

RESOLUTION NO. 2020-07-032R

A RESOLUTION APPROVING ORIENTATION, TECHNICAL TRAINING, AND CONTINUING EDUCATION STANDARDS FOR CIVILIAN POLICE REVIEW BOARD MEMBERS

WHEREAS, the City of Urbana (“City”) is a home rule unit of local government pursuant to Article VII, Section 6, of the Illinois Constitution, 1970, and may exercise any power and perform any function pertaining to its government and affairs, and the passage of this Resolution constitutes an exercise of the City’s home rule powers and functions as granted in the Illinois Constitution, 1970; and

WHEREAS, in 2007, the Mayor and City Council determined that a civilian police review board would enhance public safety by providing an independent means to review citizen complaints regarding police officer conduct and the operations of the Urbana Police Department; and

WHEREAS, on August 6, 2007, the City Council approved Ordinance No. 2007-07-085, amending Urbana City Code Chapter 19 to establish the Civilian Police Review Board (CPRB); and

WHEREAS, on April 20, 2009, the City Council approved Ordinance No. 2009-04-036 to reauthorize the CPRB; and

WHEREAS, on May 16, 2011, the City Council approved Ordinance No. 2011-05-034 to amend and reauthorize the CPRB Ordinance; and

WHEREAS, on February 2, 2015, the City Council approved Ordinance No. 2015-01-003 to expand the authority of the CPRB to include oversight of the display and use of TASERs by the Urbana Police Department; and

WHEREAS, each time the CPRB Ordinance was approved, amended, or reauthorized, it included Urbana City Code Chapter 19, Article III, Division 1, Section 19-23, requiring in part that the Human Relations Office develop written standards for orientation and continuing education for all CPRB members, subject to the approval of the Mayor and City Council; and

WHEREAS, City staff, in collaboration with CPRB members, have developed orientation, technical training, and continuing education standards to present to the Mayor and City Council for their approval; and

WHEREAS, the City Council, after due consideration, finds that approving such orientation, technical training, and continuing education standards as herein provided is in the best interests of the residents of the City and is desirable for the welfare of the City's government and affairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council, of the City of Urbana, Illinois, as follows:

Section 1.

The CPRB orientation, technical training, and continuing education standards attached hereto and hereby incorporated by reference, be and the same are hereby approved.

Section 2.

Upon approval of this Resolution, the Human Relations Office shall adhere to these standards for the orientation, technical training, and continuing education of CPRB members.

PASSED BY THE CITY COUNCIL this 13th day of July, 2020.

AYES: Brown, Colbrook, Hursey, Miller, Roberts, Wu

NAYS:

ABSTENTIONS:



Phyllis D. Clark, City Clerk

APPROVED BY THE MAYOR this 14th day of June, 2020



Diane Wolfe Marlin, Mayor

Orientation Standards for CPRB Members

Session One: Introduction and Overview

- A. Mayoral introduction and charge
- B. Civilian oversight of law enforcement
- C. Models of civilian oversight (explain where Urbana's model fits)
- D. History of civilian oversight and development of CPRB in Urbana
- E. Q & A from CPRB Orientation and Procedures Manual

Session Two: Ordinance Establishing the Civilian Police Review Board

- A. Complaint Process
 - a. Intake procedures
 - b. Investigation
 - c. Findings by Police Chief
 - d. Appeals
 - e. Hearings
 - f. Disposition
- B. Other Duties of the CPRB
 - a. Policy review and recommendations
 - b. Regular meeting schedule
 - c. Community outreach
 - d. Establishment of CPRB operational rules and procedures

Session Three: Legal Topics

- A. Open Meetings Act (OMA) requirements
- B. Confidentiality/privacy issues
 - a. Public records
 - b. Confidentiality requirements
- C. Uniform Peace Officers' Disciplinary Act
- D. FOIA as it applies to CPRB
- E. Brief Overview of Relevant Case Law

Approximate duration: 2-3 hours

Technical Training Standards for CPRB Members

Session One: Basics of Criminal Justice

- A. Role of the Legislature/Role of the Council
- B. Role of the Police
- C. Role of the State's Attorney
- D. Role of the Courts
- E. Role of Corrections/Jail/Prison/Probation

Session Two: Overview of the Urbana Police Department

- A. Organizational History, Culture and Structure
- B. Chain of Command and the Roles/Responsibilities of Ranks
- C. Police Administrative Function
- D. Police Patrol Function
- E. Police Investigations Function
- F. Police Services Function

Session Three: Recruitment, Selection and Training of Officers (Path of a New Recruit)

- A. Testing/Interviews/Selection
- B. Background Investigations
- C. Psychological Testing
- D. Police Training Institute
- E. Field Officer Training Program
- F. Proactive versus Reactive Policing
- G. Policy Development in the UPD
- H. Tour of the Department

Session Four: Routine Police Procedures

- A. Search and seizure
- B. Detentions versus arrests
- C. Juvenile Procedures
- D. Booking, Custody, and Prisoner Transport Procedures
- E. Traffic Stops/Traffic Enforcement
- F. Pedestrian Stops
- G. Drug Enforcement

Session Five: Specialized Police Training (Control Tactics/Use of Force)

- A. Use of Force Continuum
- B. Defensive Tactics
- C. Takedown and Pain Compliance Holds and Maneuvers
- D. Handcuffing Techniques

- E. Use of Less Lethal Weapons (OC or Pepper Spray)
- F. TASER Use
- G. Baton Use
- H. Firearms Use Policy

Session Six: More Specialized Police Training

- A. Implicit Bias Training
- B. Crisis Intervention Training
- C. Dealing with Mentally-Disturbed Subjects
- D. Dealing with Impaired Individuals (alcohol and/or drugs)
- E. Interaction with Marginalized Groups

Session Seven: Relevant Case Law

- A. Stops and Detentions
- B. Search and Seizure
- C. Arrests and the Rights of Arrested Persons

Session Eight: Conflict Resolution and Cultural Sensitivity

- A. Conflict Resolution
- B. Restorative Practices
- C. Bias-based Policing/Racial Profiling
- D. Community and Cultural Awareness

Session Nine: 4-hour Ride-Along (or alternative training approved by CPRB)

Approximate Duration: 10-12 hours

Continuing Education Standards for CPRB Members

Each calendar year, beginning with 2021, each member¹ of the CPRB will complete the following, at a minimum:

- Two 4-hour ride-alongs (or alternative training approved by CPRB)
- Participate in one “mock hearing” (staff and the CPRB will collaborate on the scenario to be presented)
- 4 hours of NACOLE training (in-person or webinar format)
- 2 hours of community outreach on behalf of the CPRB
- 1-2 hours of anti-bias training (depending on length of offering)
- 30-minute Open Meeting Act refresher

Optional but strongly encouraged:

Participation in the Champaign County Citizens Police Academy

Restorative Practices Training (refresher)

Conflict Resolution Training (refresher)

¹ This requirement is waived during the calendar year in which a given CPRB member is seated for the first time, to allow for the Orientation and Technical Training Standards to be met.