



DEPARTMENT OF COMMUNITY DEVELOPMENT SERVICES

Planning Division

m e m o r a n d u m

TO: Laurel Lunt Prussing, Mayor

FROM: Elizabeth H. Tyler, AICP, Director, Community Development Director

DATE: June 28, 2012

SUBJECT: A resolution supporting an intergovernmental agreement for development of the 2013 Champaign County Greenways and Trails Plan

Introduction

In February 2004, a Champaign County Greenways and Trails Plan was adopted by the City of Urbana (Resolution No. 2004-05-013R), the Champaign Park District, the Urbana Park District, the Champaign County Forest Preserve District, Champaign County, the City of Champaign, the Village of Savoy, the Village of Mahomet, the Champaign-Urbana Mass Transit District, the University of Illinois, and the Champaign County Regional Planning Commission. The purpose of the plan is to coordinate creation of a county-wide greenways and trails system. The plan identifies and prioritizes infrastructure projects for each participating jurisdiction necessary to create a coherent and effective county-wide system. The plan considers a greenways and trails system for the whole county rather than as individual efforts throughout the county. The plan is available on the Champaign County Regional Planning Commission website at <http://www.ccrpc.org/greenways/index.php>.

The plan has been in existence now for eight years and needs to be updated. The Champaign County Regional Planning Commission applied for and received a grant to update the existing 2004 Champaign County Greenways and Trails Plan.

It is requested that the Urbana City Council approve a resolution authorizing the Mayor to sign the attached intergovernmental agreement for the development of the 2013 Champaign County Greenways and Trails Plan. The City's contribution to this plan would be staff time and technical assistance.

Discussion

The Champaign County Regional Planning Commission received a grant from the Illinois Department of Transportation, Division of Public and Intermodal Transportation, in the amount of \$30,500 to update the existing Greenways and Trails Plan. The member agencies are being asked to participate as members of the Greenways and Trails Technical and Policy Committees in the planning process which will culminate with the creation of a 2013 Champaign County Greenways and Trails Plan.

The planning process is expected to take two years and will involve the following tasks:

1. Establish the plan purpose, development, history and an update on progress made since the adoption of previous Greenways and Trails Plan.
2. Ensure broad community participation during the development of the 2013 Greenways and Trails Plan for Champaign County.
3. Provide an overview of Champaign County, describing natural and man-made features of the natural environment as well as existing bicycle, pedestrian, and greenways systems in the built environment.
4. Use the inventory as a basis for decision making throughout the planning process by asking the community to compare this inventory with their envisioned future, and identify strategies for reaching their goals.
5. Prepare a Needs Assessment which will provide an overview of the benefits of the system, identify types of users and their preferences, evaluate existing data on use and safety, and summarize needs and preferences expressed through the citizen involvement process and other planning efforts.
6. Create goals and strategies for the Plan which will be the building blocks for catalyzing projects within the community.
7. Work with members of the community to identify common goals which will allow communities to work towards a common future using both cooperative and unique strategies that meet their needs.
8. Propose a countywide greenways and trails system with additional infrastructure and stronger connectivity with the addition of bicycle and pedestrian facilities and greenways.
9. Prepare recommendations along with policy statements regarding system management including operations, programs, maintenance, and safety that will provide a consistent and appropriate experience for users.
10. Create a realistic implementation plan that can be followed including implementation steps, funding sources, planning level costs, and projects prioritization.

The City of Urbana is not being asked to contribute funds to the development of the updated plan. Instead, the City's contribution is expected to be comprised of staff time for coordination and review, and technical assistance. Once the Champaign County Regional Planning Commission has created the plan, it will be presented to the Urbana Bicycle and Pedestrian Advisory Commission, the Plan Commission and City Council for review and approval.

Recommendation

City staff recommends that the Urbana City Council review and approve the attached Resolution.

Prepared by:

Rebecca Bird, AICP
Planner II

cc: Gabe Lewis, RPC
Rita Black, RPC

Attachments:
Resolution
Intergovernmental Agreement

RESOLUTION NO. 2012-07-048R

A RESOLUTION SUPPORTING AN INTERGOVERNMENTAL AGREEMENT FOR DEVELOPMENT OF THE 2013 CHAMPAIGN COUNTY GREENWAYS AND TRAILS PLAN

WHEREAS, the City of Urbana is a member agency of the Champaign County Regional Planning Commission; and

WHEREAS, the City of Urbana participated in the drafting of the 2004 Champaign County Greenways and Trails Plan; and

WHEREAS, the Champaign County Greenways and Trails Plan was adopted in February 2004 by the City of Urbana (Resolution No. 2004-05-013R), the Champaign Park District, the Urbana Park District, the Champaign County Forest Preserve District, Champaign County, the City of Champaign, the Village of Savoy, the Village of Mahomet, the Champaign-Urbana Mass Transit District, the University of Illinois, and the Champaign County Regional Planning Commission; and

WHEREAS, the Champaign County Greenways and Trails Plan now needs to be updated; and

WHEREAS, the Champaign County Regional Planning Commission received a grant in the amount of \$30,500 to update the existing 2004 Champaign County Greenways and Trails Plan; and

WHEREAS, the Champaign County Regional Planning Commission is now requesting that the Champaign Park District, the Urbana Park District, the Champaign County Forest Preserve District, Champaign County, the City of Champaign, the City of Urbana, the Village of Savoy, the Village of Mahomet, the Champaign-Urbana Mass Transit

District, the University of Illinois, and the Champaign County Regional Planning Commission, agree to participate as members of the Greenways and Trails Technical and Policy Committees in the planning process that will culminate with the creation of the 2013 Champaign County Greenways and Trails Plan; and

WHEREAS, the purpose of the Greenways and Trails Plan is to foster interagency cooperation in order to implement the best greenways and trails system possible for our area; and

WHEREAS, the Champaign County Regional Planning Commission will create the plan with the participation of the member agencies and the City of Urbana will then have the opportunity to review the plan; and

WHEREAS, the City of Urbana's contribution to this study will be comprised of staff time and technical assistance.

NOW, THEREFORE, the Urbana City Council resolves that:

Section 1. The City of Urbana agrees to participate in development of the 2013 Champaign County Greenways and Trails Plan.

Section 2. The City of Urbana will provide input for the plan through the Champaign County Greenways and Trails Technical and Policy Committees and contribute staff time and technical assistance for preparation of this plan.

Section 3. The Urbana City Council hereby authorizes Urbana Mayor to sign the Intergovernmental Agreement for Development of the 2013 Champaign County Greenways and Trails Plan Between the

Champaign Park District, the Urbana Park District, the Champaign County Forest Preserve District, Champaign County, the City of Champaign, the City of Urbana, the Village of Savoy, the Village of Mahomet, the Champaign-Urbana Mass Transit District, the University of Illinois, and the Champaign County Regional Planning Commission for the City of Urbana.

PASSED by the Urbana City Council this _____ day of _____, 2012.

Phyllis D. Clark, City Clerk

APPROVED by the Mayor this _____ day of _____, 2012.

Laurel Lunt Prussing, Mayor

**INTERGOVERNMENTAL AGREEMENT FOR DEVELOPMENT OF
THE 2013 CHAMPAIGN COUNTY GREENWAYS AND TRAILS PLAN
BETWEEN**

**THE CHAMPAIGN PARK DISTRICT, THE URBANA PARK DISTRICT, THE
CHAMPAIGN COUNTY FOREST PRESERVE DISTRICT, CHAMPAIGN COUNTY,
THE CITY OF CHAMPAIGN, THE CITY OF URBANA, THE VILLAGE OF SAVOY,
THE VILLAGE OF MAHOMET, THE CHAMPAIGN-URBANA MASS TRANSIT
DISTRICT, THE UNIVERSITY OF ILLINOIS, AND THE CHAMPAIGN COUNTY
REGIONAL PLANNING COMMISSION**

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois, 1970, provides authority for local governments to contract or otherwise associate among themselves to obtain and share services and to exercise, combine or transfer any power of function in any manner not prohibited by law or ordinance; and

WHEREAS, the Intergovernmental Cooperation Act (5 ILCS 220/1-220/9) also provides that any one or more public agencies may contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract is authorized by law to perform provided that such contract shall be authorized by the governing body of each party to the contract; and

WHEREAS, a Champaign County Greenways and Trails Plan was created and adopted in February 2004 by the Champaign Park District, the Urbana Park District, the Champaign County Forest Preserve District, Champaign County, the City of Champaign, the City of Urbana, the Village of Savoy, the Village of Mahomet, the Champaign-Urbana Mass Transit District, the University of Illinois, and the Champaign County Regional Planning Commission; and it now needs to be updated; and

WHEREAS the Champaign County Regional Planning Commission received a grant in the amount of \$30,500 to update the existing 2004 Champaign County Greenways and Trails Plan and the Champaign Park District, the Urbana Park District, the Champaign County Forest Preserve District, Champaign County, the City of Champaign, the City of Urbana, the Village of Savoy, the Village of Mahomet, the Champaign-Urbana Mass Transit District, the University of Illinois, and the Champaign County Regional Planning Commission, agreed to participate as members of the Greenways and Trails Technical and Policy Committees in the planning process that will culminate with the creation of the 2013 Champaign County Greenways and Trails Plan; and

WHEREAS, the purpose of the Greenways and Trails Plan is to foster interagency cooperation in order to implement the best greenways and trails system possible for our area,

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the aforementioned agencies, herein after called “parties”, hereby agree as follows:

Section 1. Tasks. The parties agree to work cooperatively to develop the 2013 Champaign County Greenways and Trails Plan by pursuing the tasks outlined below.

1. Establish the plan purpose, development, history and an update on progress made since the adoption of previous Greenways and Trails Plan.
2. Ensure broad community participation during the development of the 2013 Greenways and Trails Plan for Champaign County.
3. Provide an overview of Champaign County, describing natural and man-made features of the natural environment as well as existing bicycle, pedestrian, and greenways systems in the built environment.
4. Use the inventory as a basis for decision making throughout the planning process by asking the community to compare this inventory with their envisioned future, and identify strategies for reaching their goals.
5. Prepare a Needs Assessment which will provide an overview of the benefits of the system, identify types of users and their preferences, evaluate existing data on use and safety, and summarize needs and preferences expressed through the citizen involvement process and other planning efforts.
6. Create goals and strategies for the Plan which will be the building blocks for catalyzing projects within the community.
7. Work with members of the community to identify common goals which will allow communities to work towards a common future using both cooperative and unique strategies that meet their needs.
8. Propose a countywide greenways and trails system with additional infrastructure and stronger connectivity with the addition of bicycle and pedestrian facilities and greenways.

9. Prepare recommendations along with policy statements regarding system management including operations, programs, maintenance, and safety that will provide a consistent and appropriate experience for users.
10. Create a realistic implementation plan that can be followed including implementation steps, funding sources, planning level costs, and projects prioritization.

The development of the 2013 Champaign County Greenways and Trails Plan will be completed during the 24-month contract period. Each task will be discussed by the Champaign County Greenways and Trails Technical Committee at their quarterly meetings. The addition of any tasks to those tasks mentioned above shall be determined and recommended by the Greenways and Trails Technical and Policy Committees and shall require an amendment to this Agreement.

Section 2. Contracting Agency. The parties agree that the Champaign County Regional Planning Commission shall act as the lead agency to complete the tasks identified in this agreement.

Section 3. Payment. All funding required to complete the tasks above delineated is being provided by the Illinois Department of Transportation, Division of Public and Intermodal Transportation, in the amount of \$30,500.

Section 4. Greenways and Trails Policy Committee. The parties listed in this section hereby form a Greenways and Trails Policy Committee made up of the following representatives or their designated representative, each having one vote:

1. Director, Champaign Park District
2. Director, Urbana Park District
3. Director, Champaign County Forest Preserve District
4. Chairperson, Champaign County Board
5. Planning Director, City of Champaign
6. Public Works Director, City of Urbana
7. Village Administrator, Village of Savoy
8. Village Administrator, Village of Mahomet

9. Managing Director, Champaign Urbana Mass Transit District
10. Director of Planning, University of Illinois at Urbana-Champaign
11. CEO, Champaign County Regional Planning Commission

The Greenways and Trails Policy Committee members representing signatories to this agreement may add or delete representatives from non-signatory agencies and specify the rights and obligations of the non-signatory representatives in both the Greenways and Trails Policy Committee and Technical Committee. The purpose of the Greenways and Trails Policy Committee shall be to provide ongoing policy guidance and input into the development of the 2013 Champaign County Greenways and Trails Plan. The Greenways and Trails Policy Committee shall meet at least once a year for the purpose of receiving updates concerning activities carried out during that year. The Greenways and Trails Policy Committee shall be responsible for approving the final Greenways and Trails Plan previously approved by the members of the Greenways and Trails Technical Committee and prepared based on the tasks outlined in Section 1: Tasks of this Agreement. The Greenways and Trails Policy Committee shall elect a Chairperson and Vice Chairperson from its membership to serve a two-year term. Any voting member of the Greenways and Trails Policy Committee may select a designated voting representative to represent them at the meeting in their absence. A quorum shall consist of a simple majority of authorized members. Any motion considered by the Greenways and Trails Policy Committee must receive positive votes from at least a majority of the quorum to pass. All meetings of the Greenways and Trails Policy Committee shall be open to the public and conducted in accordance with the Illinois Open Meetings Act.

Section 5. Greenways and Trails Technical Committee. The parties listed in this section hereby form a Greenways and Trails Technical Committee. The Greenways and Trails Technical Committee shall advise and make recommendations to the Greenways and Trails Policy Committee, coordinate implementation activities between the agencies, provide input and share information to assist in the additional tasks authorized by this Agreement and maintain ongoing communications between the parties to this Agreement. The Greenways and Trails Technical Committee shall be made up of the following representatives or their designated representative, each having one vote:

1. Planner, Champaign Park District
2. Planner, Urbana Park District
3. Planner, Champaign County Forest Preserve District
4. Engineer, Champaign County Highway Department
5. Planner, City of Champaign Planning Department
6. Engineer, City of Champaign Public Works Department
7. Planner, City of Urbana Community Development Services Department
8. Engineer, City of Urbana Public Works Department
9. Parks and Grounds Supervisor, Village of Savoy
10. Parks and Recreation Director, Village of Mahomet
11. Planner, Champaign Urbana Mass Transit District
12. Transportation Coordinator, University of Illinois at Urbana-Champaign
13. Planner, Champaign County Regional Planning Commission

The Greenways and Trails Technical Committee may also include Advisors (non-voting) such as: Illinois Department of Natural Resources representatives, Illinois Department of Transportation, local bicycle and pedestrian advocates, and at-large community representatives as approved by a majority vote of the Champaign County Greenways and Trails Technical Committee. The Greenways and Trails Technical Committee shall elect a Chairperson and Vice Chairperson from its membership to serve a two-year term. Any voting member of the Greenways and Trails Technical Committee may select a designated voting representative to represent them at the meeting in their absence. A quorum shall consist of a simple majority of authorized representatives. Any motion considered by the Greenways and Trails Technical Committee must receive positive votes from at least a majority of the quorum to pass.

Section 6. Independent Studies by Member Agencies. The parties agree to reasonably cooperate to provide any information needed to fulfill the terms of this Agreement including seeking input and comment on studies done by the parties independent of this agreement as to consistency with the development of the 2013 Champaign County Greenways and Trails Plan.

Section 7. Terms. This Agreement shall be effective as of the date of its approval by the last of the parties and shall remain, and continue in full force and effect until December 31, 2013 or until the completion and approval of the Plan, whichever comes first.

A party's decision to not participate in an upcoming task outlined in "Section 1: Tasks" of this Agreement does not terminate this Agreement. If a majority of the parties withdraw, this Agreement is terminated.

Section 8. Complete Agreement. This Agreement constitutes the entire Agreement between the parties regarding the subject matter hereof, and there are no oral understandings regarding the subject matter hereof other than as set forth herein.

Section 9. Severability. The invalidity or unenforceability of any or more phrases, sentences, clauses or sections in this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part hereof.

Section 10. Amendments. This Agreement may be amended only by approval of the governing bodies of each party.

IN WITNESS WHEREOF, the aforementioned entities have caused this Agreement to be executed and delivered as of the date first set forth above and in the cover page hereof.

Director, Champaign Park District

Date

Director, Urbana Park District

Date

Director, Champaign County Forest Preserve District

Date

Chair, Champaign County Board

Date

Mayor, City of Champaign

Date

Mayor, City of Urbana

Date

President, Village of Savoy

Date

President, Village of Mahomet

Date

Director, Champaign Urbana Mass Transit District

Date

Comptroller, Board of Trustees, University of Illinois

Date

Chair, Regional Planning Commission Board

Date