



**CITY OF URBANA, ILLINOIS  
FINANCE DEPARTMENT**

**MEMORANDUM**

**TO:** Mayor Diane Wolfe Marlin and City Council Members  
**FROM:** Elizabeth Hannan, Finance Director  
Don Ho, Financial Analyst  
**DATE:** November 21, 2019  
**SUBJECT:** **FY2020 Budget Amendment #3 – Omnibus**

**Introduction:** Attached is an Ordinance revising the FY2020 annual budget to provide for items described below. This budget amendment requires six affirmative votes, including the Mayor, in order to pass.

**Discussion:**

Road Salt Procurement: There has been a significant increase in the price of road salt. The price has increased to \$102.36/ton, nearly double from previous procurements at \$54.78/ton. Supply and demand forced the increase, specifically a labor strike from supplying mines and seasonal flooding delaying large shipments. This budget amendment will increase the budget for salt by \$21,000.

Temporary Employee: Because of a vacant position, a transfer of \$4,000 from a personnel line to a contractual services line will be completed to pay for a temporary contract employee in the Human Relations Office.

Urban and Community Forestry Grant: The City has recently been awarded a grant from The Morton Arboretum in the amount of \$14,250 for tree replacement assistance.

Rebudget Police Special Fund (310): \$33,630 of unspent funds from multiple programs in the Police Special Fund will be rebudgeted.

**Fiscal Impact:** Increases in the General Fund are for one-time expenditures and will not occur again in the future. These changes to the budget do not have a significant fiscal impact on the General Fund.

**Alternatives:**

1. Forward the Ordinance amending the FY2020 budget to City Council for approval on December 2, 2019.

2. Amend one or more of the items before forwarding to Council for approval.

**Recommendation:** Forward the budget amendment authorizing these adjustments to the FY2020 budget for approval at the December 2, 2019 City Council meeting.

**ORDINANCE NO. 2019-11-066**

**AN ORDINANCE REVISING THE ANNUAL BUDGET ORDINANCE**

**(Budget Amendment #3 - Omnibus)**

**WHEREAS**, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution of 1970, and may exercise any power and perform any function pertaining to its governmental business and affairs, and the passage of this Ordinance constitutes an exercise of the City’s home rule powers and functions as granted by the Illinois Constitution of 1970; and

**WHEREAS**, the corporate authorities of the City heretofore did approve the annual budget ordinance of and for the City of Urbana for the fiscal year beginning July 1, 2019 and ending June 30, 2020; and

**WHEREAS**, the said corporate authorities find that revising the annual budget ordinance by deleting, adding to, changing, or creating sub-classes within object classes and object classes themselves is in the best interests of the residents of the City and is desirable for the welfare of the City’s government and affairs; and

**WHEREAS**, funds are available to effectuate the purpose of such revision; and

**WHEREAS**, the Budget Director may not may not make such revision under the authority so delegated to the Budget Director pursuant to 65 ILCS 5/8-2-9.6 or Urbana City Code Section 2-133.

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Urbana, Illinois, as follows:

**Section 1.**

The annual budget ordinance shall be and the same is hereby revised as set forth in the exhibit appended hereto and made a part hereof as if fully set forth herein.

**Section 2.**

This Ordinance shall be in full force and effect from and after its passage and publication in accordance with Section 1-2-4 of the Illinois Municipal Code (65 ILCS 5/1-2-4).

This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of two-thirds of the corporate authorities then holding office (6 of 8 votes) of the City of Urbana, Illinois, at a duly noticed and convened meeting of the said corporate authorities.

**PASSED BY THE CORPORATE AUTHORITIES** this \_\_ Day of \_\_\_\_\_, 20\_\_.

AYES:

NAYS:

ABSTENTIONS:

\_\_\_\_\_  
Charles A. Smyth, City Clerk

**APPROVED BY THE MAYOR** this \_\_ Day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Diane Wolfe Marlin, Mayor

**Budget Amendment 2019/20 - 03 - Exhibit A**

		<u>Current Budget</u>	<u>Revised Budget</u>	<u>Difference</u>	<u>Reason</u>
<b>GENERAL OPERATING FUND (100)</b>					
<u>Revenues</u>					
100-41160	OTHER STATE GRANTS	-	14,250	14,250	urban and community forestry grant
<u>Total Revenues</u>		<u>36,063,149</u>	<u>36,077,399</u>	<u>14,250</u>	
<u>Expenditures</u>					
10010104-50110	HUMAN RELATIONS - SALARY - REGULAR EMPLOYEES	138,121	134,121	(4,000)	temporary employee - human relations
10010104-52199	HUMAN RELATIONS - OTHER PROFESSIONAL SERVICES	5,000	9,000	4,000	temporary employee - human relations
10040401-51900	40905-2020-GRANT PW - URBAN FORESTRY - OTHER SUPPLIES	15,318	29,568	14,250	urban and community forestry grant
10040421-51340	PW - SNOW AND ICE REMOVAL - SALT	95,125	116,125	21,000	salt procurement
<u>Total Expenditures</u>		<u>36,709,898</u>	<u>36,745,148</u>	<u>35,250</u>	
<u>Ending Fund Balance (estimated)</u>		<u>6,409,761</u>	<u>6,388,761</u>	<u>(21,000)</u>	
<b>POLICE SPECIAL FUND (310)</b>					
<u>Expenditures</u>					
31020205-53440	POLICE DUI - OTHER EQUIPMENT	20,000	41,668	21,668	rebudget police special fund
31020206-53440	STATE NARCOTICS FORFEITURES - OTHER EQUIPMENT	1,392	6,903	5,511	rebudget police special fund
31020207-53440	FEDERAL NARCOTICS FORFEITURES - OTHER EQUIPMENT	10,000	16,424	6,424	rebudget police special fund
<u>Total Expenditures</u>		<u>61,117</u>	<u>94,720</u>	<u>33,603</u>	
<u>Ending Fund Balance (estimated)</u>		<u>3,233</u>	<u>3,233</u>	<u>-</u>	