

**The Urbana Free Library Board of Trustees
Minutes of a Regular Meeting
Held on Tuesday, July 13, 2010**

Present: Mary Ellen Farrell, Barbara Gillespie, Diane Marlin, Beth Scheid,
Chris Scherer, Umesh Thakkar, and Jane Williams,

Absent: James P. Quisenberry

Staff present: Becky Brown, Dawn Cassady, John Dunkelberger, Debra Lissak,
Anke Voss, and Kathy Wicks

Also present: Corrie Proksa

The Urbana Free Library Board of Trustees met in the Archives of The Urbana Free Library on July 13, 2010. The meeting was called to order by the president, Mary Ellen Farrell, at 7:40 p.m.

It was moved by Chris Scherer, seconded by Barbara Gillespie, and passed unanimously that the consent agenda be approved as mailed.

PETITIONS AND COMMUNICATIONS

Public comment

None.

Presentations

None.

REPORTS OF COMMITTEES

Building and Grounds

After discussion, it was the consensus of the Board that Deb should speak with the City arborist about trimming the trees on each side of the Race Street entrance.

There was discussion about the carpet showing wear. The library's cleaning contractor, J Porter Enterprises, Inc., clean high traffic areas four times a year.

Technology

No report.

Finance

Since the Champaign Public Library recently raised fines on overdue materials, the City has asked the library to consider a fine increase as an additional source of revenue to compensate for the reduction in UIUC impact aid. Mel Farrell appointed an ad hoc committee of Jane Williams, Chris Scherer, and herself to discuss this issue further. The committee also will consider the possibility of charging students who live on non-taxed properties a non-resident fee for library cards.

Deb asked the Board's opinion on whether the library should explore offering a health insurance reimbursement option for part-time employees who find that our pro-rated coverage is more expensive than coverage that they can purchase elsewhere. It was the consensus of the board that Deb should pursue this option.

Policy

No report.

Education and Training

No report.

Long-Range Planning

No report.

REPORTS OF LIAISON OFFICERS

Friends of the Library

No report.

The Urbana Free Library Foundation

The Foundation received an unexpected gift of \$10,000 this month.

Lincoln Trail Libraries System

Deb solicited Board input to respond to the LTLS survey on the proposed changes in the Reciprocal Access Policy. The changes are being proposed to allow libraries to limit reciprocal borrowing when an imbalance exists. The Board found the policy too non-specific and suggested that concrete thresholds be included. The impetus for the policy change comes from the enormous increase in use from surrounding communities that Champaign Public Library has experienced since their new building opened. The Board discussed ways to re-interest Urbana residents in The Urbana Free Library.

REPORTS OF ADMINISTRATIVE STAFF

Executive Director

No further report.

Associate Director

No further report.

Adult Services

No further report.

Children's Services

Due to conflicts in staff vacations, the interview stage for filling Barb Lintner's vacancy will not occur until the end of August. As a result, the application deadline was extended to August 16.

Archives

No further report.

Circulation Services

No further report.

UNFINISHED BUSINESS

Mel passed out Deb's evaluation summary to Board members.

NEW BUSINESS

The Board will wait to reassign committees until Lynn's vacancy is filled. In the meantime, Mel will fill in for gaps in the committees.

There was a quick discussion about filming Board meetings for UPTV. The Board asked that the topic be moved to the policy section of the agenda for next month's meeting.

ADJOURNMENT

The meeting was adjourned at 8:54 p.m.

Becky Brown
Recording Secretary

Supplementary information and department reports are available in the Board packet of July 13, 2010.