



CITY OF URBANA

PEDAL BUS BUSINESS LICENSE APPLICATION

LICENSING PERIOD 7/1/2024 TO 6/30/2025

Please note: No person shall engage in the business of operating a pedal bus in the City without first having secured a Class PB (pedal buses) liquor license.

PLEASE PRINT OR TYPE

Applicant Name: _____

Applicant Address: _____
STREET APT/SUITE CITY STATE ZIP CODE

Applicant Phone Number: _____
HOME MOBILE

Applicant Email Address: _____

Business Name: _____

Business Address: _____
STREET APT/SUITE CITY STATE ZIP CODE

Business Mailing Address (if different): _____
STREET CITY STATE ZIP CODE

Business Phone Number: _____ Fax Number: _____

Manager Name: _____ Phone Number: _____

OWNER(S), PARTNERS, OR CORPORATE OFFICERS			
NAME	TITLE	HOME ADDRESS(STREET, CITY, STATE, ZIP)	PHONE
NAME	TITLE	HOME ADDRESS(STREET, CITY, STATE, ZIP)	PHONE
NAME	TITLE	HOME ADDRESS(STREET, CITY, STATE, ZIP)	PHONE

ATTACH ADDITIONAL SHEET(S) IF NECESSARY

UNDER PENALTIES AS PROVIDED BY LAW, I DECLARE THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION ON THIS FORM IS TRUE, CORRECT, AND COMPLETE.

SIGNATURE OF APPLICANT

DATE

Please provide the following:

Proof of insurance:

- Certificate of insurance listing the City of Urbana, 400 S. Vine St., Urbana, IL 61801, as a certificate holder.
- Evidence of general liability insurance in the minimum amounts of \$1,000,000 per person, \$2,000,000 per incident and \$100,000 for property damage.

Certificate of inspection(s), photos and description:

- Submit a completed certificate of inspection for each pedal bus in operation (City will accept a copy of the inspection report from the City of Champaign).
- Submit photos of each pedal bus in operation clearly depicting all four (4) sides of each unit in operation.
- Provide the seating capacity according to the trade rating, company-assigned number, body style, and color scheme for each pedal bus in operation below:

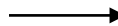
SEATING CAPACITY	COMPANY ASSIGNED #	BODY STYLE	COLOR(S)
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Fees:

Pedal Bus Business License Fee (up to 2 pedal buses).....\$ 217.00
 Pedal Bus Additional Registration Fee (per pedal bus).. \$ 54.00
 Late Filing Fee (plus ten dollars (\$10.00) per day after March 25th)\$ 27.00

Please return the completed application,
proof of insurance, certificate of inspection(s), photos
 and the appropriate fee to:



**City of Urbana
 Finance Department
 400 South Vine Street
 Urbana, IL 61803-0219**

FOR OFFICE USE ONLY			
REQUIRED DOCUMENTATION:	Insurance ____	Inspection(s) ____	Photos ____
Business Account #:	_____	Amount Paid:	_____
License Number:	_____	Processed By:	_____
Next Renewal Date:	_____	Approval Date:	_____