

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, March 9, 2010**

Present: Mary Ellen Farrell, James P. Quisenberry, Beth Scheid, Chris Scherer, Umesh Thakkar (by phone), Jane Williams, and Lynn Wiley

Absent: Barbara Gillespie and Diane Marlin

Staff present: Becky Brown, John Dunkelberger, Barbara Lintner, Debra Lissak, and Anke Voss

Also present: Alison Greenlee, Corrie Proska, and Fredrick Lugya

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on March 9, 2010. The meeting was called to order by the president, Mary Ellen Farrell, at 7:30 p.m.

It was moved by Lynn Wiley, seconded by Umesh Thakkar, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

Alison Greenlee and Fredrick Lugya attended the Board meeting to fulfill a class requirement.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

No report.

Technology

There was discussion about the BTOP grants. Deb sent a letter of commitment for the UC2B round 2 BTOP grant for public computing centers. Deb also is sending a letter of support for ICN, which is submitting a grant for infrastructure which benefits the whole state.

Brian Bell, from Parkland, will meet with staff to discuss ways to make the "start button" available on the public computers without compromising security. He also will offer some input on the use of thin clients in our public computer lab.

The Board discussed the responses to the Drupal RFI. It was the consensus of the Board to wait on hiring a consultant because of budget issues and to revisit the process next fiscal year.

Finance

It was moved by Chris Scherer, seconded by Beth Scheid, and passed unanimously that the budget revisions be approved as presented. The library's non-tax revenue may come in under projections by \$35,000 this fiscal year. This loss of revenue also will affect next year's budget planning. The City has not yet forwarded final target numbers for the FY2011 budget.

Policy

No report.

Education and Training

No report.

Long-Range Planning

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

The next book sale will be April 22 – 26.

The Urbana Free Library Foundation

The Foundation will meet next on April 27..

Lincoln Trail Libraries System

LINC migration has made little progress. There is still hope of meeting the April target. Lincoln Trail has asked committees to meet virtually and move quickly.

The ad hoc committee evaluating the cataloging module for on order records is meeting on Friday, March 12.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

Mel commented she is please to see the employee evaluation process moving forward.

Associate Director

No further report.

Adult Services

In response to a question from Beth, John explained collection weeding guidelines.

Children's Service

Barb reported that the January statistics were entered incorrectly for the number of computer game sessions. The statistics will be corrected.

Beth asked about Read across America. Barb has seen the feedback surveys, and the comments were positive.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 8:18 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of March 9, 2010.