,326	33,130	35,070
50040412-51600   UNIFORMS	-	-	-	-	-	600
50040412-51900   OTHER SUPPLIES	4,655	7,024	6,640	19,830	19,830	20,376
	<b><u>27,659</u></b>	<b><u>18,398</u></b>	<b><u>8,842</u></b>	<b><u>66,716</u></b>	<b><u>67,520</u></b>	<b><u>71,008</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
50040412-52102   TECHNOLOGY SERVICES	32,221	34,597	25,158	38,701	38,701	39,766
50040412-52104   DISPOSAL & RECYCLING SERVICES	8,931	7,005	8,528	19,332	19,332	13,313
50040412-52107   REAL ESTATE SERVICES	3,243	3,489	-	4,120	4,120	3,206
50040412-52199   OTHER PROFESSIONAL SERVICES	-	-	-	8,507	8,507	8,741
50040412-52202   EQUIPMENT REPAIR & MAINT	-	-	-	4,046	4,046	4,158
50040412-52205   H/W & S/W MAINTENANCE	(39,425)	39,425	41,396	81,620	81,620	83,865
50040412-52310   DUES AND MEMBERSHIPS	-	-	-	804	-	-
50040412-52320   TRAVEL, EDUCATION AND TRAINING	-	-	-	1,464	1,464	1,505
50040412-52600   UTILITIES	31,085	2,566	1,927	40,759	40,759	41,880
50040412-52905   EQUIPMENT RENTAL	-	-	-	1,148	1,148	1,180
50040412-52907   CREDIT CARD & BANK FEES	104,259	111,899	139,479	98,374	98,374	101,080
50040412-52999   OTHER CONTRACTUAL SERVICES	1,267	490	1,839	9,139	9,139	8,732
	<b><u>141,581</u></b>	<b><u>199,471</u></b>	<b><u>218,327</u></b>	<b><u>308,015</u></b>	<b><u>307,211</u></b>	<b><u>307,426</u></b>
<b>53 - CAPITAL OUTLAY</b>						
50040412-53200-40700   BUILDING [ PARKING GARAGE REHAB ]	-	-	-	50,000	-	270,000
50040412-53305-40701   OTHER CONSTRUCTION [ METER INFRASTRUCTURE ]	-	-	125,230	-	271,100	-
50040412-53305-40900   OTHER CONSTRUCTION [ PARKING LOT MAINTENANCE ]	-	-	-	-	-	50,000
50040412-53900   DEPRECIATION	454,347	-	-	-	-	-
	<b><u>454,347</u></b>	<b><u>-</u></b>	<b><u>125,230</u></b>	<b><u>50,000</u></b>	<b><u>271,100</u></b>	<b><u>320,000</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
50040412-59100   TFR TO GENERAL FUND	948,590	837,075	644,742	859,656	859,656	910,050
50040412-59200   TFR TO CAP REPL & IMPR FUND	-	-	-	-	-	-
50040412-59300   TFR TO VERF FUND	3,589	3,661	2,801	3,735	3,735	3,810
50040412-59370   TFR TO RETAINED RISK FUND	15,337	15,874	7,577	10,102	10,102	6,363
50040412-59600   TFR TO EQUIPMENT SERVICES	76,051	1,488	2,206	72,004	72,004	74,400
50040412-59610   TFR TO INFORMATION TECH FUND	4,575	10,767	4,479	10,056	10,056	11,671
	<b><u>1,048,142</u></b>	<b><u>868,866</u></b>	<b><u>661,805</u></b>	<b><u>955,553</u></b>	<b><u>955,553</u></b>	<b><u>1,006,294</u></b>
<b>50040412 - PARKING SYSTEM TOTAL</b>	<b>1,751,964</b>	<b>1,260,752</b>	<b>1,167,276</b>	<b>1,556,648</b>	<b>1,777,748</b>	<b>1,890,145</b>
<b><u>50040413 - PARKING GARAGE OPERATIONS</u></b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
50040413-50110   SALARY - REGULAR EMPLOYEES	76,029	37,026	33,661	40,060	40,060	26,950

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
50040413-50131   REGULAR OVERTIME	-	-	-	2,681	2,681	2,795
50040413-50210   INSURANCE	2,106	2,365	2,069	943	2,200	1,219
50040413-50220   FICA AND MEDICARE	2,553	2,902	2,639	3,025	3,025	2,026
50040413-50230   EMPLOYEE ALLOWANCES	18	18	15	54	54	56
50040413-50240   RHS CONTRIBUTION	53	65	69	68	68	73
50040413-50251   IMRF & SURS	3,403	2,998	2,412	2,976	2,976	2,013
	<b><u>84,162</u></b>	<b><u>45,374</u></b>	<b><u>40,866</u></b>	<b><u>49,807</u></b>	<b><u>51,064</u></b>	<b><u>35,132</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
50040413-51600   UNIFORMS	-	-	-	-	-	839
50040413-51900   OTHER SUPPLIES	(321)	2,989	2,297	9,814	11,814	12,139
	<b><u>(321)</u></b>	<b><u>2,989</u></b>	<b><u>2,297</u></b>	<b><u>9,814</u></b>	<b><u>11,814</u></b>	<b><u>12,978</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
50040413-52203   MAINTENANCE AGREEMENTS	33,550	14,395	12,320	57,831	52,831	54,284
50040413-52299   OTHER MAINT COSTS	659	71	-	575	3,575	3,674
50040413-52320   TRAVEL, EDUCATION AND TRAINING	-	-	-	598	598	615
50040413-52600   UTILITIES	22,692	-	-	25,202	25,202	25,896
50040413-52909   ADV/MKTING/PUBLIC EDUCATION	-	-	-	952	952	979
50040413-52999   OTHER CONTRACTUAL SERVICES	88	102	22	838	838	-
	<b><u>56,989</u></b>	<b><u>14,568</u></b>	<b><u>12,342</u></b>	<b><u>85,996</u></b>	<b><u>83,996</u></b>	<b><u>85,448</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
50040413-59100   TFR TO GENERAL FUND	40,815	36,017	27,741	36,988	36,988	39,157
50040413-59370   TFR TO RETAINED RISK FUND	12,836	13,285	2,778	3,704	3,704	2,121
50040413-59600   TFR TO EQUIPMENT SERVICES	1,338	2,206	1,824	2,396	2,396	3,009
50040413-59610   TFR TO INFORMATION TECH FUND	6,623	5,204	2,117	4,819	4,819	5,540
	<b><u>61,612</u></b>	<b><u>56,711</u></b>	<b><u>34,460</u></b>	<b><u>47,907</u></b>	<b><u>47,907</u></b>	<b><u>49,827</u></b>
<b>50040413 - PARKING GARAGE OPERATIONS TOTAL</b>	<b>202,442</b>	<b>119,641</b>	<b>89,965</b>	<b>193,524</b>	<b>194,781</b>	<b>183,385</b>

# FUND STATEMENT

## 600 - EQUIPMENT SERVICES FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
44 - CHARGES FOR SERVICE	1,076,933	1,048,873	826,922	-	-	-
45 - INVESTMENT INCOME	182	2,918	161	1,000	1,000	1,000
46 - MISC REVENUES	-	-	-	-	-	-
49 - TRANSFERS IN	-	-	-	1,368,310	1,398,310	1,248,220
	<b><u>1,077,115</u></b>	<b><u>1,051,791</u></b>	<b><u>827,083</u></b>	<b><u>1,369,310</u></b>	<b><u>1,399,310</u></b>	<b><u>1,249,220</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	392,542	422,559	372,093	495,930	455,955	531,497
51 - MATERIALS & SUPPLIES	452,573	554,055	429,969	488,231	508,231	506,320
52 - CONTRACTUAL SERVICES	156,927	210,773	120,550	349,165	379,166	199,099
53 - CAPITAL OUTLAY	39,918	20,514	-	49,843	31,089	31,089
59 - INTERFUND & TFRS OUT	22,553	40,232	29,333	42,708	42,708	50,134
	<b><u>1,064,514</u></b>	<b><u>1,248,132</u></b>	<b><u>951,945</u></b>	<b><u>1,425,878</u></b>	<b><u>1,417,150</u></b>	<b><u>1,318,139</u></b>
<b>Net Revenue / (Expense)</b>	<b>12,601</b>	<b>(196,341)</b>	<b>(124,862)</b>	<b>(56,568)</b>	<b>(17,840)</b>	<b>(68,919)</b>
				<b>Beginning Fund Balance</b>	<b>83,755</b>	<b>65,915</b>
				<b>Ending Fund Balance</b>	<b>65,915</b>	<b>(3,004)</b>

The Equipment Services Fund provides maintenance for City vehicles and equipment, and charges user departments a fee for those services.



	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>REVENUE</b>						
<b><u>600 - EQUIPMENT SERVICES FUND</u></b>						
<b>44 - CHARGES FOR SERVICE</b>						
600-44120   FLEET CHARGES	1,076,933	1,048,873	826,922	-	-	-
	<b><u>1,076,933</u></b>	<b><u>1,048,873</u></b>	<b><u>826,922</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>45 - INVESTMENT INCOME</b>						
600-45000   INVESTMENT INCOME	182	2,918	161	1,000	1,000	1,000
	<b><u>182</u></b>	<b><u>2,918</u></b>	<b><u>161</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>	<b><u>1,000</u></b>
<b>49 - TRANSFERS IN</b>						
600-49100   TFR FROM GENERAL FUND	-	-	-	1,205,357	1,235,357	1,082,779
600-49301   TFR FROM LRC FUND	-	-	-	71,942	71,942	73,741
600-49302   TFR FROM HOME RECYCLING FUND	-	-	-	469	469	754
600-49310   TFR FROM NARCOTICS FORFEITURES	-	-	-	15,072	15,072	15,449
600-49500   TFR FROM PARKING FUND	-	-	-	74,400	74,400	74,400
600-49610   TFR FROM INFORMATION TECH FUND	-	-	-	1,070	1,070	1,097
	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,368,310</u></b>	<b><u>1,398,310</u></b>	<b><u>1,248,220</u></b>
<b>600 - EQUIPMENT SERVICES FUND TOTAL</b>	<b>1,077,115</b>	<b>1,051,791</b>	<b>827,083</b>	<b>1,369,310</b>	<b>1,399,310</b>	<b>1,249,220</b>

	<b>FY22 Actual</b>	<b>FY23 Actual</b>	<b>FY24 Actual</b>	<b>FY24 Budget</b>	<b>FY24 Estimate</b>	<b>FY25 Proposed</b>
<b>EXPENSE</b>						
<b>60040460 - EQUIPMENT SERVICES</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
60040460-50110   SALARY - REGULAR EMPLOYEES	449,611	330,667	291,509	381,751	341,751	396,768
60040460-50131   REGULAR OVERTIME	1,414	978	5,856	17,377	17,377	18,116
60040460-50156   BONUS	7,500	-	-	-	-	-
60040460-50210   INSURANCE	38,498	39,574	27,530	36,687	36,687	54,532
60040460-50220   FICA AND MEDICARE	21,797	22,742	22,568	28,273	28,273	29,032
60040460-50230   EMPLOYEE ALLOWANCES	1,798	1,981	2,168	2,281	2,281	2,344
60040460-50240   RHS CONTRIBUTION	107	129	1,017	992	1,017	1,067
60040460-50251   IMRF & SURS	(150,477)	26,487	21,445	28,569	28,569	29,638
	<b><u>370,246</u></b>	<b><u>422,559</u></b>	<b><u>372,093</u></b>	<b><u>495,930</u></b>	<b><u>455,955</u></b>	<b><u>531,497</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
60040460-51320   REPAIR & MAINTENANCE MATERIALS	163,939	225,419	206,550	206,616	206,616	212,298
60040460-51330   FUEL	289,117	305,372	210,553	260,703	280,703	267,336
60040460-51410   SMALL TOOLS & EQUIPMENT	5,685	9,932	5,139	7,309	7,309	7,510
60040460-51600   UNIFORMS	-	-	-	-	-	5,198
60040460-51900   OTHER SUPPLIES	11,552	13,332	7,726	13,603	13,603	13,978
	<b><u>470,293</u></b>	<b><u>554,055</u></b>	<b><u>429,969</u></b>	<b><u>488,231</u></b>	<b><u>508,231</u></b>	<b><u>506,320</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
60040460-52104   DISPOSAL & RECYCLING SERVICES	699	1,200	1,203	3,368	3,368	3,461
60040460-52202   EQUIPMENT REPAIR & MAINT	148,887	196,052	106,335	312,005	342,005	166,549
60040460-52205   H/W & S/W MAINTENANCE	2,412	6,024	4,109	11,456	11,456	11,772
60040460-52310   DUES AND MEMBERSHIPS	409	-	199	200	200	-
60040460-52320   TRAVEL, EDUCATION AND TRAINING	2,535	4,979	3,995	16,021	16,021	17,079
60040460-52600   UTILITIES	363	642	444	631	631	238
60040460-52999   OTHER CONTRACTUAL SERVICES	1,623	1,877	4,267	5,485	5,485	-
	<b><u>156,927</u></b>	<b><u>210,773</u></b>	<b><u>120,550</u></b>	<b><u>349,165</u></b>	<b><u>379,166</u></b>	<b><u>199,099</u></b>
<b>53 - CAPITAL OUTLAY</b>						
60040460-53410   MACHINERY	(15,793)	20,514	-	49,843	31,089	31,089
60040460-53900   DEPRECIATION	23,484	-	-	-	-	-
	<b><u>7,691</u></b>	<b><u>20,514</u></b>	<b><u>-</u></b>	<b><u>49,843</u></b>	<b><u>31,089</u></b>	<b><u>31,089</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
60040460-59370   TFR TO RETAINED RISK FUND	6,541	6,770	13,908	18,544	18,544	19,398
60040460-59600   TFR TO EQUIPMENT SERVICES	4,741	13,848	4,769	-	-	7,901
60040460-59610   TFR TO INFORMATION TECH FUND	11,272	19,613	10,656	24,164	24,164	22,835
	<b><u>22,553</u></b>	<b><u>40,232</u></b>	<b><u>29,333</u></b>	<b><u>42,708</u></b>	<b><u>42,708</u></b>	<b><u>50,134</u></b>
<b>60040460 - EQUIPMENT SERVICES TOTAL</b>	<b>1,027,710</b>	<b>1,248,132</b>	<b>951,945</b>	<b>1,425,878</b>	<b>1,417,150</b>	<b>1,318,139</b>

# FUND STATEMENT

## 610 - INFORMATION TECHNOLOGY FUND

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
41 - INTERGOV. REVENUES	40,636	44,417	48,782	42,247	42,247	42,247
45 - INVESTMENT INCOME	147	275	102	1,500	1,500	1,500
46 - MISC REVENUES	3,380	6,785	8,939	-	-	-
49 - TRANSFERS IN	746,156	996,468	517,882	1,362,213	1,362,213	1,321,443
	<b><u>790,318</u></b>	<b><u>1,047,945</u></b>	<b><u>575,704</u></b>	<b><u>1,405,960</u></b>	<b><u>1,405,960</u></b>	<b><u>1,365,190</u></b>
<b>EXPENSE</b>						
50 - SALARIES & BENEFITS	472,371	499,413	513,859	654,437	701,502	738,242
51 - MATERIALS & SUPPLIES	112,639	78,335	44,718	81,893	81,893	83,204
52 - CONTRACTUAL SERVICES	273,612	345,351	298,144	460,467	460,467	510,294
53 - CAPITAL OUTLAY	11,370	14,841	14,271	15,500	15,500	10,952
59 - INTERFUND & TFRS OUT	74,427	25,030	21,707	55,350	55,350	30,892
	<b><u>944,419</u></b>	<b><u>962,970</u></b>	<b><u>892,698</u></b>	<b><u>1,267,647</u></b>	<b><u>1,314,712</u></b>	<b><u>1,373,584</u></b>
<b>Net Revenue / (Expense)</b>	<b>(154,101)</b>	<b>84,975</b>	<b>(316,995)</b>	<b>138,313</b>	<b>91,248</b>	<b>(8,394)</b>
				<b>Beginning Fund Balance</b>	<b>50,628</b>	<b>141,876</b>
				<b>Ending Fund Balance</b>	<b>141,876</b>	<b>133,482</b>

The Information Technology Fund pays salaries for IT staff and citywide IT-related expenditures. This fund was created in order to more accurately allocate costs for these services.

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>REVENUE</b>						
<b>610 - INFORMATION TECHNOLOGY</b>						
<b>41 - INTERGOV. REVENUES</b>						
610-41601   INFORMATION SERVICES CONTRACTS	40,636	44,417	48,782	42,247	42,247	42,247
	<b><u>40,636</u></b>	<b><u>44,417</u></b>	<b><u>48,782</u></b>	<b><u>42,247</u></b>	<b><u>42,247</u></b>	<b><u>42,247</u></b>
<b>45 - INVESTMENT INCOME</b>						
610-45000   INVESTMENT INCOME	147	275	102	1,500	1,500	1,500
	<b><u>147</u></b>	<b><u>275</u></b>	<b><u>102</u></b>	<b><u>1,500</u></b>	<b><u>1,500</u></b>	<b><u>1,500</u></b>
<b>46 - MISC REVENUES</b>						
610-46290   OTHER REIMBURSEMENTS	3,380	6,785	8,939	-	-	-
	<b><u>3,380</u></b>	<b><u>6,785</u></b>	<b><u>8,939</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>49 - TRANSFERS IN</b>						
610-49100   TFR FROM GENERAL FUND	697,031	930,858	488,076	1,295,043	1,295,043	1,252,963
610-49301   TFR FROM LRC FUND	3,858	20,077	7,448	17,014	17,014	17,440
610-49302   TFR FROM HOME RECYCLING FUND	4,418	5,562	2,937	6,313	6,313	6,471
610-49320   TFR FROM CABLE TV PEG FUND	14,574	2	-	-	-	-
610-49332   TFR FROM FARMERS MARKET FUND	3,807	4,384	2,168	4,804	4,804	4,925
610-49500   TFR FROM PARKING FUND	11,197	15,971	6,596	14,875	14,875	14,875
610-49600   TFR FROM EQUIPMENT SERVICES	11,272	19,613	10,656	24,164	24,164	24,769
	<b><u>746,156</u></b>	<b><u>996,468</u></b>	<b><u>517,882</u></b>	<b><u>1,362,213</u></b>	<b><u>1,362,213</u></b>	<b><u>1,321,443</u></b>
<b>610 - INFORMATION TECHNOLOGY TOTAL</b>	<b>790,318</b>	<b>1,047,945</b>	<b>575,704</b>	<b>1,405,960</b>	<b>1,405,960</b>	<b>1,365,190</b>

	FY22 Actual	FY23 Actual	FY24 Actual	FY24 Budget	FY24 Estimate	FY25 Proposed
<b>EXPENSE</b>						
<b>61010106 - IT</b>						
<b>50 - SALARIES &amp; BENEFITS</b>						
61010106-50110   SALARY - REGULAR EMPLOYEES	(84,234)	376,241	347,523	428,951	476,016	544,928
61010106-50120   SALARY - TEMPORARY EMPLOYEES	47,352	13,744	5,468	15,000	15,000	-
61010106-50131   REGULAR OVERTIME	-	14	-	-	-	-
61010106-50160   SEPARATION PAY	-	-	59,489	68,503	68,503	-
61010106-50210   INSURANCE	45,696	46,951	40,654	64,194	64,194	116,487
61010106-50220   FICA AND MEDICARE	26,448	28,682	29,272	37,446	37,446	33,435
61010106-50230   EMPLOYEE ALLOWANCES	1,085	1,265	1,290	1,211	1,211	1,800
61010106-50240   RHS CONTRIBUTION	2,030	2,102	2,260	2,231	2,231	2,369
61010106-50251   IMRF & SURS	(170,180)	30,414	27,904	36,901	36,901	39,223
	<b><u>(131,803)</u></b>	<b><u>499,413</u></b>	<b><u>513,859</u></b>	<b><u>654,437</u></b>	<b><u>701,502</u></b>	<b><u>738,242</u></b>
<b>51 - MATERIALS &amp; SUPPLIES</b>						
61010106-51100   OFFICE SUPPLIES	356	593	291	908	908	933
61010106-51101   COPIER SUPPLIES	5,000	5,678	2,619	6,875	6,875	7,000
61010106-51410   SMALL TOOLS & EQUIPMENT	79,289	53,614	31,393	57,610	57,610	63,455
61010106-51900   OTHER SUPPLIES	7,990	18,450	10,414	16,500	16,500	11,816
	<b><u>92,634</u></b>	<b><u>78,335</u></b>	<b><u>44,718</u></b>	<b><u>81,893</u></b>	<b><u>81,893</u></b>	<b><u>83,204</u></b>
<b>52 - CONTRACTUAL SERVICES</b>						
61010106-52102   TECHNOLOGY SERVICES	37,655	67,658	59,179	109,905	119,355	130,523
61010106-52199   OTHER PROFESSIONAL SERVICES	4,444	18,622	3,285	9,356	16,356	4,900
61010106-52203   MAINTENANCE AGREEMENTS	20,102	21,810	23,943	23,991	23,991	24,472
61010106-52205   H/W & S/W MAINTENANCE	282,394	179,955	163,796	251,238	234,788	287,837
61010106-52206   COPIER MAINTENANCE AGREEMENTS	4,018	4,709	9,272	9,502	9,502	12,000
61010106-52310   DUES AND MEMBERSHIPS	200	100	125	375	375	250
61010106-52320   TRAVEL, EDUCATION AND TRAINING	2,725	8,251	1,204	7,500	7,500	4,312
61010106-52600   UTILITIES	42,647	44,246	37,340	48,600	48,600	46,000
	<b><u>394,185</u></b>	<b><u>345,351</u></b>	<b><u>298,144</u></b>	<b><u>460,467</u></b>	<b><u>460,467</u></b>	<b><u>510,294</u></b>
<b>53 - CAPITAL OUTLAY</b>						
61010106-53440   OTHER EQUIPMENT	11,370	14,841	14,271	15,500	15,500	10,952
61010106-53900   DEPRECIATION	15,987	-	-	-	-	-
	<b><u>27,356</u></b>	<b><u>14,841</u></b>	<b><u>14,271</u></b>	<b><u>15,500</u></b>	<b><u>15,500</u></b>	<b><u>10,952</u></b>
<b>59 - INTERFUND &amp; TFRS OUT</b>						
61010106-59300   TFR TO VERF FUND	68,742	19,371	14,818	45,757	45,757	24,178
61010106-59370   TFR TO RETAINED RISK FUND	4,624	4,786	6,392	8,523	8,523	5,617
61010106-59600   TFR TO EQUIPMENT SERVICES	1,061	873	497	1,070	1,070	1,097
	<b><u>74,427</u></b>	<b><u>25,030</u></b>	<b><u>21,707</u></b>	<b><u>55,350</u></b>	<b><u>55,350</u></b>	<b><u>30,892</u></b>
<b>61010106 - IT TOTAL</b>	<b>456,799</b>	<b>962,970</b>	<b>892,698</b>	<b>1,267,647</b>	<b>1,314,712</b>	<b>1,373,584</b>

# BUDGETED POSITIONS FY2025

<u>Org Unit</u>	<u>Position</u>	<u>FY24 Budgeted FTEs</u>	<u>FY25 Budgeted FTEs</u>
<b>10005140</b>	<b>City Clerk</b>		
	City Clerk	1.0000	1.0000
	Executive Assistant	<u>1.0000</u>	<u>1.0000</u>
		<u>2.0000</u>	<u>2.0000</u>
<b>10010101</b>	<b>Mayor / City Administrator</b>		
	Mayor	1.0000	1.0000
	City Administrator	1.0000	1.0000
	Integrated Strategy Development Advisor *	1.0000	0.5000
	Executive Coordinator	1.0000	1.0000
	Admin Assistant	1.0000	1.0000
	Senior Management Analyst/Assistant to City Administrator	1.0000	1.0000
	Management Analyst	<u>1.0000</u>	<u>1.0000</u>
		<u>7.0000</u>	<u>6.5000</u>
	* limited term - position ends 12/31/2024		
<b>10010103</b>	<b>Legal Division</b>		
	City Attorney	1.0000	1.0000
	Assistant City Attorney	0.5000	1.0000
	Paralegal	1.5000	1.0000
	Administrative Assistant	<u>1.0000</u>	<u>1.0000</u>
		<u>4.0000</u>	<u>4.0000</u>
<b>10010104</b>	<b>Human Relations</b>		
	Human Rights Equity Officer	1.0000	1.0000
	Human Rights Specialist	<u>1.0000</u>	<u>1.0000</u>
		<u>2.0000</u>	<u>2.0000</u>
<b>10010107</b>	<b>UPTV</b>		
	UPTV Production Coordinator	1.0000	1.0000
	UPTV Production Assistant 2 (Temp)	0.4500	0.4500
	Camera Operators (Temp)	<u>0.2250</u>	<u>0.2250</u>
		<u>1.6750</u>	<u>1.6750</u>
<b>10010110</b>	<b>Public Communications</b>		
	Communications Specialist	<u>1.0000</u>	<u>1.0000</u>
<b>10015150</b>	<b>Finance Administration</b>		
	Human Resources & Finance Director / CFO	1.0000	1.0000
	Executive Assistant	1.0000	1.0000
	Financial Analyst	<u>1.0000</u>	<u>1.0000</u>
		<u>3.0000</u>	<u>3.0000</u>

<b>10015151</b>	<b>Administrative Services</b>			
		Deputy Finance Director	1.0000	1.0000
		Customer Service Account Coordinator	1.0000	1.0000
		Customer Service Account Clerk	<u>2.0000</u>	<u>2.0000</u>
			<u>4.0000</u>	<u>4.0000</u>
<b>10015152</b>	<b>Financial Services</b>			
		Financial Services Manager	1.0000	1.0000
		Staff Accountant	1.0000	1.0000
		Financial Services Coordinator	2.0000	2.0000
		Financial Services Specialist	1.0000	1.0000
		Financial Services Associate	<u>0.2500</u>	<u>0.2500</u>
			<u>5.2500</u>	<u>5.2500</u>
<b>10015153</b>	<b>Parking Enforcement</b>			
		Parking Enforcement Officer II	1.0000	1.0000
		Parking Enforcement Officer I	<u>2.0000</u>	<u>2.0000</u>
			<u>3.0000</u>	<u>3.0000</u>
<b>10015155</b>	<b>Human Resources</b>			
		Human Resources Manager	1.0000	1.0000
		Labor & Employee Relations Manager / Attorney	1.0000	1.0000
		HR Coordinator	3.0000	3.0000
		HR Assistant	<u>1.0000</u>	<u>1.0000</u>
			<u>6.0000</u>	<u>6.0000</u>
<b>10020200</b>	<b>Police Administration</b>			
		Police Chief	1.0000	1.0000
		Deputy Police Chief	1.0000	1.0000
		Police Sergeant	-	1.0000
		Executive Assistant	<u>1.0000</u>	<u>1.0000</u>
			<u>3.0000</u>	<u>4.0000</u>
<b>10020201</b>	<b>Police Patrol</b>			
		Deputy Police Chief	-	1.0000
		Police Lieutenant	2.0000	2.0000
		Police Sergeant	10.0000	10.0000
		Police Officer *	32.6000	37.0000
		K-9 Officer	1.0000	1.0000
		Community Service Responder	0.0000	2.0000
		Police Social Worker	<u>0.0000</u>	<u>1.0000</u>
			<u>45.6000</u>	<u>54.0000</u>

\* 1.6 FTE Police Officers now included in Investigations.

\* 6 new Police Officers added in FY2025, including 3 for 3-year Community Engagement Team pilot.

**10020202 Police Criminal Investigations**

Police Lieutenant	1.0000	1.0000
Police Sergeant	1.0000	1.0000
Police Investigator	6.0000	6.0000
Police Officer	-	1.6000
Financial / Crime Scene Investigator	1.0000	1.0000
Evidence / Photo Tech	1.0000	1.0000
Assistant to Investigations Lieutenant	1.0000	1.0000
Digital Forensics Examiner*	1.0000	1.0000
Criminal Intelligence Analyst*	1.0000	1.0000
Part-time Evidence Custodian	<u>0.5000</u>	<u>0.5000</u>
	<u>13.5000</u>	<u>15.1000</u>

\* limited term - position ends 6/30/2026

**10020203 Police Support Services**

Police Lieutenant	1.0000	1.0000
Police Services Supervisor	1.0000	1.0000
Crime Analyst II	1.0000	1.0000
FOIA Specialist	1.0000	1.0000
Police Services Coordinator	1.0000	0.0000
Police Services Representative	<u>5.0000</u>	<u>6.0000</u>
	<u>10.0000</u>	<u>10.0000</u>

**10020211 School Resource Officers**

School Resource Officers	<u>2.0000</u>	<u>2.0000</u>
	<u>2.0000</u>	<u>2.0000</u>

**10030300 Fire Operations**

Battalion Chief	3.0000	3.0000
Fire Captain	3.0000	3.0000
Fire Lieutenant	12.0000	12.0000
Fire Engineer	15.0000	15.0000
Firefighter *	<u>28.0000</u>	<u>28.0000</u>
	<u>61.0000</u>	<u>61.0000</u>

\* 1 Firefighter will be eliminated through attrition at the end of FY2025 related to end of the SAFER grant. Staffing will be reduced by 1 in the FY2026 budget.

**10030301 Fire Administration**

Fire Chief	1.0000	1.0000
Deputy Fire Chief	1.0000	1.0000
Executive Assistant	<u>1.0000</u>	<u>1.0000</u>
	<u>3.0000</u>	<u>3.0000</u>

**10030302 Fire Prevention**

Prevention / Education Officer	1.0000	1.0000
Deputy Fire Chief	<u>1.0000</u>	<u>1.0000</u>
	<u>2.0000</u>	<u>2.0000</u>



<b>10040400</b>	<b>Public Works Administration</b>			
		Public Works Director	1.0000	1.0000
		Administrative Services Coordinator	1.0000	1.0000
		Administrative Assistant	2.0000	2.0000
		Special Projects Manager	<u>1.0000</u>	<u>1.0000</u>
			<u>5.0000</u>	<u>5.0000</u>
<b>10040401</b>	<b>Urban Forestry</b>			
		Deputy Public Works Director for Operations	0.0500	0.0500
		Arbor Maintenance Worker	1.0000	1.0000
		City Arborist / Arbor Supervisor	0.3300	0.3300
		Arbor Tech	1.0000	1.0000
		Crew leader	1.0000	1.0000
		Seasonal Arbor (Temp)	<u>0.5000</u>	<u>0.5000</u>
			<u>3.8800</u>	<u>3.8800</u>
<b>10040402</b>	<b>Landscape Management</b>			
		Deputy Public Works Director for Operations	0.0500	0.0500
		City Arborist / Arbor Supervisor	0.3300	0.3300
		Landscape Maintenance Worker	1.0000	1.0000
		Landscape Tech	1.0000	1.0000
		Crew leader	1.0000	1.0000
		Seasonal Landscape (Temp)	<u>2.5000</u>	<u>2.5000</u>
			<u>5.8800</u>	<u>5.8800</u>
<b>10040410</b>	<b>City Facilities</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Public Facility Supervisor	0.9000	0.9000
		Building Maintenance Worker	<u>2.5000</u>	<u>2.5000</u>
			<u>3.5000</u>	<u>3.5000</u>
<b>10040420</b>	<b>Tool Room</b>			
		Fleet Parts & Service Clerk	<u>0.9000</u>	<u>0.9000</u>
			<u>0.9000</u>	<u>0.9000</u>
<b>10040422</b>	<b>Traffic Control</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Operations Supervisor	0.5000	0.5000
		Maintenance Worker	<u>3.0000</u>	<u>3.0000</u>
			<u>3.6000</u>	<u>3.6000</u>
<b>10040423</b>	<b>Street Lighting</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Electrical Supervisor	0.8000	0.8000
		Electrician I	<u>3.0000</u>	<u>3.0000</u>
			<u>3.9000</u>	<u>3.9000</u>

<b>10040424</b>	<b>Street Maintenance &amp; Construction</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Operations Supervisor	0.9000	0.9000
		Crew Leader	1.0000	1.0000
		Equipment Operator	6.0000	6.0000
		Maintenance Worker	<u>4.0000</u>	<u>4.0000</u>
			<u>12.0000</u>	<u>12.0000</u>
<b>10040425</b>	<b>Sewer Maintenance &amp; Construction</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Operations Supervisor	0.4000	0.4000
		Equipment Operator	3.0000	3.0000
		Crew leader	1.0000	1.0000
			<u>4.5000</u>	<u>4.5000</u>
<b>10040426</b>	<b>Traffic Signals</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Electrical Supervisor	0.2000	0.2000
		Traffic Signal Tech	<u>1.0000</u>	<u>1.0000</u>
			<u>1.3000</u>	<u>1.3000</u>
<b>10040427</b>	<b>ROW &amp; Technical Support</b>			
		Operations Supervisor	0.1000	0.1000
		Operations Supervisor	<u>0.1000</u>	<u>0.1000</u>
			<u>0.2000</u>	<u>0.2000</u>
<b>10040440</b>	<b>Engineering</b>			
		City Engineer	1.0000	1.0000
		Assistant City Engineer	1.0000	2.0000
		Civil Engineer II	2.0000	1.0000
		Civil Engineer I	1.0000	1.0000
		Engineering Tech III	2.0000	2.0000
		Engineering Tech II	2.0000	2.0000
		GIS Coordinator	1.0000	1.0000
		Land Surveyor	1.0000	1.0000
		Intern (Temp)	0.3000	0.3000
		Intern (Temp)	<u>0.3500</u>	<u>0.3500</u>
			<u>11.6500</u>	<u>11.6500</u>
<b>10040450</b>	<b>Environmental Management</b>			
		Sustainability & Resilience Officer	<u>0.5000</u>	<u>0.5000</u>
<b>10050500</b>	<b>CD Administration</b>			
		Director of Community Development Services	1.0000	1.0000
		Grants Manager/Deputy Director CD	0.0700	0.0000
		Administrative Support Assistant	<u>1.0000</u>	<u>1.0000</u>
			<u>2.0700</u>	<u>2.0000</u>
<b>10050501</b>	<b>Economic Development</b>			
		Planning & Economic Development Manager	0.4500	0.3250
		Economic Development Coordinator	<u>0.3000</u>	<u>0.3000</u>
			<u>0.7500</u>	<u>0.6250</u>

<b>10050504</b>	<b>Public Arts</b>			
		Program Specialist (Temp)	<u>0.0875</u>	<u>0.0875</u>
			<u>0.0875</u>	<u>0.0875</u>
<b>10050510</b>	<b>Planning and Zoning</b>			
		Planning & Economic Development Manager	-	0.3250
		Principal Planner	1.0000	1.0000
		Planner II	3.0000	2.6000
		Planner (Limited Term)*	1.0000	0.0000
		Administrative Assistant	1.0000	1.0000
		Intern (Temp)	<u>0.2500</u>	<u>0.2500</u>
			<u>6.2500</u>	<u>5.1750</u>
		*Limited term Planner, ends 6/30/2024		
<b>10050520</b>	<b>New Construction</b>			
		Building Safety Division Manager	1.0000	1.0000
		Building Inspector	1.0000	1.0000
		Electrical Inspector	1.0000	1.0000
		Plumbing / Building Inspector	1.0000	1.0000
		Administrative Technician	<u>0.5000</u>	<u>0.5000</u>
			<u>4.5000</u>	<u>4.5000</u>
<b>10050521</b>	<b>Housing</b>			
		Code Compliance Inspector	0.6670	0.6670
		Administrative Technician	<u>0.5000</u>	<u>0.5000</u>
			<u>1.1670</u>	<u>1.1670</u>
<b>10050522</b>	<b>Rental Housing</b>			
		Code Compliance Inspector	1.0000	2.0000
		Office Specialist	<u>0.1500</u>	<u>0.0000</u>
			<u>1.1500</u>	<u>2.0000</u>
<b>10050551</b>	<b>Environmental Compliance</b>			
		Environmental Compliance Inspector	<u>0.6670</u>	<u>0.6670</u>
		<b>General Fund Total</b>	<b>252.4765</b>	<b>262.5565</b>
<b>30140402</b>	<b>Landscape Recycling Center</b>			
		Deputy Public Works Director for Operations	0.1000	0.1000
		Sustainability & Resilience Officer	0.2500	0.2500
		City Arborist / Arbor Supervisor	0.3400	0.3400
		Equipment Operator	2.0000	2.0000
		LRC Specialist	1.0000	1.0000
		LRC Aide	<u>1.0000</u>	<u>1.0000</u>
			<u>4.6900</u>	<u>4.6900</u>

<b>30240452</b>	<b>Recycling Fund</b>			
		Sustainability & Resilience Officer	0.2500	0.2500
		Recycling Coordinator	<u>1.0000</u>	<u>1.0000</u>
			<u>1.2500</u>	<u>1.2500</u>
<b>31020212</b>	<b>Police Special Fund</b>			
		Police Officer	<u>0.4000</u>	<u>0.4000</u>
<b>33050530</b>	<b>CD Special Fund</b>			
		Grants Manager	0.9300	1.0000
		Community Development Specialist	1.0000	1.0000
		Code Compliance Inspector	0.3330	0.3330
		Office Specialist	0.5000	0.0000
		Code Compliance Inspector	0.3330	0.3330
		Community Development Coordinator	<u>1.0000</u>	<u>1.0000</u>
			<u>4.0960</u>	<u>3.6660</u>
<b>33250503</b>	<b>Urbana Market</b>			
		Market Coordinator	0.7500	0.7500
		Program Specialist (Temp)	0.3875	0.3875
		Market Seasonal (Temp)	<u>0.3300</u>	<u>0.3300</u>
			<u>1.4675</u>	<u>1.4675</u>
<b>34350501</b>	<b>TIF 4 - Economic Development</b>			
		Economic Development Coordinator	0.7000	0.7000
		Planning & Economic Development Manager	<u>0.2000</u>	<u>0.1500</u>
			<u>0.9000</u>	<u>0.8500</u>
<b>34450501</b>	<b>Central TIF - Economic Development</b>			
		Planning & Economic Development Manager	0.3500	0.2000
		Office Specialist	<u>0.3500</u>	<u>0.0000</u>
			<u>0.7000</u>	<u>0.2000</u>
<b>34450504</b>	<b>Central TIF - Public Arts</b>			
		Arts & Culture Coordinator	<u>1.0000</u>	<u>1.0000</u>
<b>50040412</b>	<b>Parking System</b>			
		Deputy Public Works Director for Operations	0.0500	0.0500
		Meter Maintenance Tech	2.0000	2.0000
		Public Facility Supervisor	0.1000	0.1000
		Seasonal Painter (Temp)	<u>0.1500</u>	<u>0.1500</u>
			<u>2.3000</u>	<u>2.3000</u>
<b>50040413</b>	<b>Parking Garage Operations</b>			
		Deputy Public Works Director for Operations	0.0500	0.0500
		Parking Deck Attendant	<u>0.7500</u>	<u>0.7500</u>
			<u>0.8000</u>	<u>0.8000</u>

**60040460 Equipment Services**

Deputy Public Works Director for Operations	0.1000	0.1000
Fleet Supervisor	1.0000	1.0000
Mechanic	4.0000	4.0000
Fleet Parts & Service Clerk	<u>0.1000</u>	<u>0.1000</u>
	<u>5.2000</u>	<u>5.2000</u>

**61010106 Information Technology**

Information Technology Manager	1.0000	1.0000
Network Systems Tech	1.0000	1.0000
Computer Systems Tech	1.0000	2.0000
Network Administrator	1.0000	1.0000
Business Analyst (Temp)*	0.6000	0.3000
Business Analyst	1.0000	1.0000
Computer Tech Apprentice (Temp)	<u>0.0000</u>	<u>0.0000</u>
	<u>5.6000</u>	<u>6.3000</u>

\* limited term - position ends 6/30/2025

**Total All Funds** **280.8800** **290.6800**

# ITEMS SCHEDULED FOR REPLACEMENT IN FY25

Dept (*)	Project String	Description	Quantity	Life	FY25 Budget
EXEC	VERF-EXEC-219-	EX02 2019 FORD FUSION SE	1	10	36,176
FD	VERF-FD-165-	HYDRAULIC RESCUE TOOL	4	10	146,479
	VERF-FD-170-	CITYWIDE DEFIBRILATORS	5	7	27,256
	VERF-FD-226-	FIRE TRUCK REVOLVING LOAN	1	1	34,430
FIN	VERF-FIN-206-	PD 15 NOW PE 15 - FORD C-MAX	1	10	32,028
	VERF-FIN-207-	PD 16 NOW PE 16 - FORD C-MAX	1	10	32,028
PD	VERF-PD-108-	RANGE IMPROVEMENTS	1	10	5,881
	VERF-PD-109-	COPIER	1	6	11,392
	VERF-PD-151-	PD 04 - ADMIN	1	8	41,024
	VERF-PD-128-	RADAR UNITS	7	5	13,451
	VERF-PD-131-	PD 69 - K9 SQUAD WITH EQ	1	10	53,636
	VERF-PD-132-	PD 60 - SQUADS	1	3	51,955
	VERF-PD-133-	PD 61 - SQUADS	1	3	51,955
	VERF-PD-134-	PD 62 - SQUADS	1	3	51,955
	VERF-PD-135-	PD 63 - SQUADS	1	3	51,955
	VERF-PD-136-	PD 64 - SQUADS	1	3	51,955
	VERF-PD-137-	PD 65 - SQUADS	1	3	51,955
	VERF-PD-138-	PD 66 - SQUADS	1	3	51,955
	VERF-PD-139-	PD 67 - SQUADS	1	3	51,955
	VERF-PD-140-	PD 68 - SQUADS	1	3	51,955
	VERF-PD-141-	PD 70 - SQUADS	1	3	51,955
	VERF-PD-142-	PD 71 - SQUADS	1	3	51,955
	VERF-PD-143-	PD 72 - SQUADS	1	3	51,955
	VERF-PD-124-	K-9 DOG REPL & TRAINING	1	6	26,805
	PW	VERF-PW-007-	MAIN COPIER 1	1	5
VERF-PW-010-		MAIN COPIER 2	1	5	13,700
VERF-PW-091-		PW14 - PASSENGER MIN-VAN	1	10	43,381
VERF-PW-075-		PW43 (W/ EQ) - PW 1/2 TON XLT	1	10	43,239
VERF-PW-001-		INSECTICIDE SPRAYER	1	10	19,089
VERF-PW-015-		LIGHT POLE TRAILER	1	20	18,625
VERF-PW-019-		TAMPER STONE	3	6	21,970
VERF-PW-026-		SIDEWALK FORMS	90	5	111,287
VERF-PW-027-		HOT ASPHALT BOX	1	10	31,632
VERF-PW-043-		PW05 - AIR COMPRESSOR	1	10	22,408
VERF-PW-054-		ROLLER	1	15	30,761
VERF-PW-068-		CRACK SEALING MACHINE	1	10	49,632
VERF-PW-017-		PUSH CAMERA/TV EQUIP	1	10	19,346
VERF-PW-047-		PW45 - SINGLE AXLE VACTOR	1	13	370,432
VERF-PW-077-		PW81 (WITH EQ) - PU 3/4 TON (E	1	7	52,925
VERF-PW-003-		TOTAL STATION	1	10	20,965
VERF-PW-006-		REAL TIME GPS RECEIVER	1	6	35,703

# ITEMS SCHEDULED FOR REPLACEMENT IN FY25

Dept (*)	Project String	Descripton	Quantity	Life	FY25 Budget
PW	VERF-PW-049-	ED06 - ENG EXTCAB P/U (COVER)	1	9	38,121
	VERF-PW-031-	PW73 - SWEEPER	1	6	298,875

(\*) CC: CITY CLERK | EXEC: EXECUTIVE DEPT | FIN: FINANCE DEPT | PD: POLICE DEPT| FD: FIRE DEPT | PW: PUBLIC WORKS DEPT | CD: COMMUNITY DEVELOPMENT DEPT

# DEBT SUMMARY

The City has no general obligation debt outstanding, but does plan to issue debt in FY2025. During FY2022, the City paid off the 2012 bonds that were issued to fund improvements to the Boneyard Creek in downtown Urbana, and during FY24 the City paid off the 2014 bonds that were issued to finance improvements to Windsor Road.

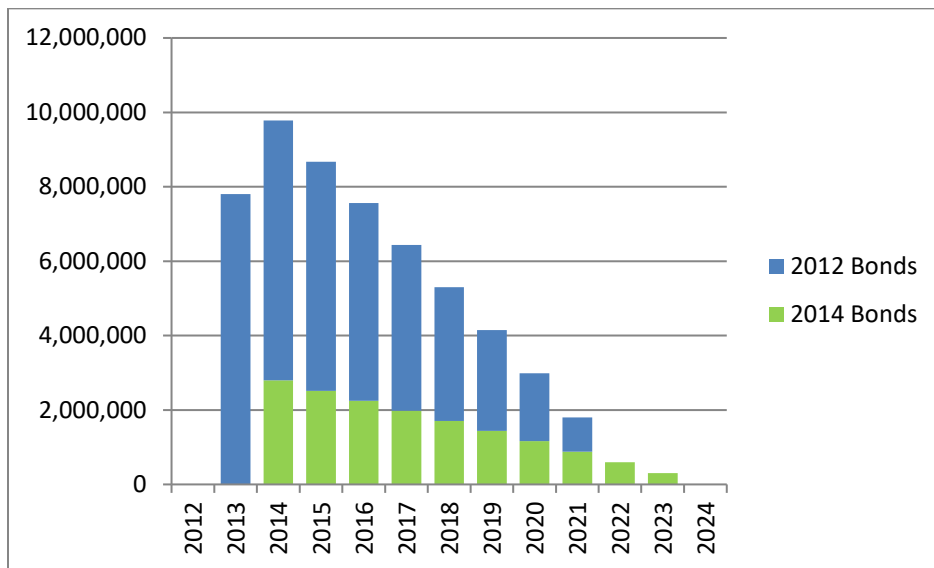
## Plans to Issue New Debt

In FY2025 the City plans issue bonds for construction of two new fire substations. The total principal amount will be approximately \$10 million. The City plans to use internal financing related to a \$5.5 million development incentive for the renovation of the Hotel Royer, when that project is complete.

## Outstanding Debt

The City currently has no outstanding general obligation bond issues.

**Outstanding General Obligation Debt**



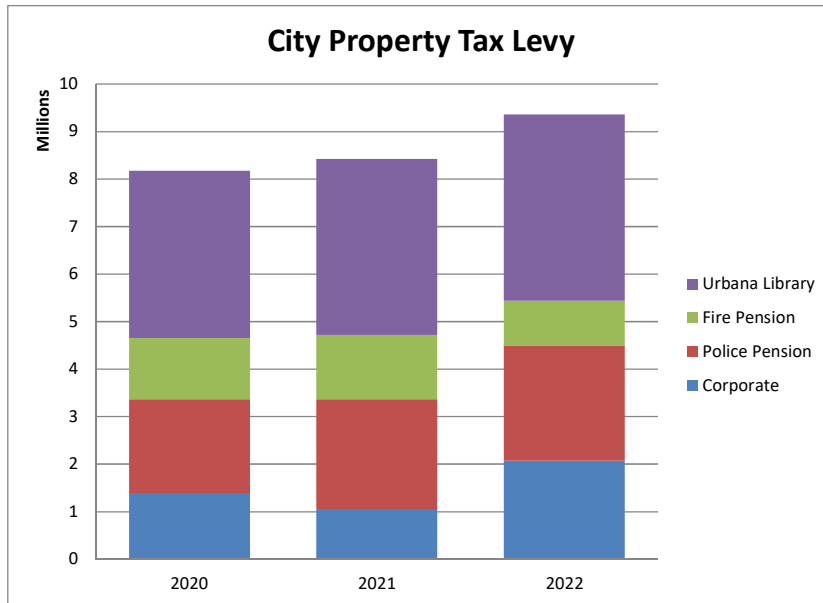




# PROPERTY TAX SUMMARY

## Tax Years 2020 - 2022

	2020 PROPERTY TAX LEVY		2021 PROPERTY TAX LEVY		2022 PROPERTY TAX LEVY	
	Actual Tax Rate	Extended Levy	Actual Tax Rate	Extended Levy	Actual Tax Rate	Extended Levy
Corporate Purposes	<u>0.2301</u>	<u>1,392,947</u>	<u>0.1696</u>	<u>1,058,917</u>	<u>0.2990</u>	<u>1,058,917</u>
Pension Funds						
Police Pension	0.3261	1,974,098	0.3691	2,304,517	0.3497	2,304,517
Fire Pension	0.2130	1,289,429	0.2179	1,360,483	0.1360	1,360,483
Subtotal Pension Funds	<u>0.5391</u>	<u>3,263,527</u>	<u>0.587</u>	<u>3,665,000</u>	<u>0.4857</u>	<u>3,665,000</u>
Total General Fund Property Tax	<u>0.7692</u>	<u>4,656,474</u>	<u>0.7566</u>	<u>4,723,917</u>	<u>0.7847</u>	<u>4,723,917</u>
Urbana Public Library	<u>0.5807</u>	<u>3,515,359</u>	<u>0.5933</u>	<u>3,704,335</u>	<u>0.5652</u>	<u>3,704,335</u>
<b>Grand Total</b>	<b><u>1.3499</u></b>	<b><u>8,171,833</u></b>	<b><u>1.3499</u></b>	<b><u>8,428,252</u></b>	<b><u>1.3499</u></b>	<b><u>8,428,252</u></b>
Total Urbana Rate Setting EAV		605,365,820		624,361,213		693,472,254
% change in EAV		1.41%		3.14%		11.07%



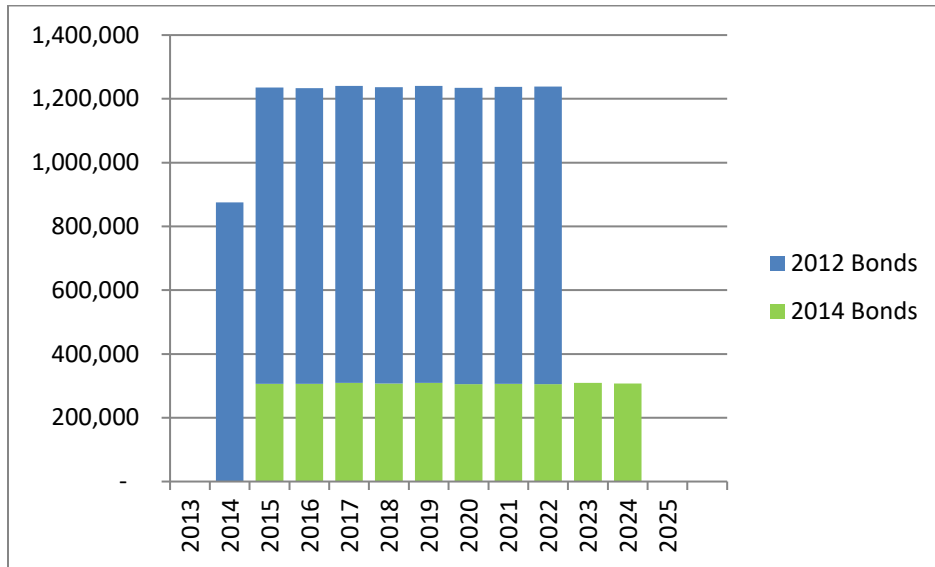
The land use map on the following page illustrates that nearly 30% of the land area in the City of Urbana is wholly or partially tax exempt.

The City also has a small, interest free loan from the Illinois Office of the State Fire Marshal for the purchase of a fire truck in 2015. The total loan is \$350,000, payable in equal installments of \$17,500 over 20 years. The last payment will be made in 2036.

### Debt Limitations

As a home-rule municipality, the City has no legal debt limit. However, the City's financial policies specify a limit on debt service payments of 10% of recurring General Operating Fund revenues, which is currently \$4.6 million. In recent years, debt service payments have been well below this limit, as shown in the following chart.

**General Obligation Debt Service Payments**



## Tax Exempt Parcels in Urbana (2024)


There are 10,163 tax parcels in Urbana, totalling 6,449 acres.

Of these, 722 parcels, totalling 1,988 acres, are tax exempt.

Put another way, 31 percent of the area of all parcels in Urbana is not taxed, and does not generate any tax revenue for the City or other taxing bodies.

In addition, 1,212 acres of land in Urbana is dedicated as public right-of-way.

When added together, tax exempt land and public rights-of-way account for nearly 42 percent of Urbana's land area.

 Tax Exempt Parcels



# **CAPITAL IMPROVEMENT PLAN (CIP)**

## **OVERVIEW**

The City has a significant financial interest in streets, public facilities and other capital improvements. In past years, the City Council and the residents of Urbana, through their actions, have demonstrated a firm commitment to, and investment in, City capital projects. The following schedules are projections and will be updated annually during budget review. Funding is subject to annual available appropriations.

## **IMPACTS OF CIP ON THE OPERATING BUDGET**

The City's Operating Budget is directly affected by the CIP. A majority of new capital improvements require ongoing expenses for routine operation, repair and maintenance upon completion or acquisition. Existing City facilities and equipment will eventually require rehabilitation, renovation or upgrades to accommodate new uses or address needed improvements. Older facilities usually involve higher maintenance and repair costs as well.

Where some capital projects may result in increased costs, other capital improvements make a positive contribution to the fiscal well-being of the City. Capital projects such as infrastructure expansion necessary to support new development helps promote economic development and growth that generates additional operating revenues. These new revenue sources provide the funding needed to maintain, improve and expand the City's infrastructure.

## 200 - CAPITAL REPLACMT & IMPROV FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
---------	----------------	-------------	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------

REVENUE								
40141 - TRAFFIC SIGNAL MAINTENANCE	40141-ST--	STATE REIMB. - LT & SIGN	15,000	15,000	15,000	15,000	15,000	15,000
40143 - VINE & WASHINGTON	40143-ST-	OTHER REIMBURSEMENT	-	200,000	-	-	-	-
40401 - BRIDGE MAINTENANCE PROJECTS	40401-OTHER	CITY OF CHAMPAIGN	-	30,000	-	-	-	-
40602 - CAMPUS LIGHTING IMPROVEMENT	40602-ST	STATE REIMB. - LT & SIGN	93,000	-	-	-	-	-
40800 - CITY FACILITY IMPROVEMENT	40800-BONDS-	BOND PROCEEDS	-	10,000,000	-	-	-	-
	40800-DCEO	DCEO GRANT - FIRE STATION	2,500,000	-	-	-	-	-
	49200-INT--	INTEREST INCOME	175,000	175,000	175,000	175,000	175,000	175,000
49200 - FUND 200 - CIP	49200-MISC-	MISC REVENUE	38,283	-	-	-	-	-
	49200-REIMB-	OTHER REIMBURSEMENT	37,303	-	-	-	-	-
	49200-GENTRF--	TRANSFERS FROM GENERAL FUND	2,375,627	5,999,619	2,431,106	2,463,695	2,497,424	1,032,334
<b>TOTAL REVENUE</b>			<b>5,235,213</b>	<b>16,419,619</b>	<b>2,621,106</b>	<b>2,653,695</b>	<b>2,687,424</b>	<b>1,222,334</b>

OPERATIONS								
40112 - PAVEMENT MANAGEMENT	40112-PLANNING--	PAVEMENT MANAGEMENT SYSTEM	176,898	35,000	-	-	-	-
	40112-STUDIES--	PAVEMENT EVALUATIONS	25,000	-	-	-	-	-
40120 - MISC. TRAFFIC STUDIES	40120-PLANNING--	MISC TRAFFIC STUDIES PLANNING	54,858	20,000	-	-	-	-
40181 - MISC. MATERIAL TESTING	40181-CONST--	MISC. MATERIAL TESTING	15,000	15,000	-	-	-	-
40908 - LANDFILL MANAGEMENT	40908-CONST--	LANDFILL MANAGEMENT	31,230	49,800	-	-	-	-
MAINTENANCE PROGRAMS								
40101 - SIDEWALK MAINTENANCE	40101-CONST--	SIDEWALK MAINTENANCE	261,181	150,000	-	-	-	-
40113 - BIKE LANES & SIDEPATHS	40113-CONST--	CONSTRUCTION	17,536	21,791	-	-	-	-
40141 - TRAFFIC SIGNAL & STREET LIGHT MAINTENANCE	40141-CONST--	TRAFFIC SIGNAL & STREET LIGHT MAINTENANCE	50,000	-	-	-	-	-
40160 - ANNUAL PAVEMENT MARKING PROGRAM	40160-CONST-CRI-	PAVEMENT MARKING	12,098	30,000	-	-	-	-
40401 - BRIDGE MAINTENANCE PROJECTS	40401-CONST-CRI-	BRIDGE MAINTENANCE	60,000	60,000	-	-	-	-
40604 - ANNUAL SIGNAL CR&I	40604-PLANNING--	PLANNING & CONSTRUCTION	41,000	246,000	-	-	-	-
40606 - ANNUAL STREET LIGHTING CR&I	40606-PLANNING--	PLANNING	2,154	-	-	-	-	-
<b>TOTAL O&amp;M EXPENSE</b>			<b>746,955</b>	<b>627,591</b>	-	-	-	-

## 200 - CAPITAL REPLACMT & IMPROV FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
		TOTAL REVENUE (PAGE 1)	5,235,213	16,419,619	2,621,106	2,653,695	2,687,424	1,222,334
		TOTAL O&M EXPENSE (PAGE 1)	746,955	627,591	-	-	-	-

CAPITAL PROJECTS									
PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated	FY29 Allocated
40102 - MCORE	40102-CONST-CIP-	CONSTRUCTION - CIP	314,682						
40109 - WASHINGTON ST BRIDGE RECONSTRUCTION	40109-PLANNING-CRI	PLANNING & CONSTRUCTION	492,000						
40121 - UNIVERSITY: WRIGHT - MAPLE	40121-CONST-	UNIVERSITY AVE CONSTRUCTION	97,896						
40132 - WRIGHT ST: CHURCH TO COLUMBIA	40132-PLANNING	PLANNING & CONSTRUCTION		50,000	275,000				
40162 - EQUITY AND QUALITY OF LIFE PROJECTS	40162-CONST-	EOL CONSTRUCTION	1,552,885	633,000	800,000				
40172 - COUNTRY CLUB & PERKINS	40172-PLANNING	PLANNING & CONSTRUCTION	76,000	367,000					
40182 - BROADWAY & ELM	40182-PLANNING-CRI-	PLANNING & CONSTRUCTION				360,000			
40513 - CARLE SANITARY SEWER	40513-PLANNING-CRI	PLANNING & CONSTRUCTION	165,000	500,000			1,980,000		
40163 - GOODWIN AVE: GREEN TO UNIVERSITY	40163-PLANNING-CRI-	PLANNING & CONSTRUCTION							260,000
40817 - ROOFTOP SOLAR ARRAYS	40817-CONST	CONSTRUCTION	25,000	5,000	120,000	54,000	150,000		
	40800-STORAGE	STORAGE BUILDING	34,000	141,000					
	40800-LOBBY	CITY BUILDING LOBBY RECONFGIG	270,174						
	40800-SECURITY	SECURITY ENHANCEMENTS	103,000	112,000					
	40800-ADA	ADA ENHANCEMENTS	7,000	83,000					
	40800-DCEO-STADSGN	FIRE STATION DESIGN DCEO	633,258						
	40800-CONST-DCEO	FIRE STATION CONSTR. (DCEO)	1,866,742						
	40800-ADMIN-DCEO	DCEO GRANT ADMIN.	11,258						
40800 - CITY FACILITY IMPROVEMENT	40800-CONST-FIREST	FIRE STATION CONSTRUCTION	12,533,258						
	40800-PROP-ACQ-FIRESTA3	FIRE STATION 3 - LAND ACQUISITION	290,000						
	40800-PUBWORKS	PUBLIC WORKS CAMPUS IMP	425,000	3,000,000					
	40800-CITY HALL	CITY HALL RENOVATIONS		100,000					
	40800-CONST-REHAB	GENERAL FACILITIES REHAB	165,786	170,738	175,690	180,785	185,737	190,732	
	40800-	BOND COUNSEL		15,000					
	40800-PRINCIPAL--	DEBT SERVICE PAYMENTS			832,909	866,226	900,875	936,910	
	40800-INTEREST--	INTEREST			400,000	366,684	332,035	296,000	
		TOTAL PROJECT EXPENSE	19,062,939	5,176,738	2,603,599	1,827,694	3,548,646	1,683,641	
		TOTAL EXPENSE	19,809,894	5,804,329	2,603,599	1,827,694	3,548,646	1,683,641	
		Net Revenue / (Expense)	(14,574,661)	10,615,290	17,507	826,001	(861,222)	(461,307)	
		Beginning Fund Balance	4,175,893	(10,398,788)	216,502	234,009	1,060,009	198,787	
		Ending Fund Balance	(10,398,788)	216,502	234,009	1,060,009	198,787	(262,521)	



## 201 - STORMWATER UTILITY FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
<b>REVENUE</b>							
49201 - FUND 201 - CIP	49201-FEE--	STORMWATER UTILITY FEE	2,078,176	2,444,455	2,569,145	2,691,238	2,691,238
	49201-INT--	INTEREST REVENUE	120,000	120,000	120,000	50,000	50,000
	49201-REIMB--	BONEYARD CREEK MAINT REIMB	113,034	41,645	42,478	43,328	44,194
<b>TOTAL REVENUE</b>			<b>2,311,210</b>	<b>2,446,822</b>	<b>2,731,623</b>	<b>2,784,566</b>	<b>2,785,432</b>

OPERATIONS							
40404 - STREAM AND RAIN GAUGE MONITORING	40404-OTHER--	STREAM AND RAIN GAUGE MONITOR.	19,853	20,349	21,380	21,914	22,462
40406 - MOSQUITO SURVEILLANCE/ABATEMENT	40406-OTHER--	MOSQUITO PROGRAM	28,506	29,219	30,698	31,465	32,252
40407 - DRAINAGE DISTRICT PAYMENTS	40407-OTHER--	DRAINAGE DISTRICT PAYMENTS	14,525	14,888	15,642	16,033	16,434
40408 - MS4 NPDES PERMIT FEE	40408-OTHER--	MS4 NPDES PERMIT FEE	1,000	1,000	1,000	1,000	1,000
40409 - PUBLIC EDUCATION & OUTREACH	40409-OTHER--	STORMWATER PUBLIC EDU OUTREACH	2,500	2,500	2,500	2,500	2,500
40410 - STORMWATER INCENTIVE PROGRAM	40410-OTHER--	STORMWATER INCENTIVE PROGRAM	5,000	5,000	5,000	5,000	5,000
40411 - HAZARD. SUMP PUMP DISCH. ABATEMENT	40411-OTHER--	HAZARDOUS SUMP PUMP	9,817	10,000	10,000	10,000	10,000
40412 - STORMWATER MANAGEMENT PLANNING	40412-PLANNING--	STORMWATER MANAGEMENT PLANNING	828,050	50,000	-	-	-
40413 - SUF BILLING COSTS	40413-OTHER--	SUF BILLING COSTS	62,345	68,580	77,074	80,737	80,737
49201 - FUND 201 - CIP	49201-52999	MISC EXPENSES	8,800	13,500	14,183	14,538	14,901
	49201-59100--	TRANSFER TO GENERAL FUND	708,732	814,535	830,926	847,443	864,391
	49201-59300--	TRANSFER TO VERF	82,810	86,156	87,879	89,636	91,429

MAINTENANCE PROGRAMS							
40400 - STORMWATER SEWER MISC. REPAIRS	40400-CONST--	STORMWATER IMPROVEMENTS	311,949	375,000	405,600	421,824	438,697
40402 - STORM SEWER CLEANING & TELEVISION	40402-CONST--	STORM CLEANING & TELEVISION	342,000	1,070,000	630,000	1,130,000	1,190,000
40405 - BONEYARD CREEK MAINTENANCE	40405-CONST--	BONEYARD CREEK MAINTENANCE	62,902	81,657	84,956	86,655	88,388

CAPITAL PROJECTS							
40414 - BONEYARD CREEK CROSSING IMPROVEMENT	40414-CONST--	PLANNING & CONSTRUCTION	333,639	100,000	-	400,000	-
40416 - VINE STREET PUMP STATION	40416-CONST--	VINE STREET PUMP	75,000	-	-	-	-
40417 - MAIN ST BRICK ARCH STORM SEWER RECONSTRUCTION	40417-PLANNING--	MAIN ST BRICK ARCH STORM SEWER RECONSTRUCTION	292,646	93,614	-	-	-
40418 - STORM SEWER LINING	40418-CONST--	STORM SEWER LINING	843,183	330,000	343,200	371,205	386,053
40419 - STORM SEWER ABANDONMENT STUDY	40419-PLANNING--	STORM SEWER ABANDONMENT STUDY	52,150	50,591	-	-	-
40420 - COLER AVE BRICK ARCH STORM SEWER STUDY	40420-PLANNING	COLER AVE BRICK ARCH STORM SEWER STUDY	50,000	50,000	-	-	-
<b>TOTAL EXPENSE</b>			<b>4,135,407</b>	<b>3,248,928</b>	<b>2,573,666</b>	<b>3,529,951</b>	<b>3,244,245</b>

<b>Net Revenue / (Expense)</b>	<b>(1,824,197)</b>	<b>(802,106)</b>	<b>157,957</b>	<b>(745,385)</b>	<b>(458,813)</b>
<b>Beginning Fund Balance</b>	<b>2,948,087</b>	<b>1,123,890</b>	<b>138,964</b>	<b>296,921</b>	<b>(448,464)</b>
<b>Ending Fund Balance</b>	<b>1,123,890</b>	<b>321,784</b>	<b>296,921</b>	<b>(448,464)</b>	<b>(907,277)</b>

## 202 - LOCAL MOTOR FUEL TAX FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	REVENUE				FY29 Allocated	FY28 Allocated	FY27 Allocated	FY26 Allocated	FY25 Allocated	FY24 Projected
			FY24	FY25	FY26	FY27						
40183 - WINDSOR ROAD MAINTENANCE	SETTLEMENT	WINDSOR ROAD SETTLEMENT	2,899,571	-	-	-	-	-	-	-	-	-
49202 - FUND 202 - CIP	49202-LOC--	LOCAL MFT	656,586	1,002,698	1,356,984	1,377,338	1,397,988	1,418,968	1,418,968	1,418,968	1,418,968	1,418,968
	49202-INT--	INVESTMENT INCOME	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000
	49202-STDALLOW--	STANDARD ALLOWANCE	345,000	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>			<b>3,945,157</b>	<b>1,044,698</b>	<b>1,398,984</b>	<b>1,419,338</b>	<b>1,439,988</b>	<b>1,460,968</b>	<b>1,460,968</b>	<b>1,460,968</b>	<b>1,460,968</b>	<b>1,460,968</b>
<b>OPERATIONS</b>												
40112 - PAVEMENT MANAGEMENT	40112-PLANNING-LMFT	PAVEMENT MANAGEMENT SYSTEM			20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
	40112-STUDIES-LMFT	PAVEMENT EVALUATIONS			25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
40120 - MISC. TRAFFIC STUDIES	40120-PLANNING-LMFT	MISC TRAFFIC STUDIES PLANNING			20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
40181 - MISC. MATERIAL TESTING	40181-CONST-LMFT	MISC. MATERIAL TESTING			15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>MAINTENANCE PROGRAMS</b>												
40101 - SIDEWALK MAINTENANCE	40101-CONST-LMFT	SIDEWALK MAINTENANCE			150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
40108 - ANNUAL STREET PATCHING	40108-CONST-LMFT-	LMFT ANNUAL STREET MAINTENANCE	229,596	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
40113 - BIKE LANES & SIDEPATHS	40113-CONST-	CONSTRUCTION			22,423	23,073	23,696	24,337	24,986	25,637	26,287	26,937
40114 - OIL & CHIP, SEAL, PRESERVATION	40114-CONST-LMFT-	LMFT O&C, SEAL, PRESERVATION	229,585	320,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
40159 - ANNUAL JOINT SEAL AND CRACK PROGRAM	40159-CONST-LMFT-	JOINT SEAL AND CRACK PROGRAM	189,500	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000	190,000
40160 - ANNUAL PAVEMENT MARKING PROGRAM	40160-CONST-LMFT-	PAVEMENT MARKING			30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
40401 - BRIDGE MAINTENANCE PROJECTS	40401-CONST-LMFT-	BRIDGE MAINTENANCE			-	50,000	-	-	-	-	50,000	-
40604 - ANNUAL SIGNAL CR&I	40604-PLANNING-LMFT	PLANNING & CONSTRUCTION			198,000	62,000	100,000	100,000	100,000	100,000	100,000	100,000
40606 - ANNUAL STREET LIGHTING CR&I	40606-PLANNING-LMFT	PLANNING			-	-	-	-	-	-	-	-
40184 - HMA OVERLAY & RESURFACE	40XXX-CONST	HMA OVERLAY & RESURFACE			-	-	500,000	500,000	500,000	500,000	500,000	500,000
40183 - WINDSOR ROAD MAINTENANCE	40183-CONST	WINDSOR ROAD MAINTENANCE	55,000	-	-	1,330,000	-	-	-	-	-	-
<b>CAPITAL PROJECTS</b>												
40107 - WINDSOR ROAD	40107-LEGAL--	WINDSOR ROAD LEGAL FEES	538,993	-	-	-	-	-	-	-	-	-
	49202-PRINCIPAL--	WINDSOR RD RECON - PRINCIPAL	300,000	-	-	-	-	-	-	-	-	-
	49202-INTEREST--	WINDSOR RD RECON - INTEREST	3,750	-	-	-	-	-	-	-	-	-
40109 - WASHINGTON ST BRIDGE RECONSTRUCTION	40109-PLANNING--	WASHINGTON ST BRIDGE PLANNING	5,541	-	-	-	-	-	-	-	-	-
40124 - LINCOLN: WASCHER - KILLARNEY	40124-PLANNING-LMFT-	GRANT APPLICATION	14,891	-	-	-	-	-	-	-	-	-
40164 - FLORIDA AT JAMES CHERRY	40164-PLANNING-LMFT-	PLANNING	89,975	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSE</b>			<b>1,656,831</b>	<b>810,000</b>	<b>1,570,423</b>	<b>2,790,073</b>	<b>1,823,696</b>	<b>1,819,337</b>	<b>1,819,337</b>	<b>1,819,337</b>	<b>1,819,337</b>	<b>1,819,337</b>
<b>Net Revenue / (Expense)</b>			<b>2,288,326</b>	<b>234,698</b>	<b>(171,439)</b>	<b>(1,370,735)</b>	<b>(383,698)</b>	<b>(358,369)</b>	<b>(358,369)</b>	<b>(358,369)</b>	<b>(358,369)</b>	<b>(358,369)</b>
<b>Beginning Fund Balance</b>			<b>966,067</b>	<b>3,254,393</b>	<b>3,489,091</b>	<b>3,317,652</b>	<b>1,946,917</b>	<b>1,563,219</b>	<b>1,563,219</b>	<b>1,563,219</b>	<b>1,563,219</b>	<b>1,563,219</b>
<b>Ending Fund Balance</b>			<b>3,254,393</b>	<b>3,489,091</b>	<b>3,317,652</b>	<b>1,946,917</b>	<b>1,563,219</b>	<b>1,204,849</b>	<b>1,204,849</b>	<b>1,204,849</b>	<b>1,204,849</b>	<b>1,204,849</b>
<b>Ending Fund Balance, Less Windsor Road Maintenance</b>			<b>409,822</b>	<b>644,520</b>	<b>473,081</b>	<b>432,346</b>	<b>48,648</b>	<b>(309,722)</b>	<b>(309,722)</b>	<b>(309,722)</b>	<b>(309,722)</b>	<b>(309,722)</b>

## 203 - MOTOR FUEL TAX FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	REVENUE					FY29 Allocated
			FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	
40124 - LINCOLN: WASCHER - KILLARNEY	40124-STBG	STBG/STPU CUUATS	365,600	-	650,000	-	-	
	40124-STBG	STBG/STPU CUUATS (NOTE 1)	-	-	-	5,200,000	-	
40129 - BAKERS LANE MULTIHUSE PATH	40124-SS4A	SS4A GRANT	-	200,000	-	-	-	
	40129-ITEP	ITEP	135,320	1,037,450	-	-	-	
	40129-REBUILD	REBUILD	33,840	259,430	-	-	-	
	40135-COVID--	COVID RELIEF SUPPLEMENT	238,013	-	-	-	-	
40137 - FLORIDA MULTIHUSE PATH	40135-STBG	STBG/STPU CUUATS	297,000	-	394,000	-	-	
	40137-ITEP	ITEP	101,360	729,050	-	-	-	
	40137-REBUILD	REBUILD	25,340	242,320	-	-	-	
49203 - FUND 203 - CIP	49203-ST-	STATE MFT ALLOTMENT	895,912	946,213	960,406	974,812	989,434	
	49203-TRF--	STATE MFT TRF	732,984	830,011	842,461	855,098	867,925	
	49203-INT--	2.5% INTEREST REVENUE	250,000	260,000	260,000	100,000	100,000	
<b>TOTAL REVENUE</b>			<b>3,085,370</b>	<b>4,504,474</b>	<b>3,106,867</b>	<b>7,129,910</b>	<b>1,957,359</b>	

		CAPITAL PROJECTS					FY29 Allocated
PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	
40102 - MCORE	40102-CONST-MFT-	CONSTRUCTION - MFT	321,620	-	-	-	-
40124 - LINCOLN: WASCHER - KILLARNEY	40124-PLANNING-SMFT-	PLANNING & CONSTRUCTION	457,000	200,000	813,000	6,500,000	-
40129 - BAKERS LANE MULTIHUSE PATH	40129-PLANNING--	PLANNING & CONSTRUCTION	198,000	1,360,000	-	-	-
40133 - PHILO & COLORADO	40133-PLANNING--	PLANNING & CONSTRUCTION	1,275,286	2,031,758	-	-	-
40134 - SPRINGFIELD: WRIGHT TO MCCULL	40134-PLANNING--	PLANNING & CONSTRUCTION	178,130	2,500,000	-	-	-
40135 - FLORIDA: WRIGHT - HILLCREST	40135-PLANNING--	PLANNING & CONSTRUCTION	643,013	-	493,000	1,200,000	2,300,000
40137 - FLORIDA MULTIHUSE PATH	40137-PLANNING--	PLANNING & CONSTRUCTION	155,000	971,370	-	-	-
40144 - LINCOLN & SPRINGFIELD	40144-PLANNING-SMFT-	PLANNING & CONSTRUCTION	478,596	-	-	-	-
40148 - SAVANNAH GREEN ALLEYS	40148-PLANNING-MFT-	PLANNING & CONSTRUCTION	305,879	-	-	-	-
40149 - LINCOLN: GREEN - FLORIDA	40149-PLANNING--	PLANNING & CONSTRUCTION	170,294	29,706	-	600,000	600,000
40150 - WINDSOR: RACE TO WEST BOUNDARY	40150-PLANNING--	PLANNING & CONSTRUCTION	166,230	-	-	-	-
40167 - BONEYARD CREEK BRIDGE REPAIR	40167-PLANNING-MFT-	PLANNING & CONSTRUCTION	68,165	280,000	-	-	-
40168 - VINE AND ILLINOIS	40168-PLANNING-MFT-	PLANNING & CONSTRUCTION	-	400,000	850,000	-	850,000
<b>TOTAL EXPENSE</b>			<b>4,437,213</b>	<b>7,772,834</b>	<b>2,156,000</b>	<b>8,300,000</b>	<b>2,550,000</b>
		<b>Net Revenue / (Expense)</b>	<b>(1,351,843)</b>	<b>(3,268,360)</b>	<b>950,867</b>	<b>(1,170,090)</b>	<b>(592,641)</b>
		<b>Beginning Fund Balance</b>	<b>5,378,861</b>	<b>4,027,018</b>	<b>758,658</b>	<b>1,709,525</b>	<b>539,435</b>
		<b>Ending Fund Balance</b>	<b>4,027,018</b>	<b>758,658</b>	<b>1,709,525</b>	<b>539,435</b>	<b>(967,987)</b>

**NOTE:**

- 1.) GRANT FUNDING HAS NOT BEEN AWARDED. PROJECT CONTINGENT ON RECEIVING GRANT FUNDING.

## 204 - SANITARY SEWER FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
<b>REVENUE</b>								
	49204-ARPTFR	TRANSFER FROM ARPA	926,686	369,314	-	-	-	-
	49204-FEE--	SEWER BENEFIT FEE	1,553,032	1,576,327	1,599,972	1,623,972	1,648,331	1,673,056
	49204-INT--	INVESTMENT INCOME	83,000	83,000	83,000	83,000	40,000	40,000
		<b>TOTAL REVENUE</b>	<b>2,562,718</b>	<b>2,028,641</b>	<b>1,682,972</b>	<b>1,706,972</b>	<b>1,688,331</b>	<b>1,713,056</b>
<b>OPERATIONS</b>								
40501 - SANITARY SEWER PRIVATE TO PUBLIC	40501-SVCS--	SAN. SEWER PRIVATE TO PUBLIC	25,000	25,000	25,000	25,000	25,000	25,000
40503 - SBF BILLING COSTS	40503-OTHER--	SBF BILLING COSTS	49,675	51,116	52,599	54,124	55,544	57,036
40504 - ILLEGAL CONNECTION REIMBURSEMENT	40504-OTHER--	ILLEGAL CONNECTION REIMBURSEMENT	4,000	4,000	4,000	4,000	4,000	4,000
40505 - SEWER LATERAL REIMBURSEMENT	40505-OTHER--	SEWER LATERAL REIMBURSEMENT	65,000	50,000	50,000	50,000	50,000	50,000
40506 - OVERHEAD SEWER REIMBURSEMENT	40506-OTHER--	OVERHEAD SEWER REIMBURSEMENT	10,500	10,500	10,500	10,500	10,500	10,500
40514 - SANITARY PLANNING AND GIS	40514-PLANNING--	GIS PLANNING SANITARY	248,739	20,000	-	-	-	-
40515 - PUBLIC SANITARY SEWER GAPS STUDY	40515-PLANNING--	SEWER GAPS STUDY	175,000	-	-	-	-	-
	49204-52999--	OTHER SERVICES	17,193	17,691	18,024	18,732	19,314	19,834
49204 - FUND 204 - CIP	49204-59100--	TRANSFER TO GENERAL FUND	1,042,558	1,168,906	1,192,284	1,216,130	1,240,452	1,265,261
	49204-59300--	TRANSFER TO VERF	4,179	4,378	4,505	4,635	4,772	4,900
<b>MAINTENANCE PROGRAMS</b>								
40500 - SANITARY SEWER MISC. REPAIRS	40500-CONST--	SANITARY SEWER IMPROVEMENTS	268,758	210,000	214,200	218,484	222,864	227,311
40510 - SANITARY SEWER TELEVISIONING	40510-CONST--	SANITARY TELEVISIONING	181,000	220,000	-	-	300,000	180,000
<b>CAPITAL PROJECTS</b>								
40511 - SANITARY SEWER LINING	40511-CONST--	SANITARY SEWER LINING	545,084	205,000	209,100	213,282	217,548	221,899
40513 - CARLE SANITARY SEWER	40513-PLANNING--	CARLE SANITARY PLANNING	11,882	-	-	-	-	-
ARPA LATERAL LINING	ARPA-24	ARPA LATERAL LINING	926,686	369,314	-	-	-	-
		<b>TOTAL EXPENSE</b>	<b>3,576,254</b>	<b>2,355,905</b>	<b>1,780,212</b>	<b>1,814,887</b>	<b>2,149,983</b>	<b>2,065,741</b>
<b>Net Revenue / (Expense)</b>			<b>(1,013,536)</b>	<b>(327,264)</b>	<b>(97,240)</b>	<b>(107,915)</b>	<b>(461,652)</b>	<b>(352,685)</b>
<b>Beginning Fund Balance</b>			<b>1,756,914</b>	<b>743,378</b>	<b>416,114</b>	<b>318,874</b>	<b>210,959</b>	<b>(250,693)</b>
<b>Ending Fund Balance</b>			<b>743,378</b>	<b>416,114</b>	<b>318,874</b>	<b>210,959</b>	<b>(250,693)</b>	<b>(603,378)</b>

### 331 - COMMUNITY DEV GRANTS FUND PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
<b>MAINTENANCE PROGRAMS</b>								
40170 - CDBG SIDEWALKS	40170-PLANNING--	PLANNING & CONSTRUCTION	40,000	40,000	40,000	40,000	40,000	40,000
	40170-CONST--	CONSTRUCTION	337,598	160,000	160,000	160,000	160,000	160,000
<b>CAPITAL PROJECTS</b>								
40174 - CDBG STREET LIGHTING	40174-PLANNING	PLANNING	-	30,000	15,000	15,000	15,000	15,000
	40174-CONST	CONSTRUCTION	-	340,000	135,000	135,000	135,000	135,000
<b>TOTAL EXPENSE</b>			<b>377,598</b>	<b>570,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>

### 343 - TIF 4 (CUNNINGHAM AVE.) PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
<b>OPERATIONS</b>								
40176 - TIF 4 MISC. TRAFFIC STUDIES	40176-PLANNING	PLANNING	30,000	-	-	-	-	-
<b>MAINTENANCE PROGRAMS</b>								
40177 - TIF 4 SIDEWALKS	40177-PLANNING	PLANNING & CONSTRUCTION	300,000	300,000	300,000	-	-	-
40178 - TIF 4 STREET LIGHTING	40178-PLANNING	PLANNING & CONSTRUCTION	165,000	165,000	165,000	-	-	-
40179 - TIF 4 STREET PATCHING	40179-PLANNING	PLANNING & CONSTRUCTION	100,000	-	-	-	-	-
40185 - TIF 4 STREET SURF TREAT	40185-PLANNING	PLANNING & CONSTRUCTION	-	500,000	-	-	-	-
40516 - TIF 4 SEWER CLEAN & TV	40186-PLANNING	PLANNING & CONSTRUCTION	-	300,000	-	-	-	-
40517 - TIF 4 SEWER IMPRVMTS	40187-PLANNING	PLANNING & CONSTRUCTION	-	150,000	150,000	-	-	-
<b>CAPITAL PROJECTS</b>								
40172 - COUNTRY CLUB & PERKINS	40172-PLANNING-TIF4	PLANNING & CONSTRUCTION	152,000	733,000	-	-	-	-
40180 - TIF 4 INTERSECTION IMPROVEMENTS	40180-PLANNING	PLANNING & CONSTRUCTION	-	200,000	-	-	-	-
<b>TOTAL EXPENSE</b>			<b>747,000</b>	<b>2,348,000</b>	<b>615,000</b>	-	-	-

### 344 - CENTRAL TIF PLAN

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
<b>CAPITAL PROJECTS</b>								
50518 - CENTRAL TIF DEMOLITION	50518-CONST--	CENTRAL TIF DEMOLITION	155,000	800,000	545,000	-	-	-
40405 - BONEYARD CREEK PARK MAINTENANCE	40405-CONST--	BONEYARD CREEK PARK MAINTENANCE	-	25,000	25,000	25,000	25,000	25,000
40168 - VINE AND ILLINOIS	40168-PLANNING-MFT-	PLANNING & CONSTRUCTION	-	-	250,000	-	250,000	-
40169 - BONEYARD CREEK LIGHTING	40169-PLANNING-TIF-	PLANNING	9,000	-	-	-	-	-
	40169-CONST-TIF-	CONSTRUCTION	-	150,000	-	-	-	-
<b>TOTAL EXPENSE</b>			<b>164,000</b>	<b>975,000</b>	<b>820,000</b>	<b>25,000</b>	<b>275,000</b>	<b>25,000</b>

### 500 - PARKING FUND

PROJECT	PROJECT STRING	DESCRIPTION	FY24 Projected	FY25 Allocated	FY26 Allocated	FY27 Allocated	FY28 Allocated	FY29 Allocated
<b>MAINTENANCE PROGRAMS</b>								
40700 - PARKING GARAGE REHAB	40700-CONST	GARAGE REHAB/IMPROVEMENTS	-	270,000	-	-	-	-
40900 - PARKING LOT MAINTENANCE	40900-CONST	PARKING LOT MAINTENANCE	-	50,000	50,000	50,000	50,000	50,000
<b>CAPITAL PROJECTS</b>								
40701 - METER INFRASTRUCTURE	40701-PLANNING	PLANNING & CONSTRUCTION	271,100	-	-	-	-	-
<b>TOTAL EXPENSE</b>			<b>271,100</b>	<b>320,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE APPROVING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET**

**WHEREAS**, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

**WHEREAS**, the Finance Director acting as Budget Director pursuant to Urbana City Code Sections 2-129 and 2-130 has compiled a proposed annual budget ordinance for the fiscal year beginning July 1, 2024 and ending June 30, 2025, in accordance with 65 ILCS 5/8-2-9.1 through and including 65 ILCS 5/8-2-9.9 and Urbana City Code Chapter 2, Article VI, Division 2; and

**WHEREAS**, the Mayor has made the proposed annual budget ordinance conveniently available for public inspection by publication in pamphlet form and by posting it on the City’s website at least 14 days prior to a public hearing on such ordinance; and

**WHEREAS**, the City Council held a public hearing on the proposed annual budget ordinance at 7:00 p.m., June 17, 2024 after due and proper notice of the availability for inspection of such ordinance and notice of such public hearing having been given by publication in *The News-Gazette*, a newspaper having general circulation within the City of Urbana, which date was at least 14 days prior to the time of the public hearing; and

**WHEREAS**, the City Council and the Mayor, being the corporate authorities, find that it is in the best interests of the City to approve the proposed annual budget ordinance as heretofore further changed, modified, and amended.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AND THE MAYOR, BEING THE CORPORATE AUTHORITIES OF THE CITY OF URBANA, ILLINOIS, as follows:**

**Section 1.**

The City of Urbana Fiscal Year 2024-2025 Annual Budget, a true and correct copy of which is attached hereto and made a part hereof as if set forth herein, be and the same is hereby passed, approved, and adopted as the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2024 and ending June 30, 2025, including changes listed on the Exhibit attached hereto and incorporated herein by reference.

**Section 2.**

The Finance Director acting as the Budget Director is hereby authorized to amend the Fiscal Year 2024-2025 Annual Budget to increase expenditures by the amount of encumbrances outstanding as of June 30, 2024.

**Section 3.**

The City Clerk is directed to publish this Ordinance in pamphlet form by authority of the corporate authorities, and this Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the corporate authorities (5 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

**PASSED BY THE CORPORATE AUTHORITIES** this\_\_ day of\_\_\_\_\_, 20\_.

AYES: \_\_\_\_\_

NAYS:\_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
Darcy Sandefur, City Clerk

**APPROVED BY THE MAYOR** this\_\_ day of\_\_\_\_\_, 20\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor





**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE**

**(Budget Amendment #9 – Fiscal Year 2023-2024 Estimates)**

**WHEREAS**, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

**WHEREAS**, the corporate authorities of the City heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2023 and ending June 30, 2024; and

**WHEREAS**, the said corporate authorities find that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City’s government and affairs; and

**WHEREAS**, funds are available to effectuate the purpose of such revision; and

**WHEREAS**, the Budget Director may not make such revision under the authority so delegated to the Budget Director pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL AND THE  
MAYOR, BEING THE CORPORATE AUTHORITIES OF THE CITY OF URBANA,  
ILLINOIS**, as follows:

**Section 1.**

The annual budget ordinance shall be and the same is hereby revised as set forth in the column labeled “FY24 Estimate” in the proposed Fiscal Year 2024-25 budget document, including changes listed on the Exhibit attached hereto and incorporated herein by reference.

**Section 2.**

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

**PASSED BY THE CORPORATE AUTHORITIES** this\_\_ Day of\_\_\_\_\_, 20\_.

AYES: \_\_\_\_\_

NAYS:\_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

\_\_\_\_\_  
Darcy Sandefur, City Clerk

**APPROVED BY THE MAYOR** this\_\_ Day of\_\_\_\_\_, 20\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor

# GLOSSARY

**ACCRUAL** - The recognition of revenue when earned or expenses when incurred regardless of when cash is received or disbursed.

**ACTUAL** - The actual figures in the budget document are year-end actual totals for fiscal years preceding the current year.

**ADOPTED BUDGET** - The final budget approved by the City Council prior to the beginning of each fiscal year.

**AFSCME** - American Federation of State, County, and Municipal Employees. This is the union that represents the bargaining unit consisting of certain non-managerial Public Works employees and most clerical positions in several city departments.

**AMERICAN RESCUE PLAN** - The American Rescue Plan Act of 2021, also called the COVID-19 Stimulus Package or American Rescue Plan, is a \$1.9 trillion economic stimulus bill. It passed the 117th United States Congress and was signed into law by President Joe Biden on March 11, 2021, to speed up the United States' recovery from the economic and health effects of the COVID-19 pandemic and the ongoing recession.

**Annexation** – The act of incorporating (territory) into an existing political unit such as a country, state, county, or city.

**Appropriation(s)** – An authorization made by the City Council which permits the City to incur obligations and to make expenditures of resources. Appropriations are made for fixed amounts and are usually granted for a one-year period.

**A.R.M.S.** - Area-wide Records Management System.

**ASSESSED VALUATION** - Basis for determining property tax. Assessed valuation determines the value of real (land & buildings) property. Real property is appraised at 100% of the fair market value and the assessed value may not exceed 1/3 of the appraised value.

**BALANCED BUDGET** - The proposed budget expenditures do not exceed available resources and comply with all Council policy guidelines.

**BEGINNING BALANCE** - The actual or estimated money carried over from the prior fiscal year to the start of the next fiscal year.

**BOND** - A written promise to pay a specified sum of money, called principal, at a specified maturity date along with periodic interest paid at a specified percentage of the outstanding principal. Bonds are usually used for financing long-term debt.

**GENERAL OBLIGATION BONDS** - Pledged government bond issues backed by a municipality's full faith and credit.

**REVENUE BONDS** - Bonds whose principal and interest are payable exclusively from the earnings of a public enterprise or project.

**BUDGET** - The financial plan for a specified period of time for the operation of a program or organization, or for the completion of a given project.

**BUDGET ADOPTION ORDINANCE** - Ordinance budgeting funds for a specific fiscal year, which establishes legal authority to expend resources.

**BUDGET AMENDMENT** - After adoption, the annual budget may be revised through a budget amendment, which requires City Council approval.

**BUDGET MESSAGE** - Included in the opening section of the budget, the Mayor's Letter of Transmittal provides the City Council with a general summary of important budget issues.

**BUDGET YEAR** - A term used in the budget formulation process to refer to the fiscal year for which the budget is being considered.

**BUDGETARY CONTROL** - The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of the budget.

**CAFR** - Comprehensive Annual Financial Report.

**CAPITAL** - Purchase price (per item) is \$5,000 or more, and the expected useful life of the items is five years or more.

**CAPITAL IMPROVEMENTS** - A nonrecurring project with a cost of \$10,000 or more and a useful life of ten years or more including, but not limited to, construction of, and major alterations, remodeling or repair of physical facilities, buildings, structures, streets and highways, storm and sanitary sewers, fixed equipment, and landscaping.

**CAPITAL IMPROVEMENT PLAN (CIP)** - The plan for the development of capital improvements within the City's jurisdiction. The plan includes a capital improvement budget for the current fiscal year and proposal for a capital improvement budget for five (5) fiscal years subsequent to the current fiscal year.

**CARES ACT** – The Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act, is a \$2.2 trillion economic stimulus bill passed by the 116th U.S. Congress and signed into law by President Donald Trump on March 27, 2020, in response to the economic fallout of the COVID-19 pandemic in the United States.

**CASH BASIS** – Revenues and expenditures are recognized as they are received and paid out. The budget is presented primarily on a cash basis, with limited exceptions.

**CATV** - Community Access Television.

**CIP** – Capital Improvement Plan.

**COMMODITIES** - Items which, after use, are consumed or show a material change in, or an appreciable impairment, of their physical condition, and which are generally of limited value and characterized by rapid depreciation. (Also referred to as SUPPLIES.)

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)** - An entitlement grant from the U. S. Department of Housing and Urban Development (HUD) to assist the low and moderate-income persons of the City in targeted neighborhoods.

**CONTRACTUAL SERVICES** - Services provided by another individual, (not on City payroll) agency, or private firm. (Also referred to as SERVICES.)

**C-U** - Champaign-Urbana. (Also known as U-C, or Urbana-Champaign.)

**CURRENT YEAR** - A term used in the budget formulation process to refer to the fiscal year immediately preceding the budget year under consideration.

**DEBT SERVICE** - Includes principal and interest payments and handling charges on general obligation bonds, revenue bonds, special assessment bonds and notes.

**DEPARTMENT** - A major organizational unit of the City that has been assigned overall management responsibility for an operation or a group of related operations within a functional area.

**DIVISION** - An organizational level within a department.

**EAV** - Equalized Assessed Valuation

**EMS** - Emergency Medical Services.

**ENCUMBRANCES** - These are obligations in the form of purchase orders or contracts which are chargeable to an appropriation and for which a part of the appropriation is reserved. The use of encumbrances is designed to prevent overspending and permits officials to be certain of how much money is available for new commitments.

**ENDING BALANCE** - The estimated funds remaining at the end of the fiscal year. The ending balance equals the beginning balance plus revenues minus expenditures.

**ERU** – Equivalent Residential Units, also referred to as Equivalent Runoff Unit, is the average amount of impervious surface area on a single-family residential property in the City of Urbana.

**ESTIMATE** - Revenue and expenditure estimates for the current fiscal year, which are developed as part of the budget preparation process.

**EXPENDITURE** - The payments made by the City represent an expenditure of City resources. All payments to vendors, personnel and any other government agencies are considered expenditures.

**EXPENSE CODE** - A set of numbers which, in accordance with an overall system for classifying accounts, indicates the fund, activity, and category to which a good or service is expended.

**FINANCIAL POLICIES** - General and specific guidelines adopted by the Council on an annual basis that govern budget preparation and administration.

**FISCAL YEAR** - The time period designated by the City identifying the beginning and ending period for recording financial transactions. The City of Urbana's fiscal year is July 1 to June 30.

**FOP** - Fraternal Order of Police. The union that represents the bargaining unit that consists of commissioned police officers.

**FULL-TIME EQUIVALENT (FTE) POSITIONS** - One person's work year (1.0 FTE) totals 2,080 hours. FTEs are, therefore, the number of positions based on total number of hours worked, rather than number of individuals working those hours. For certain positions in the Fire Department assigned to a "24 hours on/48 hours off" schedule, an FTE is equivalent to 2,912 hours.

**FUND** - A fund is the basic accounting unit. It is a self-balancing accounting entity with revenues and expenditures, which are segregated for the purpose of carrying out specific programs in accordance with City policies and certain applicable State and Federal laws.

**FUND BALANCE** - The excess of current assets over current liabilities; it represents the cumulative effect of revenues and other financing sources over expenditures and other financing uses. Fund balances are presented in the budget on a cash basis.

**FUND STATEMENT** –Each fund is presented by a statement, which summarizes past and projected financial activity for the fund.

**GENERAL LEDGER – (GL)** – The record-keeping system for the City's financial data, which includes debit and credit entries.

**GIS** - An organized collection of computer hardware, software and geographic data designed to capture, store, update, manipulate, analyze, and display all forms of geographically referenced information.

**GFOA** - Government Finance Officers Association.

**GOAL** - A long-range desirable development attained by time-phased objectives designed to implement a strategy.

**GRANT** - A giving of funds for a specific purpose.

**HOME-RULE MUNICIPALITY** - A home rule unit may exercise any power and perform any function pertaining to its government and affairs including but not limited to the power to regulate for the protection of the public health, safety, morals and welfare; to license; to tax; and to incur debt, unless preempted by the State of Illinois. The City of Urbana is a home-rule municipality.

**IAFF** - International Association of Firefighters. The union representing the bargaining unit consisting of commissioned firefighters.

**IDOT** – Illinois Department of Transportation.

**IMRF** - Illinois Municipal Retirement Fund Retirement system established for municipal employees in the State of Illinois.

**INTER-FUND TRANSFER** - Transfers made from one fund to another to reimburse or pay for specific services rendered or to more generally support the activities of another fund.

**INTERGOVERNMENTAL REVENUE** - Revenue received from another government for general or specific purposes.

**LINE-ITEM BUDGET** - A budget that lists detailed expenditure categories separately along with the budgeted amounts for each expenditure category. The City maintains line-item detail for financial reporting and control purposes, which is included in this document.

**NARCOTICS FORFEITURES** - Revenue seized and forfeited in police narcotics raids.

**Local Government Distributive Fund (LGDF)** - A portion of taxes, such as Income Tax and Cannabis Tax, that the State of Illinois receives and distributes a percentage back to local government entities.

**LONG-TERM DEBT** - Debt with a maturity of more than one year after the date of issuance.



**METCAD** - Metropolitan Computer Aided Dispatch. An intergovernmental agency established to provide dispatching services for several area governments.

**NPDES** - National Pollutant Discharge Elimination System.

**OPERATING BUDGET** - The budget for funds that include recurring revenue sources used to finance on-going operating expenditures which permit basic government services, e.g., the General Operating and Motor Vehicle Parking System Funds.

**PERSONNEL SERVICES** - Salaries and wages paid for services performed by employees of the City, and fringe benefit costs associated with these services.

**PROJECT** - A project is a unique set of operations designed to accomplish a specific goal, which has a defined beginning and end.

**PROJECT LEDGER** - The Project Ledger program can create different projects to track project revenues and expenses in more detail than required by the general ledger without adding many project related accounts to the general ledger. A project usually contains project strings that link to a few general ledger account(s).

**PROJECT STRINGS** - The Project Accounting functionality creates a separate ledger for tracking project related costs and revenues using project account strings. Project account strings are to be used in place of, or in addition to, GL accounts during transaction entry if the transaction applies to a project. Project account strings track the various details of all stages of a project. The project field in the project string is a field totally separate from the general ledger project segment.

**PROPERTY TAX LEVY** - A tax based on the assessed value of a property. Tax liability falls on the owner of record as of the beginning of the levy year.

**PURCHASE ORDER** - A buyer-generated document that authorizes a purchase transaction. When accepted by the seller, it becomes a contract binding on both parties. A purchase order sets forth the descriptions, quantities, prices, discounts, payment terms, date of performance or shipment, other associated terms and conditions, and identifies a specific seller. Also called order.

**REQUISITION** - Written order or a formal demand by the user(s) of a good or service (which is not made available without a specific request) to the department head, finance director, and/or city administrator. It generally includes the brand and model name or number, description, quantity, and the required delivery date. Also called purchase requisition.

**REVENUE** - Funds that the City receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income.

**SERVICES** - Services provided by another individual (not on City payroll), agency, or private firm. (Also referred to as CONTRACTUAL SERVICES)

**SPECIAL REVENUE FUNDS** - Funds used to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditure for specific purposes.

**SUPPLIES** - Items which, after use, are consumed or show a material change in, or an appreciable impairment, of their physical condition, and which are generally of limited value and characterized by rapid depreciation. (Also referred to as COMMODITIES)

**TAX INCREMENT FINANCING (TIF)** - A tax incentive designed to attract business investment by the dedication of property and sales tax revenue from the redevelopment of an area (Tax Increment Financing District, or TIFD) to finance development-related costs in that district.

**TAX INCREMENT FINANCING DISTRICT (TIFD)** - A redevelopment area in which tax increment financing is used.

**U-C** - Urbana-Champaign. (Also known as C-U, or Champaign-Urbana.)

**UC2B** - Urbana-Champaign Big Broadband Consortium - An intergovernmental consortium of the University of Illinois and the cities of Urbana and Champaign dedicated to building and operating an open-access fiber-optic broadband network throughout the Champaign-Urbana area.

**UCSD** - Urbana-Champaign Sanitary District.

**UPTV** - Urbana Public Television





