



Renter Name		Billing Address	
Renter Number		City	
Business Name		State & Zip Code	
Email		Cell Number	
License Plate Number(s)		Work Number	
Requested By		Effective Date	
Make/Model		Year/Color	

The City of Urbana, Illinois, hereinafter "City", agrees to lease to the above "Renter Name" (hereinafter called "Lessee"), the vehicle parking space identified below for the quarter indicated below at the quarterly rental fee set forth below, it being understood, however, that such quarterly rental period and all terms of this lease shall be automatically extended by the parties unless either shall notify the other in writing before the expiration of the then current quarter, unless the City terminates the lease earlier under the provisions set forth herein.

Lessee agrees to pay the quarterly rental fee indicated below in advance **before** the 1st day of each and every quarter. If the rental fee is not paid by the close of business on that day (or if such day falls on a Saturday, Sunday or legal holiday, by the close of business on the first day following), then a late charge of \$15.00 shall be due and payable. If the entire quarterly fee plus the late charge are not paid by 5:00 p.m. on the 5th day of the quarter*, the lease shall be forfeited effective immediately without further notice to the Lessee the space shall be made available to rent to another party. Also, a \$15.00 reactivation charge will be added when the Lessee cancels the lease agreement and request to have it reactivated within the same quarter.

Two weeks prior to the onset of the next quarter, the City shall send notice of the rental lease due by U.S. Mail, first class postage fully prepaid to the address set forth for the lessee above. Lessee shall keep the City informed of their current billing address. Failure to receive this courtesy notice shall not relieve lessee from liability to make the payments required herein on time.

SIGNATURE OF LESSEE

DATE

Rental Type	Number of Spaces	Space Number(s)	Monthly Cost	Quarterly Cost	Amount Due
Garage Reserved			\$110/space	\$330/space	
Garage Unreserved - 2 nd Floor, MobileMeter Signed Space Only			\$50/space	\$150/space	
Lot Rental - 5-day			\$30/space	\$90/space	
Lot 26 Rental - 24/7			\$40/space	\$120/space	
Resident Reserved 24/7			\$60/space	\$180/space	
On-street Rental (Bag)			\$45/space	\$135/space	
Amount Paid	\$		Date Paid		
Processed By			Processed Date		