

**The Urbana Free Library Board of Trustees  
Minutes of a Regular Meeting  
Held on Tuesday, March 8, 2011**

Present: Scott Bennett, Mary Ellen Farrell, Anh Ha Ho, Diane Marlin, Beth Scheid, Chris Scherer, and Jane Williams

Absent: Barbara Gillespie

Staff present: Becky Brown, Dawn Cassady, Lora Fegley, Debra Lissak, Anke Voss, and Kathy Wicks

Also present: Pat Boze and Corrie Proksa

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on March 8, 2011. The meeting was called to order by the president, Mary Ellen Farrell, at 7:30 p.m.

It was moved by Scott Bennett, seconded by Diane Marlin, and passed unanimously that the consent agenda be approved as mailed.

## **PETITIONS AND COMMUNICATIONS**

### *Public comment*

None.

### *Presentations*

Pat Boze made a presentation to the Board about the merging of the Lincoln Trail, Rolling Prairie, Lewis & Clark, and Shawnee library systems into one system, the Illinois Heartland Library System. The new system will cover sixty-four southern Illinois counties. The Illinois State Library has asked the two new state systems to focus their resources on delivery services, automation/resource sharing, and the talking book program.

## **REPORTS OF COMMITTEES**

### *Building and Grounds*

No report.

### *Technology*

After discussion, it was moved by Beth Scheid, seconded by Jane Williams, and passed unanimously to withdraw from the LTLS automation system. It was moved by Scott Bennett, seconded by Diane Marlin, and passed unanimously to pursue an automation RFQ, asking

vendors to quote the cost of a standalone system and the cost of a shared system with Champaign Public Library. Mel expressed that staffing is her biggest concern about either a standalone or a shared automation system. There also was concern about added expense for any enhanced services provided through the Lincoln Trail automation system. Deb reiterated that the library will remain part of the Illinois Heartland Library System even if it is not part of the automation system.

*Finance*

It was moved by Chris Scherer, seconded by Jane Williams, and passed unanimously to approve the March budget revisions. It was moved by Beth Scheid, seconded by Scott Bennett, and passed unanimously to approve of the disposal of three microfilm cabinets and a microfilm camera.

*Policy*

No report.

*Education and Training*

No report.

*Long-Range Planning*

No report.

**REPORTS OF LIAISON OFFICERS**

*Friends of the Library*

No report.

*The Urbana Free Library Foundation*

No report.

*Lincoln Trail Libraries System*

There was some discussion about the new draft of the Lincoln Trail resource access policy.

**REPORTS OF ADMINISTRATIVE STAFF**

*Executive Director*

Mel was sorry to miss the staff-in-service. Deb explained that several of the sessions will be repeated in Learning Lunch brown bag sessions. The Learning Culture Committee also will be exploring new sessions to offer. Board members are welcome to attend.

*Associate Director*

No further report.

*Adult Services*

No further report.

*Children's Service*

No further report.

*Archives*

Anke informed the Board that Andrew Flinn has been invited to speak at the Spurlock Museum on the topic of "Independent and Community Archives: Preserving Local Histories and Sites of Resistance?" The Archives is a co-sponsor for this event.

*Circulation Services*

No further report.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

President Mel Farrell appointed committee members. The new appointments are as follows:

Building & Grounds: Scott Bennett and Diane Marlin

Technology: Mel Farrell, Beth Scheid, and ? (waiting appointment of a new trustee)

Finance: Scott Bennett, Mel Farrell, and Chris Scherer

Policy: Anh Ha Ho, Diane Marlin, and Jane Williams

Education & Training: Mel Farrell

Long Range Planning: Committee of the Whole

**ADJOURNMENT**

The meeting was adjourned at 8:50 p.m.

Becky Brown

Recording Secretary

Supplementary information and department reports are available in the Board packet of March 8, 2011.