



Urbana Fire Department
400 South Vine Street
Urbana, IL 61801
(217) 384-2420
FAX (217) 384-2449

To: 2-Way Radio & Emergency Lighting Installers

From: Division Chief Kyle Hensch

Date: March 5, 2016

Re: CPF Emergency Radio & Lighting Installation Bids

The Urbana Fire Department is renewing our competitive purchase bid quotes for the installation of emergency vehicle communications and emergency lighting equipment.

Bid quotes shall be received by March 26th, 2016. Bid quotes shall be good for 2 years.

The bidder can submit their quote electronically to kdhensch@urbanaininois.us with Radio & Emergency Lighting Installation in the subject line or by mail and marked as follows:

Urbana Fire Department
Radio & Emergency Lighting Installation
c/o DC Kyle Hensch
400 S. Vine
Urbana, Illinois 61801

- All proposals must be in ink or typewritten and be signed with firm name and by an authorized employee of the company.
- Award is contingent upon determination by City Personnel that the items meet the minimum or comparable specifications.
- There must be consistency of pricing, if applicable. The unit price for any re-orders must be honored for the time period specified in the bid announcement.
- The City is exempt from all state and federal taxes. Tax Exempt #E9998-5713-06.
- The City of Urbana reserves the right to reject any or all proposals, or any part thereof, or to accept any proposal or any part thereof, or to waive any information in any proposal, deemed to be for the best interest of the City of Urbana.
- Bidders will complete the attached W9 and EEO forms and submit with their bid.
- Failure to fulfill the terms and conditions specified could result in the City of

Urbana's refusal to accept the order and/or the vendor to be declared non-responsive/responsible for future bids.

Terms:

- Bidders will submit their hourly rate for installation.
- Urbana Fire Department will supply the equipment to be installed if applicable.
- Bidders must use best practices in accordance with the installation of equipment.
- Bidder will use techniques that promote the least invasive action to the vehicle.
- Bidder will provide the best protection to the equipment being installed.
- Bidder must be qualified Motorola installer.
- Bidder shall warranty all workmanship for a minimum of five years.
- Bidder will use best practices to ensure a "watertight" joint where a pass-through and/or connections are exposed to the elements.

Any questions concerning the bid please contact the e-mail listed. Thank you for your interest in providing a bid.

Kyle Hensch, Division Chief
kdhensch@urbanaininois.us
Urbana Fire Department