



**URBANA PUBLIC TELEVISION  
COMMISSION**

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**DATE:** Friday, September 9, 2022  
**TIME:** 12:00 p.m.  
**PLACE:** Council Chambers, 400 S Vine St, Urbana, IL 61801

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**A G E N D A**

1. **Call to Order and Roll Call**
2. **Approval of Minutes of Previous Meeting**
  - a. June 10, 2022
3. **Correspondence**
4. **Staff Report**
  - a. Upcoming upgrades – Council Memo from 8/8/22
5. **Audience Participation**
6. **Unfinished Business**
  - a. Discussion: UPTV’s focus moving forward
7. **New Business**
  - a. UPTV Content Archives
  - b. Refine the purpose of the UPTV Commission
    - i End of equipment purchase reports.
    - ii Review of Code and Ordinances
8. **Commissioner’s Comments**
9. **Adjournment**

**The next regularly-scheduled meetings are:**

December 9, 2022, 12 Noon, Urbana City Council Chambers

**Accommodation:** If an accommodation is needed to participate in a City meeting, please contact the City Clerk’s Office at least 48 hours in advance so that special arrangements can be made using one of the following methods:

- Phone: 217.384.2366
- Email: [CityClerk@urbanaininois.us](mailto:CityClerk@urbanaininois.us)

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**DATE:** Friday, June 10, 2022  
**TIME:** 12:00 p.m.  
**PLACE:** Urbana City Council Chambers, 400 S Vine St, Urbana, IL 61801

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## MINUTES

**Members Present:** Sara Bennett, Marie Polk, Mark Schultz

**Members Dialing in via Phone:** Peter Folk,

**Members Absent, previously notified:** John Gutzmer

**Staff Present:** Sanford Hess, IT Director

### 1. Call to Order & Roll Call & Declaration of Quorum

Commissioner Schultz called the meeting to order at 12:02 p.m. A quorum was present.

Commissioner Folk was called in due to illness. Commissioner Schultz agreed to chair the meeting.

Commissioner Sinder notified the City that he has resigned from the Commission, and John Gutzmer notified that he would not make the meeting.

### 2. Approval of Minutes

Approval of minutes from the June 11, 2021 and March 11, 2022 - motion by Commissioner Polk, seconded by Commissioner Bennett. Vote was unanimous.

### 3. Correspondence

There was no correspondence outside of Commissioners who resigned and notified of their absence for the meeting.

### 4. Staff Report

Sanford Hess noted some upcoming changes:

- UPTV Commission members will be receiving City email addresses. That rollout is taking longer than expected.
- The FY 2023 proposed budget was submitted to City Council. Sanford presented a summary of UPTV items in the budget.
  - The General Fund budget (page 55, printed page number) covers staff – the planned spending is the same for FY 2023. There is no Station Manager in the budget, so some functions will not be performed.
  - Bourema Ouedraogo is the only full-time employee. There is no UPTV Station Manager. There is a part-time Production Assistant and three part-time Camera Operators.
  - The UPTV PEG Fund (page 147-148, printed page number) covers equipment.

- Sanford said that the budget amendment in May 2022 for \$50,000 was accelerated equipment replacement – and the City is working on purchasing those items.
- Bourema has been upgrading cameras in FY 22, which has required some upgrades to computers.

## 5. Audience Participation

There was no audience participation

## 6. Unfinished Business

There was no unfinished business.

### A. Discussion: UPTV's focus moving forward

Sanford presented a summary of recent changes that led to the current situation:

- Until 2019, UPTV had two full-time staff: a Station Manager and a Production Coordinator.
- In 2019, the Station Manager retired, and Jason Liggett became the Station Manager and performed both jobs.
- In 2020 the pandemic hit and changed the responsibilities of the UPTV Station Manager, requiring more effort as a Production Coordinator for online meetings.
- In 2021 Jason Liggett resigned and that led to a prioritization of UPTV services. The top priority was set as Production coordination for meetings, both City and those entities who have agreements with UPTV.
- Bourema Ouedraogo was promoted to full-time Production Coordinator.
- The Station Manager position is vacant, and not in the FY 2023 budget.

Sanford described that the UPTV Station Manager's role as "content curator" is not being performed at this point. Community produced content is being recorded and shown, but content from elsewhere is not being reviewed and programmed – especially for content from the outside. This means that UPTV is diminished in the range and breadth of content; more of UPTV is a bulletin board.

Sanford opened up a discussion about how to bring back some of the content to UPTV.

- Commissioner Polk asked if community volunteers or other organizations could help fill that role, and made some suggestions.
  - Conducting an open house meeting to solicit volunteers.
  - Reaching out to other organizations.
- Commissioner Folk asked if existing staff could assist the role by providing details about the number of slots to fill, and then receive guidance on what to slot.
  - Sanford said that staff would be able to say, "here are the open slots around what is currently scheduled" and would be able to take the details to schedule.
- Commissioner Schultz asked what outreach is possible to UIUC and Parkland for students to be involved.
  - Sanford said that there was more interaction with those channels in the past and that content could be shared.
  - Commissioner Folk suggested that an internship might be possible to help.

- Commissioner Bennett asked what communication was sent out to community producers.
  - Sanford said that a list exists, but that no communication has been sent in some time.
- Commissioner Schultz suggested that former broadcasters could be engaged in some way, who have talents that could be brought in to help UPTV.
  - Sanford asked what type of collateral might be needed to reach out to these people?
  - Commissioner Schultz suggested a one-pager describing what UPTV does, what equipment it does, and what would be involved for a volunteer.
  - Commissioner Polk suggested a list of the roles that UPTV is seeking, and something about the variety of content that UPTV carries and awards it has won.
  - Commissioner Polk suggested that it's important that there is City approval for a process before communication goes out.

## **B. Discussion: UPTV Commission's expectations for future meetings**

Sanford addressed that some of the content from UPTV meetings in the past will not continue.

Sanford said that the Code allots up to 9 seats for the UPTV Commission, and that volunteers are welcome.

The purpose of the Commission was to hear complaints from UPTV members.

- Sanford said that since he started in 2013, there have been no complaints from UPTV members.
- Commissioners Folk and Polk said that there have been complaints from the public about content shown on UPTV.

In 2009, the UPTV Commission adopted Rules and Regulations for itself, requiring an annual report and a copy of the budget request.

Sanford proposed that quarterly meetings should be scheduled, with the option to cancel meetings as needed.

- Commissioner Schultz suggested that an annual meeting at least is needed.
- Commissioner Polk suggested that working meetings leading up to an annual meeting (planning session, study session) are recommended.

Sanford asked for feedback on the meeting time, and members expressed that they like the current time.

## **7. New Business**

There was none.

## **8. Commissioner's Comments**

Commissioner Polk said that she felt revitalized by the conversation, and that there are huge opportunities.

## **9. Set Meeting Date and Adjournment**

Commissioner Polk moved to adjourn the meeting, and Commissioner Bennett seconded. The vote was unanimous. The meeting was adjourned at 12:47 p.m.



## ***EXECUTIVE DEPARTMENT***

Information Technology Division

Memorandum

To: City Council  
CC: Phyllis Clark, Carol Mitten, Bourema Ouedraogo  
From: Sanford Hess  
Regarding: UPTV Issues and Coming Upgrades  
Date: **August 3, 2022**

Moving back to in-person meetings in April 2022 was a major transition for UPTV. **All** of UPTV's current staff (Production Coordinator, Production Assistant, and three Camera Operators) started during the pandemic, so the more complex in-person environment was a new challenge that none of these staff members had experienced before.

There have been at least three different issues with the broadcast since April, some of which continue:

1) **Members calling-in to meetings on the phone.** In 2021, while City meetings were entirely online, the City changed its phone system. The UPTV equipment that was previously used to link phone calls to the Council Chamber audio was unusable with the new phone system. In March 2022, we purchased hardware to work with the new phone system. However, the new hardware was limited by our inability to control the audio output, with the result that anyone calling in from the phone heard an echo of their own voice. After a few weeks of issues, we stopped using the hardware and used a different method with the new phone system, which seems to have resolved the echo problem, although it requires more steps by the camera operators. We can now support multiple people calling in to the same meeting using a conference call, although audio issues make it difficult for callers to hear on their phones – they must listen to the online Livestream.

2) **Audio levels and noise in the meetings.** At the three initial meetings (April 4, 11, and 18), there were complaints about the volume. On April 21, we gathered several staff in place to test and set audio for the different inputs associated with each microphone. Those settings were then tweaked over the next few weeks due to individual variances. This addressed most of the volume issues. However, audio from the meetings has a recurring “dirtiness” that we believe is due to the aging analog mixers, which have less flexibility to mix inputs and less stable connections (creating the noise in the audio) than current digital equivalents. Replacement with a digital system is the best solution here.

3) **The Livestream has been inconsistent – starting late and dropping out.** Based on comments received by people watching the Livestream, this appears to have happened on May 9, June 6, and June 27. Issues with the Livestream are due in large part to the technology: an old release of the Livestream software, running on an older machine. Staff has learned to take steps before each meeting to clear out storage on this machine. Hopefully, this will avoid further issues.

When these problems first manifested in April, City staff began working on a plan for replacement of the aging components. The audio system in Council Chambers was up for replacement in Fiscal 2023 (planned for \$37,000) and the Video Production Switcher in Fiscal 2025 (\$15,000).

Beginning in April, City staff took the following steps:

- On May 9, 2022 the Council passed Budget Amendment #7, which moved \$50,000 into the fiscal year 2022 budget for equipment replacement. These were items (the Tricaster, Microphones, and Audio Mixers and Amplifiers) that were scheduled to be replaced in upcoming fiscal years. The flexibility afforded by the approval of the budget amendment allowed us to be able to start the process early.
- In May and June, the City engaged with Key Code Media in a consultative process to understand our environment and propose a complete solution with equipment, installation, and support.
- In July, the City signed a contract with Key Code Media at a total cost of approximately \$41,000. Happily, we expect costs to be less than the \$50,000 initially estimated.
- Items have been ordered. We expect the work to occur in two phases. Based on the shipping delays we're seeing for the ordered equipment, especially the audio components, the phases map out this way:
  - Phase 1 – September / October 2022
    - Install all the video hardware (and audio for items that arrive early) and run cabling for new audio.
  - Phase 2 – December 2022 / January 2023
    - Install all the audio hardware.

While we're all frustrated that the problems will linger for several more months, the resolution described above progressed as quickly as we could under the circumstances.

The contract for work should address our audio and video issues in several different ways:

- The analog mixers will be replaced by digital ones, eliminating the failing plugs.
- Digital mixers will also give us more control on the audio mix, for example, permitting the "mix-minus" output that would better integrate with our new phone system.
- The Livestream process will be replaced by a dedicated piece of hardware (an AJA HELO Plus H.264 Advanced Streamer and Recorder) that will provide a better image and be more dependable.
- The contract includes professional installation, acceptance testing, and a year of support.



## ***EXECUTIVE DEPARTMENT***

Information Technology Division  
Memorandum

To: Urbana Public Television Commission  
CC: Ibrahim Ouedraogo, Carol Mitten  
From: Sanford Hess  
Regarding: Two Major Initiatives for UPTV – Suggestions for Discussion  
Date: September 7, 2022

Continuing a discussion we've been having at our meetings in 2022 about the future of UPTV, here are two topics for discussion.

### **Public Access Television in a Digital World**

UPTV Public Access is not a business, but it is still suffering from technology disruption. People who want to produce and share videos no longer need the services UPTV provided in the past: lending equipment, editing tools, and a studio for recording. While there may still be some producers who want to record shows the old way, more content is being produced by the community outside of UPTV.

I suggest that the path forward for UPTV Public Access is to embrace the new methods to produce content and develop a process for community members to submit content they've created on their own to be shown on UPTV and added to the UPTV YouTube site. **However**, UPTV is not staffed to review the potential inflow of submissions, which must be reviewed for adherence to UPTV guidelines as documented in the UPTV Policies & Procedures.

My proposal is to use a platform (FilmFreeway is the one we're testing) for the community to submit video they would like to be played on UPTV. We will then have some Community Reviewers who will be "judges" to watch the content – both for adherence to UPTV Policies and to confirm if it should be considered "Adult Programming".

### **UPTV Content Archives**

Ongoing efforts at Urbana to clean our space (both physical and virtual) made us aware that UPTV has a mountain of content. However, it is not feasible for UPTV to maintain all of this video – and much of it is on formats (e.g. VHS tapes, DVDs) that are starting to degrade.

My proposal is to dedicate some UPTV staff time to supporting the organization of **locally produced** UPTV content to live on as an archival collection. I envision this as a process with three steps:

- 1) Work with an entity that understands collections (TUFL, iSchool?) to come up with a tagging and storage strategy for locally produced content.
- 2) UPTV staff will organize and convert content (e.g. from DVDs and VHS) into long-term storage formats. Non-local content in the possession of UPTV will be purged.
- 3) Create an ongoing process to maintain and migrate content that is received in the future.



## What is Urbana Public Television (UPTV)?

UPTV is the City of Urbana's Public, Education & Government access media center. Since 1995, UPTV has provided the Urbana-Champaign area with local programming on community issues and events, as well as coverage of the Urbana City Council and Board & Commission meetings. UPTV is also a platform for locally produced content to be shared; UPTV celebrates Urbana's artistic and cultural diversity.



**How to Watch UPTV:** Locally on Comcast channels 6 & 1096, i3 Broadband channel 552, AT&T U-Verse channel 99 and streaming worldwide on the web through Livestream. UPTV also has a YouTube channel.

**UPTV's Award-Winning Content:** UPTV continually wins awards for community content – and has a long tradition of shows produced by individuals on topics covering sports, spirituality, news, nature, music, and the arts. UPTV provides a platform for individuals and entities to share their views, ideas, and skills.

## What is Different Now for UPTV?

UPTV originated in an era where TV content had to be produced in a TV station, with professional cameras and editing equipment. While that's still an option for UPTV content, people now have the tools to produce high-quality videos at home. UPTV wants to be a way for people to share their video content with the community.

***UPTV is Always Seeking Video Content from the Community!***

Whether you are creating content already or you have an idea and want to use UPTV equipment, if you have ideas to share with the community we want to hear from you! Content producers will need to sign up as (free) members – by reading and agreeing to the UPTV Policies & Procedures.

## What Does UPTV Provide?

UPTV members can access cameras, editing software, and the UPTV studio for the creation of content. UPTV staff conduct training and can answer questions, and upload submitted content to UPTV's YouTube channel - if desired.

## UPTV Is Also seeking Curators to Review Content

Before content is broadcast, UPTV Curators will watch the content for adherence with UPTV guidelines and to determine if it needs to be shown after-hours as Adult Programming.

Being a Curator is a way for people to contribute to the success of UPTV even if they are not interested in creating content. Curators will review submissions through an online website.

## ARTICLE VI. - PUBLIC, EDUCATION, GOVERNMENT ACCESS CABLE TELEVISION

### Sec. 24-150. - Urbana Public Television; establishment.

- (a) The city council hereby establishes Urbana Public Television, which may be known as UPTV. UPTV shall operate as public, education, government access (PEG access) on the channel or channels designated for the city's use under its cable franchise agreement.
- (b) The administration of the city shall operate and administer UPTV in all respects, except as specifically reserved to the Urbana Public Television Commission by ordinance.

(Ord. No. 9697-121, § 2, 4-21-97)

### Sec. 24-151. - Commission.

The Urbana Public Television Commission, which may be known as the UPTV Commission, is hereby established.

(Ord. No. 9697-121, § 2, 4-21-97)

### Sec. 24-152. - Composition.

The UPTV commission shall be composed of nine (9) commissioners. One (1) commissioner shall be appointed by the mayor with the approval of the council and shall be chosen from among the members in good standing of Urbana Public Television. One (1) commissioner shall be appointed by the mayor with approval of the council from nominees named by the Board of the Urbana Park District. One (1) commissioner shall be appointed by the mayor with approval of council from nominees named by the Board of Urbana School District No. 116. One (1) commissioner shall be appointed by the mayor with approval of council from nominees named by the Board of the Urbana Free Library. One (1) commissioner shall be appointed by the mayor, with approval of council, from residents of the city. Four (4) commissioners shall be appointed by the mayor, with approval of council, regardless of such appointees' residences.

(Ord. No. 9697-121, § 2, 4-21-97; Ord. No. 2004-08-107, § 1, 8-16-04; Ord. No. 2017-12-069, § 4, 2-5-18)

### Sec. 24-153. - Terms, initial appointment, vacancies, removal of members, attendance.

Each of these commissioners shall serve a term of three (3) years except as hereinafter provided.

- (a) The initial term of one (1) commissioner shall expire on June 30, 1998. The initial terms of two (2) commissioners shall expire on June 30, 1999. The initial terms of the two (2) new commission positions created by ordinance in the year 2004 shall expire on June 30, 2006. Within thirty (30)

days following the expiration of the term of each of those commissioners, a successor shall be appointed by the mayor with the approval of the council, and the successor shall serve for a term of three (3) years.

- (b) The terms of the four (4) commissioners who have been appointed to the commission by virtue of their appointment to the Champaign-Urbana Cable and Telecommunications Commission shall expire on the date or dates, as the case may be, when their terms on the Champaign-Urbana Cable and Telecommunications Commission otherwise would have expired but for the repeal of Urbana City Code Section 24-100. Thereafter, the terms of these four (4) commissioners shall be for three (3) years.
- (c) Should one of these commissioners resign or be removed from the commission, a successor shall be appointed by the mayor and shall serve for the unexpired period of the vacated term.
- (d) These commission members shall be expected to attend all regular meetings of the UPTV commission. If a member fails to attend more than half of the scheduled meetings in any one (1) fiscal year (July 1 through June 30), the member may be asked to resign, or may have his or her name submitted to the mayor and city council with a recommendation for termination and replacement of such member.
- (e) These members of the commission may be removed by the mayor with the approval of a majority of council for good cause.

(Ord. No. 9697-121, § 2, 4-21-97; Ord. No. 2004-08-107, § 1, 8-16-04; Ord. No. 2017-12-069, § 5, 2-5-18)

#### Sec. 24-154. - Chairperson.

The mayor shall designate the chairperson of the commission.

(Ord. No. 9697-121, § 2, 4-21-97)

#### Sec. 24-155. - Functions and duties generally.

The functions and duties of the UPTV Commission are limited to those specifically set forth in this article, and as specifically set forth in any other duly enacted ordinance. Nothing in this article shall be construed as vesting legislative discretion or power in the commission.

(Ord. No. 9697-121, § 2, 4-21-97)

#### Sec. 24-156. - Specific duties.

The UPTV Commission shall perform the following duties:

- (1) *Adoption of rules of procedure.* Within a reasonable time after the appointment of the commission, upon call of the chairperson of the commission, the commission shall meet and

adopt rules of procedure for whatever regular and special meetings are deemed by the commission to be advisable and necessary to the fulfillment of the duties imposed upon it by this article.

(2) *Policies.* The commission shall advise the city administration on the content of PEG access cable policies relating to Urbana Public Television and may suggest changes to policies.

(3) *Hearing of disputes.*

a. The commission, upon the request of an aggrieved member adversely affected by a final decision of the administration, shall hear and make a final determination of disputes regarding:

1. Membership in UPTV;

2. Discipline of members of UPTV;

3. Restrictions imposed by the administration on cable-cast of specific programs on UPTV after complaints have been received by the administration about the programs' content.

b. For purposes of this section (c), "aggrieved member" shall mean only the member or prospective member of UPTV whose membership or discipline is at issue or whose program has been subject to restriction.

c. The decision of a majority of the appointed members of the UPTV commission shall constitute a final decision.

Review of that decision may be obtained in accordance with the Illinois Administrative Review Law (735 ILCS 5/3-101 et. seq.)

(Ord. No. 9697-121, § 2, 4-21-97)

Secs. 24-157—24-160. - Reserved.

**ORDINANCE NO. 2017-12-069**

**AN ORDINANCE TO REPEAL URBANA CITY  
CODE CHAPTER 24, ARTICLE IV, SECTION 24-100**

**(Champaign-Urbana Cable and Telecommunications Commission)**

**WHEREAS**, the City of Urbana (the “City”) is a home rule unit of local government pursuant to Article VII, Section 6 of the Illinois Constitution of 1970 and may exercise any power and perform any function pertaining to its government and affairs, including but not limited to the creation and dissolution of boards and commissions to assist with the performance and functioning of its governmental affairs; and

**WHEREAS**, on or about February 21, 1994, the City adopted Ordinance No. 9394-69 which created and established the Champaign-Urbana Cable and Telecommunications Commission which creation and establishment is currently memorialized in Chapter 24, Article IV, Section 24-100 of the Urbana City Code (hereinafter, Section 24-100”); and

**WHEREAS**, Section 24-100 has been amended on one or more occasions including by Ordinance No. 9596-112 adopted on or about June 3, 1996 and Ordinance No. 9697-121 adopted on or about April 21, 1997; and

**WHEREAS**, the current stated purpose of the Champaign-Urbana Cable and Telecommunications Commission is to “act as an advisory body to the City Councils of the City of Champaign and the City of Urbana for the purpose of overseeing the construction, development and operation of the Cable system, and the administration of the Cable franchise, and to monitor and inform the public of telecommunications legislation and policy” UCC Sec. 24-100; and

**WHEREAS**, since the adoption of Section 24-100 there have been significant changes in state and federal laws, rules and regulations governing the operation of cable television and telecommunication companies, and franchises thereof; and

**WHEREAS**, the Illinois Commerce Commission and the Federal Communication Commission provide extensive regulation of cable television and telecommunication services and activities; and

**WHEREAS**, much of the Champaign-Urbana Cable and Telecommunications Commission responsibilities have been subsumed by state and federal law and their respective regulatory agencies.

**NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF URBANA, ILLINOIS, AS FOLLOWS:**

**Section 1.** Chapter 24, Utilities, Article IV, Cable Television Franchises, Section 24-100, Commission Established, of the Urbana City Code shall be and hereby is repealed effective upon adoption of this Ordinance.

**Section 2.** Effective upon the adoption of this Ordinance, the City of Urbana shall refrain from appointing any persons to serve on and shall cease all participation in the Champaign-Urbana Cable and Telecommunications Commission.

**Section 3.** Effective upon adoption of this Ordinance, all terms of those commissioners which have been appointed by the City of Urbana to serve on the Champaign-Urbana Cable and Telecommunications Commission shall be deemed to and hereby expire.

**Section 4.** Chapter 24, Utilities, Article VI, Public, Education, Government Access Cable Television, Section 24-152, Composition, shall be and hereby is amended as follows with the text denoted with strikeouts representing text of said section to be deleted from the Urbana City Code and with text denoted with underlines representing text to be included in said section of the Urbana City Code.

The UPTV commission shall be composed of nine (9) commissioners. One (1) commissioner shall be appointed by the mayor with the approval of the council and shall be chosen from among the members in good standing of Urbana Public Television. One (1) commissioner shall be appointed by the mayor with approval of the council from nominees named by the Board of the Urbana Park District. One (1) commissioner shall be appointed by the mayor with approval of council from nominees named by the Board of Urbana School District No. 116. One (1) commissioner shall be appointed by the mayor with approval of council from nominees named by the Board of the Urbana Free Library. One (1) commissioner shall be appointed by the mayor, with approval of council, from residents of the city. Four (4) commissioners shall be appointed by the mayor, with approval of council, regardless of such appointees' residences.



**Section 5.** Chapter 24, Utilities, Article VI, Public, Education, Government Access Cable Television, Section 24-153, Terms, Initial Appointment, Vacancies, Removal of Members, Attendance, shall be and hereby is amended to read as follows:

Each of these commissioners shall serve a term of three (3) years except as hereinafter provided.

(a) The initial term of one (1) commissioner shall expire on June 30, 1998. The initial terms of two (2) commissioners shall expire on June 30, 1999. The initial terms of the two (2) new commission positions created by ordinance in the year 2004 shall expire on June 30, 2006. Within thirty (30) days following the expiration of the term of each of those commissioners, a successor shall be appointed by the mayor with the approval of the council, and the successor shall serve for a term of three (3) years.

(b) The terms of the four (4) commissioners who have been appointed to the commission by virtue of their appointment to the Champaign-Urbana Cable and Telecommunications Commission shall expire on the date or dates, as the case may be, when their terms on the Champaign-Urbana Cable and Telecommunications Commission otherwise would have expired but for the repeal of Urbana City Code Section 24-100. Thereafter, the terms of these four (4) commissioners shall be for three (3) years.

(c) Should one of these commissioners resign or be removed from the commission, a successor shall be appointed by the mayor and shall serve for the unexpired period of the vacated term.

(d) These commission members shall be expected to attend all regular meetings of the UPTV commission. If a member fails to attend more than half (1 / 2) of the scheduled meetings in any one (1) fiscal year (July 1 through June 30), the member may be asked to resign, or may have his or her name submitted to the mayor and city council with a recommendation for termination and replacement of such member.

(e) These members of the commission may be removed by the mayor with the approval of a majority of council for good cause.

**Section 6.** Notwithstanding anything to the contrary contained in this Ordinance, the City of Urbana shall retain such records pertaining to and/or created by, for or on behalf of the Champaign-Urbana Cable and Telecommunications Commission by the City of Urbana and any of its employees in compliance with the laws of the State of Illinois concerning the retention and destruction of local governmental records.

**Section 7.** Those sections, paragraphs, and provisions of the Urbana City Code that are not expressly amended or repealed by this Ordinance are hereby re-enacted, and it is expressly declared to be the intention of this Ordinance not to repeal or amend any portions of the Urbana City Code other than those expressly set forth as amended or repealed in this Ordinance. The invalidity of any section or provision of this Ordinance hereby passed and approved shall not invalidate other sections or provisions thereof.

**Section 8.** This Ordinance shall not be construed to affect any suit or proceeding pending in any court, or any rights acquired, or a liability incurred, or any cause or causes of action accrued or existing prior to the effective date of this Ordinance; nor shall any right or remedy of any character be lost, impaired or affected by this Ordinance.

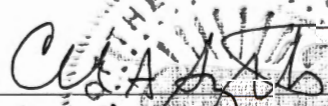
This Ordinance is hereby passed by the affirmative vote, the “ayes” and “nays” being called, of a majority of the members of the Council of the City of Urbana, Illinois, at a meeting of said Council.

**PASSED BY THE CITY COUNCIL** this 5<sup>th</sup> day of February, 2018.

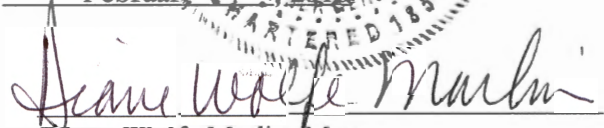
AYES: Ammons, Brown, Hazen, Jakobsson, Miller, Roberts, Wu

NAYS:

ABSTENTIONS:

  
\_\_\_\_\_  
Charles A. Smith, City Clerk

**APPROVED BY THE MAYOR** this 6<sup>th</sup> day of February, 2018

  
\_\_\_\_\_  
Diane Wolfe Marlin, Mayor