

## PUBLIC INPUT

Public input will be taken in the following ways:

### Zoom Webinar participant

Click on the link above to join the Webinar. You must provide your name and email in order to join the Webinar. If you wish to speak during the Public Input, “raise your hand” and wait to be called on by the meeting host. You must state your first and last name for the meeting record. Participants will be muted except when they are called on to speak; video will remain off for all members of the public when speaking. You may speak for up to three minutes.

### Telephone participant

Call the phone number shown on the agenda. Enter the Webinar ID followed by the # key. All callers are muted by default. If you wish to speak, “raise your hand” by pressing \*9 once. When you are called on by the host, you will be un-muted. You must state your first and last name for the meeting record. When you are finished, the host will “lower your hand” and mute you. You may speak for up to three minutes.

### Email Input

You may email public input between 8 am and 4 pm on the day of the meeting to [citycouncil@urbanaininois.us](mailto:citycouncil@urbanaininois.us). Please put “PUBLIC INPUT” and the meeting date in the subject line. Your email will be sent to all city council members, the Mayor, City Administrator, and City Clerk. Emailed public input labeled as such will be incorporated into the public meeting record, with personal identifying information redacted. Copies of emails will be posted after the meeting minutes have been approved. We cannot guarantee that all emails will be read aloud, due to variation in the volume of mail and time available.